



Village of Hampshire
Village Board Meeting Minutes
Thursday, December 18, 2025 - 7:00 PM
Hampshire Village Hall
234 South State Street, Hampshire, IL 60140

1. Call to Order

Village President Michael J. Reid Jr. called to order the Village Board Meeting at 7:01 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, December 18, 2025.

2. Roll Call by Village Clerk, Karen Stuehler

Present: Village President Michael J. Reid Jr., Trustee Fodor, Trustee Jarnebro, Trustee Kelly, Trustee Koth joined at 7:06 p.m., Trustee Pollastrini, Trustee Robinson.

A Quorum was Established.

Others Present: Village Manager Mary Jo Seehausen, Village Clerk Karen Stuehler, Chief Pann, Assistant Village Manager for Development Mo Khan, Village Attorney James Vasselli, Finance Director Lori Lyons. Steve Dennison and Tim Paulson from EEI joined remotely.

3. Pledge of Allegiance

President Michael J. Reid Jr. led the Pledge of Allegiance.

4. Public Comments

No discussion.

5. A Motion to Approve the Meeting Minutes with corrections for December 4, 2025.

Trustee Fodor moved to Approve the Meeting Minutes with corrections for December 4, 2025.

Seconded by: Trustee Jarnebro.

All Call Vote:

Ayes: Fodor Jarnebro, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

6. A Motion to Approve December 18, 2025, Accounts Payable in the amount of \$546,102.50.

Trustee Robinson moved to Approve December 18, 2025, Accounts Payable in the amount of \$546,102.50

Seconded by: Trustee Fodor.

Roll Call Vote.

Ayes: Fodor, Jarnebro, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

7. New Business

a. Ordinance Approving a Text Amendment to Chapter 2 Article VIII of the Hampshire Municipal Code regarding Golf Carts & UTV's

Trustee Kelly moved to Approve Ordinance 25- 46 Approving a Text Amendment to Chapter 2 Article VIII of the Hampshire Municipal Code regarding Golf Carts & UTV's.

Seconded by: Robinson.

Roll Call Vote:

Ayes: Fodor, Jarnebro, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

b. Ordinance 25-47 for Levy and Assessment for Special Service Area No. 2.

Trustee Robinson moved to Approve Ordinance 25-47 for Levy and Assessment for Special Service Area No. 2.

Seconded by: Trustee Fodor.

Roll Call Vote:

Ayes: Fodor, Jarnebro, Koth, Pollastrini, Robinson.

Nayes: Kelly.

Absent: None.

Abstain: None.

Motion Approved.

c. Ordinance for Levy and Assessment for Special Service Area No. 3.

Trustee Jarnebro moved to Approve Ordinance 25-48 for Levy and Assessment for Special Service Area No. 3.

Seconded by: Trustee Fodor.

Roll Call Vote:

Ayes: Fodor, Jarnebro, Koth, Pollastrini, Robinson.

Nayes: Kelly.

Absent: None.

Abstain: None.

Motion Approved.

d. Ordinance for Levy and Assessment for Special Service Area No. 6.

Trustee Robinson moved to Approve Ordinance 25-49 for Levy and Assessment for Special Service Area No. 6.

Seconded by: Trustee Jarnebro.

Roll Call Vote:

Ayes: Fodor Jarnebro, Koth, Pollastrini, Robinson.

Nayes: Kelly

Absent: None.

Abstain: None.

Motion Approved.

e. Ordinance for Levy and Assessment for Special Service Area No. 7.

Trustee Robinson moved to Approve Ordinance 25-50 for Levy and Assessment for Special Service Area No.7.

Seconded by: Trustee Fodor.

Roll Call Vote:

Ayes: Fodor Jarnebro, Koth, Pollastrini, Robinson.

Nayes: Kelly.

Absent: None.

Abstain: None.

Motion Approved.

f. *Ordinance for Levy and Assessment for Special Service Area No. 8.*

Trustee Robinson moved to Approve Ordinance 25-51 for Levy and Assessment for Special Service Area No. 8.

Seconded by: Trustee Fodor.

Roll Call Vote:

Ayes: Fodor Jarnebro, Koth, Pollastrini, Robinson.

Nayes: Kelly.

Absent: None.

Abstain: None

Motion Approved.

g. *Ordinance for Levy and Assessment for Special Service Area No. 10.*

Trustee Jarnebro moved to Approve Ordinance 25-52 for Levy and Assessment for Special Service Area No. 10.

Seconded by: Trustee Fodor.

Roll Call Vote:

Ayes: Fodor Jarnebro, Koth, Pollastrini, Robinson.

Nayes: Kelly

Absent: None.

Abstain: None

Motion Approved.

h. *Ordinance for Levy and Assessment for Special Service Area No. 11.*

Trustee Jarnebro moved to Approve Ordinance 25-53 for Levy and Assessment for Special Service Area No. 11.

Seconded by: Trustee Robinson.

Roll Call Vote:

Ayes: Fodor Jarnebro, Koth, Pollastrini, Robinson.

Nayes: Kelly.

Absent: None.

