



Village of Hampshire  
Village Board Meeting  
Thursday, August 3, 2023 - 7:00 PM  
Hampshire Village Hall  
234 South State Street, Hampshire, IL 60140

## AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Public Comments
5. A Motion to Approve the Meeting Minutes from July 20, 2023
6. Appointments
  - a. A Motion to Approve the Appointment of a Village Clerk for a Term Consistent with the Village President's Term
7. Village Manager's Report
  - a. Aquifer Presentation by EEI
  - b. A Resolution Approving and Intergovernmental Agreement with Kane County for Police Records Management
8. Staff Reports
  - a. Streets Report
  - b. Building Report
9. Accounts Payable
  - a. A Motion to Approve the August 3, 2023, Regular Accounts Payable
10. Village Board Committee Reports
  - a. Business Development Commission
  - b. Public Works
11. New Business
12. Announcements
13. Executive Session
14. Adjournment

Public Comments: The Board will allow each person who is properly registered to speak a maximum time of five (5) minutes, provided the Village President may reduce the maximum time to three (3) minutes before public comments begin if more than five (5) persons have registered to speak. Public comment is meant to allow for expression of opinion on, or for inquiry regarding, public affairs but is not meant for debate with the Board or its members. Good order and proper decorum shall always be maintained.

Recording: Please note that all meetings held by videoconference may be recorded, and all recordings will be made public. While State Law does not require consent, by requesting an invitation, joining the meeting by link or streaming, all participants acknowledge and consent to their image and voice being recorded and made available for public viewing.

Accommodations: The Village of Hampshire, in compliance with the Americans with Disabilities Act, requests that persons with disabilities, who require certain accommodations to allow them to observe and/or participate in the meeting(s) or have questions about the accessibility of the meeting(s) or facilities, contact the Village at 847-683-2181 to allow the Village to make reasonable accommodations for these persons.

**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**MINUTES**  
**July 20, 2023**

The regular meeting of the Village Board of Hampshire was called to order by Village President Michael J. Reid, Jr. at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, July 20, 2023.

Roll call by Village Clerk Vasquez:

Present: Heather Fodor, Aaron Kelly, Toby Koth, Lionel Mott

Absent: Erik Robinson

A quorum was established.

In addition, present in-person were Village Manager Jay Hedges, Assistant to the Village Manager Josh Wray, Village Attorney James Vasselli, Police Chief Doug Pann, Tim Paulson from EEL, and Finance Director Lori Lyons.

President Reid led the Pledge of Allegiance.

**PUBLIC COMMENTS**

Kevin Lonkar - Mr. Lonkar explained his water bill was extremely high due to lawn watering, and it still includes the sewer charges. Since watering does not affect the sewer system, he feels that this is not fair.

**MINUTES**

Trustee Koth moved to approve the minutes of June 1, 2023, with the correction of Trustee Kelly's name on page 5.

Seconded by Trustee Fodor  
Motion carried by roll call vote.  
Ayes: Fodor, Kelly, Koth, Mott  
Nays: None  
Absent: Robinson  
Abstained: Pollastrini

Trustee Pollastrini moved to approve the minutes of July 6, 2023, with the addition to the motion regarding motor vehicle washes that the approval was contingent upon staff presenting to the Board satisfactory information regarding utilities, aquifers, and wastewater discharge monitoring.

Seconded by Trustee Mott  
Motion carried by roll call vote.  
Ayes: Fodor, Kelly, Koth, Mott and Pollastrini  
Nays: None  
Absent: Robinson

## **VILLAGE MANAGER'S REPORT**

### A Resolution Approving Final Development Plans for the Planned Residential Development of Neighborhoods J, T, Z, and AA in the Prairie Ridge Development

The Board asked several questions related to the final engineering plans.

Attorney Vasselli clarified that the resolution will approve both phases of neighborhood J even though they are titled J and J2.

Trustee Pollastrini moved to approve Resolution 23-16: Final Development Plans for the Planned Residential Development of Neighborhoods J, T, Z, and AA in the Prairie Ridge Development.

Seconded by Trustee Koth  
Motion carried by roll call vote.  
Ayes: Fodor, Kelly, Koth, Mott, and Pollastrini  
Nays: None  
Absent: Robinson

### A Motion to Approve the Balancing Change Order for the Water Main Connection Project Decreasing the Contract Price by \$8,082.68 to a New Total of \$958,559.84

Trustee Koth moved to approve the balancing change order for the Water Main Connection Project decreasing the contract price by \$8,082.68 to a new total of \$958,559.84.

Seconded by Trustee Fodor  
Motion carried by roll call vote.  
Ayes: Fodor, Kelly, Koth, Mott, and Pollastrini  
Nays: None  
Absent: Robinson

### A Motion to Approve Pay Estimate No. 8 to Kane County Excavating in the Amount of \$87,338.59 for Work Completed on the Water Main Connection Project

Trustee Koth moved to approve Pay Estimate No. 8 to Kane County Excavating in the amount of \$87,338.59 for work completed on the Water Main Connection Project.

Seconded by Trustee Fodor  
Motion carried by roll call vote.  
Ayes: Fodor, Kelly, Koth, Mott, and Pollastrini  
Nays: None  
Absent: Robinson

### A Motion to Approve the Balancing Change Order for the Streetscape Project Increasing the Contract Price by \$ 8,622.02 to a New Total of \$1,033,072.01

Trustee Kelly to approve the balancing change order for the Streetscape Project increasing the contract price by \$8,622.02 to a new total of \$1,033,072.01.

Seconded by Trustee Koth  
Motion carried by roll call vote.  
Ayes: Fodor, Kelly, Koth, Mott, and Pollastrini

Nays: None  
Absent: Robinson

A Motion to Approve Pay Estimate No. 6 Final Payment, to Alliance Contractors in the amount of \$20,661.44 for Work Completed on the Streetscape Project

Trustee Kelly moved to approve Pay Estimate No. 6 Final Payment, to Alliance Contractors in the amount of \$20,661.44 for Work Completed on the Streetscape Project.

