



Village of Hampshire  
Village Board Meeting  
Thursday April 6, 2017 – 7:00 PM  
Hampshire Village Hall – 234 S. State Street

## AGENDA

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1. Call to Order
2. Establish Quorum (Physical and Electronic)
3. Pledge of Allegiance
4. Citizen Comments
5. Approval of Minutes – March 16, 2017
6. Village President's Report
  - a) Reappoint – Maureen McGreevy to the Police Commission for 1-year term.
  - b) Reappoint – David Scarpino to the Police Pension for 2 year term
  - c) Appoint - Richard Frillman to ZBA
  - d) Approve Village Attorney's fee proposal
  - e) Resolution: Approving a Master License agreement for use of the public rights-of-way for Wireless communication equipment sites in the Village (Mobilitie, LLC, Agreement)
7. Village Board Committee Reports
  - a) Public Works
  - b) Village Services
  - c) Fields & Trails
  - d) Economic Development
  - e) Finance
    1. Accounts Payable
  - f) Planning/Zoning
  - g) Public Safety
    1. Discuss Winter Parking Ban
    2. Route 72 & Brier Hill
    3. Village Website
- 8) New Business
- 9) Announcements
- 10) Executive Session:
- 11) Any items to be reported and acted upon by the Village Board after returning to open session
- 12) Adjournment

The Village of Hampshire, in compliance with the Americans With Disabilities Act, requests that persons with disabilities, who require certain accommodations to allow them to observe and/or participate in the meeting(s) or have questions about the accessibility of the meeting(s) or facilities, contact the Village at 847-683-2181 to allow the Village to make reasonable accommodations for these persons

# VILLAGE OF HAMPSHIRE - BOARD OF TRUSTEES

Meeting Minutes – March 16, 2017

The regular meeting of the Village Board of Hampshire was called to order by Village President Jeffrey Magnussen at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday March 16, 2017.

Present: Village President Jeffrey Magnussen, and Trustees Michael Armato, George Brust, Martin Ebert, Toby Koth, Jan Kraus, and Michael Reid.

Absent: None

Staff & Consultants present: Village Finance Director Lori Lyons, Hampshire Police Chief Brian Thompson; Village Attorney Mark Schuster; and Village Engineer Julie Morrison.

A quorum was established.

The Pledge of Allegiance was recited.

Public Comment: Mr. Orris Ruth addressed the Board regarding Tort Act Liability – Arrowhead Drive by the stop sign: the arrow to turn left, plus the stop sign line are not visible anymore.

Bob Oury – owner of Rotec here in town, just landed a big job outside the country. Keeping the business growing. Touched about Kane County Forest Preserve and his son's home- somehow his son's home was bulldozed down while the family was still in the home. Between Mr. Oury (house was in foreclosure) and the forest preserve -they had no choice but to purchase the land before someone else brought it.

Thomas Smith (T.R.) District 9 Kane County – He tried his best to get rid of the transportation impact fees for Kane County, unfortunately it was passed. On the ballot is a \$55 million dollar referendum for the eco system.  
Old Starks Tavern had a violation and will be closed for one day and a \$500 fine.

Eric Robinson- He thanked the board for doing such a great job.

Mike Wierec- informed the board about the water and sewer main. Would like the board to have the agreement and plat recorded correctly.

Trustee Brust moved, to approve the minutes of March 6, 2017, with the two corrections as noted.

Seconded by Trustee Kraus  
Motion carried by voice vote  
Ayes: All  
Nays: None

Absent: None

VILLAGE PRESIDENT REPORT

Ordinance: disconnecting certain territory from the Village of Hampshire, Kane County, Illinois (Oakstead Subdivision – PIN 02-18-300-019 and 02-18-300-020)

Trustee Koth moved to approve Ordinance 17-10- disconnecting certain territory from the Village of Hampshire, Kane County, Illinois (Oakstead Subdivision – PIN 02-18-300 019 and 02-18-300-020).

Seconded by Trustee Ebert  
Motion carried by roll call vote  
Ayes: Armato, Reid, Kraus, Brust, Koth, Ebert.  
Nays: None  
Absent: None

Proposed changes in hourly rates and expenses – Engineering Enterprises, Inc.  
Trustee Ebert moved, to approve the new rate changes for Engineering Enterprises, Inc.

Seconded by Trustee Ebert  
Motion carried by roll call vote  
Ayes: Armato, Reid, Brust, Koth, Ebert.  
Nays: Kraus  
Absent: None

Resolution: Approving a Water Tower Lease agreement for the Elm Street Water Tower (Chicago SMSA/Verizon – Elm Street Tower)

Trustee Kraus moved, to approve Resolution 17-02: Water Tower Lease agreement for the Elm Street Water Tower (Chicago SMSA/Verizon – Elm Street Tower)

Seconded by Trustee Brust  
Motion carried by roll call vote  
Ayes: Armato, Reid, Kraus, Brust, Koth, Ebert.  
Nays: None  
Absent: None

Ordinance- Establishing certain regulations for siting of small cell antenna facilities, distributed antenna systems, and other personal wireless telecommunications facilities in the public right-of-way in the Village.

Trustee Koth moved to approve Ordinance 17-11: Establishing certain regulations for siting of small cell antenna facilities, distributed antenna systems, and other personal wireless telecommunications facilities in the public right-of-way in the Village

Seconded by Trustee Brust  
Motion carried by roll call vote  
Ayes: Armato, Reid, Kraus, Brust, Koth, Ebert.  
Nays: None  
Absent: None

Ordinance – Amending the water/sewer regulations.

Trustee Armato moved, to approve Ordinance 17-12: Amending the water/sewer regulations.

Seconded by Trustee Kraus  
Motion carried by roll call vote  
Ayes: Armato, Reid, Kraus, Brust, Koth, Ebert.  
Nays: None  
Absent: None

Refunding Bonds- SSA #14

The consensus of the board is to proceed to investigate the savings that could be realized then proceed with an ordinance to follow.

Health, Dental and Vision Insurance Coverage Renewal

Trustee Brust moved, to approve the insurance coverage renewal as presented.

Seconded by Trustee Reid  
Motion carried by roll call vote  
Ayes: Armato, Reid, Kraus, Brust, Koth, Ebert.  
Nays: None  
Absent: None

There is an opening for Public Works: employee Garrett Ferrell's last day is 3/24/17 we wish him the best of luck.

VILLAGE BOARD COMMITTEE REPORTS

a. Public Safety

Steve Anderson sent a letter to Mr. Reid for all parties to sign about Rt. 72 and Brier Hill Road which will then be addressed with our concerns.

b. Public Works

The Village will be receiving 200 tons of salt on top of the 600 tons that we haven't used yet.

c. Village Services

Trustee Kraus reported that Mr. Del Gado lives in the Rutland Township, they will go to their meeting and see if they can help him out for free transportation so he can find a job and work.

d. Field & Trails

No report

e. Economic Development

Trustee Brust reported that Citgo Arrowhead now have new lights in the back of the parking lot, Mr. Umar who is the tenant- his loan went through March 8 so now he is talking to Dunkin Donuts.

This Saturday Mr. Brust's second grandson will be an Eagle Scout- Congratulations.

f. Finance

Trustee Armato presented the accounts payable warrants to be paid on March 21, 2017, in the total amount of \$157,887.05

Trustee Kraus moved to approve payment of the accounts payable warrants.

Seconded by Trustee Reid  
Motion carried by roll call vote  
Ayes: Armato, Reid, Kraus, Brust, Koth, Ebert.  
Nays: None  
Absent: None

g. Planning/Zoning

No report

New Business:

Mr. Reid read from social media and heartfelt thank you from a resident from Hampshire thanking us for helping catching their dog.

Mr. Reid mentioned everyone received the magazine and Hampshire White riders had a two page article in the middle, what a great job.

Announcements:

Village President Magnussen announced best of luck to everyone who is running April 4<sup>th</sup> and remember Candidates Night on Monday March 20 at 7 p.m. Hampshire Township Building.

Executive Session:

None

Any Items to be reported out of Executive Session:

None.

Adjournment

Trustee Brust moved to adjourn the Village Board meeting at 8:10 p.m.

Seconded by Trustee Ebert  
Motion carried by voice vote  
Ayes: All  
Nays: None  
Absent: None

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Linda Vasquez  
Village Clerk

# BAZOSFREEMAN

Bazos, Freeman, Schuster & Braithwaite LLC



Peter C. Bazos  
Bradley T. Freeman  
Mark Schuster  
J. William Braithwaite  
Jonathan S. Pope

\_\_\_\_\_  
Aaron H. Reinke

\_\_\_\_\_  
Christopher S. Nudo,  
of counsel

\_\_\_\_\_  
*Writer's Contact:*  
mschuster@bazosfreeman.com  
847-742-8800 x2023

March 21, 2017

Mr. Jeffrey Magnussen  
Village President  
Village of Hampshire  
234 South State Street  
PO Box 457  
Hampshire, IL 60140

Ms. Lori Lyons  
Village Finance Director  
Village of Hampshire  
234 South State Street  
PO Box 457  
Hampshire, IL 60140

Re: Fee Structure

Dear Mr. Magnussen, Ms. Lyons:

I am writing to request that you please consider an increase in the fee(s) to be billed by my office for professional services rendered to or on behalf of the Village in your budgeting process for the upcoming fiscal year (May 1, 2017 – April 30, 2018). There has been no increase in this fee structure since 2013, and I hope that you will favorably consider a modification of the schedule at this time.

I am proposing the following billing rates for your consideration:

General Services	\$200.00 / hour
Prosecution Services	\$180.00 / hour
Litigation Services	\$255.00 / hour
3 <sup>rd</sup> Party Services	\$300.00 / hour

It has been my pleasure to serve as attorney for the Village in the past, and I hope to continue to provide legal services to the Village for many years to come. The municipal field is easily the favorite part of my practice and I am grateful for the opportunity to work with the Village of Hampshire. Please feel free to contact me to discuss this proposal, should you have any questions or concerns, and let me know if it may be implemented for the coming fiscal year. Thank you.

Sincerely yours,

Mark Schuster  
Bazos, Freeman, Schuster & Braithwaite, LLC

MS/kmc

1250 Larkin Avenue #100  
Elgin, IL 60123  
www.bazosfreeman.com

847-742-8800 (o)  
847-742-9777 (fx)

No. 17 -

**A RESOLUTION  
APPROVING A MASTER LICENSE AGREEMENT FOR  
USE OF THE PUBLIC RIGHTS-OF-WAY FOR WIRELESS  
COMMUNICATION EQUIPMENT SITES IN THE VILLAGE  
(Mobilitie, LLC Agreement)**

WHEREAS, Mobilitie, LLC desires to locate certain wireless communication facilities, including wireless communication equipment and related backhaul equipment, at communication sites in the public rights-of-way in the Village; and

WHEREAS, Mobilitie has proposed a certain master license agreement setting forth the terms and conditions under which it might use such rights-of-way for such purposes; and

WHEREAS, Mobilitie has identified at least two sites in the Village where it would construct or utilize existing structures in the public rights-of-way for such purposes, to wit: on Arrowhead Drive and on Keyes Avenue; and

WHEREAS, the parties have discussed the terms and provisions of such master license agreement, and have committed such terms and provisions to a written Master License Agreement for the Use of Public Rights-of-Way in the Village, attached hereto as Exhibit "A."

WHEREAS, the Corporate Authorities deem it advisable to enter into such Master License Agreement at this time.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE COUNTY, ILLINOIS, AS FOLLOWS:

1. The proposed Master License Agreement Between the Village of Hampshire and Mobilitie, LLC, for Use of the Public Rights-of-Way in the Village, for the general purpose of locating therein certain wireless communication facilities, and in words and figures as set forth on the attached Exhibit "A," shall be and is hereby approved.

2. The Village President shall be and is authorized to execute said Master License Agreement on behalf of the Village; and the same may be delivered to Mobilitie, LLC after receipt by the Village Clerk of an original of said Master License Agreement executed by Mobilitie, LLC.

3. This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

ADOPTED this \_\_\_\_\_ day of APRIL, 2017.



AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED this \_\_\_\_\_ day of APRIL, 2017.

\_\_\_\_\_  
Jeffrey R. Magnussen  
Village President

ATTEST:

\_\_\_\_\_  
Linda Vasquez  
Village Clerk



**MASTER LICENSE AGREEMENT**

**BETWEEN THE**

**VILLAGE OF HAMPSHIRE, IL**

**AND**

**MOBILITIE, LLC**

**FOR THE USE OF PUBLIC RIGHTS-OF-WAY**

**This draft starts from v.5 sent by BF on 2-22-17, and shows MS mark-ups as of 2-22-17 in v.6 .**

**TABLE OF CONTENTS**

	<u>Page</u>
SECTION 1. DEFINITIONS .....	1
SECTION 2. GRANTING CLAUSE.....	3
SECTION 3. PERMITTED USE OF RIGHTS-OF-WAY .....	4
SECTION 4. TERM AND AMENDMENTS .....	4
SECTION 5. LICENSE FEES.....	5
SECTION 6. APPROVAL OF COMMUNICATION SITES.....	6
SECTION 7. CONSTRUCTION WORK-REGULATION BY VILLAGE .....	9
SECTION 8. CONSTRUCTION, RESTORATION AND MAINTENANCE ACTIVITIES .....	9
SECTION 9. SUPERVISION BY VILLAGE OF LOCATION OF POLES.....	12
SECTION 10. INTERFERENCE WITH OTHER FACILITIES PROHIBITED.....	12
SECTION 11. COMPLIANCE WITH UTILITY REGULATIONS .....	12
SECTION 12. EMERGENCY CONTACTS .....	12
SECTION 13. INDEMNITY .....	13
SECTION 14. INSURANCE REQUIREMENTS.....	14
SECTION 15. ADMINISTRATION OF LICENSE .....	16
SECTION 16. ASSIGNMENT OF LICENSE .....	17
SECTION 17. FUTURE CONTINGENCY .....	17
SECTION 18. AGREEMENT VIOLATIONS LEADING TO TERMINATION.....	18
SECTION 19. GOVERNING LAW, JURISDICTION AND VENUE .....	18
SECTION 20. NON-DISCRIMINATION .....	19
SECTION 21. MISCELLANEOUS PROVISIONS .....	19

**MASTER LICENSE AGREEMENT BETWEEN THE  
VILLAGE OF HAMPSHIRE, IL AND MOBILITIE, LLC  
FOR THE USE OF PUBLIC RIGHTS-OF-WAY**

This MASTER LICENSE AGREEMENT FOR THE USE OF PUBLIC RIGHTS OF WAY (“**Agreement**”) is made and entered into by and between the Village of Hampshire, IL an Illinois Municipal Corporation (“**Village**” or “**Licensor**”), and Mobilitie, LLC, a Nevada limited liability company (“**Licensee**”). Licensor and Licensee are at times collectively referred to hereinafter as the “**Parties**” or individually as the “**Party.**”

**WHEREAS**, Licensee has requested use of certain locations within the public rights-of-way of the Village to install, maintain and operate communications facilities as specified in this Agreement; and

**WHEREAS**, the Village has the power to regulate the public rights-of-way within its territorial boundaries and is willing to permit such use subject to the terms and conditions of this Agreement;

**NOW THEREFORE, IN RECOGNITION OF MUTUAL CONSIDERATION, THE ABOVE PARTIES AGREE TO THE FOLLOWING:**

**SECTION 1. DEFINITIONS**

For purposes of this Agreement the following terms shall have the same meanings herein. When not inconsistent with the context, words in the plural number include the singular number, and words in the singular include the plural.

