

**REGULAR MEETING OF THE BOARD OF TRUSTEES
MINUTES
August 18, 2022**

The regular meeting of the Village Board of Hampshire was called to order by Village President Michael J. Reid, Jr. at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, August 18, 2022.

Roll call by Village Clerk Vasquez:

Present: Heather Fodor, Aaron Kelly, Toby Koth, Laura Pollastrini, Erik Robinson, and Lionel Mott.

Absent: None

A quorum was established.

In addition, present in-person were Village Manager Jay Hedges, Village Attorney Mark Schuster, Assistant to the Village Manager Josh Wray, and Police Chief Brian Thompson. Also, present electronically: Finance Director Lori Lyons and Tim Paulson from EEI.

Village President led the Pledge of Allegiance.

Minutes

Trustee Koth moved to approve the minutes of August 4, 2022.

Seconded by Trustee Robinson

Motion carried by roll call vote.

Ayes: Koth, Mott, Kelly, Pollastrini, Fodor and Robinson

Nays: None

Absent: None

Swearing in of Police Officer Rush Randolph

Village Clerk swore in Officer Rush Randolph. Everyone congratulated him. President Reid presented him with his badge. He introduced his son Corbin who is in second grade.

Award Presentation to Police Officer Cody Grindley

Police Chief Thompson presented the officer of the year to Cody Grindley.

VILLAGE MANAGER'S REPORT

A Presentation on the Proposed Development of an Assisted Living Facility

Liz Martin, a local resident, presented a concept for non-profit senior living. It would be approximately 46,000 sf with 46 living units including 16 memory care suites as well as several community rooms and common areas for social activities. In addition, there would be 6 independent senior living cottages on site and a 4,000 sf animal shelter on site for regular pets for the residents to visit with. The goal is for the facility to be a real home and a part of the community. The next step would be to purchase land.

The Village Board asked several questions and encouraged Ms. Martin to proceed with her plans. Village staff will work with her through the zoning and permitting processes.

An Ordinance Waiving the Requirements for a Fire Sprinkler System and a Fire Alarm System in a Storage Building at 148 Washington Ave

Mr. Hedges noted that the Fire District and the Village's building staff discussed this waiver and agreed that neither a sprinkler nor an alarm is necessary because of the size and use of this building.

The Village Board discussed the ordinance and asked several questions to staff and Fire Chief Herrmann.

Trustee Robinson moved to approve Ordinance 22-19: waiving the requirements for a Fire Sprinkler System and a Fire Alarm System in a storage building at 148 Washington Ave.

Seconded by Trustee Mott
Motion carried by roll call vote.
Ayes: Kelly, Mott, Koth, and Robinson
Nays: Fodor, Pollastrini
Absent: None

Review of Concept Plan of Subdivision for Romke 72 Development

Da'Brou Construction, dba Romke 72, is proceeding to subdivide the 40 acres south of Tuscany Woods into several parcels for near-future development. The Village Board reviewed the concept plan, asked questions, and provided feedback. The developers will continue in the subdivision process by submitting engineering plans for review as well as petitioning for rezoning.

A Motion to Authorize Pay Estimate No. 5 to Kane County Excavating in the Amount of \$133,484.52 for Work Completed on the Connection Water Main Project

Mr. Hedges reported the project continues to progress smoothly.

Trustee Koth moved to authorize pay estimate No. 5 to Kane County Excavating in the amount of \$133,484.52 for work completed on the Connection Water Main Project.

Seconded by Trustee Robinson
Motion carried by roll call vote.
Ayes: Koth, Mott, Kelly, Pollastrini, Fodor and Robinson
Nays: None
Absent: None

A Motion to Authorize the Village Manager to Enter a Contract with GovHR for Police Chief Recruitment Services in the Amount of \$23,500

President Reid reiterated from prior meetings that the Village should have a third-party contract to help search for and hire a new police chief. The process is aimed to take approximately 3 months; after much stakeholder input, GovHR will recommend candidates for the Village President's and Board's consideration.

Discussion ensued regarding the process as well as the status and process of selecting an interim chief. The consensus concerning the interim chief was that the Board is okay taking a lesser role in the process but will still have an opportunity to ask questions and give feedback

to the final candidate prior to approving the appointment. The Board will have a much more in-depth role in the process for selecting a permanent chief.

Trustee Kelly moved to authorize the Village Manager to enter a contract with GovHR for Police Chief Recruitment Services in the amount of \$23,500.

Seconded by Trustee Pollastrini
Motion carried by roll call vote.
Ayes: Koth, Mott, Kelly, Pollastrini, Fodor and Robinson
Nays: None
Absent: None

MONTHLY REPORTS

The Village Board asked several questions regarding the monthly reports.

ACCOUNTS PAYABLE

A Motion to Approve the August 18, 2022 Regular Accounts Payable to Personnel

Trustee Robinson moved to approve the Accounts Payable for Jacob Bell and Linda Vasquez in the sum of \$224.95 paid on or before August 24, 2022.

Seconded by Trustee Mott
Motion carried by roll call vote.
Ayes: Koth, Mott, Pollastrini, Fodor, Kelly and Robinson
Nays: None
Absent: None

A Motion to Approve the August 18, 2022 Regular Accounts Payable

Trustee Robinson moved to approve the Accounts Payable in the sum of \$301,802.23 paid on or before August 24, 2022.

Seconded by Trustee Kelly
Motion carried by roll call vote.
Ayes: Kelly, Mott, Kelly, Pollastrini, Fodor and Robinson
Nays: None
Absent: None

COMMITTEE / COMMISSION REPORTS

- a) Business Development Commission - Trustee Kelly reported the BDC met on August 10 where they primarily discussed the Economic Development Plan. They also provided feedback on a proposed zoning amendment to allow projecting business signs in the downtown area. Mr. Hedges added that a new tenant signed a 5-year lease for the Rose Garden building. They will be serving three meals a day, 7 days a week, and they will begin remodel on the building soon.
- b) Public Relations - No report.
- c) Public Works - No report.

d) Budget Committee - No report.

ANNOUNCEMENTS

The dedication of the Streetscape clock donated by the Swalwell family will take place at the clock on Sunday, August 28 at 11 am. It was moved earlier to allow more time for the dedication before the parade starts.

President Reid announced that the Village has been asked to pour at the beer tent Thursday August 25 from 6-10 p.m.

The Board was invited to tour Big Timber Elementary on August 30. Please RSVP; there is a private invitation with instructions.

The Cop on Top fundraiser will be this coming Friday.

President Reid congratulated Trustee Pollastrini on her new position as Illinois Republican Party Treasurer.

President Reid announced that Harp's Lounge has moved their ribbon cutting to September 8.

Trustee Robinson reported the first day of school was great. He thanked the police officers and the Fire District for being present and making everyone feel safe.

Trustee Robinson congratulated President Reid on becoming an Edgar Fellow.

Trustee Pollastrini reminded everyone that Coon Creek Country Days is coming. Bring your family and friends.

ADJOURNMENT

Trustee Kelly moved to adjourn the Village Board meeting at 8-50 p.m.

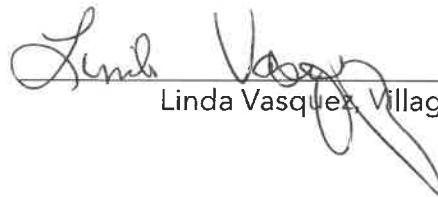
Seconded by Trustee Robinson

Motion carried by roll call vote.

Ayes: Kelly, Fodor, Koth, Pollastrini, Mott and Robinson

Nays: None

Absent: None



Linda Vasquez, Village Clerk