Seconded by Trustee Mott  
Motion carried by roll call vote.  
Ayes: Fodor, Kelly, Koth, Mott, and Pollastrini  
Nays: None  
Absent: Robinson

A Motion to Approve a Professional Services Agreement with EEI in the Amount of \$224,944 for the Nutrient Assessment Reduction Plan (FY24 Budgeted State-Mandate)

Steve Dennison from EEI presented the current status of the NARP and the scope and purpose of this PSA. The best outcome will be to show that the Village's point-source discharge into the watershed is not materially affecting the nutrients in the streams and rivers to avoid further treatment restrictions by IEPA. To do this, EEI's subconsultant will be testing the downstream water in multiple locations over several months, and EEI will prepare the analysis report for submittal to IEPA. If workplan actions are required, EEI will identify those by December 2024. Mr. Dennison does not expect the Village to need to make any changes to the current wastewater treatment operation.

The Board asked several questions regarding the mandate, the Village's area of responsibility, and the work to be done per the PSA.

Trustee Kelly moved to approve a Professional Services Agreement with EEI in the amount of \$224,944 for the Nutrient Assessment Reduction Plan.

Seconded by Trustee Koth  
Motion carried by roll call vote.  
Ayes: Fodor, Kelly, Koth, Mott, and Pollastrini  
Nays: None  
Absent: Robinson

An Ordinance Designating the Intersection of Gast Rd. and Highbrook Ave. a Stop Intersection

Trustee Mott moved to approve Ordinance 23-08: Designating the intersection of Gast Rd. and Highbrook Ave. a stop Intersection.

Seconded by Trustee Fodor  
Motion carried by roll call vote.  
Ayes: Fodor, Kelly, Koth, Mott, and Pollastrini  
Nays: None  
Absent: Robinson

## **STAFF REPORTS**

Police Report - Trustee Kelly thanked the Police Department for having the prescription drop off box for the community.

## **ACCOUNTS PAYABLE**

### A Motion to Approve the July 20, 2023 Regular Accounts Payable to Personnel

Trustee Kelly moved to approve the Accounts Payable for Rush Randolph for \$40.00 paid on or before July 26, 2023.

Seconded by Trustee Pollastrini  
Motion carried by roll call vote.  
Ayes: Fodor, Kelly, Koth, Mott, and Pollastrini  
Nays: None  
Absent: Robinson

### A Motion to Approve the July 20, 2023 Regular Accounts Payable

Trustee Fodor moved to approve the Accounts Payable in the sum of \$457,555.26 paid on or before July 26, 2023.

Seconded by Trustee Mott  
Motion carried by roll call vote.  
Ayes: Fodor, Kelly, Koth, Mott, and Pollastrini  
Nays: None  
Absent: Robinson

## **COMMITTEE / COMMISSION REPORTS**

- a) Business Development Commission - Trustee Kelly reported the meeting was canceled in July.
- b) Public Relations - No report
- c) Public Works - Trustee Koth reported the Streets Department is crack filling on Widmayer Rd.
- c) Budget Committee - No report

## **NEW BUSINESS**

President Reid reminded everyone of the Chamber's Street Dance on Saturday, July 22.

Trustee Kelly would like to start the budget process in the fall.

Trustee Mott asked about the bike rack the Lions Club would be purchasing.

## **ADJOURNMENT**

Trustee Fodor moved to adjourn the Village Board meeting at 8:50 p.m.

Seconded by Trustee Pollastrini  
Motion carried by voice vote.  
Absent: Robinson

---

Linda Vasquez, Village Clerk





- Kane County will provide all hardware, infrastructure, and backup systems
- Kane County Information Technology will provide all support services
- LERMS will enable information sharing county-wide

Although the IGA outlines a one user license cost and a two user license cost, the Police Department only needs a one user license. The system will be a software as a service subscription hosted on Kane County servers at an initial non-recurring setup fee of \$8,819.00 and then an annual cost of \$3778.00 thereafter.

This item was approved in the FY24 Police Operating Budget.

**Recommendation:** The Police Department recommends the approval of an intergovernmental agreement with Kane County to provide access to their Tyler New Worldf Law Enforcement Management System with an initial setup fee of \$8,819.00 and an annual recurring fee of \$3,778.00.

**RESOLUTION NO. 23-\_\_\_\_\_**

**A RESOLUTION AUTHORIZING AND APPROVING AN INTERGOVERNMENTAL AGREEMENT BETWEEN KANE COUNTY, ILLINOIS AND THE VILLAGE OF HAMPSHIRE, KANE COUNTY, ILLINOIS (Police Records Management System)**

**WHEREAS**, the Village of Hampshire, Illinois (the “Village”) is a duly organized and validly existing non-home rule municipality organized and operating under the Illinois Municipal Code (65 ILCS 5/1-1-1, *et seq.*); and

**WHEREAS**, the President of the Village (the “President”) and the Board of Trustees of the Village (collectively with the President, the “Corporate Authorities”) are committed to protecting and promoting the health, safety and welfare of the general public; and

**WHEREAS**, pursuant to the Intergovernmental Cooperation Act (5 ILCS 220/1, *et seq.*) (the “Act”), and the Constitution of the State of Illinois of 1970 (the “Illinois Constitution”) public agencies, including municipalities and counties, may contract to perform any governmental service, activity or undertaking or to combine, transfer or exercise any powers, functions, privileges or authority not prohibited by law; and

**WHEREAS**, the Act and the Illinois Constitution give the Village the authority to enter into agreements with counties, such as the Kane County, Illinois (the “County”); and

**WHEREAS**, Kane County Emergency Communications (“KaneComm”) is a multijurisdictional dispatch center that fields and dispatches police, fire and medical units for a number of departments and agencies located within the County, including the Hampshire Police Department; and

**WHEREAS**, the County has offered law enforcement agencies who are part of KaneComm the option of operating a shared law enforcement records management system (“LERMS”); and

**WHEREAS**, to ensure that the Hampshire Police Department can continue to participate in LERMS, it is necessary to obtain certain software and hardware; and

**WHEREAS**, Tyler Technologies, Inc. will provide initial training on the use for LERMS for the Hampshire Police Department; and

**WHEREAS**, to ensure that the Hampshire Police Department can continue to participate in LERMS, it is necessary to purchase and implement new hardware and software in accordance with the terms of the intergovernmental agreement with the County (the “Agreement”), attached hereto and incorporated herein as Exhibit A; and

**WHEREAS**, to promote public safety, the Corporate Authorities have determined that it is advisable, necessary and in the best interests of the Village and its residents to approve and authorize the execution of the Agreement with such insertions, omissions and changes as are authorized by the Corporate Authorities;

**NOW, THEREFORE, BE IT RESOLVED** BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE COUNTY, ILLINOIS, AS FOLLOWS:

**SECTION 1.** The Corporate Authorities hereby find that all of the recitals hereinbefore stated as contained in the preambles to this Resolution are full, true and correct and hereby incorporate and make them part of this Resolution.