(a) “**Annual License Fee**” means the annual rate described in Section 5 of this Agreement.

(b) “**Backhaul Equipment**” means broadband backhaul transmission facilities, whether provided by landline communications infrastructure (including, without limitation, fiber, conduit and related equipment and improvements) (“**Landline Backhaul Equipment**”) and/or wireless communications infrastructure (including, without limitation, wireless microwave and related cables, wires, equipment and improvements) (“**Wireless Backhaul Equipment**”) that interconnects with Wireless Communication Equipment at the Point-of-Demarcation and is for the purpose of providing Backhaul Service.

(c) “**Backhaul Service**” means communications transport service, whether provided by Landline Backhaul Equipment or Wireless Backhaul Equipment that interconnects with the Wireless Communication Equipment at the Point-of-Demarcation.

(d) “**Village Representative**” means the then current person at the Village that oversees administration of this Agreement, or his/her designee. For purposes of this Agreement, the Village Representative shall be the Village President, currently, Mr. Jeff

Magnussen, unless or until the Village gives notice to Licensee of some other person acting as Village Representative.

(e) **“Communication Facility”** means Wireless Communication Equipment and/or Backhaul Equipment.

(f) **“Communication Service”** means Wireless Communication Service and/or Backhaul Service.

(g) **“Communication Site”** means a location in the Public Rights-of-Way selected for the Communication Facility.

(h) **“Communication Site Application”** means a document, substantially in the form attached as Exhibit A, which shall identify the location of the proposed Communication Site, describe the characteristics of the proposed Communication Facility installation, and be accompanied by relevant documents to support approval of the proposed installation.

(i) **“Communication Sites Inventory”** means an accurate and current inventory of all Communication Sites approved by Licensor pursuant to this Agreement.

(j) **“Effective Date”** means the latest date on which this Agreement is signed by both Parties.

(k) **“Fire Protection District”** means the Hampshire Township Fire Protection District.

(l) **Point of Demarcation”** means the point of where the Wireless Communication Equipment terminates and interconnects with Backhaul Equipment.

(m) **“Rights-of-Way”** or **“Public Rights-of-Way”** means the surface of, and the space above and below, any public street, road, highway, freeway, lane, path, public way or place, sidewalk, alley, boulevard, parkway, drive, or other easement now or hereafter-held by the Village or over which the Village exercises any rights of management or control.

(n) **“Rights-of-Way Regulations”** means all portions of Village ordinances that concern the regulation or management of Public Rights-of-Way, which are applicable to all utilities operating within the Public Rights-of-Way. The applicable regulations are currently set out in Hampshire Municipal Code, Ch. 9: Public Ways and Property.

(o) **“Rights-of-Way Manager”** means the then current person at the Village that oversees the Public Rights-of-Way, or his/her designee. For purposes of this Agreement, the Rights-of-Way Manager for the Village shall be the Village’s Street Supervisor, currently Mr. David Starrett, unless or until the Village gives notice to Licensee that some other person shall act as Rights-of-Way Manager.

**Comment [p11]:** The offered revisions makes the definition and the entire agreement too restrictive. Mobilitie is a certificated CLEC and as such, is entitled to the same access that other public utilities have to public ROW. Having said that Mobilitie is prepared to work with the Village to develop a game plan for deployment that works for both parties.

**Comment [MS2]:** The Village continues to have concerns about locations in residential areas, and the suggested prohibition in these areas – although deleted in this draft – remains under consideration.

(p) **“Supplemental License”** means a document, substantially in the form attached as Exhibit B. Each Communication Site installation will be subject to a Supplemental License.

(q) **“Transmission Media”** means radios, antennas, transmitters, wires, fiber optic cables, and other wireless transmission devices which are part of the Wireless Communication Equipment.

(r) **“Unauthorized Communication Site”** means use of Public Rights-of-Way for the installation of Communication Facility on Village poles or poles owned by another party, or for the installation of Licensee poles or any other facilities, for which Licensee did not receive approval under this Agreement.

(s) **“Unauthorized Installation Charge”** means the license fee payable by Licensee to Licensor under this Agreement for an Unauthorized Communication Site.

(t) **“Wireless Communication Service”** means wireless, Wi-Fi, voice, data, messaging, or similar type of wireless service now or in the future offered to the public in general using spectrum radio frequencies, whether or not licensed by the Federal Communication Commission (“FCC”) or any successor agency.

(u) **“Wireless Communication Equipment”** means the Transmission Media attached, mounted, or installed on a pole located in Public Rights-of-Way, in addition to control boxes, cables, conduit, power sources, and other equipment, structures, plant, and appurtenances between the Transmission Media and the Point-of-Demarcation for the purpose of providing Wireless Communication Service.

**SECTION 2. GRANTING CLAUSE**

(a) **License to Use Rights-of-Way** – Licensor hereby grants Licensee a non-exclusive license to use and occupy Rights-of-Way as defined herein, including Rights-of-Way added as the boundaries of the Village may be adjusted from time-to-time due to annexations, for the permitted uses contemplated under Section 3, subject to the conditions set out in this Agreement.

(b) **License to Use Village Poles** – Licensor also grants Licensee the right to use Village poles for the purpose of attaching a Communication Facility based on the then-current inventory of Village poles. Access to individual Village poles will be determined on a case-by-case basis, upon receipt of a Communication Site Application from Licensee, pursuant to the provisions of this Agreement.

(c) **Non-Exclusive License** – The Licensee’s right to use and occupy the Public Rights-of-Way and attach a Communication Facility to Village poles shall not be exclusive as the Village reserves the right to grant a similar use of same to itself or any other person or entity at any time during the Term.

### SECTION 3. PERMITTED USE OF RIGHTS-OF-WAY

(a) **Provision of Personal Communication Service** – Public Rights-of-Way may be used by Licensee seven (7) days a week, twenty-four (24) hours a day, only for the installation, construction, use, maintenance, operation, repair, modification, replacement and upgrade of any Communication Facility from time to time, for Wireless Communication Service and/or Backhaul Service, and not for any other purpose whatsoever. This Agreement shall include new types of Wireless Communication Equipment or Backhaul Equipment that may evolve or be adopted using wireless technologies. Licensee shall, at its expense, comply with all applicable federal and state Laws, ordinances, rules and regulations, and Rights-of-Way Regulations in connection with the use of Public Rights-of-Way.

(b) **Installations** – Any Wireless Communication Equipment and Wireless Backhaul Equipment to be installed may be installed only: i) on Licensor's poles under the terms of this Agreement, ii) on poles under the terms of a separate agreement with the owner of such poles, or iii) on Licensee's poles and surrounding space until the Point-of-Demarcation. Any Landline Backhaul Equipment may be installed only as provided in a Supplemental License issued by the Village and executed by Mobilitie. If the Communication Facility is installed on a Licensee pole, such pole shall be deemed part of the Communication Facility for purposes of this Agreement.

### SECTION 4. TERM AND AMENDMENTS

(a) **Term of Agreement** – The term of this Agreement shall be for five (5) years commencing on the Effective Date and ending at midnight on the last day of the term (the "**Term**"), and unless either Party provides written notice to the other Party prior to expiration of the Term that the notifying Party will not renew the Term, the Term shall automatically renew for four (4) additional five (5) year periods, upon the same terms and conditions set forth in this Agreement, and each such additional five (5) year period shall be considered a new Term. Provided however that Licensor may deliver written notice of termination to Licensee prior to expiration of any then-current Term in accordance with Section 18 of this Agreement, below. Upon expiration or termination of this Agreement, Licensee shall not be able to enter into any new Supplemental Licenses, however all Supplemental Licenses that are fully executed as of the expiration or termination date shall remain in full force and effect and shall remain subject to the terms of this Agreement for the specified duration of the individual Supplemental License.

(b) **Supplemental Licenses** – Each Communication Site will be subject to a Supplemental License pursuant to the terms and conditions of this Agreement. The term of each Supplemental License shall be for five (5) years, commencing on the date the corresponding Supplemental License has been issued by Licensor and executed by the Licensee, provided however that the Term is still in effect. Unless Licensee provides written notice to the Village prior to the expiration of the then current term that Licensee

will not renew the term, or unless the Village has provided notice of termination of this Agreement in accordance with Section 18 below, the term of each Supplemental License will automatically renew for consecutive five (5) year periods, upon the same terms and conditions set forth in this Agreement.

(c) **Termination of Supplemental Licenses** – A Supplemental License may be terminated prior to the expiration of its five-year term, or the Term: (i) by Licensor, if Licensee fails to pay any amount when due hereunder concerning the applicable Communication Facility and such failure continues for fifteen (15) days after Licensee’s receipt of written notice of non-payment from Licensor; or (ii) by Licensor in accordance with Section 18 below; or (iii) by Licensee, at any time, with or without cause, upon notice to Licensor.

(d) **Effect of Termination** - All Annual License Fees paid prior to the expiration or earlier termination of the Supplemental License shall be retained by Licensor. Within thirty (30) days after such expiration or earlier termination, Licensee shall provide the Village Representative with a schedule and timeline for removing the Communication Facility reasonably acceptable to the Village Representative, excluding certain subsurface infrastructure, the permanent abandonment of which shall be deemed to occur on the 120<sup>th</sup> day after removal of the above-surface portions of the Communication Facility and shall be deemed a transfer of ownership of such subsurface infrastructure to the Village and be deemed no longer part of the Communication Facility, provided, however, that permanent abandonment shall not be deemed to occur with respect to any portions expressly excluded from abandonment as specified in a notice from Licensee to Licensor during the 120-day period or as otherwise agreed to in writing between the Parties. Licensee shall continue to be liable to Licensor for the Annual License Fee for any Communication Facility that remains in the Rights-of-Way, prorated for every month that such Communication Facility remains in the Rights-of-Way, and the Supplemental License shall be deemed to remain in effect until such Communication Facility has been removed. After such removal, the Supplemental License shall be of no further force or effect and Licensee shall have no further obligations for the payment of Annual License Fees to Licensor in connection therewith.

**SECTION 5. LICENSE FEES**

(a) **Annual License Fee** – The Annual License Fee per Communication Site shall be as provided in the following table depending on the type of Communication Facility thereat:

<b>Type of Communication Facility:</b>	<b>Annual License Fee:</b>
Wireless Communication Equipment (or Wireless Backhaul Equipment) on a new pole owned by Licensee	\$3,200.00
Wireless Communication Equipment (or Wireless Backhaul Equipment) on a pole owned by Licensor	\$2,600.00



Landline Backhaul Equipment	The Village's standard underground utility rate
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Commencing in year two (2) of the Term and for each year thereafter, the Annual License Fee will increase by three percent (3%) over the Annual License Fee prescribed for the previous year. The Annual License Fee as adjusted by such increase shall apply to any subsequent Supplemental Licenses which are issued by Licensor and executed by Licensee during such year of the Term.

**Comment [p13]:** Please note that the equipment Mobilitie will be installing may be used by one or more than one carrier. On a fundamental business level this type of restriction is unworkable for Mobilitie. It undermines the basic business model

(b) **Timing of License Fee Payments** – Licensee shall pay in advance to Licensor the Annual License Fee for the coming year for each Supplemental License. The initial payment of the Annual License Fee under any Supplemental License, shall be prorated from Commencement Date of such Supplemental License until the next following April 30; and shall be payable on the first day of the month following the month of installation of the Communication Facility. Thereafter, Licensee shall on May 1 of each year, pay the Annual License Fee for all fully executed Supplemental Licenses; provided that the Annual License Fee for any expiring Supplemental License shall be prorated from May 1 to its end date.

**Comment [p14]:** Mark, I blerve as revised this addresses the Village's preferred timing of payments Please let me know if this works for you.

(c) **Late Payment Interest** - Any Annual License Fees not paid within fifteen (15) days of notice of non-payment will be assessed a late payment fee at the rate of 10% per annum from that date until paid in full.

(d) **Annual License Fees to Licensor** – Licensee shall pay Licensor the fees specified in this Section in the form of a money transfer sent to a bank account designated from time to time by the Village, or a check made out to the order of the Village of Hampshire and sent to:

Village of Hampshire  
 234 South State Street  
 P.O. Box 457  
 Hampshire, IL 60140  
 Attn: Village Clerk

**SECTION 6. APPROVAL OF COMMUNICATION SITES**

(a) **Communication Site Application** – Licensee shall file with the Village Representative a Communication Site Application for each proposed Communication Site. Said application form may be modified from time-to-time by the Village Representative as deemed necessary in order to more efficiently process applications from Licensee.

(b) **Communication Site Approval Process** – Upon filing of a complete Communication Site Application, the Village shall process, and approve or disapprove the

Communication Site Application within forty-five (45) days, unless the Village Representative and Licensee agree in writing to extend such timeframe.

(1) **Rights-of-Way Determination** – Licensor will determine whether the location (and any existing pole) identified by Licensee as a Communication Site is within Village Rights-of-Way.

(2) **Ownership of Village Pole** – Licensor will confirm that any pole identified for installation of the Communication Facility is or is not owned by the Village.

(3) **Site Eligibility** – Licensor shall determine whether a requested Village pole or the location proposed for the installation for a new pole by Licensee is eligible as a Communication Site based on space availability or other considerations. In addition, Licensor must determine whether public safety considerations prevent eligibility of a pole as a Communication Site. Concerning a request to install a new pole, Licensor shall determine whether Rights-of-Way Regulations and availability of Rights-of-Way prevent the pole installation at the requested location.

(4) **Village Preference.** The Parties acknowledge and agree that Licensor prefers that Licensee utilize existing structures within the Rights-of-Way for the location of its Communication Facilities in the Village; and Licensee agrees to utilize such existing structures within the Rights-of-Way whenever feasible.

