

Village of Hampshire
Village Board Meeting
Thursday June 18, 2015 – 7:00 PM
Hampshire Village Hall – 234 S. State Street

AGENDA

1. Call to Order
2. Establish Quorum (Physical and Electronic)
3. Pledge of Allegiance
4. Citizen Comments
5. Approval of Minutes – June 4, 2015
6. Village President's Report
 - a) Request to close a portion of Ridgecrest Drive from stop sign to stop sign on July 3, 2015 from 12:00 PM – 10:00 PM for a Neighborhood Block Party
 - b) Resolution – Must obtain a written permit from the Illinois Department of Transportation to do any work on the state right of way.
 - c) Ordinance- Establishing certain places for No Parking in the Village. (Northerly and easterly side of White Oak from Jake to Jefferson and Northside of Jefferson Ave. from Stoneshire Ct. to Warner).
 - d) Ordinance – Amending the Police Regulations to add certain regulations governing parking of certain vehicles in residential zoning districts in the Village.
 - e) Well No. 9 Rehabilitation Project - reconsideration of bids
 - f) Resolution: establishing a purchasing policy for the Village of Hampshire
 - g) Police Department Windows Server -2003
 - h) Supplemental Insurance
 - i) Uniform Update
7. Village Board Committee Reports
 - a) Economic Development
 - b) Finance
 1. Accounts Payable
 - c) Planning/Zoning
 - d) Public Safety
 - e) Public Works
 - f) Village Services
 - g) Fields & Trails
- 8) New Business
- 9) Announcements
- 10) Executive Session:

Probable, Pending or Imminent Litigation 2 C (11) and 2 C (1) Personnel appointment, employment, compensation, discipline, performance or dismissal of a specific employee.

11) Any items to be reported and acted upon by the Village Board after returning to open session

12) Adjournment

The Village of Hampshire, in compliance with the Americans With Disabilities Act, requests that persons with disabilities, who require certain accommodations to allow them to observe and/or participate in the meeting(s) or have questions about the accessibility of the meeting(s) or facilities, contact the Village at 847-683-2181 to allow the Village to make reasonable accommodations for these persons

VILLAGE OF HAMPSHIRE - BOARD OF TRUSTEES

Meeting Minutes – June 4, 2015

The regular meeting of the Village Board of Hampshire was called to order by Village President Jeffrey Magnussen at 7:01 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday June 4, 2015.

Present: George Brust, Marty Ebert, Toby Koth, Jan Kraus, Mike Reid.

Absent: None

CITIZEN COMMENTS

Orris Ruth- Would like Crown to move the pile of dirt because it interferes with the Veterans Park.

Mr. Ruth is asking for a Fields & Trails meeting.

Trustee Ebert moved, to authorize Trustee Whaley present via telephonic connection.

Seconded by Trustee Reid
Motion carried by voice vote
Ayes: All
Nays: None
Absent: None

Present via telephonic connection: Rob Whaley

Staff & Consultants present: Village Finance Director Lori Lyons, Village Attorney Mark Schuster, and Hampshire Police Chief Brian Thompson.

A quorum was established.

The Pledge of Allegiance was said.

CITIZEN COMMENTS

Nina Pawlak- questioned when the holes will be filled where the tree was removed. Public works will attend to this as soon as possible.

Trustee Brust moved, to approve the minutes of May 21, 2015, the changes of removing Mr. Ruth out and replace with Mr. Koth.

Seconded by Trustee Kraus
Motion carried by voice vote
Ayes: All
Nays: None
Absent: None

VILLAGE PRESIDENT REPORT

Zoning Board of Appeals – appointment of Joe Schaul term to expire June 2020

Trustee Brust moved, to appoint Joe Schaul to the Zoning Board of Appeals and his term will expire June 2020.

Seconded by Trustee Kraus
Motion carried by voice vote
Ayes: All
Nays: None
Absent: None

Raffle License – Coon Creek Country Days

Trustee Brust moved, to approve a raffle license to Coon Creek Country Days which will start July 30 through August 2.

Seconded by Trustee Kraus
Motion carried by roll call vote
Ayes: Brust, Ebert, Koth, Kraus, Reid, Whaley
Nays: None
Absent: None

Coon Creek President Carl Palmisano: Coon Creek Budget- questions & answers

Mr. Palmisano reported one year the food pantry received \$10,000 and the following year only \$1,000 this transaction was two years ago before he was President.

Donation Hampshire Garden Club - \$250.00

Trustee Koth moved, to approve donating \$250.00 to the Hampshire Garden Club

Seconded by Trustee Kraus
Motion carried by roll call vote
Ayes: Brust, Ebert, Koth, Kraus, Reid, Whaley
Nays: None
Absent: None

Siren Preventative Maintenance Services Agreement- 7/1/15 – 6/30/16

Trustee Reid moved, to authorize the President Magnussen to sign the Siren Preventative Maintenance Services Agreement- 7/1/15 – 6/30/16 plus approves the payment in the amount of \$2,240.00.

Seconded by Trustee Kraus
Motion carried by roll call vote
Ayes: Brust, Ebert, Koth, Kraus, Reid, Whaley
Nays: None
Absent: None

Approval to file application with CMAP for comprehensive plan funding, local share required. (not a budgeted item for 2015/16)

Trustee Brust moved, to approve filing the CMAP application by June 25, 2015 for the village's comprehensive plan with a local share cost to the Village.

Seconded by Trustee Kraus
Motion carried by roll call vote
Ayes: Brust, Ebert, Koth, Kraus, Reid, Whaley
Nays: None
Absent: None

Approval - Ryland Security replacement and release

Trustee Reid moved, to authorize releasing the cash held for security \$183,500.00, and accepting the Irrevocable Letter of Credit.

Seconded by Trustee Ebert
Motion carried by roll call vote
Ayes: Brust, Ebert, Koth, Kraus, Reid, Whaley
Nays: None
Absent: None

Ordinance ascertaining the prevailing rate of wages for laborers, mechanics, and other workers employed on Public Works for the Village.

Trustee Kraus moved, to approve Ordinance 15-18: ascertaining the prevailing rate of wages for laborers, mechanics, and other workers employed on Public Works for the Village.

Seconded by Trustee Koth
Motion carried by roll call vote
Ayes: Brust, Ebert, Koth, Kraus, Reid, Whaley
Nays: None
Absent: None

Ordinance amending the Village Code provisions in regard to telephonic attendance at meetings

Trustee Reid moved, to approve Ordinance 15-19: amending the Village Code provisions in regard to telephonic attendance at meetings.

Seconded by Trustee Ebert
Motion carried by roll call vote
Ayes: Ebert, Koth, Reid, Whaley
Nays: Brust, Kraus
Absent: None

IDOT invoice – report on billing, etc.

Trustee Whaley moved, to authorize payment to IDOT invoice in the amount of \$127,604.66, was a past bill that IDOT over looked.

Seconded by Trustee Reid
Motion carried by roll call vote
Ayes: Brust, Ebert, Koth, Kraus, Reid, Whaley
Nays: None
Absent: None

Hampshire Meadows – Brittany Circle Median

Trustee Kraus moved, to authorize Brittany Circle Island to be cleaned up by Trees Unlimited paid from SSA funds and to put down seed not sod and not to exceed \$3,000.

Seconded by Trustee Ebert
Motion carried by roll call vote
Ayes: Brust, Ebert, Koth, Kraus, Reid, Whaley
Nays: None
Absent: None

Purchase Police Car

Trustee Brust moved, to authorize purchase a 2015 Dodge Charger from Fenzel Motors through a State contract in the amount of \$23,405 and to expend approximately \$4,500 for equipment installation and striping.

