



Village of Hampshire  
Village Board Meeting  
Thursday, October 21, 2021 - 7:00 PM  
Hampshire Village Hall – 234 S. State Street

## AGENDA

1. Call to Order
2. Roll Call to Establish Quorum
3. Pledge of Allegiance
4. Public Comments
5. Approval of Minutes from October 7, 2021
6. Swearing in of Police Officer Mark Golosinski.
7. Village Manager's Report
  - a. Hampshire Fire Protection District Stakeholders Committee - Chief Herrmann.
  - b. A Motion to Approve a Raffle Sponsored by the Hampshire Sportsman & Conservation Club.
  - c. A Motion to Approve 2022 Village Board Meeting Dates.
  - d. A Motion to Approve 2022 Holiday Schedule.
  - e. A Motion to Approve the Disposal of Surplus Property - 13 Kenwood Police Radios.
  - f. A Motion to Approve a Professional Services Agreement with EEI for Lead Service Line Replacement Inventory in the Amount of \$19,606 - State Mandated.
  - g. Code Enforcement Presentation.
8. October Monthly Report
  - a. Treasurer's Report
  - b. Police Incident Report
  - c. Engineering Report
9. Accounts Payable
  - a. A Motion to Approve the October 21, 2021 Regular Accounts Payable.
10. Village Board Committee Reports
  - a. Business Development Commission
  - b. Public Relations
  - c. Public Work
  - d. Budget
11. New Business
12. Announcements
13. Executive Session – 2(c) 21 Review of Executive Session Minutes
14. Adjournment

Attendance: By Public Act 101-0640, all public meetings and public hearings for essential governmental services may be held by video or tele conference during a public health disaster, provided there is an accommodation for the public to participate, and submit questions and comments prior to meeting. If you would like to attend this meeting by Video or Tele Conference, you must e-mail the Village Clerk with your request no later than noon (12 PM) two days prior to the meeting, and a link to participate will be sent to your e-mail address the day of the meeting, including all exhibits and other documents (the packet) to be considered at the meeting.

Recording: Please note that all meetings held by videoconference will be recorded, and the recordings will be made public. While State Law does not required consent, by requesting an invitation, joining the meeting by link or streaming, all participants acknowledge and consent to their image and voice being recorded and made available for public viewing.

Accommodations: The Village of Hampshire, in compliance with the Americans With Disabilities Act, requests that persons with disabilities, who require certain accommodations to allow them to observe and/or participate in the meeting(s) or have questions about the accessibility of the meeting(s) or facilities, contact the Village at 847-683-2181 to allow the Village to make reasonable accommodations for these persons.

**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**MINUTES**  
**October 7, 2021**

The regular meeting of the Village Board of Hampshire was called to order by Village President Michael J. Reid, Jr. at 7:05 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, October 7, 2021.

Roll Call by Village Clerk Vasquez:

Present: Heather Fodor, Aaron Kelly, Toby Koth, Lionel Mott, and Laura Pollastrini.

Absent: Erik Robinson

A quorum was established.

In addition, present in person were Village Manager Jay Hedges, Village Clerk Linda Vasquez, Finance Director Lori Lyons, Village Attorney Mark Schuster and Police Chief Brian Thompson. Also, present electronically: Tim Paulson – EEL.

President Reid led the Pledge of Allegiance.

**PUBLIC COMMENTS**

Dan Robinson – NCI properties. Stated the he did not want to receive a surprise SSA tax bill, since Stanley Machining put a security gate Mr. Robinson cannot go back there and mow the area. NCI Properties and Stanley have an agreement between both parties to maintain the SSA. A notice provision will be considered in the final ordinance.

**MINUTES**

Trustee Kelly moved to approve the minutes of September 16, 2021.

Seconded by Trustee Fodor

Motion carried by roll call vote.

Ayes: Kelly, Fodor, Koth, Mott

Nays: None

Abstained: Pollastrini

Absent: Robinson

**Swearing in of Police Officer John R. Rufo.**

Village Clerk swore in Officer John Rufo. Everyone congratulated him. President Reid presented him with his badge.

**PUBLIC HEARING**

Village President Reid called to order a public hearing to establish SSA29, a storm water management area to serve NCI and TRZ at 7:15 PM.