(5) **Review Criteria** – For each Communication Site Application, the Village Representative shall:

- (a) Verify that the Communication Site Application is complete.
- (b) Review engineering design documents to determine:
  - (i) compliance with contractual requirements under this Agreement; and
  - (ii) that the new installation will not cause any interference with the public safety communication system of the Village and/or the Fire Protection District; or with the Village’s traffic signal light system; or with other communications infrastructure operating on the spectrum where the the Village is authorized to operate; and
  - (iii) compliance with Village pole attachment regulations for traffic light poles, including replacement of an electric meter with dual meters, if and as applicable.

**Comment [MS5]:** Consistent with Par 8(f)

- (c) Determine compliance with any other applicable requirements.

All Communication Site Applications requesting access to a Village pole must include a load bearing study performed by Licensee or its contractor to determine whether the attachment of the Communication Facility may proceed without pole modification or whether the installation will require pole reinforcement or replacement. If pole reinforcement or replacement is necessary, Licensee shall provide engineering design and specification drawings demonstrating the proposed alteration to the pole.

As appropriate, the Village Representative or his designee shall require Licensee to make design modifications for the proposed Communication Facility in order to comply with applicable contractual, regulatory, or legal requirements. Licensee's failure to make the requested design modifications shall result in an incomplete Communication Site Application which may not be processed by the Village under this Agreement.

(6) **Approval of Application** -- Upon finding that the Communication Site Application is complete and in compliance with all applicable requirements as outlined above, the Village Representative shall approve such Communication Site Application and shall issue a Supplemental License for the Communication Site. The approval of the Communication Site Application shall authorize Licensee to proceed to apply for and to obtain all generally applicable, ministerial permits that are required of all occupants of the Public Rights-of-Way, if required (collectively, "**ROW Permit**"). Licensee shall comply with the requirements of the Rights-of-Way Regulations. Licensee shall pay all appropriate ROW Permit fees ("**ROW Permit Fees**"), if required.

(7) **Conditions** -- Licensor may impose on the Supplemental License and /or ROW Permit only those conditions that are necessary

- a. to protect structures in the Public Rights-of-Way,
- b. to ensure the proper restoration of the Public Rights-of-Way and any structures located therein,
- c. to provide for protection and the continuity of pedestrian and vehicular traffic, and otherwise to protect the safety of the public's utilization of the Public Rights-of-Way (including but not limited to a modifications to the pole required for load bearing purposes).

In no event shall Licensor treat Licensee's Communication Site Applications or ROW Permit applications in a more burdensome manner than Licensor treats Public Rights-of-Way access permits of all other public utilities and telecommunications services providers.

(8) **Construction** -- Upon obtaining a Supplemental License and/or ROW Permit for a particular site, Licensee may proceed to install the Communication Facility in coordination with any affected Village departments. Approval of a

Communication Site Application related to the use of a pole owned by a third party shall authorize Licensee to proceed with the attachment process applicable to the pole owner, and in accordance with the pole owner's regulations, and to proceed to install the Communication Facility in coordination with any affected Village departments.

**SECTION 7. CONSTRUCTION WORK-REGULATION BY VILLAGE**

**Comment [MS6]:** This is already stated in #6, above and does not need to be repeated here

(a) **Compliance with Law Required** – The work done by Licensee in connection with the installation, construction, maintenance, repair, replacement and operation of Communication Facility on poles within the Public Rights-of-Way shall be subject to and governed by all pertinent local and state laws, rules, regulations, including the Village's Rights-of-Way Regulations, that are applicable to ensuring the work done does not unduly inconvenience the public in the use of the surface of the streets and sidewalks.

(b) **Duty to Minimize Interference** – All pole excavations, construction activities, and aerial installations on poles in the Rights-of-Way shall be carried on as to minimize interference with the use of Village's Rights-of-Way and with the use of private property, in accordance with all regulations of the Village necessary to provide for public health, safety and convenience.

**SECTION 8. CONSTRUCTION, RESTORATION AND MAINTENANCE ACTIVITIES**

(a) **Eligibility of Village Pole** – Prior to submitting a Communication Site Application related to the use of a Village pole, Licensee shall consult with the Village Rights-of-Way Manager concerning the eligibility of the specified pole for attachment of the Communication Facility. In addition, Licensee shall conduct an engineering load bearing study to determine whether the pole can withstand the added weight of the proposed Communication Facility. If the installation of the proposed Communication Facility will require reinforcement or replacement of the pole at the proposed site, the engineering design documents included with the Communication Site Application shall include specifications relating to the proposed pole reinforcement or replacement. Construction activities involving pole reinforcement or replacement shall be coordinated with the Rights-of-Way Manager or his designee.

(b) **Compliance with Rights-of-Way Regulations** – In the installation, construction, maintenance, upgrade, and operation of a Communication Facility, Licensee shall comply with the provisions of the Rights-of-Way Regulations, including but not limited to provisions pertaining to the following activities:

- (1) Construction activities related to the installation, maintenance, repair, upgrade, and removal of Communication Facility on existing poles in the Rights-of-Way;
- (2) Installation of new poles in the Rights-of-Way;

- (3) Cutting or otherwise disturbing the surfaces of the Rights-of-Way;
- (4) Disruption of vehicular and pedestrian traffic on Rights-of-Way (to be kept to a minimum as reasonably necessary to execute the required work);
- (5) Applicable excavation and restoration standards; and
- (6) Pavement repairs.

(c) **Submission of Engineering Plans** – Prior to installation, Licensee shall submit engineering plans to the Rights-of-Way Manager for review and approval in accordance with the Rights-of-Way Regulations.

(d) **Identification of Utility Lines** – Prior to beginning any excavation or boring project on Public Rights-of-Way, Licensee shall engage a utility locator service to locate all utilities in the vicinity of the project. Licensee has the responsibility to protect and support the various utility facilities of other providers while conducting excavation or boring, and any construction, installation, and maintenance operations, in the Village.

(e) **Maintenance and Repair of Communication Facility** – Licensee shall keep and maintain all Communication Facility(ies) installed on Public Rights-of-Way in commercially reasonable condition and repair throughout the Term, normal wear and tear and casualty excepted. Licensee shall have the right to conduct testing and maintenance activities, and to repair and replace any damaged or malfunctioning Communication Facility at any time during the Term.

(f) **Upgrade of Communication Facility** – Licensee shall have the right to upgrade any Communication Facility with next-generation equipment and innovative new technologies, or for purposes of co-location of an additional user or users at any Communication Site. Prior to making any such equipment or technology upgrade that would materially change the size or weight of the Communication Facility, Licensee shall file a new or amended Communication Site Application with the Village Representative, detailing the changes to be made, and the Village shall review the application for compliance with the terms and provisions of this Agreement, including but not limited to verification that the new installation will not cause any interference with the public safety communications system of the Village and/or the Fire Protection District, the Village’s traffic light signal system, or other Village communications infrastructure operating on spectrum where the Village is legally authorized to operate, and shall amend the Supplemental License or issue a new Supplemental License for the Communications Site, accordingly. Licensee will address any interference issues prior to approval of such application. Licensor’s approval of any requested upgrade shall not be unreasonably withheld, delayed or conditioned.

**Comment [p17]:** Modifications, including the addition of new equipment is still subject to the Villages’ review and approval and is still subject to the non-interference requirement as described in (f) above. This section is not needed, it is all covered by (f) above.

**(g) Coordination of Maintenance and Equipment Upgrade Activities –** Prior to Licensee engaging in planned or routine maintenance activities, or equipment upgrades concerning any Communication Facility attached to a Village-owned pole, Licensee shall provide twenty (20) days advance notice to the Village Representative in order to coordinate such maintenance activities with the affected Village department(s), including but not limited to Village operations of the traffic light system or other public safety functions. Licensee shall obtain a ROW Permit prior to engaging in any maintenance or equipment upgrade activities in the Rights-of-Way regardless of pole ownership. Such twenty (20) day advance notice shall not be required in the case of an emergency, but Licensee shall give such notice to the Village Rights-of-Way Manager as is reasonable under the circumstances.

**(h) Removal of Non-Compliant Installations –** The Village shall have the authority at any time to order and require Licensee to remove and abate any Communication Facility or other structure that is in violation of the Village's Rights-of-Way Regulations. In case Licensee, after receipt of written notice and thirty (30) days opportunity to cure, fails or refuses to comply, the Village shall have the authority to remove the same at the expense of Licensee, all without compensation or liability for damages to Licensee.

**(i) Reservation of Rights –** The Village reserves the right to install, and permit others to install, utility facilities in the Rights-of-Way. In permitting such work to be done by others, the Village shall not be liable to Licensee for any damage caused by those persons or entities.

**(j) No Limitation in Village's Operation of Traffic Light Signal System –** The Parties agree that this Agreement does not in any way limit Licensor's right to locate, operate, maintain, and remove Village traffic light poles in the manner that best enables the operation of its traffic light signal system and protect public safety. The Village Representative may deny Licensee access to Village traffic light poles due to operational conditions at the requested site, limited space availability, public safety concerns, future traffic signal system planning, or other operational considerations. Further, nothing in this Agreement shall be construed as granting Licensee any right to install a Communication Facility on any specific traffic light pole, other than as approved by the Village's by issuance of a Supplemental License and Licensee's execution of the same under the terms of this Agreement.

**(k) Coordination of Traffic Light Maintenance Activities and Emergency Response –** Prior to conducting planned or routine maintenance on specific components of the traffic light signal system mounted on poles where a Communication Facility has been installed, the Village shall provide Licensee thirty (30) days advance notice of such maintenance activities. In advance of such maintenance activities, Licensee shall temporarily cutoff electricity to its Communication Facility for the safety of maintenance personnel. In the event of failure of components of the traffic light signal system for whatever reason, including damage resulting from vehicular collisions, weather-related

events, or malicious attacks, Licensor will respond to restore traffic light signal operations as a matter of public safety under the emergency provisions outlined in Section 12. Should the event that results in damage or failure of the traffic light signal system also affect any Communication Facility, Licensee shall have the sole responsibility to repair or replace its Communication Facility and shall coordinate its own emergency efforts with the efforts of the Village.

**SECTION 9. SUPERVISION BY VILLAGE OF LOCATION OF POLES**

(a) **Supervision by Rights-of-Way Manager** – Any pole or poles installed by Licensee on Public Rights-of-Way pursuant to this Agreement shall be owned and maintained by Licensee. Such poles shall be of adequate strength and straight, and shall be set so that they will not interfere with the flow of water in any gutter or drain, and so that they will not unduly interfere with ordinary travel on the streets or sidewalks. The location of all Licensee’s personal property, poles, and electrical connections placed and constructed by the Licensee in the installation, construction, and maintenance of any Communication Facility shall be subject to the lawful, reasonable and proper control, direction and/or approval of the Rights-of-Way Manager.

**SECTION 10. INTERFERENCE WITH OTHER FACILITIES PROHIBITED**

(a) **Interference with Rights of Others Prohibited** – Licensee shall not impede, obstruct or otherwise interfere with the installation, existence and operation of any other facility in the Rights-of-Way, including sanitary sewers, water mains, storm water drains, gas mains, poles, aerial and underground electrical infrastructure, cable television and telecommunication wires, public safety and Village networks, and other telecommunications utility, or Village personal property.

(b) **Signal Interference with Village’s Communication Infrastructure Prohibited** – In the event that Licensee’s Communication Facility interferes with the Village’s or the Fire Protection District’s public safety radio system, or other communications infrastructure of either operating on spectrum where the Village or District is legally authorized to operate, or the Village’s traffic light signal system, Licensee will respond to the Licensor’s request to address and eliminate the source of the interference as soon as practicable, but in no event later than twenty-four (24) hours of receiving notice.

**SECTION 11. COMPLIANCE WITH UTILITY REGULATIONS**

(a) **Compliance with Local Regulations** – All Communication Facility installations shall be in compliance with all relevant legal requirements of local utilities for connecting the Communication Facility to electricity and telecommunications services. The Village is not responsible for providing electricity or transport connectivity to Licensee at any Communication Site.

**Comment [p18]:** Mark this qualifier needs to remain Pole Owners (i.e. electric utilities) have been known to try to force attachers to agree to provisions that violate the state and/or federal law governing pole attachments

**SECTION 12. EMERGENCY CONTACTS**

(a) **Coordination of Emergency Events** – In case of an emergency due to interference, failure of traffic light signal system, or any unforeseen events, Licensor will act to protect the public health and safety of its citizens, and to protect public and private property, notwithstanding any provision in this Agreement. Licensor will make every reasonable effort to coordinate its emergency response with the Licensee. To that end,

(i) the Licensor will use the following emergency contacts: Mr. David Starrett, Rights-of-Way Manager at (847) 980-9795.

(ii) The Licensee's network operations center may be reached 24/7 at (877) 244-7889.

(b) **Licensee's Duty to Maintain Current Emergency Contacts** – Licensee will maintain the emergency contact information current at all times with the Village Representative; any change in emergency contact shall be delivered to the Village in accordance with the notice requirements of Paragraph 15 below.

(c) **Licensee's Response to Network Emergency** - In case of a network emergency, Licensee may access its Communication Facility without first obtaining a ROW Permit provided Licensee has first conducted network trouble-shooting and diagnostic tests and has reasonably identified the point or points of network failure or malfunction. While acting under this provision to address a network emergency, Licensee shall conduct its activities within the Rights-of-Way in such a manner as to protect public and private property. Licensee will make every reasonable effort to coordinate its emergency response with the Licensor. To that end, prior to entering the Rights-of-Way, Licensee will contact the Village Rights-of-Way Manager and give notice to him of the nature of the network emergency and an estimated time period to address the situation.

(d) **Licensor's Duty to Maintain Emergency Contacts** – Licensor will maintain the emergency contact information current at all times with Licensee; any change in emergency contact shall be delivered to Licensee in accordance with the notice requirements of Section 15 below.

### **SECTION 13. INDEMNITY**

(a) **General Indemnity Clause** – Licensee covenants and agrees to **INDEMNIFY, DEFEND and HOLD HARMLESS**, the Village and the elected officials, employees, officers, directors, agents and representatives of the Village, individually and collectively ("Indemnitees"), from and against any and all costs, claims, liens, damages, losses, expenses, fees, fines, penalties, proceedings, actions, demands, causes of action, liability and suits of any kind and nature, including but not limited to, suits for personal or bodily injury, death or property damage, made upon the Village arising out of a third-party claim to the extent arising from any negligent acts or omissions of Licensee, any agent, officer, director, representative, employee, consultant or subcontractor of Licensee, or their respective officers, agents employees, directors or representatives while in the exercise of the rights or



performance of the duties under this Agreement. The indemnity provided for in this paragraph shall not apply to any liability resulting arising from the negligence of the Village or an Indemnitee. **IN THE EVENT LICENSEE AND VILLAGE ARE FOUND JOINTLY LIABLE BY A COURT OF COMPETENT JURISDICTION, LIABILITY SHALL BE APPORTIONED COMPARATIVELY IN ACCORDANCE WITH APPLICABLE LAW, WITHOUT, HOWEVER, WAIVING ANY GOVERNMENTAL IMMUNITY AVAILABLE TO THE VILLAGE UNDER STATE LAW AND WITHOUT WAIVING ANY DEFENSES OF THE PARTIES UNDER STATE LAW.**

(b) **Licensor's Duty to Notify Licensee of Claims** – The Village shall give prompt written notice to Licensee of any claim for which the Village seeks indemnification. Licensee shall have the right to investigate, defend, and compromise these claims with prompt notice to the Village attorney and prior approval of the Village, which approval shall not be unreasonably withheld, delayed or conditioned.