Seconded by Trustee Kraus
Motion carried by roll call vote
Ayes: Brust, Ebert, Koth, Kraus, Reid, Whaley
Nays: None
Absent: None

Well #9 Rehabilitation

Trustee Brust moved, to reject the bids, notify them and take proposals for just a new type M double mechanical seal motor BJ/Flowserve facility for Well # 9.

Seconded by Trustee Kraus
Motion carried by roll call vote
Ayes: Brust, Ebert, Koth, Kraus, Reid, Whaley
Nays: None
Absent: None

Approving to Purchase whiteboard /projection screen, purchase price \$317.92 plus shipping and handling if applicable.

Trustee Whaley moved, to approve purchasing a whiteboard /projection screen, purchase price \$317.92 plus shipping and handling if applicable.

Seconded by Trustee Ebert
Motion carried by roll call vote
Ayes: Brust, Ebert, Koth, Kraus, Reid, Whaley
Nays: None
Absent: None

Discussion No Parking Ban- Northside of White Oak from Jake to Jefferson and Jefferson to Warner.

Trustee Reid reported last week Public Safety held a meeting to discuss a no parking ban on the Northside of White Oak from Jake to Jefferson and Jefferson to Warner. Opposite of the fire plugs and see if Village could hang the signs on the street light poles. Village Attorney Schuster will draft an ordinance and will be presented at the next Village Board meeting.

VILLAGE BOARD COMMITTEE REPORTS

Economic Development

Purchase sign on Rowell Road with slat's in the amount of \$16,000. (Item not budgeted for 2015/16)

Trustee Ebert moved, to table the illuminated sign for now, send letters to the business park and inform them about the sign and if they are interested they would pay \$500.00 for a slat, the Village would contribute \$8,000.

Seconded by Trustee Kraus
Motion carried by voice vote
Ayes: All
Nays: None

Absent: None

Trustee Brust reported an Economic Development meeting will be held on June 10, 2015 at the Village Hall.

b. Finance

Accounts Payables

Trustee Ebert moved, to approve accounts payable in the amount of \$686,047.71 to be paid on or before June 9, 2015.

Seconded by Trustee Kraus
Motion carried by roll call vote
Ayes: Brust, Ebert, Koth Kraus, Reid, Whaley
Nays: None
Absent: None

c. Planning/Zoning

No report

Public Safety

Trustee Reid reported at the Public Safety, he thanked Coon Creek in helping and staging the traffic flow, Clarke Mosquito will be putting in a new jersey mosquito trap in Seyllar Park with the help from Hampshire Pak District.

e. Public Works

No report

f. Village Services

Trustee Kraus reported Oil Recycling will continue as schedule on June 6th from 9 am- 11:30 am.

g. Field & Trails

Trustee Koth reported he be having a Fields & Trails meeting soon.

New Business

Trustee Whaley announced he will be starting a new job working in Detroit, MI - Headquarters for General Motors and will be stepping down as a trustee after this summer. Everyone wished him the best of luck and congratulations.

Village President Magnussen announced the board will have an Executive Session Probable, Pending or Imminent Litigation 2 C (11) and 2 C (1) Personnel appointment, employment, compensation, discipline, performance or dismissal of a specific employee.

Executive Session

Trustee Brust moved, to adjourn to executive session to discuss Personnel- appointment, employment, compensation, discipline, performance or dismissal of a specific employee under Section 2 (c) 1 and Probable, Pending or Imminent Litigation under Section 2(c) (11) Open Meetings Act, at 8:59 p.m.

Seconded by Trustee Ebert
Motion carried by roll call vote
Ayes: Brust, Ebert, Koth Kraus, Reid, Whaley
Nays: None

Absent: None

The Village Board reconvened at 9:20 PM

Adjournment

Trustee Ebert moved, to adjourn the Village Board meeting at 9:20 p.m.

Seconded by Trustee Kraus

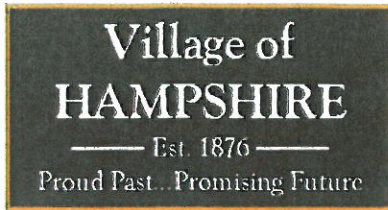
Motion carried by voice vote

Ayes: All

Nays: None

Absent: Whaley

Linda Vasquez, Village Clerk



234 S. State Street
Hampshire, IL 60140

Phone: (847) 683-2181
Fax: (847) 683-4915
www.hampshireil.org

APPLICATION FOR BLOCK PARTY

Date of Block Party: 7/3/15 Start and ending time: 12pm - 10pm
(This form must be completed and returned to Village Hall fifteen (15) days prior to the date of the party).

Name of Applicant: Ken Hoving Phone: 847-847-8308
(Only one person can apply for the permit) (Must be manned at all times)

Address: 1721 Ridgcrest Dr., Hampshire, IL 60140
(stretch between Rose & Fallbrook. see map)
Street(s) to be affected: Ridgcrest Drive
(If only a portion of the street will be closed, please note range of the addresses affected).

* Only barricades from Public Works can be used on the roadway. A \$100.00 refundable deposit is required.

Number of people expected to attend: 600 Approximate number of children: 40

Will alcohol be available: Yes No

(If "Yes" please note that serving or consumption of alcohol beverage in the public-right-of-way is prohibited and must be restricted to private property areas. No alcohol beverages are to be served to a person under the legal drinking age).

- ◆ To schedule an appearance by the Police Department, please call the non-emergency at the Police Department (847) 683-2240.
- ◆ To schedule an appearance by the Hampshire Fire District, please call (847) 683- 2629.

I have read and understand all the attached rules and regulations regarding block parties in the Village of Hampshire KH
(Initial)

