

**REGULAR MEETING OF THE BOARD OF TRUSTEES
MINUTES
September 2, 2021**

The regular meeting of the Village Board of Hampshire was called to order by Village President Michael J. Reid, Jr. at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, September 2, 2021.

Roll Call by Village Clerk Vasquez:

Present: Heather Fodor, Toby Koth, Lionel Mott, Erik Robinson, Laura Pollastrini.

Present electronically: Aaron Kelly

Absent: None

A quorum was established.

In addition, present in person were Village Manager Jay Hedges, Village Clerk Linda Vasquez, Finance Director Lori Lyons and Police Chief Brian Thompson. Also, present electronically: Village Attorney Mark Schuster and Tim Paulson – EEI.

President Reid led the Pledge of Allegiance.

COMMENTS

Ms. Sandy Weber would like the Board to consider allowing chickens to be raised in residential areas for the purpose of fresh eggs as well as the enjoyment of kids who could take part in raising them. Ms. Weber stated there is a petition with nearly 1,200 signatures of people in Hampshire supporting such a change. She called people in other communities and said the only negative comments about chickens were when people accidentally got roosters that tended to be loud, and they had to get rid of them. She listed several nearby communities that allow chickens in some capacity, some with restrictions including the number allowed on a property and the amount of space allowed for pens/coops. She noted that no one she spoke with complained of messiness or noise from chickens.

MINUTES

Trustee Kelly asked to have two corrections made: he voted aye in approving Ordinance 21-32 as well as approving Ordinance 21-33.

Trustee Robinson moved to approve the minutes of August 19, 2021, with the two changes as stated.

Seconded by Trustee Mott

Motion carried by roll call vote.

Ayes: Kelly, Fodor, Koth, Mott, Pollastrini, and Robinson

Nays: None

Absent: None

PRESIDENTIAL PROCLAMATION

President Reid proclaimed September as Childhood Cancer Awareness Month in the Village, noting that 1 in 285 children will be diagnosed with cancer before their 20th birthday, 46 children are diagnosed with cancer each day, and the average age of a child diagnosed with cancer is 6 years old.

VILLAGE PRESIDENT'S APPOINTMENTS

A Motion to approve the Appointment of Engineering Enterprises Inc. as the Village Engineer for a term consistent with the Village President's term in May 2025.

Trustee Pollastrini asked about specific language in 7.a. of Exhibit 1 Scope of Services, and proposed that the word timely be added so it reads, Make timely, periodic visits.

Trustee Kelly asked for clarification on the hourly fee structure for expert testimony, which was answered by Brad Sanderson.

Trustee Koth moved to approve the Appointment of Engineering Enterprises Inc. as the Village Engineer for a term consistent with the Village President's term in May 2025.

Seconded by Trustee Fodor
Motion carried by roll call vote.
Ayes: Kelly, Fodor, Koth, Mott, Pollastrini, and Robinson
Nays: None
Absent: None

VILLAGE MANAGER'S REPORT

A Motion to approve a Professional Consulting Village Engineering Services Agreement between the Village of Hampshire and Engineering Enterprises, Inc.

Trustee Robinson moved to approve Professional Consulting Village Engineering Services Agreement between the Village of Hampshire and Engineering Enterprises, Inc. with Trustee Pollastrini's amendment to Exhibit 1 Scope of Services to say, 7.a. periodic, timely.

Seconded by Trustee Fodor
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson.
Nays: None
Absent: None

A Motion to Approve a Raffle for the United Walk to Include Various Baskets, Gift Certificates, and Tickets with a Total Value of \$500.

Trustee Fodor moved to approve a raffle for the United Walk to include various baskets, gift certificates, and tickets with a total value of \$500, subject to re-notarizing the paperwork correctly.

Seconded by Trustee Pollastrini
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson.
Nays: None
Absent: None

An Ordinance Annexing Certain Territory to the Village of Hampshire, Kane County, Illinois (Brier Hill Ventures Property)

Trustee Fodor asked how the company plans to mitigate dust particles from grinding concrete and any other processes creating dust. Steve Berglund, owner of Midwest Companies, responded that his employee's safety comes first, so they are very conscious of making sure any potential hazards like that are addressed. Specifically, they use water to keep the dust down.