Attorney Schuster described the location and purpose for the proposed SSA as a back-up measure if the property owners do not maintain the storm water facilities sufficiently. Mr. Schuster also briefly described the three-step legal process required to establish this SSA, and the Village is in the second step now. Action will be taken at a later board meeting to establish the SSA. There is also a private agreement between the parties for maintenance, on which Mr. Robinson from NCI commented on during Public Comments. No other public comments were made.

Trustee Kelly asked if the agreement between TRZ and NCI provides a right to access the facilities for both parties, and Mr. Schuster replied that the private agreement does provide for an easement and for a primary party to maintain the facilities as well. Village

President Reid closed the Public Hearing at 7:21.

### **VILLAGE PRESIDENT APPOINTMENTS**

Trustee Kelly moved to approve the appointment of Brian Thompson as Police Chief for the remainder of the Village President's current term, or until May 2025.

Seconded by Trustee Pollastrini  
Motion carried by roll call vote.  
Ayes: Kelly, Fodor, Koth, Mott, and Pollastrini  
Nays: None  
Absent: Robinson

### **VILLAGE MANAGER'S REPORT**

#### **A motion to approve an employment contract with Police Chief Brian Thompson.**

Trustee Koth moved to approve an Employment Contract with police Chief Brian Thompson.

Seconded by Trustee Fodor  
Motion carried by roll call vote.  
Ayes: Kelly, Fodor, Koth, Mott, and Pollastrini  
Nays: None  
Absent: Robinson

#### **A motion to approve a raffle sponsored by the Hampshire School Organization.**

Trustee Kelly moved to approve Raffle License for the Hampshire School Organization.

Seconded by Trustee Fodor  
Motion carried by roll call vote.  
Ayes: Kelly, Fodor, Koth, Mott, and Pollastrini  
Nays: None  
Absent: Robinson

#### **A motion to approve an Ordinance allowing a special use for towing services at 220 Keyes Ave.**

Trustee Kelly wanted to thank the Planning and Zoning Commission. Bryon Mroch, chairperson from Planning and Zoning, met the men at the meeting and said they will be staffing the office from 11-4 p.m. His other business in Addison has no complaints; he was looking for a place between Rockford and Addison for expansion. Trustee Fodor asked if the company with all the cars will cause any containments to go down our sewers. There is no concern for that.



Trustee Mott moved to approve an Ordinance 21-37: Allowing a special use for towing services at 220 Keyes Ave.

Seconded by Trustee Pollastrini  
Motion carried by roll call vote.  
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini.  
Nays: None  
Absent: Robinson

A motion to approve an Ordinance amending the Municipal Code Chapter 2: Police Regulations to modify the provisions governing the operations of certain motor scooters in the street.

Trustee Koth questioned the maximum capability of 15 mph provided in the proposed ordinance. President Reid agreed that 15 mph is too fast, and the Board came to a consensus that 10 mph maximum capability is acceptable. Trustee Koth also would like to see a provision requiring parents to supervise their children when using these scooters and other toys on public sidewalks. President Reid said as children get older and start going to parks and riding with friends that parents will not be going out with them to supervise, and he does not know how the Village could really enforce that. Trustee Pollastrini noted that right-of-way of a sidewalk always goes to the pedestrian, which Chief Thompson confirmed. Trustee Kelly asked if this ordinance prohibits street legal scooters from being on streets if they can go more than 10 mph, to which Mr. Schuster responded it does not since that prohibition only applies to motor driven cycles and scooters with less than 150cc engine; this code provision does not apply to licensed cycles and scooters.

Trustee Pollastrini moved to approve Ordinance 21-38: amending the Municipal Code Chapter 2: Police Regulations to modify the provisions governing the operations of certain motor scooters in the street.

Seconded by Trustee Fodor  
Motion carried by roll call vote.  
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini.  
Nays: None  
Absent: Robinson

A motion authorizing the Sale or Disposal of surplus property owned by the Village of Hampshire.

Finance Director Ms. Lyons explained each item is obsolete, malfunction vehicles.

Trustee Koth moved to approve Ordinance 21-39; authorizing the Sale or Disposal of surplus property owned by the Village of Hampshire.

Seconded by Trustee Pollastrini  
Motion carried by roll call vote  
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini.  
Nays: None  
Absent: Robinson

## **MONTHLY REPORTS**

### Streets

Trustee Koth mentioned that storm sewers are requiring repair after 15 to 20 years, which is too soon, and expressed concern that they may not be built correctly.

Trustee Pollastrini asked if the contract with EEI allows the Village recourse if they fail to inspect Village work properly. Village Manager Hedges responded that it does.