**SECTION 2.** The purpose of this Resolution is to authorize and approve the Agreement to allow the Hampshire Police Department to continue to use LERMS, and to authorize the President or his designee to execute and enter into the Agreement and to execute all necessary documents and perform all necessary acts to effectuate the intent of this Resolution, including the expenditure of all necessary funds.

**SECTION 3.** The Corporate Authorities hereby approve of and authorize the Agreement and authorize the President or his designee to execute and enter into the Agreement, with such insertions, omissions, and changes as are authorized by the Corporate Authorities. The Village Clerk is hereby authorized and directed to attest to, countersign, and affix the Seal of the Village to any documentation as may be necessary to carry out and effectuate the purpose of this Resolution. The officers, agents and/or employees of the Village shall take all action necessary or reasonably required by the Village to carry out, give effect to, and effectuate the purpose of this Resolution and shall take all action necessary in conformity therewith. The Village is authorized to allocate and spend all necessary funds to fulfill the requirements of the Agreement and of this Resolution.

**SECTION 4.** That the officers, employees, and/or agents of the Village shall take all action necessary or reasonably required to carry out, give effect to, and consummate the amendments contemplated by this Resolution and shall take all action necessary in conformity therewith.

**SECTION 5.** That all past, present and future acts and doings of the officials of the Village that are in conformity with the purpose and intent of this Resolution are hereby, in all respects, ratified, approved, authorized and confirmed.

**SECTION 6.** That the provisions of this Resolution are hereby declared to be severable and should any provision of this Resolution be determined to be in conflict with any law, statute, or regulation, said provision shall be excluded and deemed inoperative and unenforceable and all other provisions shall remain unaffected, unimpaired, valid, and in full force and effect.

**SECTION 7.** All code provisions, ordinances, resolutions, rules and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

**SECTION 8.** If required by law, a full, true and complete copy of this Resolution shall be published in book or pamphlet form or in a newspaper published and of general circulation within the Village.

**SECTION 9.** This Resolution shall be effective and in full force immediately upon passage and approval as provided by law.

ADOPTED THIS \_\_ DAY OF \_\_\_\_\_, 2023.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

APPROVED THIS \_\_ DAY OF \_\_\_\_\_, 2023.

\_\_\_\_\_  
Michael J. Reid, Jr., Village President

ATTEST:

\_\_\_\_\_  
Linda Vasquez, Village Clerk

**EXHIBIT A**  
**(Intergovernmental Agreement)**

STATE OF ILLINOIS     )  
  ) SS  
COUNTY OF KANE        )

**CLERK’S CERTIFICATE**  
(RESOLUTION)

I, Linda Vasquez, certify that I am the duly appointed and acting Clerk of the Village of Hampshire, Kane County, Illinois, and I do hereby certify that I am currently the keeper of its books and records and that the attached hereto is a true and correct copy of a Resolution titled:

**A RESOLUTION AUTHORIZING AND APPROVING AN INTERGOVERNMENTAL AGREEMENT BETWEEN KANE COUNTY, ILLINOIS AND THE VILLAGE OF HAMPSHIRE, KANE COUNTY, ILLINOIS (Police Records Management System)**

I certify that on \_\_\_\_\_, 2023, the Board of Trustees of Hampshire (or the Corporate Authorities, if required by law) passed and adopted Resolution No. \_\_\_\_\_, which was approved by the Village President on the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

I do further certify, in my official capacity, that a quorum of said Board of Trustees was present at the meeting and that the meeting was held in compliance with all requirements of the Open Meetings Act (5 ILCS 120/1, *et seq.*).

A copy of such Resolution was available for public inspection upon request in the office of the Village Clerk.

DATED at Hampshire, Illinois, this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Linda Vasquez, Village Clerk  
Village of Hampshire

(Seal)

***Intergovernmental Agreement for Police Records Management***

***System and Services***

This Intergovernmental Agreement is made and entered into as of this \_\_\_\_\_ day of \_\_\_\_\_, 2023, (the “Agreement”) for the purpose of operating a shared Tyler/New World Systems Law Enforcement Records Management System (“RMS”) by and between the County of Kane, Illinois (hereinafter referred to as the “County” or “Kane County”) and the Village of Hampshire, Illinois through the Hampshire Police Department (hereinafter referred to as the “Subscriber”). The County and Subscriber are sometimes also referred to as the “Parties” or “Party.”

**WITNESS**

WHEREAS, the Parties have the power and authority to enter into this Agreement pursuant to the provisions of Article VII, section 10 of the Illinois Constitution of 1970, and the Illinois Intergovernmental Cooperation Act, as amended, 5 ILCS 220/1 et seq., and other applicable authority;

WHEREAS, the County, wishes to offer Law Enforcement Agencies that are already participating in the regional public safety communications and emergency 9-1-1 dispatch system (hereinafter referred to as “KaneComm”) pursuant to Chapter 8, Section 5 of the Kane County Code the option of employing Tyler Technologies, Inc.’s New World Public Safety Law Enforcement Records Management System (hereinafter referred to as “LERMS” or “RMS”) in conformity with the methods and procedures established by the Kane County Sheriff’s Office; and

WHEREAS, any Law Enforcement Agency that elects to participate in a LERMS must procure the required technological capabilities and hardware to ensure proper performance.