(c) **Licensor Consent to Settle Claims** -- Licensee may not settle any claim subject to this Section without the consent of the Licensor. The Village's withholding its consent as allowed in the preceding sentence does not release or impair Licensee of any obligations under this Section. Licensee must give Village at least twenty (20) days advance written notice of the details of a proposed settlement. The Village's approval of any settlement shall not be unreasonably withheld, delayed or conditioned.

(d) **General Limitation** – Neither party will be liable under this Agreement for consequential, indirect, or punitive damages (including lost revenues, loss of equipment, interruption, loss of service, or loss of data) for any cause of action, whether in contract, tort, or otherwise, even if the party was or should have been aware of the possibility of these damages, whether under theory of contract, tort (including negligence), strict liability, or otherwise.

#### **SECTION 14. INSURANCE REQUIREMENTS**

(a) Prior to the commencement of any work under this Agreement, the Licensee shall furnish copies of all required certificate(s) of insurance to the Village Representative. The Village shall have no duty to pay or perform under this Agreement until such certificate has been received by the Village.

(b) Village reserves the right to review the insurance requirements of this Section during the effective period of this Agreement and any extension or renewal hereof and to modify insurance coverages and their limits when reasonably determined necessary by the Village based upon changes in statutory law, court decisions, or circumstances surrounding this Agreement. Such review and modification shall not occur more frequently than every five (5) years.

(c) The Licensee's financial integrity is of interest to the Village; therefore, the Licensee shall obtain and maintain in full force and effect for the duration of this

Agreement, and any extension hereof, at the Licensee's sole expense, insurance coverage written on an occurrence basis, by companies authorized and admitted to do business in the State of Illinois and with an A.M. Best's rating of no less than A-VII, in the following types and for an amount not less than the amount listed below:

Type of Coverage	Amounts
1. Workers' Compensation	Statutory
2. Employers' Liability	\$1,000,000
3. Commercial General Liability Insurance to include coverage for the following: a. Premises/Operations b. Independent Contractors c. Products/complete operations d. Property damage	Combined Single Limit for Bodily Injury and Property Damage of \$1,000,000 per occurrence and General Aggregate limit of \$2,000,000
4. Business Automobile Liability	Combined Single Limit for Bodily Injury and Property Damage of \$1,000,000 per occurrence

(d) The Licensee agrees that with respect to the above required insurance, all insurance policies are to contain or be endorsed to contain the following provisions:

(1) Name the Village, its officers, officials, employees, and elected representatives as additional insured's, as respects operations and activities of, or on behalf of, the named insured performed under contract with the Village, with the exception of the workers' compensation and professional liability policies.

(2) Workers' compensation and employers' liability policies will provide a waiver of subrogation in favor of the Village.

(3) Upon receipt of notice from its insurer, Licensee will provide Licensor with thirty (30) days prior written notice of cancellation.

(e) Within ten (10) days any suspension, cancellation or non-renewal of coverage, the Licensee shall provide a replacement Certificate of Insurance and applicable endorsements to the Village. The Village shall have the option to suspend the Licensee's performance should there be a lapse in coverage at any time during this Agreement.

(f) In addition to any other remedies the Village may have upon the Licensee's failure to provide and maintain any insurance or policy endorsements to the extent and within the time herein required, the Village shall have the right to order the Licensee to stop work hereunder, and/or withhold any payment(s) which become due to the Licensee hereunder until the Licensee demonstrates compliance with the requirements hereof.

(g) Nothing herein contained shall be construed as limiting in any way the extent to which the Licensee may be held responsible for payments of damages to persons or property resulting from any negligent act or omission by Licensee, any agent, officer, director, representative, employee, consultant or subcontractor of Licensee, or their respective officers, agents employees, directors or representatives under this Licensee Agreement.

(h) It is agreed that the Licensee's insurance shall be deemed primary and non-contributory with respect to any insurance or self-insurance carried by the Village for liability arising out of operations under this Agreement.

(i) It is understood and agreed that the insurance required is in addition to and separate from any other obligation contained in this Agreement.

**SECTION 15. ADMINISTRATION OF LICENSE**

(a) **Administration of License by Village Officials** – The Village Representative is the principal Village person responsible for the administration of this Agreement. The Rights-of-Way Manager shall review the operations of Licensee in the Rights-of-Way under this Agreement and the Rights-of-Way Regulations.

(b) **Licensee's Duty to Communicate with Village Officials** – Licensee shall communicate with the Rights-of-Way Manager all matters in connection with or affecting the installation, construction, reconstruction, maintenance and repair of Licensee's Communication Facility in the Rights-of-Way and provide periodic deployment plans to the Rights-of-Way Manager and the Village Representative.

(c) **Notice** – Notices required by this Agreement may be given by registered or certified mail by depositing the same in the United States mail in the continental United States, postage prepaid. Either Party shall have the right, by giving written notice to the other, to change the address at which its notices are to be received. Until any such change is made, notices shall be delivered as follows:

If to Licensor:

Village of Hampshire  
234 South State Street  
P.O. Box 457  
Hampshire, IL 60140  
Attn: Jeff Magnussen, Village President

If to Licensee:

Mobilitie, LLC  
2220 University Drive

With a copy to:

Mobilitie, LLC  
2220 University Drive

Newport Beach, CA 92660  
Attention: Asset Management

Newport Beach, CA 92660  
Attention: Legal Department

## **SECTION 16. ASSIGNMENT OF LICENSE**

(a) **Limited Right of Assignment** - This Agreement and each Supplemental License executed by Licensor under it may be sold or assigned by Licensee, without any approval or consent of the Licensor, to Licensee's principal, affiliates, subsidiaries of its principal, or to any entity which acquires all or substantially all of Licensee's assets in the market defined by the FCC in which the Right-of-Way is located by reason of a merger, acquisition or other business reorganization, provided that such acquiring entity is bound by all of the terms and conditions of this Agreement. As to any other party or parties, this Agreement and each Supplemental License issued by Licensor and executed by Licensee under it may not be sold or assigned by Licensee without the prior written consent of the Licensor, which shall not be unreasonably withheld. Licensee shall provide the Village Representative notice of any such merger, acquisition or other business reorganization with a principal, Affiliate or subsidiary of Licensee, or acquisition of all or substantially all of Licensee's assets as described above, within a reasonable period of time after the consummation thereof. No change of stock ownership, partnership interest or control of Licensee or transfer upon partnership or corporate dissolution of Licensee shall be deemed to constitute an assignment hereunder. Notwithstanding the foregoing or anything in this Agreement to the contrary, Licensee may provide capacity to Licensee's customers using, or permit such customers to use, Communication Facilities installed in the Right-of-Way by Licensee without the consent and/or notification required in this Section 16 provided Licensee retains control over and remains solely responsible for, such Communication Facilities.

(b) **Licensee's Right to Grant Security Interest in License** - Additionally, Licensee may for financing purposes grant a mortgage or a security interest in this Agreement and any Communication Facility hereunder, and may assign this Agreement and any Communication Facility to any mortgagees or holders of security interest, including their successors or assigns (collectively "**Mortgagees**") for such purpose, provided such Mortgagees' interests in this Agreement are subject to all of the terms and provisions of this Agreement. In such event, Village shall execute such consent to financing as may reasonably be required by Mortgagees.

## **SECTION 17. FUTURE CONTINGENCY**

(a) **Renegotiation for Incapacity of Contract** - Notwithstanding anything contained in this Agreement to the contrary, in the event that this Agreement, in whole or in part, is declared or determined by a judicial, administrative or legislative authority exercising its jurisdiction to be excessive, unrecoverable, unenforceable, void, unlawful, or otherwise inapplicable, the Licensee and Licensor shall meet and unless expressly

prohibited by such declaration or determination, negotiate an amended Agreement that is in compliance with the authority's decision or enactment..

#### **SECTION 18. AGREEMENT VIOLATIONS LEADING TO TERMINATION**

(a) **Events of Termination** – This Agreement may be terminated before the expiration date of the Term on written notice of termination delivered by Village to Licensee before the expiration date of the then current Term, if Licensee materially breaches any provision of this Agreement and such breach is not cured by Licensee within thirty (30) days after Licensee's receipt of written notice of such breach from the Village. Licensee shall not be excused from complying with any of the terms and conditions of this Agreement by the previous failure of the Village to insist upon or seek compliance with such terms and conditions.

(b) **No Waiver of Duties** – Termination of this Agreement does not relieve Licensee from the obligation (i) to pay Annual License Fees accrued and owing to Licensor under the Agreement at the time of termination, or (ii) concerning any claim for damages against Licensee under this Agreement. Licensor's rights, options, and remedies under this Agreement are cumulative, and no one of them is exclusive of the other. Licensor may pursue any or all such remedies or any other remedy or relief provided by law, whether or not stated in this Agreement. No waiver by Licensor of a breach of any covenant or condition of this Agreement is a waiver of any succeeding or preceding breach of the same or any other covenant or condition of this Agreement.

#### **SECTION 19. GOVERNING LAW, JURISDICTION AND VENUE**

(a) **Governing Law** – This Agreement is passed in accordance with the constitutions, statutes, ordinances, and regulations of the United States, the State of Illinois, and the Village of Hampshire in effect on the Effective Date of this Agreement, and as such local, state, and federal laws may be subsequently amended.

(b) **Compliance with Local Ordinances** – Nothing in this Agreement shall be interpreted to limit the authority of the Village to adopt, from time to time, ordinances, rules and regulations that are generally applicable to occupants of the Rights-of-Way that it determines necessary in the exercise of Village's governmental powers. Licensee shall abide by any Rights-of-Way Regulations that do not conflict with or are otherwise preempted by state or federal law.

(c) **Enforcement of Local Regulations** – Licensor expressly reserves the right to enforce requirements for ministerial issuance of ROW Permits. It is understood and agreed that Licensee is responsible for obtaining all such permits necessary to install, maintain and operate its Communication Facility.

(d) **Jurisdiction and Venue** – **THE PROVISIONS OF THE AGREEMENT SHALL BE CONSTRUED UNDER, AND IN ACCORDANCE WITH, THE LAWS OF THE STATE OF ILLINOIS, AND ALL OBLIGATIONS**

**OF THE PARTIES CREATED HEREUNDER SHALL BE PERFORMED IN THE COUNTY IN WHICH THE VILLAGE IS LOCATED. THEREFORE, IN THE EVENT ANY COURT ACTION IS BROUGHT DIRECTLY OR INDIRECTLY BY REASON OF THIS AGREEMENT, THE COURTS OF SUCH COUNTY SHALL HAVE JURISDICTION OVER THE DISPUTE AND VENUE SHALL BE IN SUCH COUNTY TO WIT, KANE COUNTY, ILLINOIS.**

(e) **Change in Law** - If any federal, state, or local laws or regulations (including, but not limited to, those issued by the Federal Communications Commission or its successor agency) and any binding judicial interpretations thereof (collectively, "Laws") that govern any aspect of the rights or obligations of the Parties under this Agreement shall change after the Effective Date and such change makes any aspect of such rights or obligations inconsistent with the then-effective Laws, then the Parties agree to promptly amend this Agreement as reasonably required to accommodate and/or ensure compliance with any such legal or regulatory change.

#### **SECTION 20. NON-DISCRIMINATION**

(a) **Non-Discrimination** – Licensee agrees not to engage in employment practices that discriminate against any employee or applicant for employment based on race, color, religion, national origin, sex, sexual orientation, gender identity, veteran status, age, disability, or political belief or affiliation, unless exempted by state or federal law. In the event non-compliance with this Section occurs, Licensee, upon written notification by Village, shall commence compliance procedures within thirty (30) days after the date of such notice.

#### **SECTION 21. MISCELLANEOUS PROVISIONS**

(a) **Waiver** – None of the material provisions of this Agreement may be waived or modified except expressly in writing signed by the Licensee and Licensor. Failure of either Party to require the performance of any term in this Agreement or the waiver by either Party of any breach thereof shall not prevent subsequent enforcement of the terms and provisions of this Agreement and shall not be deemed a waiver of any subsequent breach.

(b) **Severability** – If any clause or provision of the Agreement is illegal, invalid, or unenforceable under present or future Laws effective during the Term, then and in that event it is the intention of the Parties hereto that the remainder of this Agreement shall not be affected thereby, and it is also the intention of the Parties that in lieu of each clause or provision of this Agreement that is illegal, invalid, or unenforceable, there be added as part of this Agreement a clause or provision as similar in terms to such illegal, invalid, or unenforceable clause or provision as may be possible and be legal, valid, and enforceable.

(c) **Captions** – The captions contained in this Agreement are for convenience of reference only and in no way limit or enlarge the terms and conditions of this Agreement.

(d) **Extent of Agreement** – This Agreement, together with its attached exhibits and the authorizing ordinance, if any, embodies the complete agreement of the Parties, superseding all oral or written previous and contemporary agreements between the Parties and relating to matters which are the subject of this Agreement.

(e) **Authority** – The signer of this Agreement for the Licensee and the Village hereby represents and warrants that he or she has full authority to execute this Agreement on behalf of the Licensee or the Village, respectively.

(f) **Non-Waiver of Rights** – By entering this Agreement, neither Licensor nor Licensee has waived any rights either Party may have under applicable state and federal law pertaining to the provision of Communication Service or Licensee’s access rights concerning the Rights-of-Way.

(g) **Force Majeure** – In the event a Party’s performance of any of the terms, conditions, obligations or requirements of this Agreement is prevented or impaired due to a force majeure event beyond such Party’s reasonable control, such inability to perform will be deemed to be excused and no penalties or sanctions will be imposed as a result thereof. For purposes of this subsection, “force majeure” means an act of God, a natural disaster or an act of war (including terrorism), civil emergencies and labor unrest or strikes, untimely delivery of equipment, pole hits, and unavailability of essential equipment, and/or materials, and any act beyond the Party’s reasonable control. It also includes an explosion, fire or other casualty or accident, which is not the result of gross negligence, an intentional act or misconduct on the part of the Party.