### Building Permits

Village Manager Hedges reported the total number of permits were the same as last year. Village Manager Assist Wray will be taking an active role with permits. Lennar will be doing the basements for new homes first; kits will be sold at the time of purchase, since the price of materials are expensive.

### ACCOUNTS PAYABLE

#### A Motion to approve the October 7, 2021 Accounts Payable to Personnel

Trustee Kelly moved to approve the Accounts Payable for Cody Grindley, Hobert Jones, John Huff, and Tony Bachera in the sum of \$175.16 paid on or before October 13, 2021.

Seconded by Trustee Fodor  
Motion carried by roll call vote.  
Ayes: Fodor, Kelly, Koth, Mott, and Pollastrini.  
Nays: None  
Absent: Robinson

#### A Motion to approve the October 7, 2021 Regular Accounts Payable

Trustee Mott moved to approve the Accounts Payable in the sum of \$197,304.60 paid on or before October 13, 2021.

Seconded by Trustee Fodor  
Motion carried by roll call vote.  
Ayes: Fodor, Kelly, Koth, Mott, and Pollastrini.  
Nays: None  
Absent: Robinson

### COMMITTEE / COMMISSION REPORTS

- a) Business Development Commission – Trustee Kelly reported next meeting would be October 13 at 6:30 p.m.
- b) Public Relations – Trustee Fodor informed everyone there would be a meeting October 28 at 7 p.m. at Village Hall.
- c) Public Works – No report
- d) Budget Committee – No report

### ANNOUNCEMENTS

President Reid announced condolences to Mary Brandes who lost her mother and to her family.

President Reid wanted to thank Village Clerk Vasquez and Street Supervisor Starrett for all the great decorations around town.

In addition, the Kave will be having their concert Hi- Infinitely this Friday gates open at 5 p.m.

Do not forget Trunk or Treat this Sunday from 5- 6 p.m. downtown State Street. November will be 6 months in office and would like to have open coffee to the residents either a Saturday afternoon or morning if any of the trustees would like to join in that would be fine.

President Reid would like to have a Holiday Parade Saturday December 11 same route as last year. The D300 food pantry will be taking our food donations since Hampshire/Burlington decided not to accept this year Ana from the Rose Garden has a coat drive too so we will combine both donations.

November 6 an email will be going out for Climate Actin Plan – Metrowest and mayors will sign and endorse this plan.

D300 presented four different option borders for new schools and boundaries. October 26 D300 would like to have community meetings at schools to talk about the new school in Lakewood, take the kids from town to Gary D. Wright elementary or split the kids but still losing Hampshire kids in both. D300 invited Gilberts, Pingree Grove and Hampshire to a meeting to meet with the school officials. Seems the parents are very excessively rude the teachers and staff. The school will send a letter for the Village officials to sign off together. Before we sign off President Reid will share with the board the letter. Trustee Fodor agreed the parents are extremely rude in the last 6 weeks. We need to be calm and resolve these issues.

### **EXECUTIVE SESSION**

Trustee Koth moved to adjourn to executive session at 8:37 PM pursuant to Sec. 2 (c) 1 of the Open Meetings Act to consider the employment of a specific employee.

Seconded by Trustee Kelly  
Motion carried by roll call vote.  
Ayes: Fodor, Kelly, Koth, Mott, and Pollastrini  
Nays: None  
Absent: Robinson

The Village Board reconvened in open session at 9:40 PM

### **ADJOURNMENT**

Trustee Kelly moved to adjourn the Village Board meeting at 9:40 p.m.

Seconded by Trustee Fodor  
Motion carried by roll call vote.  
Ayes: Fodor, Kelly, Mott, Koth and Pollastrini  
Nays: None  
Absent: Robinson

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Linda Vasquez Village Clerk



Village of Hampshire  
 234 S. State Street, Hampshire, IL 60140  
 Phone: 847-683-2181 • www.hampshireil.org

OCT 14 2021  
 \$10 CASH  
 Village of Hampshire

**APPLICATION FOR CONDUCTING A RAFFLE  
 (Good for One Raffle)**

Name of Organization: Hampshire Sportsman and Conservation Club

Address: 190081 Felsmith rd. Hampshire IL

Type of Organization: Religious \_\_\_\_\_ Charitable  Veterans \_\_\_\_\_  
 Educational \_\_\_\_\_ Labor \_\_\_\_\_ Fraternal \_\_\_\_\_