NOW, THEREFORE, for and in consideration of the mutual covenants herein made and pursuant to all applicable statutes and local ordinances or resolutions, and for other good and valuable consideration the receipt and sufficiency of which are hereby mutually acknowledged, the Parties do hereby agree as follows:

**A. Services to be Provided by Kane County to Subscribers**

- a) Kane County shall provide Subscribers, including the Subscriber, access to licenses to utilize LERMS software. Kane County shall direct Tyler/New World Systems (or Tyler Technologies, Inc) to discharge the obligations assigned to it under this Agreement.
- b) Kane County shall provide the hardware and infrastructure to run and otherwise operate LERMS through its primary data center. Kane County shall also provide backup and recovery services for LERMS.



- c) Kane County shall be responsible for any connectivity issues within Kane County's network.
- d) Kane County Information Technologies Department shall provide support services to Subscribers for LERMS on County business days from 8:30 a.m. to 4:30 p.m. Any issues that require assistance during outside business hours or is beyond the capabilities of Kane County Information Technologies shall be referred to Tyler Technologies, Inc. for support services and may be at the additional cost or financial responsibility of Subscriber.

## **B. Subscriber's Responsibilities**

- a) Subscriber shall provide names, employee IDs, and expected access levels for all Subscriber personnel that will be using the RMS.
- b) Subscriber shall equip Subscriber employees' using the RMS with Subscriber maintained hardware, including but not limited to desktops and/or laptops that meet or exceed the minimum hardware requirements and/or upgrades as determined by Tyler Technologies, Inc. for use of LERMS software. Any purchasing of such equipment shall be at the sole expense of Subscriber, and any such equipment shall be and remain the property of Subscriber.
- c) Subscriber shall have a reliable internet connection to connect to the Kane County Network with a sufficient amount of bandwidth to run LERMS software.
- d) Subscriber shall be responsible for any connectivity issues occurring outside of the Kane County Network.
- e) Subscriber shall input all local ordinances utilized by its jurisdiction and all user profiles, including the appropriate security profile for each employee user, into LERMS.
- f) Subscriber and its personnel shall use LERMS only for those purposes that they are authorized by this Agreement and in conformance with the then current practices of the Kane County Sheriff's Office.
- g) Subscriber shall have a written disciplinary policy addressing the unauthorized use and/or access of LERMS. Upon notice of such unauthorized activity, the Subscriber's chief agency administrator shall conduct an internal investigation of the alleged violation. The investigative findings and any corrective actions taken by Subscriber shall be reported in writing as soon as practicable but no less than seven (7) days after the conclusion of the investigation and implementation of corrective actions to the Director of KaneComm. Notwithstanding the foregoing, the Subscriber shall neither distribute nor make available

any investigative findings if such distribution would cause the Subscriber to violate applicable law or any contractual relationship.

### **C. Tyler's Responsibilities**

Tyler Technologies, Inc. will provide initial training to Subscriber's designated Field Based Reporting (hereinafter referred to as "FBR") Trainer(s) on the use of LERMS. Kane County shall coordinate with Tyler Technologies, Inc. and Subscriber to set up the initial training.

### **D. Optional Services for Subscribers to be Contracted Directly with Tyler Technologies, Inc.**

- a) Customization of LERMS for Subscriber shall be at the sole expense and discretion of Subscriber.
- b) Importation of historic records into LERMS shall be at the sole expense and discretion of Subscriber.
- c) Training of Subscriber personnel, beyond the initial training, on the use of LERMS shall be at the sole expense and discretion of Subscriber.

### **E. Term of the Agreement; Costs**

- a) The initial term of this Agreement shall be for five (5) years commencing December 1, 2022 and ending on November 30, 2027. This Agreement may be terminated at any time prior to its expiration in the event of (1) a breach of its terms and (2) the non-breaching party's failure to cure the complained of breach. The non-breaching party shall be required to notify the breaching party of the alleged breach within thirty (30) days of the discovery of the breach, and upon the receipt of the notification of the breach, the breaching party shall take all reasonable steps to cure the complained of breach.
- b) Subscriber's (estimated) costs for implementation of LERMS and annual fees shall be addressed below. The cost for implementation shall be added to the annual Subscriber fees and paid in accordance with the Subscriber Agreement (as one fee).

**Number of New World RMS Users: 1**

<b>NON-Recurring Charges</b>			
<b>Item</b>	<b>Unit</b>	<b>Qty</b>	<b>Extended</b>
New World Agency Setup per RMS User	\$1,694.00	1	\$1,694.00
New World RMS Training	\$4,000.00	1	\$4,000.00
New World Field Reporting Training	\$2,000.00	1	\$2,000.00
RSA Token	\$75.00	1	\$75.00
Virtual PC & Network	\$250.00	1	\$250.00
Microsoft Enterprise Agreement (Core Cal, Windows, Office)	\$800.00	1	\$800.00
<b>NON-Recurring Charges TOTAL</b>			<b>\$8,819.00</b>

<b>ANNUAL Recurring Charges</b>			
<b>Item</b>	<b>Unit</b>	<b>Qty</b>	<b>Extended</b>
New World Software Maintenance	\$294.00	1	\$294.00
Pulse Secure Licensing	\$20.00	1	\$20.00
Microsoft Core Cal Licensing	\$44.00	1	\$44.00
Microsoft Windows Licensing	\$42.00	1	\$42.00
Microsoft Office Licensing	\$91.00	1	\$91.00
RSA Token Licensing	\$25.00	1	\$25.00
Virtual Machine Licensing	\$356.00	1	\$356.00
IT Support M-F 8:30 - 4:30 Non- Holiday	\$3,200.00	1	\$3,200.00
<b>ANNUAL Recurring Charges TOTAL</b>			<b>\$3,778.00</b>

