



Village of Hampshire
Village Board Meeting
Thursday March 2, 2017 – 7:00 PM
Hampshire Village Hall – 234 S. State Street

AGENDA

1. Call to Order
2. Establish Quorum (Physical and Electronic)
3. Pledge of Allegiance
4. Citizen Comments
5. Approval of Minutes – February 16, 2017
6. Village President's Report
 - a) Appoint Eileen Fleury, Michael Gazzola, Raoul Johnston, David Pizzolato, Arthur Zwemke Hampshire Business Commission
 - b) Purchase Snow Plow
 - c) Resolution: Approving a water tower lease agreement for the Elm Street water tower(Chicago SMSA-Verizon-Elm Street Tower)
 - d) Job Posting – Public Works 2017 Summer Intern(s)
 - e) Professional Engineering Services for Alum Feed System Improvements, Village of Hampshire, Kane County, IL
 - f) Approval of Metro West 2017 Meeting Schedule
7. Village Board Committee Reports
 - a) Planning/Zoning
 - b) Public Safety
 - c) Public Works
 - d) Village Services
 - e) Fields & Trails
 - f) Economic Development
 - g) Finance
 1. Accounts Payable
- 8) New Business
- 9) Announcements
- 10) Executive Session:
- 11) Any items to be reported and acted upon by the Village Board after returning to open session
- 12) Adjournment

The Village of Hampshire, in compliance with the Americans With Disabilities Act, requests that persons with disabilities, who require certain accommodations to allow them to observe and/or participate in the meeting(s) or have questions about the accessibility of the meeting(s) or facilities, contact the Village at 847-683-2181 to allow the Village to make reasonable accommodations for these persons

VILLAGE OF HAMPSHIRE - BOARD OF TRUSTEES

Meeting Minutes – February 16, 2017

The regular meeting of the Village Board of Hampshire was called to order by Village President Jeffrey Magnussen at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday February 16, 2017.

Present: Mike Armato, George Brust, Marty Ebert, Toby Koth, Jan Kraus, Mike Reid

Absent:

Staff & Consultants present: Village Finance Director Lori Lyons, Village Attorney Mark Schuster, Hampshire Police Chief Brian Thompson, and Village Engineer Julie Morrison.

A quorum was established.

The Pledge of Allegiance was said.

Citizen Comments

Michael Wierec: Thanked the board for taking the time to listen to him. Then asked questions about what he was asking for at the last meeting, has the board come to an agreement?

Village President Magnussen mentioned the board agreed to the first agreement which you also agreed to then had our Attorney come up with a new agreement, but then you came back requesting for more changes then came back with another request.

At the next board meeting we will set aside time to address all the issues at one time, please bring your attorney and your father. The Village also requires a developer deposit too.

John Lund: Stated on Jefferson no parking, only because of the hill and the activity by the park it's a safety issue.

Jamie Hagstrom: Stated she is disappointed about the no parking on Jefferson since she lives there for many years. Now when people visit her they will not be able to park on the certain side of the street.

Chris Boden: Is not in favor of the new parking ban since he lives right on the sharp curb of White Oak. Now when he has company they'll need to park further down the street to visit them.

Carlos Del Gado: He lives in Lakewood crossing and would like to get a job but there is no transportation in town to take him back and forth. Trustee Kraus will meet with Kane County representative to see which options the Village can do to help him out.

Trustee Reid moved, to approve the minutes of February 16, 2017.

Seconded by Trustee Kraus

Motion carried by voice vote

Ayes: All

Nays: None

Absent: None

Village President's Report

Coon Creek- Carl Palmisano reported the vacant land where the new Village Hall will be at, the ground has been mowed and the carnival people came to look at the land and said their rides can go there. This vacant land is much bigger than the park, will have ample room for everything. State Street will be closed at certain places: barricades, fences and workers will be guiding the cars to park plus helping the people walking. Safety is our first concern for everyone.

Resolution - adopting a policy for reimbursement of all travel, meal and lodging expenses of Village officers and employees pursuant to the Illinois Local Government Travel Expense Act, and for reimbursement of other expenditures by Village officers and employees.

Trustee Reid moved, to approve Resolution 17-01: adopting a policy for reimbursement of all travel, meal and lodging expenses of Village officers and employees pursuant to the Illinois Local Government Travel Expense Act, and for reimbursement of other expenditures by Village officers and employees.

Seconded by Trustee Koth
Motion carried by roll call vote
Ayes: Armato, Brust, Ebert, Kraus, Koth, Reid
Nays: None
Absent: None

Ordinance Parking regulations restrictions on White Oak Street and Jefferson Ave. and Modifying certain parking restrictions on Edgewood Ave and High Ave in the Village

Trustee Reid moved, to approve Ordinance 17-10: Parking regulations restrictions on White Oak Street and Jefferson Ave. and Modifying certain parking restrictions on Edgewood Ave and High Ave in the Village.

Seconded by Trustee Kraus
Motion carried by roll call vote
Ayes: Armato, Brust, Ebert, Kraus, Koth, Reid
Nays: None
Absent: None

Village President Magnussen Thanked Mr. Reid and his committee for months of hard work, meeting with the citizens, putting up a stop sign, plus trying to figure out the best possible way to make it a safer street.

Trustee Reid wanted to thank everyone on White Oak Street for their input and concerns.

Overtime Compensation Policy – Update

Trustee Armato moved, to adopted the overtime compensation eliminating the date restrictions as presented.

Seconded by Trustee Ebert
Motion carried by voice vote
Ayes: All
Nays: Brust
Absent: None

Paid Time Off Policy

Trustee Armato presented this to the Village Board, some questions were brought up at the time: holiday pay- work before or after the holiday, vacation time some employees have quite

some time off coming how will this come into play with the new policy? Will the employees have time to use them up or get paid out; also were the employees notified about this policy if so what was their input or questions. As of now to many issues are unresolved so there will be no voting at this time.

VILLAGE BOARD COMMITTEE REPORTS

a) Finance

Trustee Koth moved, to approve accounts payable in the amount of \$162,560.57 to be paid on or before February 21, 2017.

Seconded by Trustee Reid
Motion carried by roll call vote
Ayes: Armato, Brust, Ebert, Kraus, Koth, Reid
Nays: None
Absent: None

b) Planning/Zoning

No Report

c) Public Safety

No report

d) Public Works

No report

e) Village Services

Trustee Kraus will be having a committee meeting 2/21/17 at 5:30 pm to discuss oil recycling.

f) Fields & Trails

Trustee Koth would like to see money set aside in the budget for burning weeds by the ponds and bank's.

g) Economic Development

No report

New Business

Trustee Brust asked about Ethics ordinance and if we have a committee. The concern is a trustee under his name on our website is a link onto his facebook that when you click on it you see he's political campaign. Which he believes is unethical. The Village should go out for bid to have someone else take care of our village website.

Adjournment

Trustee Kraus moved, to adjourn the Village Board meeting at 8:26 p.m.

Seconded by Trustee Ebert
Motion carried by voice vote
Ayes: All
Nays: None
Absent: None

Linda Vasquez, Village Clerk

Interest in Business Development Commission

EILEEN FLEURY <efleury@att.net>

Mon 12/12/2016 2:48 PM

To: Mike Armato <marmato@hampshireil.org>;

Hello, my name is Eileen Fleury and I would like to put in an official notification of my interest for the position opening on the Business Development Commission. I have lived in Hampshire for 14 years, however my husband has lived in Hampshire since 1978. We recently opened Prime Time Fitness in Hampshire, so I have a vested interest in seeing established businesses thrive, as well as bringing in new business to our village. My resume includes a 6 year term on the Hampshire Park District Board where I had an opportunity to work with developers, land acquisition proposals and plans to update and expand services provided in Hampshire. I was on the board at the time the new high school was built, as well as the preschool in town. I also serve on the Hampshire Youth Football and Cheerleading board. I have had to work closely with the school districts and local businesses in my last 12 years as vice president. I have 5 children that have attended Hampshire schools and have been involved in sports for all of those years, so I feel I have made many important contacts and relationships during this time. I feel my knowledge of the village as well as the relationships I have formed would be a positive impact on the BDC as I could reach out to pull the community in to help bring new life to the commerce in Hampshire. I am available to answer any questions regarding my request to be considered. Please let me know if I can provide any other additional information.


Sincerely,
Eileen Fleury

Business Development Commission

Michael Gazzola <mgazzola@entrecommercial.com>

Tue 1/10/2017 4:11 PM

To: Mike Armato <marmato@hampshireil.org>;

 1 attachments (160 KB)

Mike Gazzola Biography Entre.pdf;

Mike:

It was a pleasure speaking with you on Monday regarding the BDC. I received an e-mail from Art Zwemke before the holiday inquiring if this would be something I would consider along with him to assist Hampshire in creating and enhancing the Village's ability to attract and retain businesses for the Village. I am a 30 year commercial real estate broker specializing in the industrial, office and land specialties. I have represented many companies and constructed many facilities in the area and have worked with many of the EDC groups to help my clients attract business or locate in the area. My background and expertise will allow me to bring a perspective to the Commission that would assist in accomplishing the goals and objectives of the Village and enhance the ability of the Village to better prepare for and secure growth.

One concern that I would like to express and discuss is the fact that I do represent other owners and firms that have holdings in the area and or would look to locate here. I am sensitive to any conflicts of interest and from a business standpoint could not lead any effort, but act only in an advisory role. Let's discuss.

I attached a brief business resume for your review.