Date when this group was organized: 1961

If chartered or incorporated, date and place where papers were issued: City Hall,  
1<sup>st</sup> AM Bank

Date when raffle winners will be determined: 12-22-21

Time: 7:00 P.M. Location: THE K AVE

Area or Areas where tickets will be sold: Burlington, Hampshire,

Date of ticket sales: NOV. 7<sup>th</sup> to 12-22-21

Price of each ticket: 20<sup>00</sup> only one hundred tickets to be sold

Prizes to be awarded and retail value of each, (May be listed on separate sheet)

No.	Prize	Value of each	Total Value
<u>1</u>	<u>Canon 9mm TSP</u>	<u>549.<sup>00</sup></u>	<u>549.<sup>00</sup></u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

TOTAL AGGREGATE VALUE OF ALL PRIZES \$ \_\_\_\_\_

Presiding Officer: David Waite

Address: 191081 Felsmith rd Hampshire IL

Phone: 847-323-4157

Date of Birth: 10-1-1957

Secretary: Same as above

Address: \_\_\_\_\_

Date of Birth: '' ''

Phone: \_\_\_\_\_

Raffle Manager: Same as above

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Date of Birth: '' ''

(over)

I certify that this organization is not-for-profit; it has been in existence continuously for at least the past five years; it has maintained a bona fide membership engaged in carrying out its objectives; its officers, operators, and workers at the raffle are bona fide members of the organization and are of good moral character. I further certify that all of the information provided in this application is true, to the best of my knowledge.

Signed: David Waite

Title: President, Raffle Manager

Fee Schedule:

<u>Aggregate Value</u>	<u>Fee:</u>
Less than \$500	None
\$501-\$5,000	\$10.00
\$5,001 and over	\$25.00

\*\*\*Each licensee, within thirty (30) days of the raffle, shall report to its membership and to the village clerk each of the following:

- a. Gross receipts generated by the conducting of the raffle;
- b. An itemized list of all reasonable operating expenses which have been deducted from the gross receipts;
- c. Net proceeds from the conducting of the raffle;
- d. An itemized list of the distribution of the net proceeds; and
- e. A list of prize winners.

Records required by this section shall be preserved for three (3) years, and the organization shall make available for public inspection their records relating to the operation of a raffle at reasonable times and places.



Village of Hampshire

234 S. State Street, Hampshire, IL 60140
Phone: 847-683-2181 www.hampshireil.org

OFFICIAL BOND FOR RAFFLE MANAGER

(To be used when aggregate value of prizes is less than \$15,000)

KNOW ALL MEN BY THESE PRESENTS THAT WE, David Waite
Raffle Manager

and DAVID WAITE
Surety

Are held and bound to: Hampshire Sportsman and Conservation Club
Name of Organization

In the sum of \$ 550.00, equal to aggregate retail value of all prizes, for the payment of
such we are obliged.

The condition of the above obligation is such that David Waite
Being of legal age, has been appointed Raffle Manager for a raffle to be conducted
on 12/22/ 2021
Month/day Year

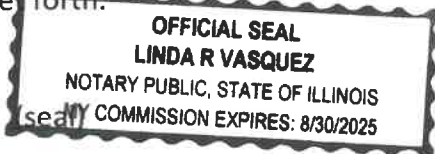
NOW, THEREFORE, if the said Raffle Manager shall perform and discharge all the duties required
of him/her as raffle manager, then this Bond is to be void; otherwise to remain in full force.

Raffle Manager's signature: David Waite
Address: 190081 Felsmith rd City: Hampshire

Surety's signature: David Waite
Address: 190081 Felsmith rd City: Hampshire

I, Linda Vasquez, a notary public in Illinois, certify that David Waite
and

Who are both personally known to me, are the same persons whose names are subscribed to
above; that they appeared before me this day in person and acknowledged that they signed,
sealed and delivered said instrument as their free and voluntary act, for the use and purpose
therein set forth.



Given under my hand and seal on this date.

Linda R. Vasquez
Notary Public

10-14-21
Date



EMBRACE OPPORTUNITY  
HONOR TRADITION

## HAMPSHIRE VILLAGE BOARD

### NOTICE OF MEETING DATES 2022

All regular meetings of the Village Board of Trustees for the Village of Hampshire will be held on the first and third Thursday of each month at 7:00 p.m. at the Village Hall, Hampshire, IL.