(h) **Technical Amendments** – Other than proposed substantive contractual amendments requested under Section 4, the Parties may mutually agree to make technical amendments to the Agreement and its exhibits that would not alter the obligations and responsibilities of the Parties under this Agreement, in order to address advances and/or innovations in wireless technologies and equipment.

(i) **No Partnership or Joint Venture** – The relationship between Licensor and Licensee is at all times solely that of licensor and licensee, not that of partners or joint venturers.

(j) **Effect of Bankruptcy** – Bankruptcy, insolvency, assignment for the benefit of creditors, or the appointment of a receiver is an event of default.

(k) **Counterparts** – This Agreement may be executed in multiple counterparts, each of which is an original. Regardless of the number of counterparts, they constitute only one agreement. In making proof of this agreement, it is not necessary to produce or account for more counterparts than are necessary to show execution by or on behalf of all Parties.

(l) **Further Assurances** -- The Parties must execute and deliver such additional documents and instruments as may be required to effect fully the provisions hereof. No such additional document(s), however, may alter the rights or obligations of the Parties as contained in this Agreement.



**EXECUTED and AGREED.**

**VILLAGE OF HAMPSHIRE**

**MOBILITIE, LLC**

**By its Manager: Mobilitie  
Management, LLC**

\_\_\_\_\_  
*(Signature)*

\_\_\_\_\_  
*(Signature)*

Printed Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

Final version for approval / signature  
March 17, 2017

**EXHIBIT A  
COMMUNICATION SITE APPLICATION**

Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Licensee: \_\_\_\_\_ Application/License#: \_\_\_\_\_

Licensee ID #	Site	Communication Coordinates	Site	GIS	Type of Communication Facility
					[Wireless Communication Equipment] [Wireless Backhaul Equipment] [Landline Backhaul Equipment]

**If Wireless Communication Equipment or Wireless Backhaul Equipment:**

Pole Type	Pole Alteration	Attachment Height	Attachment Weight	Attachment Dimensions	Location of Equipment Shelter
[Village Pole] [Third-Party Pole] [Licensee Pole] [Not Applicable/Needed ]	[Pole Reinforcement] [Pole Replacement] [New Pole] [Not Applicable/Needed]				[Installed on Pole] [Installed in Ground (Vault)] [Other Location (Requires Village Representative Approval)] [Not Applicable/Needed]

**APPLICANT SHALL PROVIDE THE FOLLOWING IF/AS APPLICABLE:**

- Site plan and engineering design and specifications for installation of the Communication Facility, including the location of radios, antenna facilities, transmitters, equipment shelters, cables, conduit, point of demarcation, backhaul solution, electrical distribution panel, electric meter, and electrical conduit and cabling. Where applicable, the design documents should include specifications on design, pole modification, underground installations, and ADA compliance.
- For Village poles, include documentation from the Village verifying that the pole is eligible for attachment. Also include a load bearing study that determines whether the pole requires reinforcement or replacement in order to accommodate attachment of Communication Facility. If pole reinforcement or replacement is warranted, the design documents should include the proposed pole modification.
- If the proposed installation includes a new pole, provide design and specification drawings for the new pole.
- If the proposed installation will require reinforcement or replacement of an existing pole, provide applicable design and specification drawings.
- The number, size, type and proximity to the facilities of all communications conduit(s) and cables to be installed.
- Description of the utility services required to support the facilities to be installed.
- All necessary permits and letters of authorization from all affected parties.
- List of the contractors and subcontractors, and their contact information, authorized to work on the project.

**Comment [MS9]:** This list is generally acceptable, but is under review with the Village Engineer

THE VILLAGE WILL PROCESS THIS APPLICATION WITHIN 30 DAYS OF RECEIPT DATE, UNLESS AN AGREEMENT IS EXECUTED BY APPLICANT AND THE VILLAGE REPRESENTATIVE TO EXTEND THE APPROVAL DATE.

**APPLICANT REPRESENTATIVE:** \_\_\_\_\_

**PRINT NAME:** \_\_\_\_\_

**TITLE:** \_\_\_\_\_

----- **FOR VILLAGE USE ONLY** -----

RECEIPT DATE: \_\_\_\_\_ APPLICATION NO.: \_\_\_\_\_

APPROVED BY: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

APPROVAL DATE: \_\_\_\_\_

**EXHIBIT B  
SUPPLEMENTAL LICENSE FORM**

**Supplemental License No. \_\_\_\_\_  
For Communication Facility Installation**

This Supplemental License is entered on this \_\_\_ day of \_\_\_\_\_, \_\_\_\_, between the Village of Hampshire, IL acting through its Village Representative, or his/her designee, ("Licensor") and Mobilitie, LLC, a Nevada limited liability company ("Licensee").

**1. Overview of Supplemental License** – This Supplemental License applies to the Communication Sites described below.

**Authorizing Agreement:**

**License:** Master License Agreement for Use of Public Rights-of-Way

**Licensor:** Village of Hampshire, IL

**Licensee:** Mobilitie, LLC

**Initial Aggregate Annual License Fees:** \_\_\_\_\_

**Commencement Date:** \_\_\_\_\_

**Term:** Term of 5 years, with four (4) consecutive, automatic five (5) year renewal periods, subject to the Master License Agreement.

Licensee ID #	Site	Communication Coordinates	Site	GIS	Type of Communication Facility
					[Wireless Communication Equipment] [Wireless Backhaul Equipment] [Landline Backhaul Equipment]

**If Wireless Communication Equipment or Wireless Backhaul Equipment:**

<b>Pole Type</b>	<b>Pole Alteration</b>	<b>Attach- ment Height</b>	<b>Attach- ment Weight</b>	<b>Attach- ment Dimension s</b>	<b>Location of Equipment Shelter</b>
[Village Pole] [Third-Party Pole] [Licensee Pole] [Not Applicable/Needed]	[Pole Reinforcement] [Pole Replacement] [New Pole] [Not Applicable/Needed]				[Installed on Pole] [Installed in Ground (Vault)] [Other Location (Requires Village Representative Approval)] [Not Applicable/Needed]

2. **Source of Authority** – This Supplemental License is authorized and executed pursuant to the terms and conditions of the “Master License Agreement between the Village and Licensee for the Use of Public Rights-of-Way,” as it may be amended by the Parties during its Term (“Master License Agreement”). All of the terms and conditions of the Master License Agreement, including any future amendments, are incorporated herein by reference and made a part hereof without the necessity of repeating or attaching the Master License Agreement. Capitalized terms used in this Supplemental License shall have the same definitions and meanings ascribed to them in the Master License Agreement, unless otherwise indicated herein.

3. **Approval Process** – This Supplemental License arises from and is part of the approval process associated with the Communication Site Application approved by the Village Representative on \_\_\_\_\_. The Communication Site Application, including all attachments, is incorporated as Exhibit 1 and made a part hereto. If not attached, the Communication Site Application is hereby incorporated herein by reference and made a part hereof without the necessity of repeating or attaching it.

4. **Scope of License** – This Supplemental License is limited to the Communication Facility installation(s) referenced in the Communication Site Application associated with this Supplemental License.

**5. Conflict in Interpretation** – Nothing in this Supplemental License is intended to grant Licensee any rights or privileges beyond those addressed in the Master License Agreement. In the event of any conflict in contractual interpretation between this Supplemental License and the Master License Agreement, the terms and conditions of the Supplemental License shall govern, provided however that any future amendments or modifications to the Master License Agreement shall simultaneously apply and serve to amend or modify this Supplemental License without the need by either Party to provide notice of such to the other.

**6. Site Specific Conditions** – All site specific conditions shall be addressed in the Communication Site Application associated with this Supplemental License.

**7. Site Modifications** – Prior to making any post-installation future material modifications to a Communication Site, other than maintenance and repair of site specific Communication Facility as further provided in the Master License Agreement, Licensee shall file a Communication Site Application with the Village Representative describing the proposed modifications. The Village Representative, or his/her designee, shall review the Communication Site Application pursuant to the terms and conditions in the Master License Agreement, and if approved such Communication Site Application shall be attached as Exhibit 2 and made a part hereto. Any additional site modifications shall be incorporated hereto in the same manner.

**8. License Fee** – The aggregate Annual License Fees applicable to this Supplemental License, as summarized in Section 1 above, shall be calculated based on the number of applicable Communication Facility as set forth in the Master License Agreement, payable by Licensee as provided therein.

**9. Commencement Date** – The Commencement Date for this Supplemental License shall be the date of issuance by Licensor and execution by Licensee.

**10. Term** – The term for this Supplemental License, as described in Section 1 above, is set forth in the Master License Agreement.

**NOW THEREFORE**, the Parties hereto by the signature of their respective representatives hereby agree to enter into this Supplemental License.

**LICENSOR**

**VILLAGE OF HAMPSHIRE, IL**

By: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

**LICENSEE**

**MOBILITIE, LLC**

**By its Manager: Mobilitie Management, LLC**

By: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

# Village of Hampshire, IL

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Proposal for Website Development Services  
March 29, 2017



Jay Sheth  
jsheth@muniweb.com  
888-MUNI-WEB

55 E. Long Lake Rd, #230 Troy, Michigan 48085  
www.muniweb.com

 **muniweb**<sup>™</sup>  
custom solutions since 1997



## Table of Contents

In electronic version, click on any chapter in the Table of Contents to move to that section

INTRO LETTER.....	3
PRICING.....	4
TECHNICAL SPECIFICATIONS.....	6
PRICING CALCULATOR .....	7
MUNICMS SPECIFICATIONS.....	8
WORK PLAN / IMPLEMENTATION .....	9
PROJECT TIMELINE .....	10
OPTIONAL SERVICES DESCRIPTIONS.....	11
SHOWCASE .....	14



Dear Mike:

Thank you for taking the time to talk to me today. Your current website launched in March 2014 and, as you well know, things change especially when it comes to technology. All of our designs are responsive, meaning they display optimally on all screen sizes. We launched Farmington, MI ([www.farmgov.com](http://www.farmgov.com)) in February, if you want to take a look at that website on different screen sizes. I've also listed a few on page 15, so you can get a feel for what we're doing these days. Another trend we're seeing are the tiles, like you see in Farmington Hills ([www.fhgov.com](http://www.fhgov.com)). We're adding a lot more modules, like the content you see in the 'Latest News' box. From the backend, you fill in the blanks of an online form, the content appears in the proper format on the homepage. Clicking on a line will take you to the full story, which is pre-formatted, and, if you click on 'All Latest News', you'll see all the current news stories, also pre-formatted. We're getting ready to launch the Farmington Farmers Market website on Monday, but I've included a few pages out of their training manual so you can see that we are working to make the editing process simpler for non-technical editors.

#### To summarize the proposal:

Our muniCMS is based on a commercial CMS with several specialized modules intended for municipalities like:

- Citizen Action Center – so your residents can report problems
- Emergency Alert Notification – send an email to your website to place a prominently-placed message on every page in your website and send email and text messages to subscribers
- Mailing lists – publicize and remind your subscribers
- Online Forms – Contact Us, Feedback, Make a Request are just a few
- Bids and Proposals – auto-publish and auto-archive
- And many more ...

A complete list of our modules is on page 8.

#### For the initial cost of \$6,800, we include:

- One custom design
- Website design, review and up to 10 hours of design changes
- Website development
- Content reorganization, migration and testing

#### For the monthly hosting fee of \$200

- Up to 2 hours per month of support, website updates, or additional training
- Up to 4 GB of storage; muniCMS software licensing and maintenance updates

To help you in deciding which features to include in your new website, we've provided our Pricing Calculator on page 7. On this calculator, I have selected the Enhanced Package. This is an interactive tool to help you attain optimum balance between website functionality and your budget. Remember, you can always add features after the website goes live.

We look forward to serving and partnering with the Village of Hampshire, IL.

Best Regards,

*Laura Hoffman*

Laura Hoffman  
Municipal Web Services  
[laura@muniweb.com](mailto:laura@muniweb.com)  
Direct: 248.639.4445

Pricing	
<b>One-time fee</b> 30% due at contract signing, 30% due upon design approval and balance due after website is deployed	\$6,800
<b>Monthly Recurring</b> Includes hosting, software and hardware maintenance. Does not include website content updates. Begins after website is deployed (5% annual increase each year beginning year 5)	\$200

**Package Pricing Includes:**

<b>Hosting on muniweb® Servers -</b> Up to 4 GB of storage; muniCMS software licensing and maintenance updates	Included (\$20/1GB/mo additional storage)
<b>Customer Support</b> 7a-7p ET, M-F – 2-hour response time and 24/7 Emergency Response	Included
<b>Warranty</b> muniweb® warranties work for one year and will address technical problems that arise during the first twelve months after completion of website.	Included
<b>Enhanced Package</b> Responsive Design Homepage Slideshow Online Contact Us form Polls Surveys Press Releases Module Custom Design Premium Search Premium Calendar Existing Templated Design Homepage Slideshow Online Contact Us form Polls Surveys Press Release Module Agendas and Minutes Module Bids/Proposals Module Mailing List Setup Emergency Notifications 2 Hours Support/Mo Image Gallery	Included



## Pricing Assumptions

Pricing is valid for 90 days from the date of this proposal

The following assumptions have been made in preparing the timeline and pricing in this proposal. Deviations from the assumptions may impact the pricing and timing of the project.

- Clean, appropriately sized graphical objects (maps, pictures, logos, seals, etc.) will be specified by muniweb® and provided by your website committee. If approved by your committee, muniweb® may use other images.
- Material for the site will be provided in electronic format.
- PDF documents will be migrated as is

The following labor rates will be used for work outside of scope, additional content or for future development and enhancements:

Web/HTML construction	\$55/hr.
Graphics and Design	\$70/hr.
Software Development and Scripting	\$90/hr.