Thank You

Michael L. Gazzola
Entre Commercial Realty LLC
3550 Salt Creek Lane, Suite 104
Arlington Heights, IL. 60005
(O): 847/310-4277 (C): 630/632-3108 (F): 847/310-4277
e-mail: mgazzola@entrecommercial.com
www.entrecommercial.com

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Office 847-310-4277

mgazzola@entrecommercial.com

www.entrecommercial.com

ENTRE
Commercial Realty LLC

PROFESSIONAL QUALIFICATIONS

As a senior member at Entre Commercial Realty LLC, **Mike Gazzola** acts as Principal in charge to consult with corporate clients on a local/regional basis to assess their real estate needs and provide appropriate services. This includes strategic real estate planning, program management, development services, transaction management, development and design/build, financial and "tax engineering", asset valuation, project management and divestiture.

Mike offers over 30 years of experience in the commercial real estate industry. He has been ranked as one of the top commercial real estate professionals in the Midwest. He has participated in more than 300 projects representing over 6 million square feet of industrial/office space on over 2000 acres of land, with a total transaction value of more than \$750 million.

AREAS OF EXPERTISE

Industrial and Office Sales & Leasing
Investment Sales
Development Services
Construction Services
Cost Segregation
Incentive Management
Site Selection & Evaluation

REPRESENTATIVE CUSTOMERS & CLIENTS

- Hamilton Partners, Itasca, IL – 561,000 SF 6-building investment sale to Principal Financial Group
- Leewards Creative Crafts, Elgin, IL – 370,000 SF Midwest Distribution Center build-to-suit
- British Tire & Rubber, Sunnyvale, CA – 250,000 SF consulting assignment for acquisition & disposition of select properties
- Maytag Corporation, Ranson, WV – 240,000 SF consulting assignment for disposition of manufacturing facility
- Whirlpool Corp., Lombard, IL – 193,000 SF office/warehouse disposition
- Svedala Industries, Brookfield, WI – 180,000 SF consulting assignment for disposition of two manufacturing facilities
- Stanley Tool Works, Carol Stream, IL – 132,000 SF disposition
- Sherwood Medical, Elgin, IL – 117,000 SF build-to-suit office/warehouse
- Chicago Motor Club, Chicago, IL – 70,000 SF high-rise office disposition
- Avery International, Elmhurst, IL – 40,000 SF office/warehouse disposition
- Chicago Rawhide Mfg., Elgin, IL – 28,000 SF single-story office lease
- AMLI Realty, Waukegan, IL – 400 acre Amhurst Lake Business Park
- Trammell Crow Company, Bolingbrook, IL – 140 acre Crossroads Business Park

Business Development Commission

Raoul Johnston <raouljohnston@yahoo.com>

Mon 12/26/2016 1:46 PM

To: Mike Armato <marmato@hampshireil.org>;

To Village President and Board of Trustees,

I would like to volunteer to be appointed to the new Business Development Commission. I believe that my experience as the Building and Development Manager will prove to be beneficial to this group. I have held this position with the City of Elgin for the past 7 1/2 years and have been employed by Elgin for the past 24 1/2 years. Prior to this timeframe I was employed in both the engineering and construction fields. I have resided at 173 East Street in Hampshire since 1991.

Sincerely,

Raoul Johnston

173 East Street

Hampshire, IL 60140

847-894-7009

Consideration for the Business Development Commission

David Pizzolato <davidmpizzolato@gmail.com>

Sun 1/8/2017 5:27 PM

To: Mike Armato <marmato@hampshireil.org>;

To whom it may concern,

First of all, I would like to introduce myself. My name is Dave Pizzolato and I would like to be considered for a role on the Business Development Commission for our village.

I've been a resident for over the past 10 years, as well as have grown up in surrounding communities since 1986. I've seen the growth first hand as urban sprawl travels further west. Residential developments blossom as commercial developments don't. This imbalance puts an increased burden on the residents and local governments, as well as discretionary dollars are spent outside of the towns they live in. With the continued growth of our community and others, I feel that a harmonized balanced of business development is needed and am pleased to see the creation of such a commission.

As a resident and father, I am highly vested in what's best for our community and can see the un-tapped opportunity that exists within our village. I want to assist in helping the village achieve sustained growth that keeps the traits we all love with it, yet improve our villages image and quality of life of my fellow residents. I am currently a group consumer marketing manager for a global organization and would bring a vast amount of experience as it relates to all areas of marketing, sales and leadership. I feel that my passion coupled with business experience can aid in attracting small business owners, support those who are already here and attract large scale businesses for industrial development.

With that said, I want to give back to this great village and support where I know I can.

Best regards,
Dave Pizzolato

Experience: <https://www.linkedin.com/in/david-pizzolato-8626977>

Business Development Commission - Request to Serve

Arthur Zwemke <arthur@robertarthurlandcompany.com>

Fri 12/16/2016 4:26 PM

To: Mike Armato <marmato@hampshireil.org>;

Cc: Jeff Magnussen <jmagnussen@hampshireil.org>; Mike Armato <marmato@hampshireil.org>;

Village President Magnussen and Village Trustee Armato:

My name is Art Zwemke. I am the Manager of the Robert Arthur Land Company, LLC who purchased 403 acres (f/k/a the Smrt farm) in 2004. We had hopes of developing an active adult community on the property and had it under contract with Orleans Homebuilders before the real estate bust.

Since 2004 I have been active in the Hampshire community as a member of the Hampshire Chamber along with service as the Treasurer, Vice President and President of the Chamber. I also served on the Economic Development Committee in recent years.

I have a 40 year business career that began as a CPA at Ernst & Ernst, a Big 8 CPA firm that since merged with Arthur Young, another Big 8 CPA firm to form Ernst & Young, now a Big 4 CPA firm. My client base included real estate, manufacturing, distribution, retail and financial institutions.

For the past 30 years I have worked in the real estate industry with local companies known as Hoffman Homes, the namesake of Hoffman Estates, Plote Companies, an Elgin based roadbuilder, developer and homebuilder, Moser Enterprises, the largest residential developer in Naperville. I formed Robert Arthur Land Company in 2004. We own about 1,100 acres of farmland and manage 300 acres in Illinois and 3,200 acres of farmland in Wisconsin. Currently, we consult for a private real estate investor with interests in Barrington Hills, Oak Brook, Woodridge, St. Charles and Lombard. I have zoned approximately 15,000 home sites throughout the Chicago market.

In my opinion, Hampshire has several unique advantages over most competing locations. Not only is the community blessed with the I-90 interchange, but Routes 20, 47 and 72 provide ease of access in multiple directions. The abundant existing water and sanitary sewer capacity will be the envy of most municipalities as expansion of capacity is costly and difficult to finance. Lastly, there is a charm to the community whether downtown or on my property that over 6,000 trees and 70' of fall from one end to the other.

I would be more than happy to serve the new Hampshire Business Development Commission.

Thank you for your time and consideration.

Art Zwemke
630-207-8793 (M)
630-879-8703 (O)

AGENDA SUPPLEMENT

TO: President Magnussen and Village Board

FROM: Lori Lyons, Finance Director

FOR: May 5, 2016 Village Board Meeting

RE: Purchase Snow Plow

Background. The Village board approved the purchase of a 2017 International 7400 at its May 5, 2016 board meeting. At that time, it was reported that Rush Truck Centers, Springfield, declined to take the Terra Star on trade and it was further agreed at that time to purchase the truck with a down payment of \$39,195 while financing \$100,000 over four years with \$25,000 principal payments plus interest payments due annually.

Analysis. At the time the purchase was approved, the Village expected the truck's delivery in mid-November and contacted First American Bank, Fifth Third Bank, German American State Bank, Heartland Bank and Resource Bank regarding the financing. Just in time for spring, the truck is ready for pickup. A summary of the initial financing offers are detailed below. The two most competitive institutions were contacted for an update, and the updates are also included below:

Institution	Initial Interest Rate	Doc/Other Fee(s)	Current Interest Offer	Estimated Cost to borrow	Comments
Fifth Third Bank	-	-	-	-	*
First American Bank	4.25	\$500	-	\$8,646	Annual Principal Plus Monthly Interest
German American State Bank	2.45	100	2.75	\$5,371	Annual Principal Plus Interest
Heartland Bank	low to mid 3's	\$ 500 Plus	-	\$7,546	Quarterly payments**
Resource Bank.	2.5	Waived	3.00	\$5,750	Annual Principal Plus Interest

* Only financing of \$250,000 or greater is considered.

** Estimated fee for attorney opinion letter & closing docs

Recommendation. Staff requests authorization to execute loan documents necessary to borrow \$100,000 from German American State Bank for the purpose of financing the 2017 International 7400 truck.

No. 17 -

**A RESOLUTION
APPROVING A WATER TOWER LEASE
AGREEMENT FOR THE ELM STREET WATER TOWER
(Chicago SMSA - Verizon – Elm Street Tower)**

WHEREAS, Chicago SMSA Limited Partnership d/b/a Verizon Wireless desires to locate certain communications equipment on the Elm Street Water Tower owned by the Village and otherwise operated as part of its water supply and distribution system, together with additional equipment on the ground beneath the tower in support of its communications equipment; and

WHEREAS, Chicago SMSA has proposed a certain written lease, setting forth the terms and conditions under which it might occupy space on and beneath the tower, and specifically identifying the space to be occupied; and

WHEREAS, the Corporate Authorities desire to enter into a written lease for the use of space on and beneath the Elm Street Water Tower for such purposes; and

WHEREAS, the parties have negotiated the terms and provisions of a lease for such portion of the premises, and have committed such terms and provisions to a written Water Tower Lease Agreement, attached hereto as Exhibit "A."