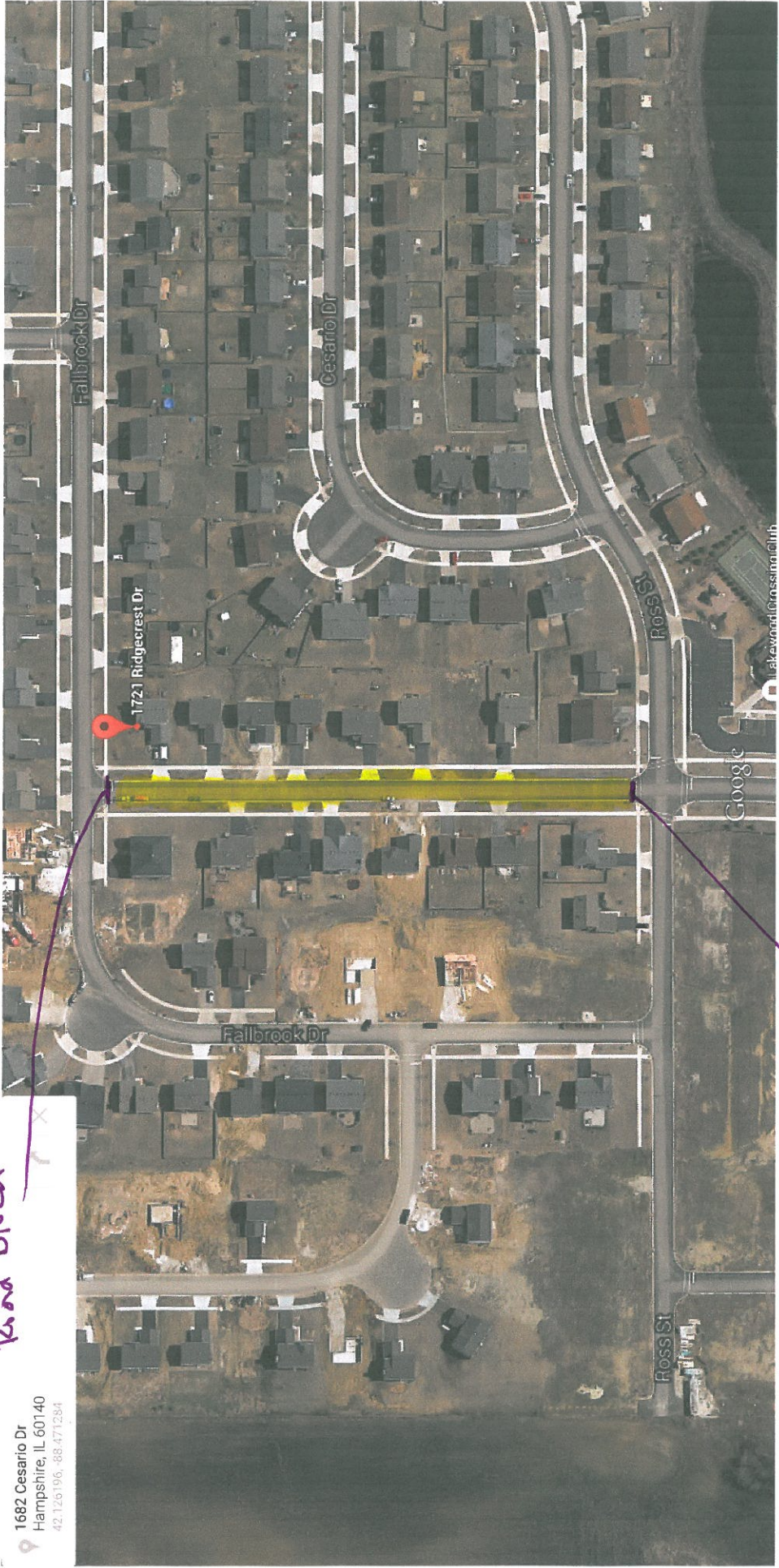
I further understand as the applicant I am responsible for ensuring the rules and regulations are followed during the block party. The Village of Hampshire reserves the right to shut down a block party. The Village of Hampshire reserves the right to deny approval to close a street for a block party if there are concerns regarding public safety and/or conflict with other community events and activities.

Signature of Applicant: [Signature] Date: 6/7/15

6/10/2015

1682 Cesario Dr
Hampshire, IL 60140
42.126196, -88.471284

1721 Ridgcrest Dr - Google Maps



Imagery ©2015 Google, Map data ©2015 Google 100 ft

Road block

Road block

RESOLUTION

Whereas, the _____, hereinafter referred to as MUNICIPALITY, located in the County of _____, State of Illinois, desires to undertake, in the calendar years 20__ and 20__, the location, construction, operation and maintenance of driveways and street returns, watermains, sanitary and storm sewers, street light, traffic signals, sidewalk, landscaping, etc., on State highways, within said MUNICIPALITY, which by law and/or agreement come under the jurisdiction and control of the Department of Transportation of the State of Illinois hereinafter referred to as Department, and,

Whereas, an individual working permit must be obtained from the Department prior to any of the aforesaid installations being constructed either by the MUNICIPALITY or by a private person of firm under contract and supervision of the MUNICIPALITY.

NOW, THEREFORE, be it resolved by the MUNICIPALITY:

FIRST: That MUNICIPALITY hereby pledges its good faith and guarantees that all work shall be performed in accordance with the conditions of the permit to be granted by the Department, and MUNICIPALITY shall hold State of Illinois harmless during the prosecution of such work, and shall assume all liability for damages to person or property due to accidents or otherwise by reason of the work which is to be performed under the provisions of said permit.

SECOND: That all authorized officials of the MUNICIPALITY are hereby instructed and authorized to sign said working permit on behalf of the MUNICIPALITY.

I, _____, hereby certify the
above to be a true copy of the resolution passed by the
MUNICIPALITY. Dated this _____ day of
_____ A.D. _____.

Corporate Seal

By: _____

No. 15-

**AN ORDINANCE
ESTABLISHING CERTAIN PLACES FOR NO PARKING
IN THE VILLAGE**

WHEREAS, the Village has authority to establish rules and regulations governing parking of vehicles in the Village; and

WHEREAS, a problem has arisen with the parking of vehicles, on White Oak Drive, in the Village; and

WHEREAS, the Corporate Authorities deem it necessary and advisable to restrict parking at this location for the safety and welfare of the residents of the Village.

NOW THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. The Hampshire Municipal Code of 1985, as previously amended, shall be and hereby is further amended to establish a new "No Parking" Zone as follows:

CHAPTER 2 POLICE REGULATIONS
ARTICLE VI PARKING REGULATIONS
SECTION 2-6-1 NO PARKING PLACES

BB. On the northerly and easterly side of White Oaks Drive, from Jake Lane to Jefferson Avenue, at any time.

CC. On the north side of Jefferson Avenue, from Stoneshire Court to Warner Street, at any time.

Section 2. All ordinances, resolutions and orders, or parts thereof, in conflict with the provisions of this Ordinance are, to the extent of such conflict, hereby superseded and waived.

Section 3. If any section, subdivision, sentence or phrase of this Ordinance is for any reason held to be void, invalid, or unconstitutional, such decision shall not affect the validity of the remaining portion of this Ordinance.

Section 4. This Ordinance shall be in full force and effect upon passage, approval, and publication in pamphlet form, as provided by law.

ADOPTED THIS _____ DAY OF _____, 2015, pursuant to
roll call vote as follows:

AYES: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

APPROVED THIS _____ DAY OF _____, 2015.

Jeffrey R. Magnussen
Village President

ATTEST:

Linda Vasquez
Village Clerk

CERTIFICATE

The undersigned hereby certifies:

1. I am the Village Clerk for the Village of Hampshire, Kane County, Illinois.
2. On _____, 2015, the Corporate Authorities of the Village enacted this Ordinance No. 15 - _____, which provided by its terms that it shall be published in pamphlet form.
3. The pamphlet form of this Ordinance was duly prepared by me, and a copy of said Ordinance was thereafter posted in the Village Hall at 234 South State Street in the Village, commencing on _____ and continuing thereafter for at least the next following ten (10) days.
4. A copy of this Ordinance was also available for public inspection, after the date of its enactment, and upon request, at the Office of the Village Clerk.

Linda Vasquez
Village Clerk

No. 15 -

**AN ORDINANCE
AMENDING THE POLICE REGULATIONS TO ADD CERTAIN
REGULATIONS GOVERNING PARKING OF CERTAIN VEHICLES
IN RESIDENTIAL ZONING DISTRICTS IN THE VILLAGE**

WHEREAS, the Village has previously adopted various regulations governing the parking of vehicles in the Village; and

WHEREAS, the Corporate Authorities deem it necessary and advisable to add certain new regulations governing the stopping, standing and/or parking of motor vehicles with registration of Class "D" or higher, including semi-trailer trucks and tractors, travel trailers, campers, recreational vehicles and the like, and trailers used for hauling or storing construction materials, equipment or apparatus;

NOW THEREFORE BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. The Hampshire Municipal Code of 1985, as amended, shall be and is hereby further amended to provide for new regulations governing the parking of certain types of vehicles, including but not limited to semi-trailer trucks and tractors, and travel trailers, campers, recreational vehicles and like, in words and figures as follows:

CHAPTER 2	POLICE REGULATIONS
ARTICLE 6	PARKING
SECTION 2-6-2:	RESTRICTED PARKING IN RESIDENTIAL DISTRICTS

A. It shall be unlawful to stop, stand or park any commercial vehicle with a Class D registration or higher, upon any public street or roadway in any residential district in the Village, for a period in excess of sixty (60) minutes, except this prohibition shall not apply to any alley which is used for loading and unloading from such vehicle; and except for any public utility or emergency vehicle while engaged in a lawful purpose within said residential district.