**24/7 Conditioned Power**

- Battery Back-up
- Natural Gas powered Generator

**Communication and Bandwidth:**

- 250 Mbps
- Multiple carriers: AT&T, Verizon
- Redundant routers

**Monitoring:**

- Power and temperature control assurance
- All critical components- Internet connectivity, servers and routers

**Redundant data centers located in:**

- Southfield, MI

**Data Backup:**

- On-site / Online Daily Backups
- Off-site / Online Archival

**Data Redundancy:**

- All servers have RAID-5 hot swappable disks

**Data Security:**

- OS Security always updated
- Router level port blocking and reporting
- Router level packet filtering and reporting
- Server level port blocking and reporting
- Weekly penetration and security tests
- Weekly intrusion scans

	Basic	Enhanced	Premium
Existing Templated Design	✓	✓	✓
Responsive Design	✓	✓	✓
Homepage Slideshow	✓	✓	✓
Standard Search	✓	✓	✓
Standard Calendar	✓	✓	✓
Online Contact Us form	✓	✓	✓
Polls	✓	✓	✓
Surveys	✓	✓	✓
Press Releases Module	✓	✓	✓
Custom Design		✓	✓
Premium Search		✓	✓
Premium Calendar		✓	✓
Agendas and Meetings		✓	✓
Bids and Proposals Module		✓	✓
Mailing List Setup (first mailing list) Add'l mailing lists - \$200/list		✓	✓
Emergency Notifications Includes Email and Text		✓	✓
2 Hours Support/Mo		✓	✓
Image Gallery (unlimited images) Add'l Galleries are \$300/ea		✓	✓
Multi-Layered Homepage Slideshow			✓
Blog			✓
Push to Social Media			✓
Document Library			✓
Action Center			✓
Business Directory Up to 50 business, 3 categories			
Available Buildings and Sites Up to 50 listings, 3 criteria			
Facility reservation and payment Add'l charge for payment processing			
Event / Class registration and payment Add'l charge for payment processing			
Video on Demand Setup Min \$10 storage and \$12.50 bandwidth fee/month			
Video - Live Streaming Setup Min \$10 storage and \$12.50 bandwidth fee/month			
Intranet Utilizes same template and layout			

**One time Fee:** \$ 3,500 \$ 6,800 \$ 8,500

**Hosting / mo** \$ 125 \$ 200 \$ 250

5 Emails included - \$25 / mo for every 25 email blocks

Prepared for Hampshire, IL on March 29, 2017  
Prices Valid for 90 days

**Standard Functions**

Browser Based Administration for Non-Technical Users  
 WYSIWYG editor  
 FTP Capable  
 Responsive Web Design (RWD)  
 ADA Compliance  
 Cascading Style Sheet (CSS)  
 Cross Browser Compatibility  
 Search Engine Optimization (SEO)  
 Workflow Process and Management  
 User Permissions and Roles  
 Control Access by Function and Levels  
 Archive Features  
 Scheduled Publishing  
 Auto Expiration  
 On-Page Revisions Archive and Restore  
 Version Control  
 Third Party Links  
 Hyperlink Reports

Basic	Enhanced	Premium
Existing Templated Design Homepage Slideshow Standard Search Standard Calendar Online Contact Us form Polls Surveys Press Release Module	All Basic Features Custom Design Premium Search Premium Calendar Agendas and Minutes Module Bids/Proposals Module Mailing List Setup Emergency Notifications 2 Hours Support/Mo Image Gallery	All Basic Features All Enhanced Features Multi-layered Homepage Slideshow Blog Push to Social Media Document Library Action Center

**Additional Modules**

Business Directory Up to 50 business, 3 categories  
 Available Buildings and Sites Up to 50 listings, 3 criteria  
 Facility reservation and payment Add'l charge for payment processing  
 Event / Class registration and payment Add'l charge for payment processing  
 Video on Demand Setup Min \$10 storage and \$12.50 bandwidth fee/month  
 Video - Live Streaming Setup Min \$10 storage and \$12.50 bandwidth fee/month  
 Intranet Utilizes same template and layout



**Initial Consultation: Design Consulting/Systems Analysis**

**Phase duration:** Approximately 3 weeks

During this phase of development, we will meet with members of the website committee to discuss the design including the look, feel and layout of the site. We also review a number of websites to ascertain preferences for certain design elements such as color, abstraction, imagery, placement of navigation, etc. Using this feedback, we create the unique home page design customized for your community.

**We view our clients as partners  
in creating a successful global  
website presence.**

Then we create a web-based Client Workshop that facilitates communication between your project manager and our web developers. The workshop tracks required content, acceptable formats/media, project status, and includes an area where your project manager or website committee can view material under development.

If muniweb® is contracted to develop a custom application such as a permitting application, we will conduct a requirements analysis including a review of infrastructure hardware and software and develop cost estimates and a project plan for the system.

**Second Consultation: Design/Content/Navigation Review**

**Phase duration:** Approximately 1½ weeks

During this phase, we review the home page design and make requested changes. After home page design signoff, we create a complimentary interior page design to be used throughout the site to ensure consistency.

We also review the navigation layout. During the navigation review we look at primary and secondary level navigation to ensure information is easy to find.

We review the proposed material for the site with content creators to determine the status of content (on the existing website if available) and to discuss any potential new content. Our project managers and web steward can answer questions about typical and best practices approaches to content.

**Website Construction: Template Creation/Content Migration**

**Phase duration:** Approximately 4-6 weeks

During this phase we construct the template pages for each section of the website, cut and optimize graphics and build scripted navigation components. We build the various content pages using the appropriate templates. Once content is in place, both muniweb® and client review takes place and cross browser/mobile testing is completed.

**Website Deployment: Go Live**

**Phase duration:** Approximately 2-3 days

During this phase, we relocate the website to production servers, perform DNS setup activities if appropriate, and register the website at search engines where necessary.

**Implementation Summary**

The typical development timeframe is about 12 weeks. Development can be shorter if content is provided to muniweb® immediately. Development can be longer if content/imagery/data is not provided in a timely manner.





This timeline provides a representation of the typical timeline for a website redesign project after the contract has been signed.

Task	Who	Month 1				Month 2				Month 3				Month 4			
		Wk 1	Wk 2	Wk 3	Wk 4	Wk 5	Wk 6	Wk 7	Wk 8	Wk 9	Wk 10	Wk 11	Wk 12	Wk 13	Wk 14	Wk 15	Wk 16
		Design								Test / Review				Live			
		Construct														Training	
<b>Design</b>																	
Discuss design preferences	MWS CLIENT																
Design creation	MWS																
Review design	MWS CLIENT																
Design modifications	MWS																
Content Consult	MWS CLIENT																
<b>Construct</b>																	
Create CMS templates	MWS																
Website Construction	MWS																
Provide content	CLIENT																
Content Migration	MWS																
Review of website	MWS																
Browser and mobile testing	MWS																
Review of website	CLIENT																
<b>Deploy</b>																	
Go Live / Deployment	MWS																
End User Training	MWS CLIENT																
Software Maintenance	MWS																→
Website Content Updates	CLIENT																→
Customer Support	MWS																→

muniweb® has worked with many of our clients to expand services on their website past the initial development. We will work with department heads to develop a strategy for web enabling services for your community. When our clients express a need or desire to enhance their site, we work with them to select the best approach, whether off-the-shelf software or a custom system, and then work toward that goal. Infrastructure or back-end software greatly influences the approach taken on web-enabling services. muniweb® will assess your readiness to move forward with these projects and to budget appropriately for the costs of these services.

**Website Content Updates** - muniweb® can add content to the website as requested by authorized personnel. The periodicity of change for pages at a municipal site varies from weekly to annually. We can use a combination of telephone, email and courier/mail to interact with your content creators. Both a primary and secondary web steward will be assigned to maintain the website. Each web steward is trained to make modifications to a site quickly while maintaining the design standards that give our municipal websites their consistent, professional look and feel. Our processes ensure that updates from emergency changes to low priority additions are handled quickly. Charges are assessed on a ¼ hour basis so that you won't get charged a full hour for a change that only takes a half hour to make. A billing report is provided each month that details maintenance activities on the website. Best of all, our web stewards guarantee a four business hour response time for routine maintenance items.

Date	Description	Hours
1/15/17	Website Content Updates	0.25
1/22/17	Website Content Updates	0.25
2/12/17	Website Content Updates	0.25
2/20/17	Website Content Updates	0.25
3/13/17	Website Content Updates	0.25
3/27/17	Website Content Updates	0.25
4/10/17	Website Content Updates	0.25
4/24/17	Website Content Updates	0.25
5/8/17	Website Content Updates	0.25
5/22/17	Website Content Updates	0.25
6/5/17	Website Content Updates	0.25
6/19/17	Website Content Updates	0.25
7/3/17	Website Content Updates	0.25
7/17/17	Website Content Updates	0.25
7/31/17	Website Content Updates	0.25
8/14/17	Website Content Updates	0.25
8/28/17	Website Content Updates	0.25
9/11/17	Website Content Updates	0.25
9/25/17	Website Content Updates	0.25
10/9/17	Website Content Updates	0.25
10/23/17	Website Content Updates	0.25
11/6/17	Website Content Updates	0.25
11/20/17	Website Content Updates	0.25
12/4/17	Website Content Updates	0.25
12/18/17	Website Content Updates	0.25
1/1/18	Website Content Updates	0.25
1/15/18	Website Content Updates	0.25
1/29/18	Website Content Updates	0.25
2/12/18	Website Content Updates	0.25
2/26/18	Website Content Updates	0.25
3/12/18	Website Content Updates	0.25
3/26/18	Website Content Updates	0.25
4/9/18	Website Content Updates	0.25
4/23/18	Website Content Updates	0.25
5/7/18	Website Content Updates	0.25
5/21/18	Website Content Updates	0.25
6/4/18	Website Content Updates	0.25
6/18/18	Website Content Updates	0.25
7/2/18	Website Content Updates	0.25
7/16/18	Website Content Updates	0.25
7/30/18	Website Content Updates	0.25
8/13/18	Website Content Updates	0.25
8/27/18	Website Content Updates	0.25
9/10/18	Website Content Updates	0.25
9/24/18	Website Content Updates	0.25
10/8/18	Website Content Updates	0.25
10/22/18	Website Content Updates	0.25
11/5/18	Website Content Updates	0.25
11/19/18	Website Content Updates	0.25
12/3/18	Website Content Updates	0.25
12/17/18	Website Content Updates	0.25
12/31/18	Website Content Updates	0.25
<b>Total Hours</b>		<b>19.27</b>

**Website Content Training** - muniweb® can provide training for your staff to update content on the website. Training is typically provided via an Internet-based technology such as GoToMeeting. This allows for students to each work at their own workstation without the need for a centralized training facility. Training is performed using your new website as a training tool while performing typical update tasks such as adding agendas and minutes to the website.

**Action Center (Citizen Issue Resolution)** – For creating online forms that can be used for tracking constituent requests. A powerful workflow management tool enables issues to be tracked, resolved and reported - to other staff or to the constituent.

**Agendas and Minutes Module** – All of your agendas, packets, minutes, additional documents, video links are in one place organized by year and board/commission. A separate index means that search results are faster and more relevant.

**Available Buildings/Sites** – Allows you to provide an important tool to commercial realtors to make their inventory of buildings and sites readily available to interested merchants and site selection consultants. Customize your own ABS system including search criteria, search results, building and site details. You decide who is able to add/edit/delete properties from the database and what information is displayed for each property. The system makes it simple to send periodic reminders to realtors to keep their information up to date.

**Bids/Proposals Module** – Your editors simply fill in the blanks of this online form and the information is displayed in a professional manner. With our publish from / publish to fields, you decide when you want the information to start displaying and when you want it to come down.

**Blogs** – Create a blog for your website. Choose when and how long to publish your posts, allow commenting on your blog posts, and appoint a moderator (recommended).

**Business Directory** – Community members can use your Business Guide to look up businesses. Search by Business Name, Business Type, or view a List of Businesses by Letter. Business listings can include email addresses, website addresses, images, business description, hours of operation, marketing text and current promotions.

**Document Library Module** – Searchable consolidated area for forms, documents, agendas/minutes, newsletters, press releases, etc. It is customized to the look and feel of your website and features a user-friendly admin system for quick document upload.

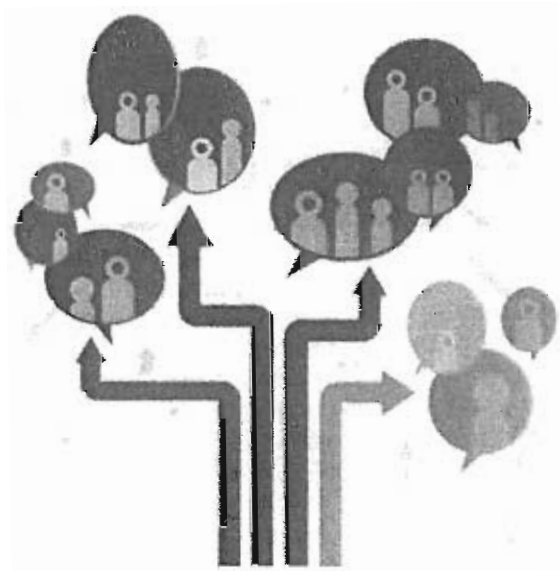
**Emergency Notifications** – email your website and the information is posted in a prominently placed area on every page in your website, a text notification is sent to subscribers, and an email is sent to subscribers. Updating and removing the message can also be done with an email.

**Image Gallery** – upload your photos by event and have thumbnails of all images display on an overview page. Clicking an image displays a larger view. You can even add captions.

**Intranet** – Many functions of the Human Resources office can be presented in a password-protected website that employees can access 24/7. Intranets typically post Benefits/Enrollment information, Payroll information and forms, Policies/Procedures, Employee Review/Evaluation documents, Internal Job Postings, Training/Education information, Employee Directories, etc. Having an Intranet puts all this information at employees' fingertips 24/7.

**Mailing List** – Communicating with the numerous interest groups in your community can be a challenge: Job seekers, soccer moms and dads, community members, and the trades. They'd all appreciate getting tailored information as soon as it's available. Our List Serve can help. It reduces the administrative burden of keeping track of email distribution lists. It also automates the subscribe and unsubscribe process, making it convenient for your constituents to join and leave your mailing lists at their convenience.

**Mobi Apps** – Create specialized apps for mobi devices specific to your needs.



**Communication tools are inexpensive ways to get targeted information to the right people at the right time.**



**Online Submittable Forms with Captcha Technology** - Annoyed with spam email generated from the online forms on your website? We can help! We've implemented technology that stops "form spam" with 100% success rate. Say good-bye to those pesky and unwanted sales messages from your web forms!

**Because we specialize in municipal websites, we'll put your city on the vanguard of e-government.**

**Password Protected Pages** – Maybe you want to make some documents available to just one committee for review before they're finalized. We can allow access to just certain users. Forgotten passwords? Not a problem, muniCMS can generate and email without using staff.

**Polls** – Create a single question poll that can be integrated into any section of your website. Allows visitors to view current and previous poll results.

**Press Releases Module** – contains all the fields for a standard press release. Can be used with the push to social media option, so you can put place information in your website and without leaving that dashboard, 'push' the information to your Facebook and Twitter accounts.

**Registration System** – A CPR class at the fire station or paying for Breakfast with the Mayor, we can register your guests for all types of events.

**Reservation System** – Allows for community members to reserve facilities online.

**Secure Pages with SSL Certificates** - Typically, SSL is used to secure credit card transactions, data transfer and logins.

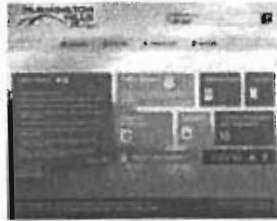
**Social Media Direct Message** – Communication is key and the faster and easier, the better. You can add content to your website and at the same place, 'push' the information to your social media accounts.