Trustee Pollastrini asked why the legal description of the three Ordinances are different. Attorney Schuster explained that there are two parcels involved so the descriptions are correct as drafted.

Trustee Kelly asked if Public Hearings had been held. Attorney Schuster responded that they were and that all required publications were made.

Trustee Robinson moved to approve Ordinance 21-34; Annexing Certain Territory to the Village of Hampshire, Kane County, Illinois (Brier Hill Ventures Property).

Seconded by Trustee Koth
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson.
Nays: None
Absent: None

An Ordinance Classifying Certain Land Newly Annexed to the Village in the M-2 General Industrial Zoning District in the Village. (Brier Hill Ventures Property)

Trustee Robinson moved to approve Ordinance 21-35; classifying certain land newly annexed to the Village in the M-2 General Industrial Zoning District in the Village. (Brier Hill Ventures Property).

Seconded by Trustee Mott
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson.
Nays: None
Absent: None

An Ordinance Granting a Special Use Permit in the M-2 General Industrial Zoning District to Allow for Operation of a Recycling Facility on Certain Property Located on Brier Hill Road in the Village. (Brier Hill Ventures Property- Midwest Companies Development)

Trustee Pollastrini asked if one year is long enough to complete the Special Use. Mr. Berglund replied yes.

Trustee Pollastrini moved to approve Ordinance 21-36; Granting a Special Use Permit in the M-2 General Industrial Zoning District to allow for operation of a recycling facility on certain property located on Brier Hill Road in the Village. (Brier Hill Ventures Property- Midwest Companies Development).

Seconded by Trustee Robinson
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Mott, Pollastrini, Robinson.
Yes: Koth
Nays: None
Absent: None

A Motion Authorizing the Village Manager to Negotiate and Conclude Easement Agreements with Property Owners for the Gast Road Watermain Project.

Trustee Koth asked how the easements in this area were created. Attorney Schuster explained that this type of overlapping easement is not uncommon in rural areas. Mr. Koth asked if the Village maintains Gast Road. Mr. Hedges explained that we maintain the Gast north of Flannigan and the Township maintains Gast Road south of Flannigan. Mr. Koth asked how long it has taken to get the project to this point. Mr. Schuster responded that the project started 8 years ago, and the easement agreement discussions began in 2020. Mr. Koth asked if eminent domain was an option in cases like this. Mr. Schuster indicated that it could be considered, but was not necessary in this case due to the cooperation of the adjacent property owners.

Trustee Robinson moved to authorize Village Manager to negotiate and conclude easement agreements with property owners for the Gast Road Watermain Project.

Seconded by Trustee Koth
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson.
Nays: None
Absent: None

Streets Department Report

Village Manager Hedges presented the Streets Department report from Supervisor Dave Starrett, including a note that the street sweeper swept the entire town twice. Trustee Koth asked how much the Village spent to repair the combination backhoe recently. Finance Director Lyons said the most recent fix cost about \$3,000. Trustee Koth believes the Village has spent over \$80,000 repairing the backhoe so far. Mr. Hedges reported staff will be bringing the Capital Improvement Plan back to the Village Board in October after new financial forecasting is available, and the Board could consider planning for a new backhoe at that time.

Trustee Pollastrini asked how the Village Storm Water System had handled the 4.4 inches of rain reported in August. Village Manager Hedges responded that the 4.4 inches occurred throughout the month of August, and that the system handled it well.

Building Report

Village Manager Hedges presented the Building report prepared by Assistant to the Village Manager Josh Wray. New home starts are down in Prairie Ridge, but grading has begun in Tamms Farm subdivision which will be building 182 homes starting next year. Additionally, staff is working with the Hampshire Fire Protection District and SafeBuilt to review Village building codes to consider updating from the 2006 editions of the International Code Council series, to the 2018 or 2021 editions.

Treasurer's Report

Finance Director Lyons presented a financial report of the first Quarter of FY 2022 (3 months ending July 2021; 25% of the year) indicating that while timing is skewed for some accounts due to seasonality, Revenues and Expenditures are on track with the Budget.

Trustee Kelly said the Report is much appreciated, and thanked Ms. Lyons for providing it monthly. Trustee Kelly asked for clarification on Property Tax Receipts. Ms. Lyons indicated that they are on plan, and that the monthly budget is not based on seasonal projections.