**Number of New World RMS Users:**

**NON-Recurring Charges**

<b>Item</b>	<b>Unit</b>	<b>Qty</b>	<b>Extended</b>
New World Agency Setup per RMS User	\$1,694.00	2	\$3,388.00
New World RMS Training	\$4,000.00	1	\$4,000.00
New World Field Reporting Training	\$2,000.00	1	\$2,000.00
RSA Token	\$75.00	2	\$150.00
Virtual PC & Network	\$250.00	2	\$500.00
Microsoft Enterprise Agreement (Core Cal, Windows, Office)	\$800.00	2	\$1,600.00
<b>NON-Recurring Charges TOTAL</b>			<b>\$11,638.00</b>

<b>ANNUAL Recurring Charges</b>			
<b>Item</b>	<b>Unit</b>	<b>Qty</b>	<b>Extended</b>
New World Software Maintenance	\$294.00	2	\$588.00
Pulse Secure Licensing	\$20.00	2	\$40.00
Microsoft Core Cal Licensing	\$44.00	2	\$88.00
Microsoft Windows Licensing	\$42.00	2	\$84.00
Microsoft Office Licensing	\$91.00	2	\$182.00
RSA Token Licensing	\$25.00	2	\$50.00
Virtual Machine Licensing	\$356.00	2	\$712.00
IT Support M-F 8:30 - 4:30 Non-Holiday	\$3,200.00	2	\$6,400.00
<b>ANNUAL Recurring Charges TOTAL</b>			<b>\$7,556.00</b>

**F. Resolution**

Subscriber shall furnish a certified copy of a resolution authorizing the Subscriber to enter into a 911 Service Subscriber Agreement which resolution shall be attached hereto and made a part hereof.

## **G. Warranties and Insurance**

Subscriber acknowledges and agrees that the use of the Software is at Subscriber's sole risk. The Software and related documentation are provided "AS IS" and without any warranty of any kind and Kane County EXPRESSLY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

Subscriber shall maintain minimum indemnity limits of not less than \$1M per person or incident and \$2M aggregate coverage and shall name KaneComm/Kane County as an additional insured on a primary and noncontributory basis.

In the event that the participating (subscriber) municipality or unit of government is self-insured or a participant in a risk pool or undertakes such risk management options during the term of this Agreement, Kane County/KaneComm should be similarly protected by the risk pool or a collective liability sharing entity.

Subscriber shall provide to the KaneComm Director proof of liability insurance within thirty (30) days of acceptance of this Agreement. Subscriber shall notify the KaneComm Director in the event of any changes to or cancellation of said liability insurance.

## **H. Governing Law**

This Agreement shall be governed and construed in accordance with the laws of the State of Illinois.

## **I. Place of Venue**

Any claim, action, suit, or judicial proceeding arising from or relating to this Agreement shall be instituted only in the Sixteenth Circuit Court of Illinois (Kane County).

## **J. Indemnification and Hold Harmless**

Each Party shall, and does agree to, defend, indemnify the other Party and its elected and appointed offices, officials, attorneys, employees, and hold the same harmless from any claim, injury, or loss, no matter how sustained, arising out of or related in any way to the use of LERMS pursuant to this Agreement. It is expressly understood by both Parties to this Agreement, that the obligation to indemnify each Party as set forth above does not apply to any act, failure to act, or conduct of the other Party, its officers, officials, attorneys, or employees for the negligent or willful or wanton acts and omissions of such persons.

Each Party agrees to jointly defend against any claim or action brought against any of the Parties related to the use of LERMS to the extent of such Party's relative degree of culpability.

#### **K. Amendments; Waivers.**

This Agreement and the rights created by this Agreement may not be amended, modified, or waived in any respect except by written agreement expressly referring to this Agreement and duly validly authorized, executed, and delivered by all of the Parties hereto.

By notice complying with the foregoing requirements of this Section, each Party shall have the right to change the address or addressee or both for all future notices and communications to such Party, but no notice of such change of address shall be effective until actually received.

#### **L. Assignment**

Neither Party shall assign this Agreement nor any of the rights and duties hereunder without the prior written consent of the other Party.

#### **M. Severability**

If any terms or provisions of the Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provision shall not be affected, and the rights and obligations of the Parties shall be construed and enforced as if the Agreement did not contain the particular terms or provision held invalid.

#### **N. Entire Agreement; Time is of the Essence; Cooperation**

This is the entire Agreement between the Parties with respect to the subject matter contained in this Agreement. This Agreement supersedes any and all previous agreements for use of LERMS. Except as expressly provided to the contrary, the provisions of this Agreement are for the sole benefit of the Parties and not for the benefit of any other person(s) or legal entity. This Agreement shall not be interpreted or construed to create an association, joint venture, agency relationship, or partnership between the Parties. Time is of the essence in the performance of this Agreement. Cooperation Clause. The Parties agree to cooperate in good faith to discharge their respective obligations and duties under this Agreement. Where the Agreement is silent with regarding the specific delivery date of a certain obligation under this Agreement, delivery of such obligation shall be made in such time and manner so as to allow for the effective discharge of the remaining

obligations of this Agreement and the performance of the remaining terms of this Agreement.

**O. Notices**

a. All notices and other communications in connection with this Agreement shall be in writing and shall be deemed delivered to the addressee thereof when delivered in person at the address set forth below or three (3) business days after deposit thereof in any main or branch of the United States post office, certified or registered mail, return receipt requested, postage prepaid, properly addressed to the Parties, respectively, as follows:

b. For notices to Kane County:

Executive Director Michelle Guthrie  
KaneComm  
719 S. Batavia Avenue, Building C  
Geneva, Illinois 60134

c. For notices to the Subscriber:

Chief of Police, Village of Hampshire  
215 Industrial Drive, Unit D Hampshire, Illinois 60140

IN WITNESS WHEREOF, the Parties have set their hands and affixed their seals on the date first above written.

ON BEHALF OF THE SUBSCRIBER

ON BEHALF OF KANE COUNTY

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



## **Village of Hampshire Street Department**

Monthly Report: July 2023

Large Group Gatherings - Worked road closure for the Street Dance and the Outdoor Market. Set up barricades for the Gaming Bus.