B. It shall be unlawful to stop, stand or park any semi-trailer or tractor anywhere in the Village, except as otherwise provided in this Section, as follows:

1. On any public or private property in a residential zoning district

2. On any public street within the Village, when such trailer is detached from a motor vehicle.
 3. Overnight on any public right of way, street, parkway or sidewalk within the Village, when such trailer is attached to a motor vehicle.
- C. A semi-trailer or trailer may be stopped, left standing, or parked in a residential zoning district under the following circumstances:
1. When said truck or tractor is actually delivering, unloading or loading personal property to or from premises located in such residential zoning district, and
 2. When parked wholly inside any lawful structure.
 3. For emergency purposes; provided, whenever a trailer or semi-trailer is stopped, standing, or parked in an emergency situation, all requirements regarding flares or other warning devices shall be complied with; and the driver or owner shall notify the Police Department of the circumstances as soon as possible.
- D. No trailer used for hauling or storing any construction materials, equipment, or apparatus shall be stopped, left standing, or parked on any public right-of-way, street, parkway, or sidewalk, between the hours of 7:00 p.m. and 6:00 a.m. the following day.
- E. A resident may stop, stand or park a travel trailer, camper, recreational vehicle, or boat, or a truck, trailer or moving van on a public right-of-way or street directly in front of his or her dwelling, for purposes of loading or unloading, for a period not to exceed twenty-four (24) hours, unless said parking will cause a danger to public safety. Such resident shall notify the Police Department prior to stopping, standing or parking such travel trailer, camper, recreational vehicle, or boat, or truck, trailer or moving van.
- F. No person shall stop, stand, or park any motor vehicle, travel trailer, camper, recreational vehicle, or boat, on any grass, dirt, parkway or similar natural surface; but all such vehicles shall be stopped, left standing, or parked at all times on a paved surface.

Section 2. For purposes of these regulations, "Class D or higher" shall mean Class D, Class E, Class F and so on, as defined in the Illinois Vehicle Code.

Section 3. Any and all ordinances, resolutions, motions, or parts thereof, in conflict with this Ordinance, are to the extent of such conflict hereby superseded and waived.

Section 4. If any section, sentence, subdivision, or phrase of this Ordinance, shall be held to be void, invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this Ordinance.

Section 5. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form, according to law.

ADOPTED THIS ____ DAY OF _____, 2015.

AYES: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

APPROVED THIS ____ DAY OF _____, 2015.

Jeffrey R. Magnussen
Village President

ATTEST:

Linda Vasquez
Village Clerk

CERTIFICATE

The undersigned hereby certifies:

1. I am the Village Clerk for the Village of Hampshire, Kane County, Illinois.
2. On _____, 2015, the Corporate Authorities of the Village enacted this Ordinance No. 15 - _____, which provided by its terms that it shall be published in pamphlet form.
3. The pamphlet form of this Ordinance was duly prepared by me, and a copy of said Ordinance was thereafter posted in the Village Hall at 234 South State Street in the Village, commencing on _____ and continuing thereafter for at least the next following ten (10) days.
4. A copy of this Ordinance was also available for public inspection, after the date of its enactment, and upon request, at the Office of the Village Clerk.

Linda Vasquez
Village Clerk

AGENDA SUPPLEMENT

TO: President Magnussen and Village Board

FROM: Lori Lyons, Finance Director

FOR: June 18, 2015 Village Board Meeting

RE: Purchasing Policy

Background. Village code authorizes the Village Administrator to “supervise the purchase of all materials, supplies, and equipment for which funds are provided in the annual appropriation ordinance of the village, advertise and receive bids for, and then recommend contracts for, such materials, supplies and equipment as shall be twenty thousand dollars (\$20,000.00) in cost or greater; and let contracts for such expenditures as shall be less than twenty thousand dollars (\$20,000.00) in total cost.” Without an individual in the position of Village Administrator it seems prudent to have a purchasing policy which would guide Village personnel through the purchasing process.

Analysis. The Village wishes to exercise adequate control of the purchasing function so as to understand the business requirement to purchase products and services at the right price, from the right source, assure the specifications meet the needs of the users and assure the right quantity is delivered at the right time, and there needs to be ownership and accountability for the procurement process. The attached policy lays out guidelines for Village employees to assure proper authorization of all purchases and provides the Village President or other designee with pre-purchase approval authority within specified limits.

Recommendation. Staff recommends that the Board adopt the attached resolution and the associated purchasing policy.

**A RESOLUTION
ESTABLISHING A PURCHASING POLICY
FOR THE
VILLAGE OF HAMPSHIRE**

WHEREAS, the Village of Hampshire, the Village Trustee and the Village staff wish to establish a policy to provide guidance for issues related to purchasing; and,

WHEREAS, the Village can enter into contracts for the performance of services and public works projects as well as for the purchase of supplies and equipment; and

WHEREAS, the adoption of a purchasing policy will provide for the fair and orderly process for the selection of contractors and the expenditure of funds for the purchases of supplies and equipment consistent with state statute and ensure proper authorization of purchases.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE COUNTY, ILLINOIS, as follow:

1. The Village of Hampshire does hereby adopt the Village of Hampshire Purchasing Policy and attached hereto as Exhibit A.

2. The Policy will become effective upon its passage and approval as provided by law

ADOPTED THIS _____ day of _____ 2015, pursuant to roll call vote as follows:

AYES: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

APPROVED THIS _____ day of _____ 2015.

Jeffrey R. Magnussen
Village President

ATTEST:

Linda Vasquez
Village Clerk

Village of Hampshire

Purchasing Policy

Purpose. The following policy has been adopted by the Village of Hampshire in order to establish purchasing guidelines for Village officials responsible for procuring goods and services.

Scope of Purchasing Policy. This Purchasing Policy applies to the procurement function of the Village.

Objectives. The objectives include:

1. To obtain value for money by incurring the lowest cost in the fulfillment of specified needs with appropriate levels of quality and service.
2. To use a fair and open process when calling for, receiving and evaluating quotations and tenders.
3. To meet statutory, legal and ethical obligations in the acquisition of goods and services by purchase or lease.
4. To provide adequate control and documentation of Village expenditure and financials commitments.

Availability. A copy of this policy shall be made available to the public, upon request, in the Finance Director's office during normal business hours. The Village Board on an annual basis may review this purchasing policy.

Delegation of authority. The Board's responsibility of administration of the purchasing policy is delegated to the Village Administrator, Finance Director or other designee of the Village President.

Authority to Purchase.

- **PURCHASES UNDER \$1,000:** Purchases under \$1,000 can be made without authorization of the Village President, Village Administrator or other designee without quotations or bids assuming the expense is within the budget allowance for that item.
- **PURCHASES OF \$1,000 BUT UNDER \$20,000:** Purchases of \$1,000 but under \$20,000 may be approved by the Village President, Village Administrator or other designee provided that there are at least three written informal bids or quotations, unless the service or equipment is a "single - source item."

- **PURCHASES OF \$20,000 BUT UNDER \$50,000:** Purchases over \$20,000 require the approval of the Village Board of Trustees. Purchases over \$20,000 require advertising for bids or a vote with approval of 2/3^{rds} of the Trustees agreeing to the purchase without advertising for bids.
- **EMERGENCY PURCHASES:** In cases of emergency the Village President, Village Administrator or other designee is authorized to make emergency purchases provided that such purchases shall be submitted to the President and Board of Trustees for ratification at the next regular meeting.