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE COUNTY, ILLINOIS, AS FOLLOWS:

1. The proposed Water Tower Lease Agreement, by and between the Village and Chicago SMSA, for a leasehold of certain space located on the Elm Street Water Tower and beneath same, in the Village, for the purpose of locating thereon certain communication equipment, and in words and figures as set forth on the attached Exhibit "A," shall be and is hereby approved.

2. The Village President shall be and is authorized to execute said Water Tower Lease Agreement on behalf of the Village; and the Village Clerk shall attest his execution thereof as need be; and the same may be delivered to Chicago SMSA after receipt by the Village Clerk of an original of said Water Tower Lease Agreement executed by Chicago SMSA.

3. This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

ADOPTED this _____ day of _____, 2017.

AYES: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

APPROVED this _____ day of _____, 2017.

Jeffrey R. Magnussen
Village President

ATTEST:

Linda Vasquez
Village Clerk

AGENDA SUPPLEMENT

TO: President Magnussen and Village Board
FROM: Lori Lyons, Finance Director
FOR: March 2, 2017 Village Board Meeting
RE: Job Posting – Public Works 2017 Summer Intern(s)

Background. Last summer the Village employed a college student to assist the Public Works Department with summer season obligations. The responsibilities were centered on maintenance duties such as mowing and weed whipping within the SSAs.

Analysis. It is the desire of the Public Works Department to start this initiative earlier this year. With Spring Break just around the corner this a good time to get the word out that the Village is looking for job applicants. Consideration is being put into the possibility of hiring two students this year as the summer weather is predicted to be slightly cooler and rainier than normal -- perfect weather for growing grass. The final determination of the number of interns will be made with the adoption of the budget.

Recommendation. Staff requests permission to post the attached summer temporary seasonal workers job posting and application on the Village website and announcements on social media.

Public Works – College Student – 2017 Summer Temporary Seasonal Workers

Job Functions: This is a temporary, seasonal position responsible for a wide variety of maintenance and custodial duties. Work is generally performed outdoors. Examples of work include but are not limited to:

- Use assorted hand tools, mowers, utility trucks and power tools.
- Perform minor building and equipment repairs.
- Collect refuse, sweep and pick up litter to maintain cleanliness of Village grounds and facilities.
- Paint facilities and equipment.
- Work may involve assisting with maintenance work on Village streets, sidewalks, traffic signs, parkways, parkway trees and landscaping.

Minimum Qualifications Required: Applicants must be at least 18 years of age, with a valid Illinois Driver's license and acceptable driving record. Applicants must be able to work outside in all weather conditions, work independently and as part of a group, operate motor vehicles safely at all times and lift up to 50 pounds.

Additional Requirements: Hampshire is looking for individuals possessing characteristics of integrity, punctuality, and self-motivation. Also, individuals should be competent in technical skills, safety orientation, problem solving, and teamwork. Experience is preferred but not required. Individuals will be trained in all aspects of day to day operations

Pay Rate: \$10.00 per hour.

Interested candidates should submit a completed seasonal employment application to the Village Clerk at Village Hall, 234 S. State Street, Hampshire, IL 60140 or to fax to 847-683-4915. Positions open to filled.

The Village of Hampshire is an equal opportunity employer. Employment with the Village of Hampshire is governed on the basis of merit, competence and qualifications and will not be influence in any manner by race, age, color, sex, religion, sexual orientation, gender identity and/or expression, genetic information, veteran status, national origin, citizenship status, marital status, mental or physical disability of any other legally protected status. Applicants requiring reasonable accommodation to the application/interview process should notify the Village Clerk.



Village of Hampshire
Application of Employment – Summer Public Works
(Seasonal Mid- to Late-May through Mid-August 2017)

234 S. State Street
Hampshire, IL 60140
847-683-2181/Fax: 847-683-4915

Applicants will be contacted in April 2017 regarding the status of their application.
Due to the quantity of applications received, inquiries regarding application status are discouraged.

Date: _____

Name: _____
Last First Middle

Address: _____
Street City State Zip

Cell Number: _____ Home/School Number: _____
Area Code + Number Area Code + Number

E-mail – Please Print Clearly: _____

Date Available for Work: ____/____/____ What is the last date you can work: ____/____/____

Are you legally permitted to work in the United States? _____

Driver's License Number: _____ Class: _____ State: _____

How did you learn of this position? (Referral Source) _____

Are you related to any employee or elected official of the Village? Yes No

If yes, please state their name and relationship to you: _____

Have you ever worked for the Village of Hampshire? Yes No

If yes, when and for what department? _____

Education, Training and Experience

School	Name/Address	Course of Study	Circle Last Year Completed	Did you Graduate	List Diploma or Degree
High School			9 10 11 12	<input type="checkbox"/> Yes	
				<input type="checkbox"/> No	
Colleges, Vocational or Business School and Other Higher Education			13 14 15 16	<input type="checkbox"/> Yes	
				<input type="checkbox"/> No	
			13 14 15 16	<input type="checkbox"/> Yes	
				<input type="checkbox"/> No	
17+	<input type="checkbox"/> Yes				
	<input type="checkbox"/> No				

List any courses, seminary, workshops, training sessions, etc. that might relate to the type of work or position you are applying for:

Please list any other experiences or training that you feel may especially qualify you for employment with the Village:

Employment History

List your previous three (3) employers, including any Military service. Begin with your current or most recent employer.

Employer _____ Telephone _____ From _____
Month Year
Address _____ To _____
Month Year
Supervisor's Name and Title _____ Full Time _____
Part Time _____
Your Title _____ Hours per week: _____
Your Duties _____ Last Salary: _____
_____ May we contact this employer?
Reason for leaving _____ Yes No

Employer _____ Telephone _____ From _____
Month Year
Address _____ To _____
Month Year
Supervisor's Name and Title _____ Full Time _____
Part Time _____
Your Title _____ Hours per week: _____
Your Duties _____ Last Salary: _____
_____ May we contact this employer?
Reason for leaving _____ Yes No

Employer _____ Telephone _____ From _____
Month Year
Address _____ To _____
Month Year
Supervisor's Name and Title _____ Full Time _____
Part Time _____
Your Title _____ Hours per week: _____
Your Duties _____ Last Salary: _____
_____ May we contact this employer?
Reason for leaving _____ Yes No

Education, Training and Experience

Please list below three references:

Name: _____

Years Known: _____

Phone: _____

Name: _____

Years Known: _____

Phone: _____

Name: _____

Years Known: _____

Phone: _____

Applicant's Statement

I certify that answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. I also authorize the Police Department to furnish all information regarding any conviction listed under my name and release them from all liabilities whatsoever for furnishing any information concerning me. I understand that a post-offer medical examination, including a drug screen, may be required for this position. I further understand that any offer of employment or granting of employment made by the Village may be withdrawn or I may be discharged by the Village at their discretion, with or without cause, at any time should the Village determine that the withdrawal of the offer or dismissal is in their opinion in the best interests of the Village. In consideration of the Village reviewing and investigating this application I hereby waive, to the greatest extent permitted by law, any and all suits, claims, actions or demands in law, chancery or administrative proceeding and damages, costs, expenses, lost wages, lost income or lost opportunities which may result from the Village's withdrawal of any offer of employment.

This application for employment shall be considered active for the 2017 seasonal laborer position. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

The applicant understands that neither this document, nor any offer of employment from the employer constitute an employment contract unless a specific document to that effect is executed by the employer and employee in writing.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the Village of Hampshire.

Please note that applicants are not obligated to disclose sealed or expunged records of conviction or arrest. The Village, however, after it extends a conditional offer of employment, may have a criminal background check run and felony and other criminal convictions may be used in making a determination of final job offer as permitted by law.

I HAVE READ THIS APPLICANT'S STATEMENT AND AGREE TO BE BOUND BY ITS TERMS AND CONDITIONS.

Signature of Applicant

Date



Engineering Enterprises, Inc.

January 30, 2017

Mr. Jeff Magnussen
Village President
Village of Hampshire
234 South State Street
P.O. Box 457
Hampshire, IL 60140-0457

**Re: Professional Engineering Services for
Alum Feed System Improvements
Village of Hampshire, Kane County, Illinois**

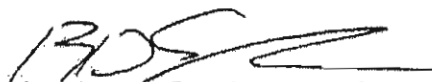
Mr. Magnussen:

We are pleased to submit the contract for professional design and construction engineering services for the Alum Feed System Improvements. The improvements are necessary to be in compliance with the Wastewater Treatment Facility NPDES permit. The NPDES permit stipulates that a construction permit application is due to the IEPA by March 11, 2017 and that construction must start by September 11, 2017.

We have attached two (2) copies of the contract and supporting documentation for your review. Once again, thank you for this opportunity. If you have any questions, please do not hesitate to call.

Respectfully Submitted,

ENGINEERING ENTERPRISES, INC.


Bradley P. Sanderson, P.E.
Vice President

BPS/drm

Enclosures

pc: Ms. Linda Vasquez, Village Clerk
DMT, JAM, STD, EEI

\\Milkyway\EEI_Storage\Docs\Public\Hampshire\2016\HA1608 WWTF Alum Feed System Modifications\PSA\volha01.doc

AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES

This Agreement, made this _____ day of _____, 20____, by and between the Village of Hampshire, Kane Co. Illinois, hereafter referred to as the OWNER, and Engineering Enterprises, Inc., Sugar Grove, Illinois hereinafter referred to as the ENGINEER:

The OWNER intends to modify its Wastewater Treatment Facility (WWTF) Aluminum Sulfate (Alum) Feed System to assist in compliance with its NPDES Permit Special Conditions 16 and 18 in the Village of Hampshire, Kane Co., State of Illinois for which the ENGINEER agrees to perform the various professional engineering services for the design of said improvements.