**Streaming Video** - The City of Novi ([www.cityofnovi.org/Resources/Video.asp](http://www.cityofnovi.org/Resources/Video.asp)) wanted to provide live streaming of council meetings along with an archive of videos from previous meetings. muniweb® implemented a video streaming service, trained their employees and provide ongoing service to ensure that videos are available quickly and consistently to the City's constituents.

**Surveys** – Set up multi-question surveys. Features fully functional admin system, 30+ different question types, data export to Excel/CSV file and advanced reporting console.

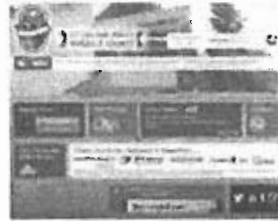
**Syndicated Content (RSS Feeds)** - The City of Novi ([www.cityofnovi.org](http://www.cityofnovi.org)) wanted to push communication to their constituents using syndicated content. muniweb® worked with them to implement an RSS feed with support for Yahoo, Google, Newsgator and AOL. Hundreds of users receive these feeds on their custom RSS pages at these sites.

**Text Notification System** – If you need to get a short message out in a hurry, our Text Notification System makes it easy. Visitors to your site can sign up for one or more custom text notifications lists such as Emergencies, Cancellations, Closings, etc.



**Farmington Hills, MI**

[www.fhgov.com](http://www.fhgov.com)  
Client since 2005  
Pop. 81,295



**Farmington Hills Sustainable**

[www.sustainablefh.com](http://www.sustainablefh.com)  
Client since 2009



**Farmington, MI**

[www.farmgov.com](http://www.farmgov.com)  
Client since 2010  
Pop. 10,438



**Farmington Farmers Market**

[www.farmingtonfarmersmarket.com](http://www.farmingtonfarmersmarket.com)  
Client since 2014



**Cascade Twp, MI**

[www.cascadetwp.org](http://www.cascadetwp.org)  
Client since 2003  
Pop. 15,100



**Allen Park**

[www.cityoffallenpark.org](http://www.cityoffallenpark.org)  
Client since 2014  
Pop. 27,668



**Carpentersville, IL**

[www.cville.org](http://www.cville.org)  
Client since 2012  
Pop. 38,062



**CCDSS**

[www.charlescountydss.com](http://www.charlescountydss.com)  
Client since 2015



**Brighton, MI**

[www.brightoncity.org](http://www.brightoncity.org)  
Client since 2005  
Pop. 7,552



**City of Darien, IL**

[www.darien.il.us](http://www.darien.il.us)  
Client since 2003  
Pop. 22,086



**Novi Park Foundation**

[noviparksfoundation.org/](http://noviparksfoundation.org/)  
Client since 2016



**Novi Police & Fire Benevolent Association**

[www.novipfba.org](http://www.novipfba.org)  
Client since 2011



# VILLAGE OF HAMPSHIRE

Accounts Payable

**April 6, 2017**

The President and Board of Trustees of the Village of Hampshire  
Recommends the following Warrant in the amount of

**Total: \$141,508.12**

To be paid on or before  
April 11, 2017

Village President: \_\_\_\_\_

Attest: \_\_\_\_\_

Village Clerk: \_\_\_\_\_

Date: \_\_\_\_\_

DATE: 04/04/17  
 TIME: 13:11:26  
 ID: AP441000.WOW

VILLAGE OF HAMPSHIRE  
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 04/06/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
A.S.A.P. A.S.A.P. GARAGE DOOR REPAIR							
78101	11/28/16	01	INV#78101	31-001-002-4100		04/06/17	149.00
				MAINT. BUILDING			
						INVOICE TOTAL:	149.00
						VENDOR TOTAL:	149.00
B&F B&F CONSTRUCTION CODE SERVICES							
46128	03/21/17	01	INV#46128	01-001-002-4390		04/06/17	149.80
				BLDG. INSP. SERVICES			
						INVOICE TOTAL:	149.80
46206	03/24/17	01	FEBRUARY 2017 INV#46206	01-000-000-2060		04/06/17	275.00
				CALATLANTIC - TUSCANY WOOD			
		02	FEBRUARY 2017 INV#46206	01-001-002-4390			8,731.64
				BLDG. INSP. SERVICES			
						INVOICE TOTAL:	9,006.64
46254	03/28/17	01	INV#46254	01-001-002-4390		04/06/17	149.80
				BLDG. INSP. SERVICES			
						INVOICE TOTAL:	149.80
						VENDOR TOTAL:	9,306.24
B&KPO B & K POWER EQUIPMENT							
152444	02/13/17	01	SHARPEN CHAINSAW BLADE	01-003-003-4670		04/06/17	35.00
				MAINTENANCE SUPPLIES			
						INVOICE TOTAL:	35.00
						VENDOR TOTAL:	35.00
BONN BONNELL INDUSTRIES, INC.							
0172116-IN	03/27/17	01	INV#0172116-IN	01-003-003-4670		04/06/17	994.55
				MAINTENANCE SUPPLIES			
						INVOICE TOTAL:	994.55

DATE: 04/04/17  
 TIME: 13:11:26  
 ID: AP441000.WOM

VILLAGE OF HAMPSHIRE  
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 04/06/2017

INVOICE #	VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
BONN BONNELL INDUSTRIES, INC.								
0173976-IN		03/13/17	01	STAND OFFS FOR TAILGATE FORD	01-003-003-4680		04/06/17	159.23
				OPERATING SUPPLIES				
				INVOICE TOTAL:				159.23
173952-IN 03/09/17 01 SHOVEL HOLDER FOR NEW TRUCK								
				MAINTENANCE SUPPLIES	01-003-003-4670		04/06/17	214.08
				INVOICE TOTAL:				214.08
				VENDOR TOTAL:				1,367.86
BPCI BENEFIT PLANNING CONSULTANTS,								
BPCI00138956		03/21/17	01	INV#BPCI00138956	01-001-002-4380		04/06/17	115.00
				OTHER PROF.SERVICES-VILLAG				
				INVOICE TOTAL:				115.00
				VENDOR TOTAL:				115.00
BUBR BUCK BROTHERS, INC.								
123532		03/28/17	01	INV#123532	01-003-003-4670		04/06/17	13.18
				MAINTENANCE SUPPLIES				
				INVOICE TOTAL:				13.18
				VENDOR TOTAL:				13.18
CEFL CENTURION FLEET SERVICES INC								
3621		03/28/17	01	INV#3621	31-001-002-4110		04/06/17	510.67
				MAINT. VEHICLES				
				INVOICE TOTAL:				510.67
				VENDOR TOTAL:				510.67
COED COMMONWEALTH EDISON								
APRIL 2017		03/21/17	01	ACCT#5175128047	01-003-002-4260		04/06/17	1,035.77
				STREET LIGHTING				



DATE: 04/04/17  
 TIME: 13:11:26  
 ID: AP441000.WOW

VILLAGE OF HAMPSHIRE  
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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
APRIL 2017	03/21/17	02	ACCT#2244132001	01-003-002-4260		04/06/17	1,883.00
				STREET LIGHTING			
		03	ACCT#0710116073	01-003-002-4260			83.38
				STREET LIGHTING			
		04	ACCT#3461028010	01-003-002-4260			58.48
				STREET LIGHTING			
		05	ACCT#1329062027	01-003-002-4260			10.99
				STREET LIGHTING			
		06	ACCT#0524674020	01-003-002-4260			17.39
				STREET LIGHTING			
		07	ACCT#4623084055	01-003-002-4260			37.00
				STREET LIGHTING			
		08	ACCT#0657057031	01-003-002-4260			165.31
				STREET LIGHTING			
		09	ACCT#4997016005	30-001-002-4260			192.91
				UTILITIES			
		10	ACCT#9705026025	30-001-002-4260			779.85
				UTILITIES			
		11	ACCT#6987002019	30-001-002-4260			54.07
				UTILITIES			
		12	ACCT#0495111058	30-001-002-4260			158.79
				UTILITIES			
		13	ACCT#2599100000	30-001-002-4260			624.55
				UTILITIES			
		14	ACCT#2289551008	30-001-002-4260			102.61
				UTILITIES			
		15	ACCT#2676085011	30-001-002-4260			3,298.42
				UTILITIES			
		16	ACCT#0255144168	30-001-002-4260			528.03
				UTILITIES			
		17	ACCT#1939142034	31-001-002-4260			239.26
				UTILITIES			
		18	ACCT#2323117051	30-001-002-4260			68.20
				UTILITIES			

DATE: 04/04/17  
 TIME: 13:56:38  
 ID: AP441000.WOW

VILLAGE OF HAMPSHIRE  
 DETAIL BOARD REPORT

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COED COMMONWEALTH EDISON							
APRIL 2017	03/21/17	19	ACCT#7101073024	31-001-002-4260		04/06/17	466.66
			UTILITIES				
INVOICE TOTAL:							9,804.67
VENDOR TOTAL:							9,804.67
CONEN CONSTELLATION NEW ENERGY							
APRIL 2017	03/21/17	01	ACCT#1-BQ1A09 INV#38407407	30-001-002-4260		04/06/17	71.61
			UTILITIES				
		02	ACCT#1-EI-2889 INV#38368255	30-001-002-4260			1,806.75
			UTILITIES				
		03	ACCT#1-EI-1963 INV#38462404	30-001-002-4260			3,748.18
			UTILITIES				
		04	ACCT#1-EI-2497 INV#38462569	31-001-002-4260			368.95
			UTILITIES				
		05	ACCT#1-EI-1962 INV#38544215	31-001-002-4260			10,293.72
			UTILITIES				
INVOICE TOTAL:							16,289.21
VENDOR TOTAL:							16,289.21
CUBE CULLIGAN OF BELVIDERE							
APRIL 2017	03/31/17	01	ACCT#85662	01-001-002-4280		04/06/17	8.00
			RENTAL - CARPET-WATER COOL				
		02	ACCT#093732	30-001-002-4280			74.25
			RENTAL SERVICE				
		03	ACCT#104711	01-002-002-4280			73.25
			RENTALS				
INVOICE TOTAL:							155.50
VENDOR TOTAL:							155.50
DOCO DORNER COMPANY							
137354-IN	03/20/17	01	WELL 9 CLAVAL FOR GRINE REFILL	30-001-002-4120		04/06/17	3,146.00
			MAINT. EQUIP.				
INVOICE TOTAL:							3,146.00

DATE: 04/04/17  
 TIME: 13:11:26  
 ID: AP441000.WOM

VILLAGE OF HAMPSHIRE  
 DETAIL BOARD REPORT

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
DORNER COMPANY							
137355-IN	03/20/17	01	WELL 7 AIR RELIEF CLAVAL VALVE MAINT. EQUIP.	30-001-002-4120		04/06/17	1,793.00
							INVOICE TOTAL: 1,793.00
							VENDOR TOTAL: 4,939.00
GALL GALLS, LLC							
007166117	03/14/17	01	ACCT#5153586 INV#007166117	01-002-003-4690 UNIFORMS		04/06/17	132.71
							INVOICE TOTAL: 132.71
7145756	03/21/17	01	ACCT#5153586	01-002-003-4690 UNIFORMS		04/06/17	629.39
							INVOICE TOTAL: 629.39
7230469	03/24/17	01	ACCT#5153586	01-002-003-4690 UNIFORMS		04/06/17	222.30
							INVOICE TOTAL: 222.30
							VENDOR TOTAL: 984.40
GEOBRU GEORGE BRUST							
MARCH 1, 2017	02/16/17	01	SUGAR GROVE FOR METRO WEST 52	01-001-002-4290 TRAVEL EXPENSE		04/06/17	27.82
							INVOICE TOTAL: 27.82
MARCH 23, 2017	03/23/17	01	YORKVILLE METRO WEST MEETING	01-001-002-4290 TRAVEL EXPENSE		04/06/17	36.38
							INVOICE TOTAL: 36.38
							VENDOR TOTAL: 64.20
HAAUPA HAMPSHIRE AUTO PARTS							
MARCH 2017	03/31/17	01	INV#448448	01-003-003-4680 OPERATING SUPPLIES		04/06/17	6.13

DATE: 04/04/17  
 TIME: 13:11:26  
 ID: AP441000.WOW

VILLAGE OF HAMPSHIRE  
 DETAIL BOARD REPORT

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INVOICE #	VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
HAAUPA HAMPSHIRE AUTO PARTS								
MARCH 2017		03/31/17	02	INV#448485	01-003-003-4680		04/06/17	227.93
			03	INV#448864	OPERATING SUPPLIES			42.71
			04	INV#449268	OPERATING SUPPLIES			53.94
			05	INV#449478	OPERATING SUPPLIES			76.61
			06	INV#449846	MAINTENANCE SUPPLIES			433.29
			07	INV#449620	MAINTENANCE SUPPLIES			111.35
			08	INV#449619	MAINTENANCE SUPPLIES			77.85
					01-003-003-4670			
					01-003-003-4670			
					01-003-003-4670			
					01-002-002-4110			
					MAINTENANCE - VEHL.			
					INVOICE TOTAL:			1,029.81
					VENDOR TOTAL:			1,029.81
HACH HACH COMPANY								
10361801		03/13/17	01	INV#10361801	30-001-003-4680		04/06/17	306.07
					OPERATING SUPPLIES			
					INVOICE TOTAL:			306.07
10366515		03/16/17	01	INV#10366515	31-001-003-4680		04/06/17	284.72
					OPERATING SUPPLIES			
					INVOICE TOTAL:			284.72
					VENDOR TOTAL:			590.79
HAIN HAWKINS INC								
4044252 RI		03/20/17	01	10/13 CHEMICALS	30-001-003-4680		04/06/17	4,574.20
					OPERATING SUPPLIES			
					INVOICE TOTAL:			4,574.20
4047963		03/23/17	01	INV#4047963 RI	31-001-003-4680		04/06/17	6,050.02
					OPERATING SUPPLIES			
					INVOICE TOTAL:			6,050.02
					VENDOR TOTAL:			10,624.22