Crack Seal Roads - Widmeyer from Higgins to Big Timber, 300 Block Jake In and Romke rd south of rt 72. Crack sealing requires 6 employees ( 2 flaggers, applicator, air gun, driver and sand applicator )

Installed Stop Sign's at the northbound and southbound approaches on Gast rd at Highbrook in Tamms Farm.

### **Sweeper**

Swept whole town twice

Cleaning Catch Basins in Lakewood Crossing

### **SSA and Street department mowing**

Mow all properties

### **Storm Drain Repairs**

2411 Justin In - top offset

### **Utility Locates**

268 Normal

14 Emergency

### **Asphalt Usage**

3.01 tn

### **Work Performed**

Vehicle and Equipment Maintenance

Pothole Patching

Street Light Repair

Storm Sewer Maintenance

Sidewalk Grinding

Other Miscellaneous Projects



Village of Hampshire  
 234 S. State Street, Hampshire IL 60140  
 Phone: 847-683-2181      www.hampshireil.org

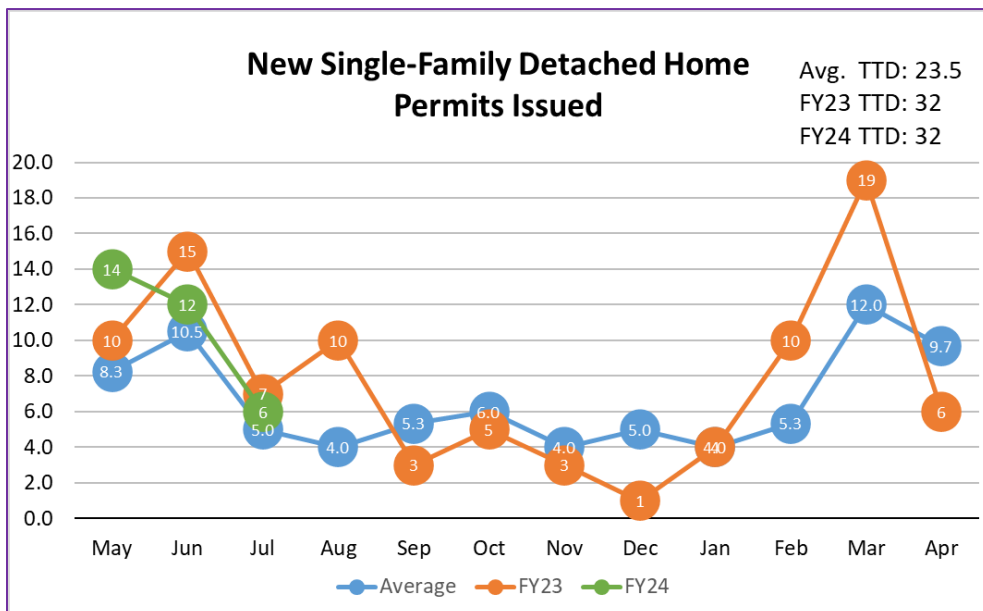
## Agenda Supplement

**TO: President Reid; Board of Trustees**  
**FROM: Josh Wray, Assistant to the Village Manager**  
**FOR: Village Board Meeting on August 3, 2023**  
**RE: Building Report - July 2023**

<b>Building Performance Metrics</b>	<u>July</u>	<u>Monthly Avg.</u>	<u>FY24 TTD</u>
• Total permits issued	77	51	285
○ New single-family homes	6	7	32
○ Townhome/duplex units	20	8	32
• Avg. plan review time	1.9 days	2.1 days	n/a
• Inspections	619	299	1,905
• Permit fees collected	\$36,125	\$26,496	\$321,561
• Other Village fees collected	\$116,661	\$44,523	\$485,831

<b>Code Enforcement Performance Metrics</b>	<u>July</u>	<u>Monthly Avg.</u>	<u>FY24 TTD</u>
• No. of complaints	2	1	5
• No. of new cases	1	1	4
• No. of active cases	9	6	n/a



**Code Enforcement in Action**  
**225 Industrial Dr.**

- Complaint filed 5/3 via the My Hampshire app.
- Initial warning posted on 5/16.
- Owner agreed to make improvements by June 30.
- No improvements made - final notice sent July 7.
- Improvements made week of 7/17. No court proceedings required.



# VILLAGE OF HAMPSHIRE

Accounts Payable

**August 3, 2023**

The President and Board of Trustees of the Village of Hampshire  
Recommends the following Warrant in the amount of

**Total: \$315,193.22**

To be paid on or before  
August 9, 2023

Village President: \_\_\_\_\_

Attest: \_\_\_\_\_

Village Clerk: \_\_\_\_\_

Date: \_\_\_\_\_

DATE: 07/28/23  
 TIME: 12:12:39  
 ID: AP441000.WOW

VILLAGE OF HAMPSHIRE  
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 09/30/2023

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
ALLCO ALLIANCE CONTRACTORS, INC								
22013-X	07/19/23	01	RESEAL COLORED SIDEWALKS	010030024140			08/18/23	3,500.00
							INVOICE TOTAL:	3,500.00
ER072723	07/27/23	01	PAY EST #6 STREETScape FINAL	040030064790			07/27/23	20,661.44
							INVOICE TOTAL:	20,661.44
							VENDOR TOTAL:	24,161.44
AMBU AMAZON CAPITAL SERVICES								
13FR-36FK-YXQV	07/18/23	01	WEBCAM	010020034650			08/17/23	31.98
							INVOICE TOTAL:	31.98
							VENDOR TOTAL:	31.98
ANFR ANDY FRain SERVICES, INC								
341936	06/30/23	01	JUNE CROSSING GUARD	010020024380			07/30/23	602.10
							INVOICE TOTAL:	602.10
							VENDOR TOTAL:	602.10
CHEX CHRISTENSEN EXCAVATING								
8275	07/12/23	01	HAUL GRAVEL	010030024130			08/12/23	750.00
							INVOICE TOTAL:	750.00
							VENDOR TOTAL:	750.00
COMA CORE & MAIN LP								
T195622	07/13/23	01	METERS AND MXU'S	300010054960			08/13/23	6,018.00
							INVOICE TOTAL:	6,018.00
T216900	07/17/23	01	WATER METER AND FLANGE SET	300010054960			08/17/23	1,605.79
							INVOICE TOTAL:	1,605.79
T237446	07/21/23	01	METERS/CHK VALVES/MXU'S	300010054960			08/21/23	4,029.31
							INVOICE TOTAL:	4,029.31
							VENDOR TOTAL:	11,653.10