WITNESSETH:

That for and in consideration of the mutual covenants and promises between the parties hereto, it is hereby agreed:

SECTION A - PROFESSIONAL DESIGN ENGINEERING SERVICES

The ENGINEER shall furnish professional design engineering services, as outlined in *Attachment A – Scope of Services*, and as further summarized as follows:

1. The ENGINEER will attend conferences with the OWNER, or other interested parties as may be reasonably necessary, including:
 - (a) One (1) Project Initiation Meeting with Village Staff, and
 - (b) One (1) Design Progress Review Meeting with Village Staff.
2. The ENGINEER will perform the necessary design surveys, accomplish the detailed design of the project, and prepare a final cost estimate based on final design for the entire system. It is also understood that if subsurface explorations (such as borings, soil tests, rock soundings, test wells and the like) are required, the ENGINEER will contract for and provide said explorations as described in subparagraph (b) and as part of the proposed lump sum fee.
3. The contract documents furnished by the ENGINEER under Section A.2 shall utilize IEPA endorsed construction contract documents, including Supplemental General Conditions, Contract Change Orders, and partial payment estimates.

(Section A – Continued)

4. Prior to the advertisement for bids, the ENGINEER will provide for each construction contract, not to exceed 5 copies of detailed drawings, specifications, and contract documents for use by the OWNER, appropriate Federal, State, and local agencies from whom approval of the project must be obtained. The cost of such drawings, specifications, and contract documents shall be included in the basic compensation paid to the ENGINEER.
5. The ENGINEER will furnish additional copies of the drawings, specifications and contract documents as required by prospective bidders, material suppliers, and other interested parties, but may charge them for the reasonable cost of such copies. Upon award of each contract, the ENGINEER will furnish to the OWNER five sets of the drawings, specifications and contract documents for execution. The cost of these sets shall be included in the basic compensation paid to the ENGINEER. Original documents, survey notes, tracings, and the like, except those furnished to the ENGINEER by the OWNER, are and shall remain the property of the ENGINEER.
6. The drawings prepared by the ENGINEER under the provisions of Section A.2 above shall be in sufficient detail to permit the actual location of the proposed improvements on the ground. The ENGINEER shall prepare and furnish to the OWNER without any additional compensation, three copies of map(s) showing the general location of needed construction easements and permanent easements and the land to be acquired. Property surveys, property plats, property descriptions, abstracting and negotiations for land rights shall be accomplished by the OWNER, unless the OWNER requests, and the ENGINEER agrees to provide those services. In the event the ENGINEER is requested to provide such services, the ENGINEER shall be additionally compensated as set out in Section D hereof.
7. The ENGINEER will attend the bid opening and tabulate the bid proposal, make an analysis of the bids, and make recommendations for awarding contracts for construction.
8. The ENGINEER further agrees to obtain and maintain, at the ENGINEER's expense, such insurance as will protect the ENGINEER from claims under the Workman's Compensation Act and such comprehensive general liability insurance as will protect the OWNER and the ENGINEER from all claims for bodily injury, death, or property damage which may arise from the performance by the ENGINEER or by the ENGINEER's employees of the ENGINEER's functions and services required under this Agreement.
9. The ENGINEER will complete the Preliminary and Final Engineering Phases and submit for approval of the OWNER, to meet the project schedule(s) as summarized in Attachment C -

(Section A – Continued)

"Schedule – Alum Feed System Modifications" dated January 30, 2017.

If the above is not accomplished within the time period specified, this Agreement may be terminated by the OWNER. The time for completion may be extended by the OWNER for a reasonable time if completion is delayed due to unforeseeable cases beyond the control and without the fault or negligence of the ENGINEER.

SECTION B - PROFESSIONAL CONSTRUCTION ENGINEERING SERVICES

The ENGINEER shall furnish professional construction engineering services including but not limited to the following:

1. The ENGINEER will review, for conformance with the design concept, shop and working drawings required by the construction Contract Documents and indicate on the drawings the action taken. Such action shall be taken with reasonable promptness.
2. The ENGINEER will interpret the intent of the drawings and specifications to protect the OWNER against defects and deficiencies in construction on the part of the contractors. The ENGINEER will not, however, guarantee the performance by any contractor.
3. The ENGINEER will evaluate and determine acceptability of substitute materials and equipment proposed by Contractor(s).
4. The ENGINEER will establish baselines for locating the work together with a suitable number of bench marks adjacent to the work as shown in the contract documents.
5. The ENGINEER will provide general engineering review of the work of the Contractor(s) as construction progresses to ascertain that the Contractor is conforming with the design concept.
 - (a) ENGINEER shall have authority, as the OWNER's representative, to require special inspection of or testing of the work, and shall receive and review all certificates of inspections, testing and approvals required by laws, rules, regulations, ordinances, codes, orders or the Contract Documents (but only to determine generally that their content complies with requirements of, and the results certified indicate compliance with, the Contract Documents).

(Section B – Continued)

- (b) During such engineering review, ENGINEER shall have the authority, as the OWNER's representative, to disapprove of or reject Contractor(s)' work while it is in progress if ENGINEER believes that such work will not produce a completed Project that conforms generally to the Contract Documents or that it will prejudice the integrity of the design concept of the Project as reflected in the Contract Documents.
 - (c) This shall include one (1) pre-construction meeting and one (1) construction progress meeting at the project site.
- 6. The ENGINEER will provide limited resident construction observation. Resident construction observation shall consist of visual inspection of materials, equipment, or construction work for the purpose of ascertaining that the work is in substantial conformance with the contract documents and with the design intent. Such observation shall not be relied upon by others as acceptance of the work. The ENGINEER's undertaking hereunder shall not relieve the Contractor of Contractor's obligation to perform the work in conformity with the drawings and specifications and in a workmanlike manner; shall not make the ENGINEER an insurer of the Contractor's performance; and shall not impose upon the ENGINEER any obligation to see that the work is performed in a safe manner. Attachment D - The Limitations of Authority, Duties and Responsibilities of the Resident Construction Observer is attached to this Agreement.
- 7. The ENGINEER will cooperate and work closely with representatives of the OWNER.
- 8. Based on ENGINEER's on-site observations as an experienced and qualified design professional, on information provided by the Resident Construction Observer, and upon review of applications for payment with the accompanying data and schedules by the Contractor, the ENGINEER:
 - (a) Shall review Contractors payment requests and supporting documentation (including general review of certified payroll documentation), determine the amounts owing to Contractor(s) and recommend in writing payments to Contractor(s) in such amounts. Such recommendations of payment will constitute a representation to OWNER, based on such observations and review, that the work has progressed to the point indicated, and that, to the best of the ENGINEER's knowledge, information and belief, the quality of such work is generally in accordance with the Contract Documents (subject to an evaluation of such work as a functioning whole prior to or upon substantial completion, to the results of any subsequent tests called for in the Contract Documents, and to any other qualifications stated in the recommendation).

(Section B – Continued)

- (b) By recommending any payment, ENGINEER will not hereby be deemed to have represented that exhaustive, continuous or detailed reviews or examinations have been made by ENGINEER to check the quality or quantity of Contractor(s)' work as it is furnished and performed beyond the responsibilities specifically assigned to ENGINEER in the Agreement and the Contract Documents. ENGINEER's review of Contractor(s)' work for the purposes of recommending payments will not impose on Engineer responsibility to supervise, direct or control such work or for the means, methods, techniques, sequences, or procedures of construction or safety precautions or programs incident thereto or Contractor(s) compliance with laws, rules, regulations, ordinances, codes or orders applicable to their furnishing and performing the work. It will also not impose responsibility on ENGINEER to make any examination to ascertain how or for what purposes any Contractor has used the moneys paid on account of the Contract Price, or to determine that title to any of the work, materials equipment has passed to OWNER free and clear of any lien, claims, security interests, or encumbrances, or that there may not be other matters at issue between OWNER and Contractor that might affect the amount that should be paid.
9. The ENGINEER will prepare necessary contract change orders for approval of the OWNER in accordance with the timeline defined by the OWNER.
10. The ENGINEER shall act as initial interpreter of the requirements of the Contract Documents and judge the acceptability of the work thereunder and make decisions on all claims of OWNER and Contractor(s) relating to the acceptability of the work or the interpretation of the requirements of the Contract Documents pertaining to the execution and progress of the work. ENGINEER shall not be liable for the results of any such interpretations or decisions rendered in good faith or inconsistent with reasonable and sound engineering practices.
11. The ENGINEER will make a final review prior to the issuance of the statement of substantial completion of all construction and submit a written report to the OWNER. Prior to submitting the final pay estimate, the ENGINEER shall submit the statement of completion to and obtain the written acceptance of the facility from the OWNER.
12. If State Statutes require notices and advertisements of final payment, the ENGINEER shall assist in their preparation.

