

# VILLAGE OF HAMPSHIRE - BOARD OF TRUSTEES

Meeting Minutes – June 7, 2012

The regular meeting of the Village Board of Hampshire was called to order by Village President Jeffrey Magnussen at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, June 7, 2012.

Present: George Brust, Martin Ebert, Jan Kraus, Orris Ruth.

Absent: Jerry Shepardson, Rob Whaley

Staff & Consultants present: Village Administrator Doug Maxeiner, Acting Police Chief Brian Thompson, Village Attorney Mark Schuster, and Village Engineer Julie Morrison (EEI).

Also: Lloyd Seyller 138 Brookedge, Resident and Don Edmonson- Coon Creek Committee, Ron Lauterbach - Lauterbach & Amen & Brian Lefevre- Sikich

A quorum was established.

President Magnussen led the Pledge of Allegiance

## Citizens Comments

Lloyd Seyller - 138 Brookedge, Hampshire, IL; has an issue with the new signs posted on their side of the street. Due to his big family gatherings they now have no where to park. The signs posted states no parking anytime on their side. Village President Magnussen stated that some of his neighbors wanted signs posted because of the games held at the middle school, since District 300 will be now parking their buses at the school parking lot. There will be no more room for cars to park. After much discussion the signs will be taken down. The Village will need to review the ordinance.

Trustee Kraus moved, to approve the minutes of May 17, 2012.

Seconded by Trustee Ebert  
Motion carried by voice vote  
Ayes: All  
Nays: None  
Absent: Shepardson, Whaley

## VILLAGE PRESIDENT

### Village of Hampshire contribution to Coon Creek Days

Trustee Kraus moved, to approve of \$10,000 disbursement of Hotel/Motel Tax funds to Coon Creek Days as included in the FY 2012/13 Budget.

Seconded by Trustee Brust  
Motion carried by roll call vote  
Ayes: Brust, Ebert, Kraus, Ruth, Magnussen  
Nays: None  
Absent: Shepardson, Whaley

Village President Magnussen will be having a Liquor Commission meeting June 21 at 6:30 p.m. for Coon Creek Country Days and at that time there will be a layout showing where the vendors, stage, beer tent and carnivals will be at.

#### VILLAGE ADMINISTRATOR'S REPORT

##### Lauterbach & Amen and Sikich audit for FY10 & FY11

Mr. Lauterbach briefly summarized the audit without going into great detail; the audit for 2010 is clean. HR- paperwork needs to be better maintained, absences should be tracked more closely. Debt is ok, and accounting has changed to accrue, General Fund is fine, need to report in 2012 Gatsby.

Brian Lefevre- Sikich reported to the board TIF reports are almost complete and we are in compliance with the State.

Village President Magnussen mentioned that there should be a Finance Committee meeting to go over this in more detail.

##### Raffle License - Hampshire Woman's Club.

Trustee Brust moved, to approve the Raffle License for Hampshire Woman's Club.

Seconded by Trustee Kraus  
Motion carried by roll call vote  
Ayes: Brust, Ebert, Kraus, Ruth  
Nays: None  
Absent: Shepardson, Whaley

##### Prevailing Wage Rate for Laborers, Mechanics, and other Workers Employed on Public Works Projects for the Village of Hampshire- Ordinance

Trustee Ebert moved, to approve Ordinance 12-16; Prevailing Wage Rate for Laborers, Mechanics, and other Workers Employed on Public Works Projects for the Village of Hampshire.

Seconded by Trustee Ruth  
Motion carried by roll call vote  
Ayes: Brust, Ebert, Kraus, Ruth  
Nays: None  
Absent: Shepardson, Whaley

##### Amending the Village Traffic Regulations to designate certain Highways as Class II Truck Routes in the Village of Hampshire- Ordinance

Trustee Brust moved, to approve Ordinance 12-17; amending the Village Traffic Regulations to designate certain Highways as Class II Truck Routes in the Village of Hampshire.

Seconded by Trustee Kraus  
Motion carried by voice vote  
Ayes: All  
Nays: None  
Absent: Shepardson, Whaley

##### Discussion Application Fee for Permits

Village Administrator Maxeiner discussed the reason for a \$30.00 charge up front when applying for an application for building permits. Since some residents fill out the permit but never comes in and picks it up, the Village pays the fees to B&F for permit review even though the resident does not pick it up. The \$30.00 permit will be applied to their building permit at time when the permit is ready. The consensus of the board agreed to this

procedure. Also, one more thing the permit should be displayed on their window. Mr. Maxeiner will send the message along to B&F.

#### Kane County CDBG Program

Village Administrator Maxeiner reported that the Village opt three years ago because the Village enrolls with CDAP which helps the Village with Economic Development programs. There is a letter attached which will be sent to the County stating the Village of Hampshire is opting out. Due to timing please look over the letter and if you have any questions please contact Mr. Maxeiner by June 8, 2012, if not the letter will be going out, the county needs to receive this letter by June 15, 2012.

#### VILLAGE BOARD COMMITTEE REPORTS

##### a. Economic Development

No report

##### b. Finance

###### Accounts Payables

Trustee Kraus moved, to approve accounts payable in the amount of \$131,029.81 to be paid on or before June 15, 2012.

Seconded by Trustee Brust  
Motion carried by roll call vote  
Ayes: Brust, Ebert, Kraus  
Nays: Ruth  
Absent: Shepardson, Whaley

##### c. Planning/Zoning

No report

##### d. Public Safety

Trustee Brust commended the Hampshire Police Department which an article was published in the Daily Herald listing communities of what the cost of staffing the Police Department, Village of Hampshire was at the low end of the list saving the taxpayers money. Chief Thompson has done a tremendous job of cost saving the Village.

##### e. Public Works

No report

##### f. Village Services

Trustee Kraus held a Village Service meeting June 7, 2012 at 6:15 p.m. to discuss Oil Recycling Funds.

This Saturday will be oil recycling June 9, 2012 from 9 a.m. to 11:30 A.M.

##### g. Field & Trails

Trustee Ruth reported he planted fourteen unknown perennials plus 132 hostas which makes a total of 146 plantings. Mr. Hinkle supplied 150 short black eye Susan's, Trustee Ruth will be asking the Street Department to make a place for them on the west side.

Village President Magnussen commended Trustee Ruth on a fine job at Memorial Park. Trustee Ruth reported the benches will be delivered soon but no plaque yet.

##### Executive Session

Trustee Brust moved, to adjourn to executive session to discuss Probable or Imminent or pending Litigation pursuant to Sec. (2) (C) (11) and (2) (C) (5) Purchase/Lease of real property of the Open Meetings Act, at 7:55 p.m.

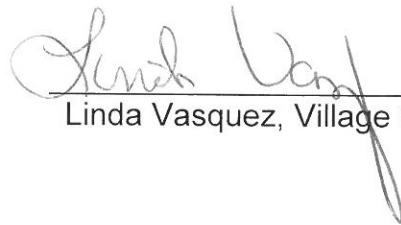
Seconded by Trustee Ebert  
Motion carried by roll call vote  
Ayes: Brust, Ebert, Kraus, Ruth  
Nays: None  
Absent: Shepardson, Whaley

The Village Board reconvened at 8:21 PM.

Adjournment

Trustee Brust moved, to adjourn the Village Board meeting at 8:22 p.m.

Seconded by Trustee Ruth  
Motion carried by voice vote  
Ayes: All  
Nays: None  
Absent: Shepardson, Whaley, Kraus



Linda Vasquez, Village Clerk