DATE: 04/04/17  
 TIME: 13:11:26  
 ID: AP441000.WOW

VILLAGE OF HAMPSHIRE  
 DETAIL BOARD REPORT

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
HDSUWA			HD SUPPLY WATERWORKS LTD				
G905170	03/15/17	01	INV#G905170	30-001-005-4960 METERS/EQUIPMENTS		04/06/17	1,310.64
							INVOICE TOTAL: 1,310.64
G905177	03/15/17	01	INV#G905177	30-001-005-4960 METERS/EQUIPMENTS		04/06/17	1,984.00
							INVOICE TOTAL: 1,984.00
							VENDOR TOTAL: 3,294.64
IPODBA			IPO/DBA CARDUNAL OFFICE SUPPLY				
589987-0	03/17/17	01	INV#589987-0	01-001-003-4670 MAINTENANCE SUPPLIES		04/06/17	78.74
							INVOICE TOTAL: 78.74
590077-0	03/22/17	01	INV#590077-0	01-001-003-4650 OFFICE SUPPLIES		04/06/17	89.97
							INVOICE TOTAL: 89.97
							VENDOR TOTAL: 168.71
IPRF			ILLINOIS PUBLIC RISK FUND				
40678	03/21/17	01	ACCT#1355-00000	31-001-002-4210 LIABILITY INSURANCE		04/06/17	1,996.00
		02	ACCT#1355-00000	30-001-002-4210 LIABILITY INSURANCE			1,996.00
		03	ACCT#1355-00000	01-001-002-4210 LIABILITY/WKRS COMP			1,996.00
							INVOICE TOTAL: 5,988.00
							VENDOR TOTAL: 5,988.00
KONMIN			KONICA MINOLTA BUSINESS SOLUTTI				
244553360	03/31/17	01	INV#244553360	01-002-002-4340 PRINT/ADV/FORMS		04/06/17	97.62
							INVOICE TOTAL: 97.62
							VENDOR TOTAL: 97.62

DATE: 04/04/17  
 TIME: 13:11:26  
 ID: AP441000.R0W

VILLAGE OF HAMPSHIRE  
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 04/06/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
MAFL	MARATHON FLEET						
49265905	03/31/17	01 #1	30-001-003-4660 GASOLINE/OIL			04/06/17	271.92
		02 #2	31-001-003-4660 GASOLINE - OIL				82.95
		03 #3	01-003-003-4660 GASOLINE/OIL				192.23
		04 #4	01-002-003-4660 GASOLINE/OIL				41.46
		05 #5	01-002-003-4660 GASOLINE/OIL				154.17
		06 #6	01-002-003-4660 GASOLINE/OIL				55.36
		07 #7	01-002-003-4660 GASOLINE/OIL				118.24
		08 #8	01-002-003-4660 GASOLINE/OIL				213.12
		09 #9	01-002-003-4660 GASOLINE/OIL				382.06
		10 #11	01-002-003-4660 GASOLINE/OIL				540.71
			INVOICE TOTAL:				2,052.22
			VENDOR TOTAL:				2,052.22
MARSCH	MARK SCHUSTER P.C.						
032117	03/21/17	01	PRIME TIME FITNESS LLC	08-008-006-4370		04/06/17	1.00
		02	REVOLVING LOAN FUND LOAN	08-000-000-2020			649.00
			CLOSING ESCROW				
			INVOICE TOTAL:				650.00
			VENDOR TOTAL:				650.00
MECO	MEDIACOM						
MARCH 2017	03/21/17	01	ACCCT#8384912380000096	01-001-002-4230		04/06/17	139.83
			COMMUNICATION SERVICES				
			INVOICE TOTAL:				139.83
			VENDOR TOTAL:				139.83

DATE: 04/04/17  
 TIME: 13:11:27  
 ID: AP441000.WOW

VILLAGE OF HAMPSHIRE  
 DETAIL BOARD REPORT

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
MENA	MENARDS - SYCAMORE						
46090	03/08/17	01	SUPPLIES FOR STAIRS IN GARAGE	01-003-002-4100		04/06/17	440.93
			MAINTENANCE - BLDG.				
							INVOICE TOTAL: 440.93
							VENDOR TOTAL: 440.93
-----							
MEWE	METRO WEST COG						
2953	04/04/17	01	RENEWAL DUES 5/1/17 TO 4/30/18	01-001-002-4430		04/06/17	3,500.00
			DUES				
							INVOICE TOTAL: 3,500.00
							VENDOR TOTAL: 3,500.00
-----							
MISA	MIDWEST SALT						
P436830	03/14/17	01	INV#P436830 WELL 9	30-001-003-4680		04/06/17	2,471.99
			OPERATING SUPPLIES				
							INVOICE TOTAL: 2,471.99
							VENDOR TOTAL: 2,471.99
-----							
MUWESI	MUNIMEB						
52470	03/31/17	01	INV#52470	01-001-002-4230		04/06/17	150.00
			COMMUNICATION SERVICES				
							INVOICE TOTAL: 150.00
							VENDOR TOTAL: 150.00
-----							
NICOR	NICOR						
032117	03/21/17	01	ACCT#66-55-16-4647 5	31-001-002-4230		04/06/17	87.01
		02	ACCT#19-61-05-1000 0	COMMUNICATIONS SERVICES			
				31-001-002-4260			0.40
		03	ACCT#87-56-68-1000 5	UTILITIES			
				30-001-002-4260			
				UTILITIES			
							INVOICE TOTAL: 2,973.38
							VENDOR TOTAL: 2,973.38

DATE: 04/04/17  
 TIME: 13:11:27  
 ID: AP441000.WOW

VILLAGE OF HAMPSHIRE  
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910773143001	03/21/17	01	INV#910773143001	01-002-003-4650		04/06/17	71.46
			OFFICE SUPPLIES				
			INVOICE TOTAL:				71.46
910773389001	03/21/17	01	INV#910773389001	01-002-003-4650		04/06/17	3.73
			OFFICE SUPPLIES				
			INVOICE TOTAL:				3.73
915368793001	03/23/17	01	INV#915368793001	01-002-003-4650		04/06/17	73.93
			OFFICE SUPPLIES				
			INVOICE TOTAL:				73.93
			VENDOR TOTAL:				149.12
PETPRO PETERSEN FUELS INC.							
APRIL 2017	03/31/17	01	CARD 435 & 439	01-003-003-4660		04/06/17	1,066.36
			GASOLINE/OIL				
		02	CARD 435 & 439 TAX REFUND	01-003-003-4660			-186.32
			GASOLINE/OIL				
		03	CARD 424	31-001-003-4660			46.10
			GASOLINE - OIL				
		04	CARD 424 TAX REFUND	31-001-003-4660			-8.05
			GASOLINE - OIL				
			INVOICE TOTAL:				918.09
			VENDOR TOTAL:				918.09
PHCE PHENOVA CERTIFIED REFERENCE							
233297	03/27/17	01	INV#233297	31-001-003-4680		04/06/17	333.65
			OPERATING SUPPLIES				
			INVOICE TOTAL:				333.65
233514	03/31/17	01	INV#233514	31-001-003-4680		04/06/17	180.40
			OPERATING SUPPLIES				
			INVOICE TOTAL:				180.40
			VENDOR TOTAL:				514.05



DATE: 04/04/17  
 TIME: 13:11:27  
 ID: AP441000.WOW

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PITB PITNEY BOWES GLOBAL FINANCIAL							
3101073808	03/02/17	01	ACCT#0016898383	01-001-002-4280		04/06/17	35.15
		02	ACCT#0016898383	RENTAL - CARPET-WATER COOL			
		03	ACCT#0016898383	01-003-002-4280			35.14
		04	ACCT#0016898383	RENTALS			
				30-001-002-4280			35.14
				RENTAL SERVICE			
				31-001-002-4280			35.15
				RENTAL SERVICES			
				INVOICE TOTAL:			140.58
				VENDOR TOTAL:			140.58
POPH PURCHASE POWER							
MARCH 2017	02/26/17	01	ACCT#8000-9090-0111-3005	31-001-002-4320		04/06/17	14.18
		02	ACCT#8000-9090-0111-3005	POSTAGE			
		03	ACCT#8000-9090-0111-3005	30-001-002-4320			14.18
				POSTAGE			
				01-001-002-4320			14.17
				POSTAGE			
				INVOICE TOTAL:			42.53
				VENDOR TOTAL:			42.53
POPHPD PURCHASE POWER							
MARCH 2017	03/08/17	01	ACCT#8000-9090-0333-7198	01-002-002-4320		04/06/17	89.99
				POSTAGE			
				INVOICE TOTAL:			89.99
				VENDOR TOTAL:			89.99
QUUCO QUILL CORPORATION							
4996383	03/08/17	01	ACCT#C2221356 INV#4996383	30-001-003-4670		04/06/17	599.97
				MAINTENANCE SUPPLIES			
				INVOICE TOTAL:			599.97
				VENDOR TOTAL:			599.97

INVOICES DUE ON/BEFORE 04/06/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
QUICO QUILL CORPORATION							
5030183	03/09/17	01	ACCT#C2221356 INV#5030183	31-001-003-4670		04/06/17	199.99
			MAINTENANCE SUPPLIES				
			INVOICE TOTAL:				199.99
			VENDOR TOTAL:				799.96
RAOH RAY O'HERRON CO., INC							
1714584-IN	03/21/17	01	INV#1714584-IN	01-002-003-4690		04/06/17	326.51
			UNIFORMS				
			INVOICE TOTAL:				326.51
1715930-IN	03/22/17	01	INV#1715930-IN	01-002-003-4690		04/06/17	813.15
			UNIFORMS				
			INVOICE TOTAL:				813.15
1716680-IN	03/27/17	01	INV#1716680-IN	01-002-003-4690		04/06/17	137.90
			UNIFORMS				
			INVOICE TOTAL:				137.90
			VENDOR TOTAL:				1,277.56
RKQUSE RK QUALITY SERVICES							
7230	03/23/17	01	INV#7230	01-002-002-4110		04/06/17	935.59
			MAINTENANCE - VEHL.				
			INVOICE TOTAL:				935.59
7279	03/28/17	01	INV#7279	01-002-002-4110		04/06/17	91.77
			MAINTENANCE - VEHL.				
			INVOICE TOTAL:				91.77
7286	03/28/17	01	INV#7286	01-002-002-4110		04/06/17	31.57
			MAINTENANCE - VEHL.				
			INVOICE TOTAL:				31.57
			VENDOR TOTAL:				1,058.93

DATE: 04/04/17  
 TIME: 13:11:27  
 ID: AP441000.WOW

VILLAGE OF HAMPSHIRE  
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 04/06/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
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SEMEYS	SENSUS USA INC.						
433903-1	03/09/17	01	AUTO READ SUPPORT PROGRAM	30-001-003-4680		04/06/17	1,665.98
			OPERATING SUPPLIES				
			INVOICE TOTAL:				1,665.98
			VENDOR TOTAL:				1,665.98
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SMEC	SMITH ECOLOGICAL SYSTEMS CO.						
20498	03/27/17	01	10/13 ROTAMETER	30-001-003-4670		04/06/17	575.28
			MAINTENANCE SUPPLIES				
			INVOICE TOTAL:				575.28
20500	03/27/17	01	DWTP 10/13 CHLORINE INJECTOR	30-001-002-4120		04/06/17	603.71
			MAINT. EQUIP.				
			INVOICE TOTAL:				603.71
			VENDOR TOTAL:				1,178.99
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TAIN	TASER INTERNATIONAL						
SI1475079	03/16/17	01	INV#SI1475079	01-002-005-4906		04/06/17	1,968.72
			EQUIPMENT				
			INVOICE TOTAL:				1,968.72
			VENDOR TOTAL:				1,968.72
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TEME	TESSENDORF MECHANICAL SERVICE						
19071	03/09/17	01	INV#19071	30-001-002-4120		04/06/17	3,922.15
			MAINT. EQUIP.				
			INVOICE TOTAL:				3,922.15
19085	03/14/17	01	DWTP 10/13 BRINE SYSTEM LEAK	30-001-002-4120		04/06/17	538.04
			MAINT. EQUIP.				
			INVOICE TOTAL:				538.04
19089	03/14/17	01	WELL 9 BRINE SYSTEM REHAB	30-001-002-4120		04/06/17	1,625.25
			MAINT. EQUIP.				
			INVOICE TOTAL:				1,625.25
			VENDOR TOTAL:				6,085.44

DATE: 04/04/17  
 TIME: 13:11:27  
 ID: AP441000.MOW

VILLAGE OF HAMPSHIRE  
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 04/06/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
TRUN	TREES UNLIMITED						
7335	03/07/17	01	INV#7335	01-003-002-4160		04/06/17	675.00
				MAINTENANCE-TREE REMOVAL			
				INVOICE TOTAL:			675.00
				VENDOR TOTAL:			675.00
UIIN	U/LINE						
85417607	03/22/17	01	INV#85417607	01-002-003-4680		04/06/17	61.98
				OPERATING SUPPLIES			
				INVOICE TOTAL:			61.98
				VENDOR TOTAL:			61.98
UNPU	UNI-PUMP, INC						
68187275	03/31/17	01	REFUND FROM DEPOSIT OF	30-000-000-2020		04/06/17	298.46
		02	\$1500.00 ON FIRE HYDRANT METER	METER SECURITY DEPOSIT			
				** COMMENT **			
				INVOICE TOTAL:			298.46
				VENDOR TOTAL:			298.46
USBL	USA BLUEBOOK						
218346	03/29/17	01	INV#218346	30-001-003-4670		04/06/17	1,011.13
				MAINTENANCE SUPPLIES			
				INVOICE TOTAL:			1,011.13
				VENDOR TOTAL:			1,011.13
VICG	VIKING CHEMICAL COMPANY						
44434	03/16/17	01	INV#44434 WELL#10/13	30-001-003-4680		04/06/17	1,987.05
				OPERATING SUPPLIES			
				INVOICE TOTAL:			1,987.05
44956	03/30/17	01	INV#44956	30-001-003-4680		04/06/17	872.61
				OPERATING SUPPLIES			
				INVOICE TOTAL:			872.61
				VENDOR TOTAL:			2,859.66

DATE: 04/04/17  
 TIME: 13:56:38  
 ID: AP441000.WOW

VILLAGE OF HAMPSHIRE  
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 04/06/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
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VMPD	VERIZON WIRELESS						
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9782219515	03/15/17	01	ACCT#880495288-00001	01-002-002-4230		04/06/17	276.54
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							INVOICE TOTAL: 276.54
							VENDOR TOTAL: 276.54

VWVH	VERIZON WIRELESS						
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9782219516	03/15/17	01	ADM	01-001-002-4230		04/06/17	58.69
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							INVOICE TOTAL: 435.62
							VENDOR TOTAL: 435.62

		02	PD	01-002-002-4230			166.07
		03	STR	01-003-002-4230			134.15
		04	WTR	30-001-002-4230			29.86
		05	SWR	31-001-002-4230			46.85

							INVOICE TOTAL: 435.62
							VENDOR TOTAL: 435.62

WAMA	WASTE MANAGEMENT						
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3526937-2011-7	03/31/17	01	ID#1-21575-13007	29-001-002-4330		04/06/17	42,093.72
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							INVOICE TOTAL: 42,093.72
							VENDOR TOTAL: 42,093.72

							TOTAL ALL INVOICES: 141,508.12
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							GARBAGE DISPOSAL
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