(Section B – Continued)

13. The ENGINEER will be available to furnish engineering services and consultations necessary to correct unforeseen project operation difficulties for a period of one year after the date of statement of substantial completion of the facility. This service will include instruction of the OWNER in initial project operation and maintenance but will not include supervision of normal operation of the system. In the event the ENGINEER is requested to provide such services, the ENGINEER shall be additionally compensated as set out in Section D hereof.
14. The ENGINEER further agrees to obtain and maintain, at the ENGINEER's expense, such insurance as will protect the ENGINEER from claims under the Workman's Compensation Act and such comprehensive general liability insurance as will protect the OWNER and the ENGINEER from all claims for bodily injury, death, or property damage which may arise from the performance by the ENGINEER or by the ENGINEER's employees of the ENGINEER's functions and services required under this Agreement. The ENGINEER further agrees to maintain professional liability insurance, at the ENGINEER's expense, such insurance will protect the OWNER from all claims for errors and omissions in connection with the professional services to be provided under this contract.
15. The ENGINEER will provide Professional Construction Engineering Services on the project in accordance with the periods summarized in Attachment C: "Project Schedule – Alum Feed System Modifications" dated January 30, 2017. The time of construction in this agreement shall coincide with the construction contracts. If the completion date is modified in the construction contracts, the schedule for this agreement shall be amended accordingly.

If the above is not accomplished within the time period specified, this Agreement may be terminated by the OWNER. The time for completion may be extended by the OWNER for a reasonable time if completion is delayed due to unforeseeable cases beyond the control and without the fault or negligence of the ENGINEER.

SECTION C – COMPENSATION FOR ENGINEERING SERVICES

1. The OWNER shall compensate the ENGINEER for the professional design and construction engineering services on the basis of Hourly Rates – HR as described on the attached "Standard Schedule of Charges" dated January 1, 2016, plus reimbursement for out-of-pocket expenses. An estimate of the hourly fees to complete this task is Thirty-Five Thousand Dollars (\$35,000) as summarized in Attachment B: "Summary of Compensation for Professional Engineering Services – Aluminum Sulfate Feed System Modifications" dated January 30, 2017.

(Section C – Continued)

- (a) The compensation for the professional engineering services shall be payable as follows:
 - (i) A sum which equals any charges for work actually completed and invoiced shall be paid at least once per month.
- 2. The compensation for any additional engineering services authorized by the OWNER pursuant to Section D shall be payable as follows:
 - (a) A sum which equals any charges for work actually completed and invoiced shall be paid at least once per month.

SECTION D – ADDITIONAL ENGINEERING SERVICES

In addition to the foregoing being performed, the following services may be provided UPON PRIOR WRITTEN AUTHORIZATION OF THE OWNER.

1. Laboratory tests, well tests, test wells, specialized geological soils, hydraulic, or other studies recommended by the ENGINEER.
2. Property surveys, detailed description of sites, maps, drawings, or estimates related thereto; assistance in negotiating for land and easement rights.
3. Necessary data and filing maps for litigation, such as condemnation.
4. Redesigns ordered by the OWNER after final plans have been accepted by the OWNER and IEPA.
5. Appearances before courts or boards on matters of litigation or hearings related to the project. Notwithstanding the above, Owner shall have no obligation to pay for said services should said litigation, hearing or arbitration have been brought on account of ENGINEER's negligent acts.
6. Preparation of environmental impact assessments or environmental impact statements.
7. Making drawings from field measurements of existing facilities when required for planning additions or alterations thereto.

(Section D – Continued)

8. Services due to changes in the scope of the Project or its design, including but not limited to, changes in size, complexity, schedule or character of construction.
9. Revising studies or reports which have previously been approved by the OWNER, or when revisions are due to cases beyond the control of the ENGINEER.
10. Preparation of design documents for alternate bids where major changes require additional documents. Major changes shall be generally defined as alternate bids that would require additional design documentation within the plan set (i.e. additional plan views, section views and/or details).
11. Preparation of detailed renderings, exhibits or scale models for the Project.
12. Providing special analysis of the OWNER's needs such as owning and operating analysis, plan for operation and maintenance, OWNER's special operating drawings or charts, and any other similar analysis.
13. The preparation of feasibility studies, appraisals and evaluations, detailed quantity surveys of material and labor, and material audits or inventories by the OWNER.
14. Providing design services relating to future facilities, systems and equipment which are not intended to be constructed or operated as a part of the Project.
15. Providing other services not otherwise provided for in this Agreement, including services normally furnished by the OWNER as described in Section F – SPECIAL PROVISIONS – Owner's Responsibilities.
16. The preparation of reproducible record (as-built) drawings. Such drawings will be based upon construction records provided by the contractor during construction and reviewed by the resident construction observer and from the resident construction observer's construction data.

Payment for the services specified in this Section C shall be as agreed in writing between the OWNER and the ENGINEER prior to commencement of the work. The ENGINEER will render to OWNER for such services an itemized bill, separate from any other billing, once each month, for compensation for services performed hereunder during such period, the same to be due and payable by OWNER to the ENGINEER 30 days after the

(Section D – Continued)

bill has been received and approved. Payment for services noted in D shall be at Actual Cost (AC) or Hourly (HR).

SECTION E - INTEREST ON UNPAID SUMS

OWNER shall make all payments to ENGINEER in accord with the requirements of the Illinois Local Government Prompt Payment Act, 50 ILCS 505/1 et seq., including but not limited to the penalty provisions contained therein.

SECTION F - SPECIAL PROVISIONS

1. OWNER'S RESPONSIBILITIES

- (a) Provide to the ENGINEER all criteria, design and construction standards and full information as to the OWNER's requirements for the Project.
- (b) Designate a person authorized to act as the OWNER's representative. The OWNER or his representative shall receive and examine documents submitted by the ENGINEER, interpret and define the OWNER's policies and render decisions and authorizations in writing promptly to prevent unreasonable delay in the progress of the ENGINEER's services.
- (c) Furnish laboratory tests, air and water pollution tests, reports and inspections of samples, materials or other items required by law or by governmental authorities having jurisdiction over this Project, or as recommended by the ENGINEER.
- (d) Provide legal, accounting, right-of-way acquisition and insurance counseling services necessary for the Project, legal review of the construction Contract Documents, and such auditing services as the OWNER may require to account for expenditures of sums paid to the Contractor.
- (e) Furnish above services at the OWNER's expense and in such manner that the ENGINEER may rely upon them in the performance of his services under this Agreement and in accordance with the Project timetable.
- (f) In the event that the OWNER shall bring any suit, cause of action or counterclaim against the ENGINEER, to the extent that the ENGINEER shall substantially prevail, the party initiating such action shall pay to the ENGINEER the cost and expenses incurred to answer and/or defend such

(Section F – Continued)

action, including reasonable attorney fees and court costs. In the event that the ENGINEER shall bring any suit, cause of action or counterclaim against the OWNER, to the extent that the OWNER shall substantially prevail, the party initiating such action shall pay to the OWNER the cost and expenses incurred to answer and/or defend such action, including reasonable attorney fees and court costs. In no event shall the ENGINEER or OWNER indemnify any other party for the consequences of that party's negligence, including failure to follow that party's recommendations and direction. In the event a party does not substantially prevail against the other, each party shall pay its own costs, expenses and reasonable attorney fees.

- (g) Guarantee full and free access for the ENGINEER to enter upon all property required for the performance of the ENGINEER's services under this Agreement.
 - (h) Give prompt written notice to the ENGINEER whenever the OWNER observes or otherwise becomes aware of any defect in the Project or other event which may substantially affect the ENGINEER's performance of services under this Agreement.
 - (i) Protect and preserve all survey stakes and markers placed at the project site prior to the assumption of this responsibility by the Contractor and bear all costs of replacing stakes or markers damaged or removed during said time interval.
2. All original documents, including but not limited to ideas, designs, drawings and specifications, are to remain the property of the ENGINEER, however, the ENGINEER shall provide signed duplicate originals of same to the OWNER. Modifications of any signed duplicate original document not authorized by ENGINEER will be at OWNER's sole risk and without legal liability to the ENGINEER. Use of any incomplete, unsigned document will, likewise, be at the OWNER's sole risk and without legal liability to the ENGINEER.
 3. Delegation of Duties - Neither the OWNER nor the ENGINEER shall delegate his duties under this Agreement without the written consent of the other.
 4. Extent of Agreement - This Agreement represents the entire and integrated Agreement between the OWNER and the ENGINEER and supersedes all prior negotiations, representations or agreement, either written or oral. This Agreement may be amended only by written instrument signed by the OWNER and the ENGINEER.

(Section F – Continued)

5. Governing Law - Unless otherwise specified within this Agreement, this Agreement shall be governed by the law of the State of Illinois in the County of Kane.
6. In the event any provisions of this Agreement shall be held to be invalid and unenforceable, the remaining provisions shall be valid and binding upon the parties.
7. The ENGINEER has not been retained or compensated to provide design services relating to the Contractor's safety precautions or to means, methods, techniques, sequences, or procedures required by the Contractor to perform his work but not relating to the final or completed structure; omitted services include but are not limited to shoring, scaffolding, underpinning, temporary retainment of excavations and any erection methods and temporary bracing.
8. The ENGINEER shall render his services under this Agreement in accordance with generally accepted professional practices for the intended use of the Project.
9. Since the ENGINEER has no control over the cost of labor, materials, equipment or services furnished by others, or over the Contractor(s) methods of determining prices, or over competitive bidding or market conditions, his opinions of probable Project Costs and Construction Costs provided for herein are to be made on the basis of his experience and qualifications and represent his best judgment as an experienced and qualified professional engineer, familiar with the construction industry; but the ENGINEER cannot and does not guarantee that proposals, bids or actual project or construction cost will not vary from opinions of probable cost prepared by him. If prior to the bidding or negotiating phase OWNER wishes greater assurance as to project or construction costs he shall employ an independent cost estimator.
10. TERMINATION
 - (a) Should the OWNER decide to abandon, discontinue, or terminate the Project at any stage of development, the ENGINEER shall receive seven (7) days written notice and be compensated for their services through the appropriate fee schedule provided for in the Agreement to date of abandonment, discontinuance or termination.
 - (b) In the event the project is delayed for causes beyond the control of the ENGINEER for a period of six months or more, the ENGINEER shall be paid for his services to the beginning of the delay on the basis of actual cost– "actual cost" being defined as material costs plus actual payrolls,

(Section F – Continued)

insurance, social security and retirement deductions. Traveling and other out-of-pocket expense will be reimbursed to the ENGINEER at his actual cost.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Agreement in duplicate on the respective dates indicated below.