Purchasing Approval Matrix

Dollar Limit	Under \$1,000	\$1,000 or greater but under \$20,000	\$20,000 or greater	Emergency
Pre-Purchase Approval	Department Head	Village President or Designee	Village Board	Village President, Village Administrator or Designee
Invoice Approval	Department Head	Department Head	Department Head	Department Head
Competitive Process	---	3 Written Informal Bids or Quotes	Competitive Bids awarded to the lowest responsible bidder or with approval of 2/3rds of Trustees along with the waiver of the bidding requirement	Purchase must be submitted to the President and Board of Trustees for ratification at the next regular meeting of the Board

All employees who are given authority to purchase are required to remain within the purchasing authority granted to them.

AGENDA SUPPLEMENT

TO: President Magnussen and Village Board

FROM: Lori Lyons, Finance Director

FOR: June 18, 2015 Village Board Meeting

RE: Police Department Windows Server 2003

Background. The Police Department's computer system currently operates Windows Server 2003. While 2015 is a much different world than 2003, Windows Server 2003 has been supported in some fashion since then. The timer is ticking, however, and product support is ending on July 14, 2015. Servers running Windows Server 2003 could face crashes and system downtime (with increased repair costs due to non-support), security holes and legal, regulatory and compliance risks.

Analysis. The Village's three year IT plan prepared by Entre included this project, and the FY2016 budget contain the necessary resources to replace the server and operating system. Entre's services for setup, installation and migration are estimated to be \$9,618.10 and the server software and client access licenses will cost \$955.64 for a total estimated cost of \$10,573.74.

Recommendation. Staff requests authority to purchase of the necessary software and hardware and secure the services of Entre to replace the server and operating system at the Police Department at a cost of \$10,573.74.



Entré Computer Solutions
 8900 North 2nd Street
 Machesney Park IL 61115
 (815) 399-5664 FAX: (815) 399-5717

Date	Quote #
03/10/15	ENTQ21792-02

Customer: Village of Hampshire
 Mike Reid
 234 South State Street
 Hampshire, IL 60140

Phone: 847-683-2181
Fax:

Ship To: Village of Hampshire
 Mike Reid
 234 South State Street
 Hampshire, IL 60140

Phone: 847-683-2181
Fax:

Network Recommendations - 2015

Terms	Rep	Prepared by	P.O. Number	Ship Via
	Drew	Drew		

Qty	Description	Unit Price	Ext. Price
<<< VILLAGE HALL >>>			
<i>NETWORK DOCUMENTATION</i>			
4	Entré - Network Documentation - Update Document Library - LAN/WAN Includes: Village Hall LAN, WAN & 3-Ring Binder	\$90.00	\$360.00
<i>NETWORK BACKUP</i>			
1	Entre NetMonitor Managed Backup Solution - Monthly Fee ** Up to 500GB (combined between Village Hall and Police Department)	\$50.00	\$50.00
2	Entre' Professional Services - On Site Labor - Good Faith Estimate Includes: Revise Backup Configuration w/ Public Works Data	\$90.00	\$180.00
Village Hall SubTotal:			\$590.00



Qty	Description	Unit Price	Ext. Price
<<< POLICE DEPARTMENT >>>			
<i>SERVER HARDWARE</i>			
1	HP ProLiant ML350p G8 Tower Server - 3Yr NBD Warranty	\$1,853.18	\$1,853.18
2	HP 8GB (1x8GB) RAM Module (24GB Total)	\$119.12	\$238.24
3	HP 600GB 2.5" SFF 10K SAS Hard Drive (RAID5 = 1.2TB Usable)	\$341.18	\$1,023.54
1	HP Hot Plug Redundant Fan Kit	\$119.20	\$119.20
1	HP Hot Plug Redundant Power Supply	\$183.20	\$183.20
1	HP Low Voltage Power Cord	\$7.41	\$7.41
4	Category 6 Network Patch Cables, 10', White	\$5.00	\$20.00
1	Category 6 Network Patch Cables, 10', Black (for iLO Management)	\$5.00	\$5.00
<i>NETWORK SOFTWARE (will be purchased via State of IL contract)</i>			
0	Microsoft Windows Server 2012 R2 Standard License (procure via State Contract)	\$800.00	\$0.00
0	Microsoft Windows Server 2012-R2 User Lic. (procure via State Contract)	\$340.00	\$0.00
1	Microsoft Windows Server 2012 R2 Standard - Media Kit	\$45.00	\$45.00
<i>NETWORK INFRASTRUCTURE</i>			
1	APC SmartUPS 1500va UPS - Tower	\$513.33	\$513.33
<i>NETWORK BACKUP</i>			
1	Entre NetMonitor Managed Backup Solution - Monthly Fee ** Up to 500GB (combined between Village Hall and Police Department)	\$50.00	\$50.00
<i>NETWORK DOCUMENTATION</i>			
2	Entré - Network Documentation - Update Document Library - LAN	\$80.00	\$160.00
<i>ENTRE' PROFESSIONAL SERVICES</i>			
1	Entre' Professional Services - On Site Labor - Good Faith Estimate Includes: - Server Replacement including Installation, Data Migration & Backup - Backup Configuration including Off-Site Replication	\$5,400.00	\$5,400.00
Police Dept. SubTotal:			\$9,618.10
(Note: VoH will procure Licensing via State of IL Contract)			

Qty	Description	Unit Price	Ext. Price
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<<< PUBLIC WORKS DEPARTMENT >>>

<i>NETWORK DOCUMENTATION</i>			
2	Entré - Network Documentation - Update Document Library - LAN	\$90.00	\$180.00
<i>NETWORK & REMOTE ACCESS</i>			
6	Entré - Migrate Data to Village Hall Server - Configure Users - VPN/RDP Access Includes: - Migrate Data to Village Hall Server - Configure Users on Village Hall Server - Setup VPN & RDP Access for SCADA System	\$90.00	\$540.00
Public Works SubTotal:			\$720.00

THIS IS NOT AN INVOICE

SubTotal	\$10,928.10
Shipping/ Handling	\$55.00
Total (excluding Tax)	\$10,983.10

Thank you for the opportunity to provide your organization with Entré Solutions!

The content of this document is the property of Entré Computer Solutions and may not be disclosed in whole or in part with any third party without prior written consent from Entré.

There will be a 20% restocking fee for all items not returned within 10 days of delivery date.

For approval to order please sign and date in the space provided below and fax to our offices at (815) 399 5717 or send an email to your salesperson referencing the quote number at the top of the document and the pricing for all products.

Please note that pricing is subject to change without notice and tax is not calculated on quotes. All payment should be based on invoices.