Abstain: None

i. **Ordinance for Levy and Assessment for Special Service Area No. 12.**

Trustee Fodor moved to Approve Ordinance 25-54 for Levy and Assessment for Special Service Area No. 12.

Seconded by: Trustee Robinson.

Roll Call Vote:

Ayes: Fodor, Jarnebro, Koth, Pollastrini, Robinson.

Nayes: Kelly.

Absent: None.

Abstain: None

Motion Approved.

j. **Motion to Authorize Staff to Bind Coverage to Workers Compensation and Business Package Insurances.**

Trustee Robinson moved to Approve to Authorize Staff to Bind Coverage to Workers Compensation and Business Package Insurances.

Seconded by: Trustee Fodor.

Roll Call Vote:

Ayes: Fodor Jarnebro, Kelly, Koth, Robinson.

Nayes: Pollastrini.

Absent: None.

Abstain: None.

Motion Approved.

k. **Resolution Awarding Contract to Water Well Solutions for Well No. 13 Rehabilitation Project in the Amount of \$706,616.**

Trustee Koth moved to Approve Resolution 25-59 Awarding Contract to Water Well Solutions for Well No. 13 Rehabilitation Project in the Amount of \$706,616.

Seconded by: Trustee Fodor.

Roll Call Vote:

Ayes: Fodor Jarnebro, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

i. Resolution Approving the Release of a Performance Guarantee Bond for Old Dominion Project.

Trustee Pollastrini moved to Approve Resolution 25-60 Approving the Release of a Performance Guarantee Bond for Old Dominion Project.

Seconded by: Trustee Kelly.

Roll Call Vote:

Ayes: Fodor Jarnebro, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

m. Ordinance Waiving Competitive Bidding Requirements and Accepting the Quote of Altec NEUCO for the Purchase of a Bucket Truck in the Amount of \$99,000.

Trustee Kelly moved to Approve Ordinance 25-55 Waiving Competitive Bidding Requirements and Accepting the Quote of Altec NEUCO for the Purchase of a Bucket Truck in the Amount of \$99,000.

Seconded by: Trustee Robinson.

Roll Call Vote:

Ayes: Fodor Jarnebro, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

n. Motion to Approve Progress payment #8 to Lamp, Inc. for the Public Works Facility Project in the Amount of \$1,079,082.

Trustee Fodor moved to approved Progress payment #8 to Lamp, Inc. for the Public Works Facility Project in the Amount of \$1,079,082.

Seconded by: Trustee Koth.

Roll Call Vote:

Ayes: Fodor Jarnebro, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

8. Old Business

No Discussion.

9. Staff Report:

a. Police Report

Trustee Kelly inquired about some increases in the report shared. Chief Pann reported that some changes occurred in the new system and codes differently. Therefore in some instances it may be reporting the same offense in two areas.

Officer Steven Korus will be starting academy.

Chief Pann would like to add a full-time detective to his staff.

Chief Pann reported that they received a green light to schedule the onsite portion of the accreditation.

Trustee Pollastrini asked about emergency OP Plan. Chief Pann does attend these meetings quarterly and has received directions in how he should proceed with the plan.

Trustee Kelly thanked the Hampshire Police Department for working with the Girl Scouts and the giving tree.

b. Streets Report:

Thank you to Dave Starrett and staff for a great job cleaning up streets during and after the snowfall.

President Reid informed all that we have a new navigation map from Mr. Paulsen so we can know who is responsible for taking care of the different routes.

Trustee Robinson reiterated the awesome job our streets department does.

c. Financial Report:

No discussion.

10. Village Board Committee Reports

a. Business Development Commission:

Trustee Kelly reported that they met last week. There are continuing to talk

about the comprehensive plan. Looking at the RFP (request for proposal) to send out for the comprehensive plan. This is all in preparation for the upcoming budget. Thank you to the entire commission as this is a big project and having this vision will impact many.

Thank you to Mo Khan for leading us through and continuing to encourage the businesses and developers.

11. Announcement

President Reid would like to thank the Public Works and staff for their help and involvement for the Jingle Fest Parade.

There have been new keypads placed on the doors throughout the building. This will make the Board Room accessible for outside groups to use the Board Room yet keep office areas secure.

President Reid reported that tomorrow Friday, December 19 at 4:00 p.m. a new phone system will be replacing a 20-year-old system. Netrix is a team-based phone system. The phone system allows the residents to choose options to take them to the departments needed without having to be redirected with being given another number to call.

A special thank you to Jimmy Neice for doing all the recordings.

Due to the Chicago Bears announcing their extended search for a new location of the Chicago Bears Football Team, President Reid asked the Board how they felt regarding sending a letter to extend an invite to our Hampshire location for consideration. The Board agreed and a letter will be sent tomorrow.

Merry Christmas Happy New Year to all.

12. Executive Session

No discussion.

Adjournment

Trustee Fodor moved to adjourn at 8:28 p.m.

Seconded by: Trustee Koth.

All Call Vote.

Ayes: Fodor, Jarnebro, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

Meeting Video Available Online at www.hampsphereil.org