(SEAL)

OWNER: Village of Hampshire

By _____

ATTEST _____

Print Name _____

Print Name _____

Title _____

Title _____

Date _____

(SEAL)

ENGINEER: Engineering Enterprises, Inc.

By _____

ATTEST _____

Print Name Bradley P. Sanderson, P.E.

Print Name _____

Title Vice President

Title _____

Date _____



Attachment A ~ Scope of Services

*Aluminum Sulfate Feed System Modifications
Village of Hampshire, Kane Co., IL*

The Village wishes to modify its Wastewater Treatment Facility (WWTF) Aluminum Sulfate (Alum) Feed System to assist in compliance with its NPDES Permit Special Conditions 16 and 18. EEL will furnish the necessary personnel and expertise for design and construction engineering for the Alum Feed System Modifications, as noted in the work items below. Scope includes the necessary project administration and management to facilitate the successful completion of the project. This will include budget management and general coordination of the project.

PROJECT FACILITATION

- 1.1 Project Administration

ALUMINUM SULFATE FEED SYSTEM MODIFICATIONS – DESIGN

- 2.1 Attend Design Kickoff Meeting and One Design Progress Meeting
- 2.2 Review Existing Operational Data and Prepare Alum Feed Rate Calculations
- 2.3 Prepare Project Manual with Plans
- 2.4 Coordinate IEPA Construction Permit
- 2.5 Bidding and Contracting

ALUMINUM SULFATE FEED SYSTEM MODIFICATIONS – CONSTRUCTION

- 3.1 Attend Pre-Construction Meeting and One Construction Meeting
- 3.2 Review Pay Applications
- 3.3 Review Shop Drawings, RFI's
- 3.4 Construction Observation and Punch List

The above scope summarizes the work items that will be completed for this contract. Additional work items, including additional meetings beyond the meetings defined in the above scope, shall be considered outside the scope of the base contract and will be billed in accordance with the Standard Schedule of Charges.

**ATTACHMENT B:
SUMMARY OF COMPENSATION FOR PROFESSIONAL ENGINEERING SERVICES
Aluminum Sulfate Feed System Modifications
Village of Hampshire, Kane Co., IL**

WORK ITEM NO.	WORK ITEM	ENTITY:					WORK ITEM HOUR SUMM.	COST PER ITEM
		PROJECT ROLE:	EEI					
			PRINCIPAL IN CHARGE	SENIOR PROJECT MANAGER	PROJECT ENGINEER	GIS / CAD TECH.		
HOURLY RATE:		\$185	\$175	\$125	\$125	\$78		
PROJECT FACILITATION								
1.1	Project Administration	1	1				2 \$ 360	
Project Facilitation Subtotal:		1	1				2 \$ 360	
ALUMINUM SULFATE FEED SYSTEM MODIFICATIONS - DESIGN								
2.1	Attend Design Kickoff Meeting		3				3 \$ 525	
2.2	Review Existing Operational Data and Prepare Alum Feed Rate Calculations		8	4			12 \$ 1,900	
2.3	Prepare System Schematic, Project Description, and Other Support Documentation; Equip. Coordination with Supplier		12	8	8		28 \$ 4,100	
2.4	Coordinate IEPA Construction Permit		4	4		1	9 \$ 1,278	
Aluminum Sulfate Feed System Modifications - Design Subtotal:			27	16	8	1	52 \$ 7,803	
ALUMINUM SULFATE FEED SYSTEM MODIFICATIONS - CONSTRUCTION								
3.1	Construction Administration and Engineering		8				8 \$ 1,400	
Aluminum Sulfate Feed System Modifications - Construction Subtotal:			8				8 \$ 1,400	
PROJECT TOTAL:		1	38	16	8	1	62 9,563	

DIRECT EXPENSES	
Printing	\$ 50
Vehicle - Construction	\$ -
DIRECT EXPENSES =	\$ 50

LABOR EXPENSES	
Engineering Expenses =	\$ 8,485
Drafting & GIS Technician Expenses =	\$ 1,000
Administrative Expenses =	\$ 78
TOTAL LABOR EXPENSES =	\$ 9,563

TOTAL COSTS =	\$ 9,613
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ATTACHMENT C: SCHEDULE OF WORK ALUM FEED SYSTEM MODIFICATIONS Village of Hampshire, Kane County, IL

1/30/2017

WORK ITEM	WORK ITEM	Year: 2017												2018			
		Month:	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jari	Feb	Mar
FINAL DESIGN ENGINEERING																	
2.1	Project Meetings																
2.2	Review Existing Operation Data and Prepare Alum Feed Calculations																
2.3	Prepare Project Manual and Plans																
2.4	Coordinate IEPA Construction Permit																
2.5	Bidding and Contracting																
CONSTRUCTION ENGINEERING																	
3.1	Attend Pre-Construction Meeting and One Construction Progress Meeting																
3.2	Review Pay Applications																
3.3	Review Shop Drawings and RFI's																
3.4	Construction Observation and Punch List																

\\MILKYWAYEEL_Storage\Docs\Public\Hampshire\2016\HA1608 WWTF Alum Feed System Modifications\PSA\Attachment C - Schedule.xlsx\Schedule By Month

Legend	
	Project Admin, Management & QC/QA Meeting(s)
	Permitting
	Bidding and Contracting
	Preliminary
	Design Work Item
	Construction

NPDES Permit Required Project Milestones

- March 11, 2017: Submit Plans and Specs to IEPA for Construction Permit
- September 11, 2017: Begin Construction
- September 11, 2018: Construction Progress Report to IEPA
- March 11, 2019: Complete Construction
- September 11, 2019: Achieve Barium Compliance with NPDES Permit Requirements

ATTACHMENT D

to

Agreement for Professional Engineering Services

THE LIMITATIONS OF AUTHORITY, DUTIES AND RESPONSIBILITIES OF THE RESIDENT CONSTRUCTION OBSERVER ARE AS FOLLOWS:

1. The Resident Construction Observer shall act under the direct supervision of the ENGINEER, shall be the ENGINEER's agent in all matters relating to on-site construction review of the Contractor's work, shall communicate only with the ENGINEER and the Contractor (or Contractors), and shall communicate with subcontractors only through the Contractor or his authorized superintendent. The OWNER shall communicate with the Resident Construction Observer only through the ENGINEER.
2. The Resident Construction Observer shall review and inspect on-site construction activities of the Contractor relating to portions of the Project designed and specified by the Engineer as contained in the Construction Contract Documents.
3. Specifically omitted from the Resident Construction Observer's duties are any review of the Contractor's safety precautions, or the means, methods, sequences, or procedures required for the Contractor to perform the work but not relating to the final or completed Project. Omitted design or review services include but are not limited to shoring, scaffolding, underpinning, temporary retainment of excavations and any erection methods and temporary bracing.
4. The specific duties and responsibilities of the Resident Construction Observer are enumerated as follows:
 - (a) Schedules: Review the progress schedule, schedule of Shop Drawing submissions and schedule of values prepared by Contractor and consult with ENGINEER concerning their acceptability.
 - (b) Conferences: Attend preconstruction conferences. Arrange a schedule of progress meetings and other job conferences as required in consultation with ENGINEER and notify those expected to attend in advance. Attend meetings and maintain and circulate copies of minutes thereof.
 - (a) Liason:
 - (1) Serve as ENGINEER's liaison with Contractor, working principally through Contractor's superintendent and assist him in understanding the intent of the Contract Documents.

(Attachment D – Continued)

- (2) Assist ENGINEER in serving as OWNER's liaison with Contractor when Contractor's operations affect OWNER's on-site operations.
 - (3) As requested by ENGINEER, assist in obtaining from OWNER additional details or information, when required at the job site for proper erection of the work.
- (d) Shop Drawings and Samples:
- (1) Receive and record date of receipt of Shop Drawings and samples.
 - (2) Receive samples which are furnished at the site by Contractor, and notify ENGINEER of their availability for examination.
 - (3) Advise ENGINEER and Contractor or its superintendent immediately of the commencement of any work requiring a Shop Drawing or sample submission if the submission has not been approved by ENGINEER.
- (e) Review of Work, Rejection of Defective Work, Inspections and Tests:
- (1) Conduct on-site inspection of the work in progress to assist ENGINEER in determining if the work is proceeding in accordance with the Contract Documents and that completed work will conform to the Contract Documents.
 - (2) Report to ENGINEER whenever he believes that any work is unsatisfactory, faulty or defective or does not conform to the Contract Documents, or does not meet the requirements of any inspections, test or approval required to be made or has been damaged prior to final payment; and advise ENGINEER when he believes work should be corrected or rejected or should be uncovered for inspection, or requires special testing, inspection or approval.
 - (3) Verify that tests, equipment and systems start-ups, and operating and maintenance instructions are conducted as required by the Contract Documents and in presence of the required personnel, and that Contractor maintains adequate records thereof; observe, record and report to ENGINEER appropriate details relative to the test procedures and start-ups.