Ms. Lyons provided a summary of the Village Water Bill Relief Program. There have been thirty-three applications, of which thirty were approved. Village Manager Hedges noted Ms. Lyons and our Accounting Assistant Mary Brandes have handled this very professionally and

compassionately. Village President Reid thanked Staff for handling this program with compassion, as well as the Pandemic in general.

Trustee Koth asked Ms. Lyons if the Village had recovered any Revenue from the Kave for the Hampshire Rocks Concert. Ms. Lyons indicated the Kave has been invoiced \$750 for police overtime, equal to their profit for that night. Trustee Koth asked how much police department cost were. Ms. Lyons responded \$2,400. Trustee Koth noted that the Village will end up paying \$1,300 from its own budget for this event after the Kave pays the agreed amount. Village President Reid commented that we learned from this first event and we will know more next time. Chief Thompson stated that looking back we were probably overstaffed, but better that that being understaffed. Trustee Pollastrini noted that she appreciated that the Police Department was overly cautious for this first new event, and that she appreciates the importance of supporting this and other private events open to the public.

A Motion to Approve the September 2, 2021 Accounts Payable to Personnel

Trustee Fodor moved to approve the Accounts Payable for Nicholas Orsolini, Ryan Granias, and Shawna Davis in the sum of \$258.05 paid on or before September 8, 2021.

Seconded by Trustee Robinson
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini and Robinson.
Nays: None
Absent: None

A Motion to Approve the September 2, 2021 Regular Accounts Payable

Trustee Robinson moved to approve the Accounts Payable in the sum of \$78,754.84 paid on or before September 8, 2021.

Seconded by Trustee Mott
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini and Robinson.
Nays: None
Absent: None

Trustee Fodor asked about the payable to Trees Unlimited for removal of a tree. Village Manager Hedges reported the recent storm caused a tree located in an easement that appeared owned by the Tollway, and the Village of Huntley, but both denied responsibility. Since it fell in the backyard of a home in Lakewood subdivision, the Village accepted responsibility for safety reasons.

Trustee Koth asked if we paid to paint the Hampshire Fire Protection District building. Village President Reid responded that this was an arrangement made with the HFPD to share in the cost of painting the building to bring it up to code. The HFPD uses the house for training, so it was agreed that the Village and the HFPD would share the \$2,600 cost.

COMMITTEE / COMMISSION REPORTS

Business Development Commission – Trustee Kelly reported the next BDC meeting will be September 8.

Public Relations – Trustee Fodor reported the newsletter went out with the water bills.

Public Works – No Report

Budget Committee – No report

NEW BUSINESS

President Reid said we should investigate what surrounding communities do regarding chickens, and how it would be managed until we have code enforcement in place. Trustee Robinson noted that he would have no issues with chickens if we had a code enforcement officer. Mr. Hedges indicated staff will be bringing a Code Enforcement plan to the Village Board in October.

President Reid also would like to consider changing the regulations for motor driven scooters. The current regulations were written a long time ago, and we should bring it up to current-day conditions with all the new types of toys. Trustee Koth suggested that parents should be held responsible for supervision of their kids. Trustee Fodor suggested that establishing who has the right of way would help. Chief Thomas responded that pedestrians have the right of way on sidewalks. President Reid asked Staff to look into how other communities define toy scooters, and how they can be defined, and safely permitted on sidewalks.

ANNOUNCEMENTS

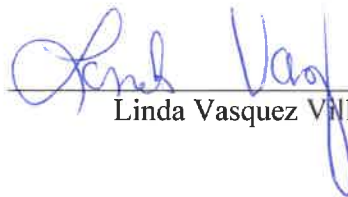
Trustee Robinson wished everyone a happy and safe Labor Day. He added that given the Governor's Mask Mandate, everyone should wear a mask to bring the numbers down, whether vaccinated or not. We need to raise awareness to protect the children 12 and under who cannot get the vaccine yet. Businesses should also have a policy of no mask no service. We all need to be responsible and avoid another shut down of businesses and/or schools; our children need to be in school.

Village President Reid congratulated Chief Thompson of 40 years of service. Chief Thompson said he has many good memories.

ADJOURNMENT

Trustee Pollastrini moved to adjourn the Village Board meeting at 8:50 p.m.

Seconded by Trustee Fodor
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini and Robinson
Nays: None
Absent: None



Linda Vasquez Village Clerk