Customer Signature _____ Date _____

Drew Tennant
Vice President
Entré Computer Solutions
(815) 399-5664 x. 237
dtennant@entrerock.com

For immediate assistance contact:
Toby Burton
Inside Sales Representative
Entré Computer Solutions
(815) 399-5664 x239
tobyb@entrerock.com





CDWG.com | 800.594.4239

OE400SPS

SALES QUOTATION

QUOTE NO.	ACCOUNT NO.	DATE
GGHN955	5346779	6/11/2015

BILL TO:
 VILLAGE OF HAMPSHIRE
 234 S STATE ST
 PO BOX 457

Accounts Payable
 HAMPSHIRE, IL 60140-7001

Customer Phone #847.683.2181

SHIP TO:
 VILLAGE OF HAMPSHIRE
 Attention To: BRIAN THOMPSON
 234 S STATE ST
 PO BOX 457

HAMPSHIRE, IL 60140-7001
 Contact: BRIAN
 THOMPSON 847.683.2240

Customer P.O. # WIN SRV AND UCAL
 QUOTE

ACCOUNT MANAGER		SHIPPING METHOD	TERMS	EXEMPTION CERTIFICATE
STEPHEN ROONEY 877.863.3197		ELECTRONIC DISTRIBUTION	Net 30 Days-Govt State/Local	GOVT-EXEMPT
QTY	ITEM NO.	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	3178091	MS SLD+ WIN SRV STD 2012 R2 2 PROC Mfg#: P73-06309 Contract: Illinois Microsoft LAR Agreement CMS2595580	574.84	574.84
14	2803032	Electronic distribution - NO MEDIA MS SLD+ WIN SRV UCAL 2012 Mfg#: R18-04302 Contract: Illinois Microsoft LAR Agreement CMS2595580 Electronic distribution - NO MEDIA	22.40	313.60
SUBTOTAL				888.44
FREIGHT				0.00
TAX				0.00
TOTAL				888.44

US Currency

CDW Government
 230 North Milwaukee Ave.
 Vernon Hills, IL 60061

Fax: 312.705.7773

Please remit payment to:
 CDW Government
 75 Remittance Drive
 Suite 1515
 Chicago, IL 60675-1515

Total Above 888.44
 Three add'l
 Client Access
 Licenses @
 22.40/ea 67.20
 \$ 955.64

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at
<http://www.cdw.com/content/terms-conditions/product-sales.aspx>
 For more information, contact a CDW account manager.

AGENDA SUPPLEMENT

TO: President Magnussen and Village Board

FROM: Lori Lyons, Finance Director

FOR: June 18, 2015 Village Board Meeting

RE: Supplemental Insurance

Background. Upon initiation of the police contract negotiations Union Stewards Edwardson and Neblock communicated concern about the Village's lack of short term disability insurance coverage, and expressed interest in investigating the implementation of supplemental insurance that would pay benefits in the case of injury or illness should employees be unable to work.

Analysis. The officers met with a representative of American Family Life Assurance Company of Columbus (AFLAC) who described their policy products and benefits. AFLAC offers policies including Short-Term Disability, Accident Indemnity, Lump Sum Critical Illness and Hospitalization. The officers ask that the Village consider offering this coverage to full-time Village employees. Those interested would apply for the policies of their choice. It has been proposed that the accident, hospital indemnity would be added to the Village's Section 125 Cafeteria Plan allowing premium deductions to be pre-tax thereby saving the employee (withholding, Medicare and Social Security [when applicable]) and the Village (Medicare & Social Security payroll tax). Enrollment in AFLAC plans with pre-tax deductions would take place during open enrollment upon initiation of the plans and then annually with open enrollment for other health related benefits, in March for a May 1 start date. Enrollment in other plans without pre-tax deductions will be available anytime upon request. The Village would facilitate payment of the premiums through after-tax payroll deductions and bill payment (bills are issued in arrears so all deductions would be made prior to payment). The Village would incur minimal cost consisting of payroll setup, monitoring of coverage and office expense for remitting payment plus a \$100 amendment to the Section 125 Cafeteria Plan, to offer this benefit to its employees.

Recommendation. Staff recommends that the Board authorize initiation of supplemental insurance offerings through AFLAC with a start date of July 1 (first deduction will be made July 23, 2015).

AGENDA SUPPLEMENT

TO: President Magnussen and Village Board

FROM: Lori Lyons, Finance Director

FOR: June 18, 2015 Village Board Meeting

RE: Uniform Update

Background. The Personnel Policy has been undergoing review and revision for approximately a year and is still a slow work in progress. In the interim it has been suggested to make an adjustment to the current uniform requirements for the Public Works Department thereby affecting the Street, SSA, Water and Sewer division personnel.

Analysis. The Village wishes to maximize safe working conditions for employees, reflect a professional appearance and provide identification for Public Works employees. At this time, Public Works staff must wear pants (jeans or work pants), uniform (Village of Hampshire) shirt and safety shoes. During the heat and humidity of the summer, it is believed that the option of wearing shorts when performing non-hazardous tasks would add to employee comfort.

Recommendation. Staff recommends that the Board allow Public Works Department employees to wear shorts under the following guidelines:

Public Works employees may wear shorts in place of jeans when job assignment allows. It is the responsibility of the employee to have an appropriate change of clothing at work in the event that a job assignment changes such that shorts would no longer be unacceptable. Like all clothing, shorts shall be neat, clean, acceptable in repair and appearance, and denim utility or cargo in construction. Shorts that are frayed, patched or have holes will not be considered appropriate. Work shorts will not be worn while performing tasks such as hot mix asphalt repair, crack sealing, chemical handling, tree operations or other tasks deemed to be hazardous by a supervisor.

VILLAGE OF HAMPSHIRE

Accounts Payable

June 18, 2015

The President and Board of Trustees of the Village of Hampshire
Recommends the following Warrant in the amount of

Total: \$185,822.10

To be paid on or before
June 23, 2015

Village President: _____

Attest: _____

Village Clerk: _____

Date: _____

DATE: 06/17/2015
 TIME: 13:18:54
 ID: AP430000.WOW

VILLAGE OF HAMPSHIRE
 OPEN INVOICES REPORT

BATCH # 061815

VENDOR #	INVOICE #	ITEM DESCRIPTION	INVOICE STATUS	ACCOUNT NUMBER	INV. DATE	P.O.#	BATCH	DUE DATE	INVOICE AMT/ ITEM AMT
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ALYC	ALYSOK CHEMICAL CORP	568	01	INV#568	AB	06/12/2015	31-001-003-4680	OPERATING SUPPLIES	061815 06/12/2015	12,207.47
									VENDOR TOTAL:	12,207.47

AMABAN	AMALGAMATED BANK OF CHICAGO	061715	01	TAX COLLECTION REMITTANCE	AB	06/17/2015	55-001-006-4440	FISCAL AGENT FEES	061815 06/17/2015	63,557.53
									VENDOR TOTAL:	63,557.53

BLCR	HEALTH CARE SERVICES	JULY 2015	01	ADM	AB	06/17/2015	01-001-001-4031	EMPLOYER HEALTH INS.	061815 06/17/2015	22,118.68
									VENDOR TOTAL:	22,118.68

BP	BPGAS	44538392	01	ACCT#4990222749	AB	06/09/2015	01-002-003-4660	GASOLINE/OIL	061815 06/09/2015	2,400.07
									VENDOR TOTAL:	2,400.07

BPCI	BENEFIT PLANNING CONSULTANTS,	BPCI000096636	01	INV#BPCI000096636	AB	06/17/2015	01-001-002-4380	OTHER PROF.SERVICES-VILL	061815 06/17/2015	75.61
									VENDOR TOTAL:	75.61

BUBR	BUCK BROTHERS, INC.	22747	01	INV#22747	AB	06/17/2015	52-001-002-4999	SSA EXPENSES	061815 06/17/2015	42.16
									VENDOR TOTAL:	42.16

DATE: 06/17/2015
 TIME: 13:18:54
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VILLAGE OF HAMPSHIRE
 OPEN INVOICES REPORT