(Attachment D – Continued)

- (4) Accompany visiting inspectors representing public or other agencies having jurisdiction over the Project, record the outcome of these inspections and report to ENGINEER.

- (f) Interpretation of Contract Documents: Transmit to Contractor ENGINEER's clarifications and interpretations of the Contract Documents.

- (g) Modifications: Consider and evaluate Contractor's suggestions for modifications in Drawings or Specifications and report them with recommendations to ENGINEER.

- (h) Records:
 - (1) Maintain at the job site orderly files for correspondence, reports of job conferences, Shop Drawings and samples submissions, reproductions of original Contract Documents including all addenda, change orders, field orders, additional drawings issued subsequent to the execution of the Contract, ENGINEER's clarifications and interpretations of the Contract Documents, progress reports, and other Project related documents.

 - (2) Keep a diary or log book, recording hours on the job site, weather conditions, data relative to questions of extras or deductions, list of visiting officials and representatives of manufacturers, fabricators, suppliers and distributors, daily activities, decisions, observations in general and specific observations in more detail as in the case of observing test procedures. Send copies to ENGINEER.

 - (3) Record names, addresses and telephone numbers of all Contractors, subcontractors and major suppliers of materials and equipment.

- (i) Reports:
 - (1) Furnish ENGINEER periodic reports as required of progress of the work and Contractor's compliance with the approved progress schedule and schedule of Shop Drawing submissions.

 - (2) Consult with ENGINEER in advance of schedule major tests, inspections or start of important phases of the work.

(Attachment D – Continued)

- (3) Report immediately to ENGINEER upon the occurrence of any accident.

- (j) Payment Requisitions: Review applications for payment with Contractor for compliance with the established procedure for their submission and forward them with recommendations to ENGINEER, noting particularly their relation to the schedule of values, work completed and materials and equipment delivered at the site but not incorporated in the work.

- (k) Certificates, Maintenance and Operating Manuals: During the course of the work, verify that certificates, maintenance and operation manuals and other data required to be assembled and furnished by Contractor are applicable to the items actually installed; and deliver this material to ENGINEER for his review and forwarding to OWNER prior to final acceptance of the work.

- (l) Completion:
 - (1) Before ENGINEER issues a Statement of Substantial Completion, submit to Contractor a list of observed items requiring completion or correction.

 - (2) Conduct final review in the company of ENGINEER, OWNER and Contractor and prepare a final list of items to be completed or corrected.

 - (3) Verify that all items on final list have been completed or corrected and make recommendations to ENGINEER concerning acceptance.



Standard Schedule of Charges

January 1, 2016

EMPLOYEE DESIGNATION	CLASSIFICATION	HOURLY RATE
Senior Principal	E-4	\$190.00
Principal	E-3	\$185.00
Senior Project Manager	E-2	\$180.00
Project Manager	E-1	\$163.00
Senior Project Engineer/Planner/Surveyor II	P-6	\$150.00
Senior Project Engineer/Planner/Surveyor I	P-5	\$141.00
Project Engineer/Planner/Surveyor	P-4	\$129.00
Senior Engineer/Planner/Surveyor	P-3	\$117.00
Engineer/Planner/Surveyor	P-2	\$108.00
Associate Engineer/Planner/Surveyor	P-1	\$ 97.00
Senior Project Technician II	T-6	\$141.00
Senior Project Technician I	T-5	\$129.00
Project Technician	T-4	\$117.00
Senior Technician	T-3	\$108.00
Technician	T-2	\$ 97.00
Associate Technician	T-1	\$ 84.00
Engineering/Land Surveying Intern	I-1	\$ 80.00
GIS Technician	G-1	\$ 65.00
Administrative Assistant	A-3	\$ 78.00

CREW RATES, VEHICLES AND REPROGRAPHICS

1 Man Field Crew with Standard Survey Equipment		\$153.00
2 Man Field Crew with Standard Survey Equipment		\$240.00
1 Man Field Crew with RTS or GPS *		\$190.00
2 Man Field Crew with RTS or GPS *		\$276.00
Vehicle for Construction Observation		\$15.00
In-House Scanning and Reproduction	\$0.25/Sq. Ft. (Black & White) \$1.00/Sq. Ft. (Color)	

*RTS = Robotic Total Station / GPS = Global Positioning System

METRO WEST COUNCIL OF GOVERNMENTS 2017 MEETING SCHEDULE

JANUARY

Legislative Committee Meeting, January 4, 8:30am

Metro West Office, 5 East Downer Place, Suite E, Aurora IL 60505

Legislative Breakfast, January 19, 7:30am - 9:30am

Waubensee Community College, 45783 State Route 47, Sugar Grove in the Academic and Professional Center, room 110BC.

Board Meeting, January 26, 2017. 6:00pm (networking 5:30pm)

The Office, 201 East Main Street, St Charles, IL

FEBRUARY

Legislative Committee Meeting, February 1, 2017. 8:30 am

Metro West Office, 5 East Downer Place, Suite E, Aurora IL 60505

Board Meeting, February 23, 2017. 6:00pm (5:30pm networking)

Location: Sorrento's, 50 State Route 64, Maple Park, IL

MARCH

Legislative Committee Meeting, March 1, 2017

Metro West Office, 5 East Downer Place, Suite E, Aurora IL 60505

Legislative Drive Down, March 15-16, 2017.

The registration form is available [here](#). Drive down participants in addition to completing the registration form will need to call The President Abraham Lincoln Springfield, Double Tree by Hilton hotel at 217-544-8800 and ask for the METRO WEST room block for hotel reservations. Rooming and parking costs are the responsibility of the registrant.

Board Meeting, March 23, 2017. 6:00pm (5:30pm networking)

Location: Lakeview Grille, 604 West Veterans Parkway, Yorkville, IL

APRIL

Legislative Committee Meeting, April 5, 2017, 8:30am.

Metro West Office, 5 East Downer Place, Suite E, Aurora IL 60505

Board Meeting, April 27, 2016. 6:00pm (5:30pm networking)

Location: The Fireside Grille, 49 Sugar Lane, Sugar Grove, IL

MAY

State of the Counties Luncheon

Legislative Committee Meeting, March 1, 2017. 8:30am

Metro West Office, 5 East Downer Place, Suite E, Aurora IL 60505

Board Meeting, May 25, 2017. 6:00pm (5:30pm networking)

Location: South Moon BBQ, 211 North River Street, Montgomery IL

JUNE

Legislative Barbecue & Session Review, June 22, 2017.

Elburn Lions Community Park, 500 Filmore Street, Elburn IL.

No Board Meeting

JULY

Metro West TopGolf Outing-2017 July 27th

4:00-8:00pm. TopGolf Naperville, 3211 Odyssey Court, Naperville IL.

No Board Meeting

AUGUST

Newly Elected Officials Orientation--TBD

No Board Meeting

SEPTEMBER

Legislative Committee Meeting, March 1, 2017

Metro West Office, 5 East Downer Place, Suite E, Aurora IL 60505

Board Meeting, September 28, 2017. 6:00pm, 5:30pm networking

OCTOBER

Legislative Committee Meeting, 8:30am

Metro West Office, 5 East Downer Place, Suite E, Aurora IL

Board Meeting and Business Partner Recognition Dinner, October 20, 2016

5:30 pm Board Meeting (members only)

6:00 pm Business Partner Recognition Dinner

Location: Two Brothers Roundhouse, Aurora IL

NOVEMBER

Board Meeting, November 17, 2016. 6:00pm (networking 5:30pm)

Location: Fanaticos, 1215 Blackhawk Drive, DeKalb, IL

DECEMBER

No Legislative Committee Meeting

No Board Meeting

VILLAGE OF HAMPSHIRE

Accounts Payable

March 2, 2017

The President and Board of Trustees of the Village of Hampshire
Recommends the following Warrant in the amount of

Total: \$230,236.88

To be paid on or before
March 7, 2017

Village President: _____

Attest: _____

Village Clerk: _____

Date: _____

VENDOR #	INVOICE #	INVOICE STATUS	ACCOUNT NUMBER	INV. DATE	P.O.#	BATCH	DUE DATE	INVOICE AMT/ ITEM AMT
ITEM DESCRIPTION							PROJECT	
ADEA	ADVANTAGE EAP 050370	AB		02/01/2017		030117	03/02/2017	261.75
	01 INV#050370		01-001-002-4376		EMPLOYEE ASST. PROGRAM			261.75
							VENDOR TOTAL:	261.75
B&F	B&F CONSTRUCTION CODE SERVICES 45931	AB		02/14/2017		030117	03/02/2017	3,643.24
	01 JAN 2017 RE-INSPECTIONS		01-000-000-2025		MONTEMAYOR CONST-SECURIT			480.00
	02 JAN 2017 RE-INSPECTIONS		01-000-000-2060		CALATLANTIC - TUSCANY WO			757.50
	03 JAN 2017 INV#45931		01-001-002-4390		BLDG. INSP. SERVICES			2,405.74
							VENDOR TOTAL:	3,643.24
BECO	BESTLER CORP 97012	AB		02/17/2017		030117	03/02/2017	674.55
	01 INV#97012		30-001-002-4100		MAINTENANCE BUILDINGS			337.00
	02 INV#97012		31-001-002-4100		MAINT. BUILDING			337.55
							VENDOR TOTAL:	674.55
BPCI	BENEFIT PLANNING CONSULTANTS, BPCI00137086	AB		02/22/2017		030117	03/02/2017	115.00
	01 INV#BPCI00137086		01-001-002-4380		OTHER PROF. SERVICES-VILL			115.00
							VENDOR TOTAL:	115.00
COED	COMMONWEALTH EDISON MARCH 2017	AB		02/22/2017		030117	03/02/2017	9,986.65
	01 ACCT#5175128047		01-003-002-4260		STREET LIGHTING			962.31
	02 ACCT#2244132001		01-003-002-4260		STREET LIGHTING			1,853.67
	03 ACCT#0710116073		01-003-002-4260		STREET LIGHTING			90.77
	04 ACCT#3461028010		01-003-002-4260		STREET LIGHTING			51.17
	05 ACCT#1329062027		01-003-002-4260		STREET LIGHTING			10.61
	06 ACCT#0524674020		01-003-002-4260		STREET LIGHTING			17.12
	07 ACCT#4623084055		01-003-002-4260		STREET LIGHTING			34.36
	08 ACCT#0657057031		01-003-002-4260		STREET LIGHTING			153.90
	09 ACCT#4997016005		30-001-002-4260		UTILITIES			187.39
	10 ACCT#9705026025		30-001-002-4260		UTILITIES			729.58
	11 ACCT#6987002019		30-001-002-4260		UTILITIES			49.74