DATE: 07/28/23  
 TIME: 12:12:39  
 ID: AP441000.WOW

VILLAGE OF HAMPSHIRE  
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 09/30/2023

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
CREL CRESCENT ELECTRIC SUPPLY CO								
S511465794.004	07/07/23	01	REPAIR POLE	010030024270			08/07/23	2,328.00
							INVOICE TOTAL:	2,328.00
							VENDOR TOTAL:	2,328.00
DYEN DYNEGY ENERGY SERVICES								
071223	07/12/23	01	386293323071	010030024260			08/12/23	82.51
		02	386293523071	010030024260				49.21
		03	386294023071	010030024260				1,702.99
		04	386293223071	010030024260				138.28
		05	386293823071	010030024260				48.24
		06	386293623071	010030024260				66.47
		07	386293023071	010030024260				13.42
		08	386292923071	010030024260				107.07
		09	386293923071	010030024260				266.48
		10	386299723071	310010024260				110.62
		11	386300523071	300010024260				895.87
		12	386300123071	300010024260				61.00
		13	386299923071	300010024260				36.52
		14	386293723071	300010024260				88.65
		15	386300223071	300010024260				263.92
		16	386299623071	310010024260				256.25
		17	386300023071	300010024260				52.93
		18	386299823071	310010024260				122.65
		19	386300323071	310010024260				200.24
		20	386299523071	300010024260				46.17
		21	386293423071	300010024260				96.30
		22	467528723071	300010024260				5,312.87
		23	467528823071	300010024260				9,615.85
		24	467528623071	300010024260				301.05
		25	467528923071	310010024260				13,264.19
		26	467529023071	010010034260				36.32
		27	467529123071	310010024260				21.09
		28	386300423071	310010024260				465.27
							INVOICE TOTAL:	33,722.43
							VENDOR TOTAL:	33,722.43

DATE: 07/28/23  
 TIME: 12:12:39  
 ID: AP441000.WOW

VILLAGE OF HAMPSHIRE  
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 09/30/2023

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
-----								
ENCS	ENTRE COMPUTER SOLUTIONS							
00158083	04/30/23	01	REPLACEMENT BATTERY CARTRIDGE	010030034650			07/30/23	385.23
							INVOICE TOTAL:	385.23
							VENDOR TOTAL:	385.23
FISA	FOX VALLEY FIRE & SAFETY							
IN00613469	07/07/23	01	QUARTERLY FIRE ALARM LEASE	300010024280			08/06/23	150.00
							INVOICE TOTAL:	150.00
							VENDOR TOTAL:	150.00
FRLI	FRONTLINE PUBLIC SAFETY							
FL32959	07/18/23	01	FONTLINE MOBILE TOOL-KIT	010020024380			08/18/23	2,880.00
							INVOICE TOTAL:	2,880.00
							VENDOR TOTAL:	2,880.00
HAAUPA	HAMPSHIRE AUTO PARTS							
658904	06/29/23	01	GREASE/OIL FILTER/OIL	310010034670			07/29/23	137.34
							INVOICE TOTAL:	137.34
660172	07/14/23	01	HEADLIGHT	010030024110			08/14/23	10.42
							INVOICE TOTAL:	10.42
							VENDOR TOTAL:	147.76
HAIN	HAWKINS, INC							
6525945	07/15/23	01	DWTP CHEMICALS	300010034680			08/29/23	60.00
							INVOICE TOTAL:	60.00
							VENDOR TOTAL:	60.00
HAPD	HAMPSHIRE TOWNSHIP PARK							
719	07/19/23	01	NATIONAL NIGHT OUT 2023 SIGNS	010020034680			08/19/23	156.22
							INVOICE TOTAL:	156.22
							VENDOR TOTAL:	156.22

DATE: 07/28/23  
 TIME: 12:12:39  
 ID: AP441000.WOW

VILLAGE OF HAMPSHIRE  
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 09/30/2023

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
-----								
ILTO	ILLINOIS TOLLWAY							
G129000005874	07/11/23	01	2017076960	010020024290			07/11/23	100.00
							INVOICE TOTAL:	100.00
							VENDOR TOTAL:	100.00
JOGO	JOHN GONENO							
072423	07/24/23	01	REIMBURSE UTILITY OVERPAYMENT	300000002200			08/24/23	171.39
							INVOICE TOTAL:	171.39
							VENDOR TOTAL:	171.39
KACO	KANE COUNTY EXCAVATING							
ER072723	07/27/23	01	PAY ESTIMATE 8	340010024370			07/27/23	87,338.59
							INVOICE TOTAL:	87,338.59
							VENDOR TOTAL:	87,338.59
KCEC	KANE COUNTY GOVERNMENT CENTER							
2023-00000007	07/18/23	01	EMERGENCY DISPATCH SERVICES	010020024285			09/18/23	113,016.00
							INVOICE TOTAL:	113,016.00
							VENDOR TOTAL:	113,016.00
MENA	MENARDS - SYCAMORE							
94697	07/12/23	01	SHOP SUPPLIES	010030024100			08/12/23	146.49
							INVOICE TOTAL:	146.49
							VENDOR TOTAL:	146.49
MISA	MIDWEST SALT							
P468867	07/12/23	01	WATER TREATMENT SALT	300010034680			08/11/23	3,304.05
							INVOICE TOTAL:	3,304.05
							VENDOR TOTAL:	3,304.05
NICOR	NICOR							



DATE: 07/28/23  
 TIME: 12:12:40  
 ID: AP441000.WOW

VILLAGE OF HAMPSHIRE  
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 09/30/2023