PAGE: 2

BATCH # 061815

VENDOR # INVOICE # ITEM DESCRIPTION INVOICE STATUS ACCOUNT NUMBER INV. DATE P.O.# BATCH DUE DATE INVOICE AMT/ITEM AMT

CAON CALL ONE
 JUNE 2015
 01 ACCT#1010-7471-0001 AB 06/17/2015 061815 06/17/2015 757.39
 02 ACCT#1010-7471-0002 174.20
 03 ACCT#1010-7471-0003 55.95
 04 ACCT#1010-7471-0004 55.95
 05 ACCT#1010-7471-0005 215.22
 06 ACCT#1010-7471-0006 55.95
 07 ACCT#1010-7471-0007 56.38
 143.74
 VENDOR TOTAL: 757.39

CEFL CENTURION FLEET SERVICES INC
 2006 01 INV#2006 AB 06/09/2015 061815 06/09/2015 2,139.57
 01-003-002-4110 MAINTENANCE - VEHICLES 2,139.57
 2071 01 INV#2071 AB 06/09/2015 061815 06/09/2015 417.15
 01-003-002-4120 MAINTENANCE - EQUIP. 417.15
 VENDOR TOTAL: 3,426.71

COCR COON CREEK SOD FARMS
 1326 01 INV#1326 AB 06/17/2015 061815 06/17/2015 178.00
 01-003-002-4130 MAINTENANCE - STREETS 178.00
 VENDOR TOTAL: 178.00

COUNSCDI COMMUNITY UNIT SCHOOL DISTRICT
 060515 01 TRANSITION FEES AB 06/17/2015 061815 06/17/2015 17,494.10
 60-001-004-4800 SCHOOL TRAN - DIST #300 17,494.10
 VENDOR TOTAL: 17,494.10

CRST CRIMESTAR CORPORATION
 7467 AB 06/09/2015 061815 06/09/2015 1,200.00

DATE: 06/17/2015
 TIME: 13:18:54
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VILLAGE OF HAMPSHIRE
 OPEN INVOICES REPORT

BATCH # 061815

VENDOR #	INVOICE #	ITEM DESCRIPTION	INVOICE STATUS	ACCOUNT NUMBER	INV. DATE	P.O. #	BATCH	DUE DATE	INVOICE AMT/ITEM AMT
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01	INV#7467		AB	01-002-002-4380	06/12/2015		061815	06/12/2015	1,200.00
OTHER PROF.SERV.									
VENDOR TOTAL: 1,200.00									

053115			AB	01-003-002-4280	06/12/2015		061815	06/12/2015	16.00
RENTALS									
VENDOR TOTAL: 16.00									

060815			AB	01-001-002-4280	06/09/2015		061815	06/09/2015	23.00
ACCT#85662									
RENTAL - CARPET-WATER CO									
VENDOR TOTAL: 23.00									

060915			AB		06/09/2015		061815	06/09/2015	192.50
VENDOR TOTAL: 231.50									

EELI ENGINEERING ENTERPRISES
 JUNE 2015

01	HA1026	INV#56400	AB	01-000-000-2169	06/09/2015		061815	06/09/2015	12,966.00
02	HA1202	INV#56408		30-001-002-4360					1,634.00
03	HA1408	INV#56402		30-001-002-4360					2,845.50
04	HA1412	INV#56403		01-001-002-4360					1,468.00
05	HA1413	INV#56409		01-000-000-2053					395.00
06	HA1414	INV#56404		01-000-000-2052					532.00
07	HA1500	INV#56405		01-001-002-4360					1,876.00
08	HA1500	INV#56405		31-001-002-4360					387.50
09	HA1501	INV#56406		01-000-000-2057					680.00
10	HA1502	INV#56407		01-001-002-4360					3,002.00
ENGINEERING SERVICES - V									
VENDOR TOTAL: 12,966.00									

EELI ELLA JOHNSON LIBRARY

060515			AB	61-001-004-4800	06/17/2015		061815	06/17/2015	540.73
LIBRARY TRANS-ELLA JOHNS									
VENDOR TOTAL: 540.73									

EETRM EARLY, TOUSEY, REGAN & WLODEK

060815			AB		06/09/2015		061815	06/09/2015	320.00
VENDOR TOTAL: 540.73									

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VILLAGE OF HAMPSHIRE
 OPEN INVOICES REPORT

BATCH # 061815

VENDOR #	INVOICE #	ITEM DESCRIPTION	INVOICE STATUS	ACCOUNT NUMBER	INV. DATE	P.O. #	BATCH	DUE DATE	INVOICE AMT / ITEM AMT
		01 TOW HEARING 4/7/15 & 5/1/15		01-002-005-4907	TOW FUND PURCHASES				320.00
									VENDOR TOTAL: 320.00
FMCC	FORD MOTOR CREDIT COMPANY		AB						
	061215	01 LEASE NO. 8551610		01-002-005-4930	VEHICLES		061815	06/12/2015	16,080.75
		02 LEASE NO. 8551610		01-002-005-4930	VEHICLES				16,079.75
									1.00
									VENDOR TOTAL: 16,080.75
GALL	GALLS / QUARTERMASTER		AB						
	003605015	01 INV#003605015		01-002-003-4690	UNIFORMS		061815	06/17/2015	46.44
									46.44
									VENDOR TOTAL: 46.44
HAUPA	HAMPSHIRE AUTO PARTS		AB						
	383198	01 INV#383198		01-003-003-4680	OPERATING SUPPLIES		061815	06/09/2015	16.98
									16.98
									VENDOR TOTAL: 16.98
	383249	01 ACCT#7400	AB	01-003-003-4680	OPERATING SUPPLIES		061815	06/09/2015	86.98
									86.98
									VENDOR TOTAL: 86.98
	383307	01 ACCT#7400	AB	30-001-003-4670	MAINTENANCE SUPPLIES		061815	06/09/2015	15.49
									15.49
									VENDOR TOTAL: 15.49
	383352	01 ACCT#7400	AB	01-003-003-4670	MAINTENANCE SUPPLIES		061815	06/09/2015	25.49
									25.49
									VENDOR TOTAL: 25.49
	383427	01 ACCT#7400	AB	31-001-003-4670	MAINTENANCE SUPPLIES		061815	06/09/2015	5.99
									5.99
									VENDOR TOTAL: 5.99
	385341	01 ACCT#7400	AB	31-001-003-4670	MAINTENANCE SUPPLIES		061815	06/09/2015	29.90
									29.90
									VENDOR TOTAL: 29.90
									VENDOR TOTAL: 180.83

DATE: 06/17/2015
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VILLAGE OF HAMPSHIRE
 OPEN INVOICES REPORT

BATCH # 061815

VENDOR #	INVOICE #	ITEM DESCRIPTION	INVOICE STATUS	ACCOUNT NUMBER	INV. DATE	P.O. #	BATCH	DUE DATE	INVOICE AMT / ITEM AMT
HAFD		HAMPSHIRE FIRE PROTECTION	AB		06/17/2015		061815	06/17/2015	1,326.55
	060515	01 TRANSITION FEES							1,326.55
									VENDOR TOTAL: 1,326.55
HAMTOW		HAMPSHIRE TOWN & COUNTRY	AB		06/09/2015		061815	06/09/2015	250.00
	2015	01 FLOWERS							250.00
									VENDOR TOTAL: 250.00
HAPD		HAMPSHIRE PARK DISTRICT	AB		06/17/2015		061815	06/17/2015	1,590.39
	060515	01 TRANSITION FEES							1,590.39
									VENDOR TOTAL: 1,590.39
HDSUWA		HD SUPPLY WATERWORKS LTD	AB		06/12/2015		061815	06/12/2015	147.33
	D977622	01 INV#D977622							147.33
									VENDOR TOTAL: 147.33
HFPD		HUNTLEY FIRE PROTECTION	AB		06/17/2015		061815	06/17/2015	1,200.00
	060512	01 TRANSITION FEES							1,200.00
									VENDOR TOTAL: 1,200.00
IPDDBA		IPO/DBA CARDUNAL OFFICE SUPPLY	AB		06/09/2015		061815	06/09/2015	143.96
	571955-0	01 INV#571955-0							143.96
									VENDOR TOTAL: 143.96
	572088-0	01 INV#572088-0							47.65
									47.65
									VENDOR TOTAL: 191.61