VENDOR #	INVOICE #	INVOICE STATUS	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O.#	BATCH	DUE DATE PROJECT	INVOICE AMT/ ITEM AMT
	12		ACCT#0495111058	30-001-002-4260	UTILITIES				167.63
	13		ACCT#2599100000	30-001-002-4260	UTILITIES				625.67
	14		ACCT#2289551008	30-001-002-4260	UTILITIES				104.52
	15		ACCT#2676085011	30-001-002-4260	UTILITIES				3,648.95
	16		ACCT#0255144168	30-001-002-4260	UTILITIES				547.05
	17		ACCT#2323117051	30-001-002-4260	UTILITIES				69.50
	18		ACCT#7101073024	31-001-002-4260	UTILITIES				450.25
	19		ACCT#1939142034	31-001-002-4260	UTILITIES				232.46
							VENDOR TOTAL:		9,986.65
CONEEN	CONSTELLATION NEW ENERGY MARCH 2017	AB			02/22/2017		030117	03/02/2017	16,623.57
	01 ACT #1-BQ1A09 INV#37862732			30-001-002-4260	UTILITIES				121.70
	02 ACT #1-EI-2889 INV#37863752			30-001-002-4260	UTILITIES				1,527.56
	03 ACT #1-EI-1963 INV#37967179			30-001-002-4260	UTILITIES				4,051.80
	04 ACT #1-EI-2497 INV#37863788			31-001-002-4260	UTILITIES				377.72
	05 ACT #1-EI-1962 INV#38037003			31-001-002-4260	UTILITIES				10,544.79
							VENDOR TOTAL:		16,623.57
DAST	DAVID STARRETT 022017	AB			02/20/2017		030117	03/02/2017	60.00
	01 CDL RENEWAL			01-003-002-4310	TRAINING				60.00
							VENDOR TOTAL:		60.00
EVWT	EVOQUA WATER TECHNOLOGIES LLC 720424	AB			02/13/2017		030117	03/02/2017	384.00
	01 GASKETS FOR OXIDATION PITCH			31-001-003-4670	MAINTENANCE SUPPLIES				384.00
	02 COVERS			** COMMENT **					
							VENDOR TOTAL:		384.00
GEOBRU	GEORGE BRUST FEB 2017	AB			02/28/2017		030117	03/03/2017	48.57
	01 MILAGE TO METRO WEST MEETINGS			01-001-002-4290	TRAVEL EXPENSE				48.57
							VENDOR TOTAL:		48.57
IPRF	ILLINOIS PUBLIC RISK FUND 40677	AB			02/14/2017		030117	03/02/2017	5,988.00

VENDOR #	INVOICE #	INVOICE STATUS	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O.#	BATCH	DUE DATE PROJECT	INVOICE AMT/ ITEM AMT
	03		ACCT#87-56-68-1000 5	30-001-002-4260					5,676.70
									VENDOR TOTAL: 5,809.19
PRSP	PRO-SHOT PRODUCTS 83686	AB			02/10/2017		030117	03/02/2017	145.44
	01 INV#83686			01-002-003-4680	OPERATING SUPPLIES				145.44
									VENDOR TOTAL: 145.44
RAOH	RAY O'HERRON CO., INC 1630304-IN A	AB			05/24/2016		030117	03/02/2017	11.77
	01 FREIGHT CHARGES			01-002-003-4690	UNIFORMS				11.77
	1653421-IN A	AB			09/22/2016		030117	03/02/2017	9.70
	01 FREIGHT CHARGES			01-002-003-4690	UNIFORMS				9.70
	1658235-IN A	AB			10/17/2016		030117	03/02/2017	11.48
	01 FREIGHT CHARGES			01-002-003-4690	UNIFORMS				11.48
	1709131-IN	AB			02/16/2017		030117	03/02/2017	576.90
	01 INV#1709131-IN			01-002-003-4690	UNIFORMS				576.90
	1710400-IN	AB			02/22/2017		030117	03/02/2017	106.06
	01 INV#1710400-IN			01-002-003-4690	UNIFORMS				106.06
									VENDOR TOTAL: 715.91
RKQUSE	RK QUALITY SERVICES 7010	AB			02/21/2017		030117	03/02/2017	724.78
	01 INV#7010			01-002-002-4110	MAINTENANCE - VEHL.				724.78
	7044	AB			02/21/2017		030117	03/02/2017	99.36
	01 INV#7044			01-002-002-4110	MAINTENANCE - VEHL.				99.36
	7063	AB			02/20/2017		030117	03/02/2017	31.57
	01 INV#7063			01-002-002-4110	MAINTENANCE - VEHL.				31.57
									VENDOR TOTAL: 855.71

VENDOR #	INVOICE #	INVOICE STATUS	ACCOUNT NUMBER	INV. DATE	P.O.#	BATCH	DUE DATE PROJECT	INVOICE AMT/ ITEM AMT
ROPU	ROYAL PUBLISHING CO. 7849459	AB		02/17/2017		030117	03/02/2017	85.00
	01 2017 HAMPSHIRE CLASS 3A GBB		01-001-002-4340	PRINT/ADV/FORMS				85.00
							VENDOR TOTAL:	85.00
RUTC	RUSH TRUCK CENTERS, SPRINGFIELD 2801-1671	AB		02/28/2017		030117	03/03/2017	139,195.00
	01 INV#2801-1671		01-003-005-4945	NEW FLOW - TRUCK				139,195.00
							VENDOR TOTAL:	139,195.00
SIFI	SIRCHIE 0288877-IN	AB		02/10/2017		030117	03/02/2017	169.28
	01 INV#0288877-IN		01-002-003-4680	OPERATING SUPPLIES				169.28
							VENDOR TOTAL:	169.28
STCO	STERLING CODIFIERS, INC. 19103	AB		02/06/2017		030117	03/02/2017	614.00
	01 INV#19103		01-001-002-4470	CODIFICATION				614.00
							VENDOR TOTAL:	614.00
SUBLAB	SUBURBAN LABORATORIES, INC 142021	AB		01/31/2017		030117	03/02/2017	526.50
	01 INV#142021		30-001-002-4380	OTHR PROF. SERVICES				526.50
							VENDOR TOTAL:	526.50
USBL	USA BLUEBOOK 179915	AB		02/13/2017		030117	03/02/2017	760.69
	01 INV#179915		31-001-003-4670	MAINTENANCE SUPPLIES				760.69
							VENDOR TOTAL:	760.69
VWPD	VERIZON WIRELESS 9780445476	AB		02/15/2017		030117	03/02/2017	342.09

VENDOR #	INVOICE #	INVOICE STATUS	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O.#	BATCH	DUE DATE PROJECT	INVOICE AMT/ ITEM AMT
	01		ACCT#880495288-00001	01-002-002-4230			COMMUNICATION SERVICES		342.09
							VENDOR TOTAL:		342.09
VVWH	VERIZON WIRELESS 9780445477	AB			02/15/2017		030117	03/02/2017	446.74
	01 ADM			01-001-002-4230			COMMUNICATION SERVICES		67.88
	02 PD			01-002-002-4230			COMMUNICATION SERVICES		195.18
	03 STR			01-003-002-4230			COMMUNICATION SERVICES		106.97
	04 WTR			30-001-002-4230			COMMUNICATION SERVICES		29.86
	05 SWR			31-001-002-4230			COMMUNICATIONS SERVICES		46.85
							VENDOR TOTAL:		446.74
WAMA	WASTE MANAGEMENT 3524205-2011-1	AB			02/27/2017		030117	03/02/2017	41,800.28
	01 ACCT#1-21575-13007			29-001-002-4330			GARBAGE DISPOSAL		41,800.28
							VENDOR TOTAL:		41,800.28
WATR	PREVENTATIVE MAINTENANCE 203188	AB			02/13/2017		030117	03/02/2017	21.50
	01 TICKET #203188			01-003-002-4110			MAINTENANCE ~ VEHICLES		21.50
							VENDOR TOTAL:		21.50
WETE	WESTECH ENGINEERING, INC. 61701	AB			02/13/2017		030117	03/02/2017	202.35
	01 HARDWARE FOR SCREEN ON MT.TIM			31-001-003-4670			MAINTENANCE SUPPLIES		202.35
							VENDOR TOTAL:		202.35
							TOTAL --- ALL INVOICES:		230,236.88