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
-----								
NICOR	NICOR							
071323	07/13/23	01	19-61-05-1000 0	310010024260			08/29/23	49.53
		02	87-56-68-1000 5	310010024260				391.11
		03	66-55-16-4647 5	300010024260				166.63
		04	96-71-05-6761 9	310010024260				50.76
								INVOICE TOTAL: 658.03
								VENDOR TOTAL: 658.03
ODP	ODP BUSINESS SOLUTIONS, LLC							
321340896001	07/13/23	01	BATTERIES/ TAPE/ PAPER	010020034650			08/12/23	57.33
								INVOICE TOTAL: 57.33
								VENDOR TOTAL: 57.33
PASS	PASSARELLI LAW, LLC							
692	07/14/23	01	PD LEGAL SERVICES	010020024370			08/13/23	2,850.00
								INVOICE TOTAL: 2,850.00
693	07/14/23	01	PD LEGAL SERVICES	010020024370			08/13/23	425.00
								INVOICE TOTAL: 425.00
								VENDOR TOTAL: 3,275.00
POLA	POLICE LAW INSTITUTE							
15046	07/01/23	01	SUBSCRIPTION IL MONTHLY LEGAL	010020024310			08/01/23	1,330.00
								INVOICE TOTAL: 1,330.00
								VENDOR TOTAL: 1,330.00
RKQUSE	RK QUALITY SERVICES							
24046	07/17/23	01	TIRE REPAIR	010020024110			08/17/23	15.00
								INVOICE TOTAL: 15.00
								VENDOR TOTAL: 15.00
SHWI	SHERWIN INDUSTRIES, INC							

DATE: 07/28/23  
 TIME: 12:12:40  
 ID: AP441000.WOW

VILLAGE OF HAMPSHIRE  
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 09/30/2023

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
-----								
SHWI	SHERWIN INDUSTRIES, INC							
SS098838	07/10/23	01	CRACK FILLER MATERIAL	010030024130			08/10/23	1,372.50
							INVOICE TOTAL:	1,372.50
							VENDOR TOTAL:	1,372.50
STAPLES	STAPLES							
354289662	07/18/23	01	COFFEE	010030034650			08/18/23	75.98
							INVOICE TOTAL:	75.98
							VENDOR TOTAL:	75.98
STARK	STARK & SON TRENCHING INC							
55977	06/30/23	01	REPAIR WATER MAIN BREAK	300010024160			07/30/23	3,832.50
							INVOICE TOTAL:	3,832.50
55982	06/30/23	01	REPAIR WATER SERVICE LEAKING	300010024160			07/30/23	1,688.50
							INVOICE TOTAL:	1,688.50
55984	06/30/23	01	EXCAVATE TO REPAIR WATER MAIN	300010024160			07/30/23	3,940.50
							INVOICE TOTAL:	3,940.50
							VENDOR TOTAL:	9,461.50
SUIN	SUPERIOR INDUSTRIAL							
23-3154	07/20/23	01	REPAIR WEMCO PUMP	310010024120			08/20/23	12,257.18
							INVOICE TOTAL:	12,257.18
							VENDOR TOTAL:	12,257.18
TEK	TEKLAB, INC							
292309	07/25/23	01	MONTHLY NPDES TESTING	310010024380			08/24/23	521.80
							INVOICE TOTAL:	521.80
							VENDOR TOTAL:	521.80
TYTE	TYLER TECHNOLOGIES, INC							

DATE: 07/28/23  
 TIME: 12:12:40  
 ID: AP441000.WOW

VILLAGE OF HAMPSHIRE  
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 09/30/2023

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
-----								
TYTE	TYLER TECHNOLOGIES, INC							
025-432314	07/19/23	01	UTILITY BILLING AR & FINANCIAL	030020054920			08/18/23	1,365.00
							INVOICE TOTAL:	1,365.00
							VENDOR TOTAL:	1,365.00
USBL	USA BLUEBOOK							
INV00075794	07/18/23	01	METAL DETECTOR	300010034670			08/18/23	1,007.08
							INVOICE TOTAL:	1,007.08
							VENDOR TOTAL:	1,007.08
VWPD	VERIZON WIRELESS							
ER9939751960	07/15/23	01	PD CELLULAR	010020024230			07/27/23	366.26
							INVOICE TOTAL:	366.26
							VENDOR TOTAL:	366.26
VVWH	VERIZON WIRELESS							
ER9939751961	07/15/23	01	ADM	010010024230			07/27/23	59.26
		02	PD	010020024230				168.68
		03	STREETS	010030024230				380.81
		04	WATER	300010024230				176.53
		05	SEWER	310010024230				176.53
		06	PP VERIZON VH	010000001800				1,000.00
							INVOICE TOTAL:	1,961.81
							VENDOR TOTAL:	1,961.81
WADI	WAREHOUSE DIRECT, INC							
5524385-0	07/27/23	01	NAME PLATE	010010034650			08/10/23	20.64
							INVOICE TOTAL:	20.64
5534470-0	07/18/23	01	PAPER/FOLDER/PENS/MOISTENER	010010034650			08/18/23	118.33
							INVOICE TOTAL:	118.33
							VENDOR TOTAL:	138.97

DATE: 07/28/23  
 TIME: 12:12:40  
 ID: AP441000.WOW

VILLAGE OF HAMPSHIRE  
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 09/30/2023

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
-----								
WATR	PREVENTATIVE MAINTENANCE							
221936	07/14/23	01	SAFETY TEST	010030024110			08/13/23	45.00
							INVOICE TOTAL:	45.00
221937	07/14/23	01	SAFETY TEST	010030024110			08/13/23	45.00
							INVOICE TOTAL:	45.00
221938	07/14/23	01	SAFETY TEST	010030024110			08/13/23	45.00
							INVOICE TOTAL:	45.00
221940	07/14/23	01	SAFETY TEST	010030024110			08/13/23	45.00
							INVOICE TOTAL:	45.00
221941	07/14/23	01	SAFETY TEST	010030024110			08/13/23	45.00
							INVOICE TOTAL:	45.00
							VENDOR TOTAL:	225.00
							TOTAL ALL INVOICES:	315,193.22