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VILLAGE OF HAMPSHIRE
 OPEN INVOICES REPORT

BATCH # 061815

VENDOR #	INVOICE #	ITEM DESCRIPTION	INVOICE STATUS	ACCOUNT NUMBER	INV. DATE	P.O.#	BATCH	DUE DATE	INVOICE AMT/ITEM AMT
K&MTI	421124045	K & M TIRE - CHICAGO	AB	01-002-002-4110	06/09/2015	MAINTENANCE - VEHL.	061815	06/09/2015	445.08
									445.08
									VENDOR TOTAL: 445.08
KONMTN	234399594	KONICA MINOLTA BUSINESS SOLUTI	AB	01-001-002-4280	06/09/2015	RENTAL - CARPET-WATER CO	061815	06/09/2015	338.48
									338.48
									VENDOR TOTAL: 338.48
KOPA	322-03	KOEHLER & PASSARELLI, LLC	AB	01-002-002-4370	06/12/2015	LEGAL SERVICES	061815	06/12/2015	2,898.00
									2,898.00
									VENDOR TOTAL: 2,898.00
LENE	1581041-20150531	LEXIS NEXIS RISK DATA	AB	09-001-006-4800	06/09/2015	EVIDENCE RELATED EXPENSE	061815	06/09/2015	164.43
									164.43
									VENDOR TOTAL: 164.43
	72025387		AB	01-002-003-4680	06/17/2015	OPERATING SUPPLIES	061815	06/17/2015	98.47
									98.47
									VENDOR TOTAL: 262.90
MARSCH	JUNE 2015	MARK SCHUSTER P.C.	AB	01-001-002-4370	06/09/2015	LEGAL SERVICES - VILLAGE	061815	06/09/2015	3,578.50
									1,337.00
									286.50
									232.00
									391.50
									229.50
									1,102.00
									VENDOR TOTAL: 3,578.50

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VILLAGE OF HAMPSHIRE
 OPEN INVOICES REPORT

BATCH # 061815

VENDOR #	INVOICE #	ITEM DESCRIPTION	INVOICE STATUS	ACCOUNT NUMBER	INV. DATE	P.O.#	BATCH	DUE DATE	INVOICE AMT / ITEM AMT
PETPRO	PETERSEN FUELS INC.								
	3949	01 TRAN 3949	AB	01-003-003-4660	06/09/2015		061815	06/09/2015	81.50
									81.50
	4157B	01 TRAN 4157	AB	01-003-003-4660	06/09/2015		061815	06/09/2015	-0.10
									-0.10
	4320	01 TRAN 4320	AB	52-001-002-4999	06/09/2015		061815	06/09/2015	21.00
									21.00
	4321	01 TRAN 4321	AB	52-001-002-4999	06/09/2015		061815	06/09/2015	13.82
									13.82
	4362	01 TRAN 4362	AB	52-001-002-4999	06/09/2015		061815	06/09/2015	86.00
									86.00
	4363	01 TRAN 4363	AB	52-001-002-4999	06/09/2015		061815	06/09/2015	22.56
									22.56
	4364	01 TRAN 4364	AB	52-001-002-4999	06/09/2015		061815	06/09/2015	22.00
									22.00
	4415	01 TRAN 4415	AB	52-001-002-4999	06/09/2015		061815	06/09/2015	19.00
									19.00
	4435	01 TRAN 4435	AB	31-001-003-4660	06/09/2015		061815	06/09/2015	19.30
									19.30
	4644	01 TRAN 4644	AB	31-001-003-4660	06/09/2015		061815	06/09/2015	9.50
									9.50
	509		AB		06/09/2015		061815	06/09/2015	-66.85

DATE: 06/17/2015
 TIME: 13:18:54
 ID: AP430000.WOW

VILLAGE OF HAMPSHIRE
 OPEN INVOICES REPORT

BATCH # 061815

VENDOR # INVOICE # ITEM DESCRIPTION INVOICE STATUS ACCOUNT NUMBER INV. DATE P.O.# BATCH DUE DATE INVOICE AMT / ITEM AMT

01 INV#3095 01-002-002-4110 MAINTENANCE - VEHL. 06/12/2015 061815 06/12/2015 32.21

VENDOR TOTAL: 32.21

RODB ROGER & DONNA BURNIDGE
 JULY 2015 01 JULY2015- RENT FOR PD 06/12/2015 061815 06/12/2015 4,138.54

VENDOR TOTAL: 4,138.54

SHSU SHAW SUBURBAN MEDIA GROUP
 1061669 01 ACCT#139420 06/12/2015 061815 06/12/2015 154.20

VENDOR TOTAL: 154.20

STAINS STANDARD INSURANCE COMPANY
 JULY 2015 01 ADM 06/17/2015 061815 06/17/2015 273.43

02 PD 28.29
 03 STR 179.13
 04 WTR 37.72
 05 SWR 9.43
 EMPLOYER LIFE INS. 18.86

VENDOR TOTAL: 273.43

STCO STERLING CODIFIERS, INC.
 16741 01 INV#16741 06/09/2015 061815 06/09/2015 424.00

VENDOR TOTAL: 424.00

TRUG TRUGREEN #2749
 33385294 01 ACCT#2749127070 06/17/2015 061815 06/17/2015 181.00

VENDOR TOTAL: 181.00

33385300 01 ACCT#2749127070 06/17/2015 061815 06/17/2015 557.00

VENDOR TOTAL: 557.00

DATE: 06/17/2015
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VILLAGE OF HAMPSHIRE
 OPEN INVOICES REPORT

BATCH # 061815

VENDOR #	INVOICE #	ITEM DESCRIPTION	INVOICE STATUS	ACCOUNT NUMBER	INV. DATE	P.O. #	BATCH	DUE DATE	INVOICE AMT/ ITEM AMT
TRUG	TRUEGREEN #2749		AB						
	33385348	01 ACCT#2749127070		52-001-002-4920	06/17/2015	SSA#2	061815	06/17/2015	61.00
	33385350	01 ACCT#2749127070	AB	52-001-002-4932	06/17/2015	SSA#12	061815	06/17/2015	82.00
	33385359	01 ACCT#2749127070	AB	52-001-002-4927	06/17/2015	SSA#7	061815	06/17/2015	142.00
	33398271	01 ACCT#2749127070	AB	52-001-002-4928	06/17/2015	SSA#8	061815	06/17/2015	62.35
									VENDOR TOTAL: 3,736.35
TRUN	TREES UNLIMITED		AB						
	6839	01 INV#6839		52-001-002-4928	06/17/2015	SSA#8	061815	06/17/2015	1,285.00
									VENDOR TOTAL: 1,285.00
VSP	VISION SERVICE PLAN (1L)		AB						
	JULY 2015								
	01 ADM			01-001-001-4037	06/17/2015		061815	06/17/2015	232.49
	02 PD			01-002-001-4037					21.03
	03 STR			01-003-001-4037					138.39
	04 WTR			30-001-001-4037					42.48
	05 SWR			31-001-001-4037					5.84
									24.75
									VENDOR TOTAL: 232.49
									TOTAL --- ALL INVOICES: 185,822.10