January	6	July	7
January	20	July	21
February	3	August	4
February	17	August	18
March	3	September	1
March	17	September	15
April	7	October	6
April	21	October	20
May	5	November	3
May	19	November	17
June	2	December	1
June	16	December	15

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Linda R. Vasquez, Village Clerk



EMBRACE OPPORTUNITY  
HONOR TRADITION

## HAMPSHIRE VILLAGE BOARD

### HOLIDAY SCHEDULE 2022

**The Village of Hampshire will observe the following holidays.  
On these days Village Hall and Public Works will be closed.**

Friday before Easter	Friday, April 15
Memorial Day	Monday, May 30
Independence Day	Monday, July 4
Labor Day	Monday, September 5
Veteran's Day	Friday, November 11
Thanksgiving	Thursday, November 24
Friday after Thanksgiving	Friday, November 25
Christmas Eve Observed	Friday, December 23
Christmas Day Observed	Monday, December 26
New Year's Eve Observed	Friday, December 30
New Year's Day Observed	Monday, January 2





## Village of Hampshire

234 S. State Street, Hampshire IL 60140  
Phone: 847-683-2181 www.hampshireil.org

### Agenda Supplement

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**TO:** President Reid; Board of Trustees  
**FROM:** Josh Wray, Assistant to the Village Manager  
**FOR:** Regular Village Board Meeting on October 21, 2021  
**RE:** Disposal of Obsolete Property – Police Radios

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**Background:** The police department recently upgraded its radios to be compatible with the Kane County communications system as was provided for in the FY22 budget and the Capital Improvement Plan. The department now would like to dispose of the old radios no longer being used.

**Analysis:** The police department would like to dispose of 13 Kenwood portable radios. The department intends to use the proceeds from the disposal to purchase a base-station radio, estimated at \$6,000, that is compatible with the new radios.

**Recommendation:** Staff recommends the Village Board approve the ordinance disposing of the 13 Kenwood portable radios.

**No. 21 – XX**

**AN ORDINANCE  
AUTHORIZING THE SALE OR DISPOSAL OF SURPLUS PROPERTY  
OWNED BY THE VILLAGE OF HAMPSHIRE**

WHEREAS, the Village of Hampshire, owns property that is no longer necessary, useful to, or for the best interest of the municipality; and

WHEREAS, the Village of Hampshire would like to dispose of this surplus property; and

WHEREAS, the Corporate Authorities of the Village of Hampshire shall authorize the disposal or sale of all surplus property prior to disposal.

NOW THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE COUNTY, ILLINOIS, AS FOLLOWS:

Section 1: Pursuant to Illinois Compiled Statutes, 65ILCS 5/11-76-4, the Village of Hampshire Board of Trustees finds that the personal property listed below now owned by the Village of Hampshire is no longer necessary or useful to the Village of Hampshire and the best interest of the Village of Hampshire will be served by its disposal:

List of Property: 13 Kenwood portable radios

Section 2: Village of Hampshire Police Department personnel are hereby authorized to dispose of the property listed in Section 1 from their department in a manner that is in the best interest of the Village of Hampshire.

Section 3: This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

ADOPTED THIS 21<sup>th</sup> day of October 2021, as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED this 21<sup>th</sup> day of October 2021.

\_\_\_\_\_  
Michael J. Reid, Jr.  
Village President

ATTEST:

\_\_\_\_\_  
Linda Vasquez  
Village Clerk



To: Village of Hampshire

From: Engineering Enterprises, Inc.

Date: October 18, 2021

**Re: *Lead Service Line Replacement (LSLR) Program – Lead Service Line (LSL) Inventory  
Agenda Supplement***

EEI Job #: HA2114-V

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## **Background**

On August 27, 2021, Governor Pritzker signed the Lead Service Line Replacement and Notification Act. The Act becomes effective January 1, 2022. This Act has specific requirements and timelines for fully identifying all water service line materials in a communities' water system with the end goal of identifying all lead service lines (between the water main and water meter) and all galvanized service lines that are/were downstream of lead service line components. There are subsequent future requirements for the replacement of all lead services and galvanized services downstream of lead. For additional information on the LSLR Act see the attached infographics.

## **Proposed Lead Service Line Inventory**

The attached Professional Services Agreement (PSA) project scope includes an efficient and effective methodology for the Village to identify lead/galvanized services in preparation for future replacement work.

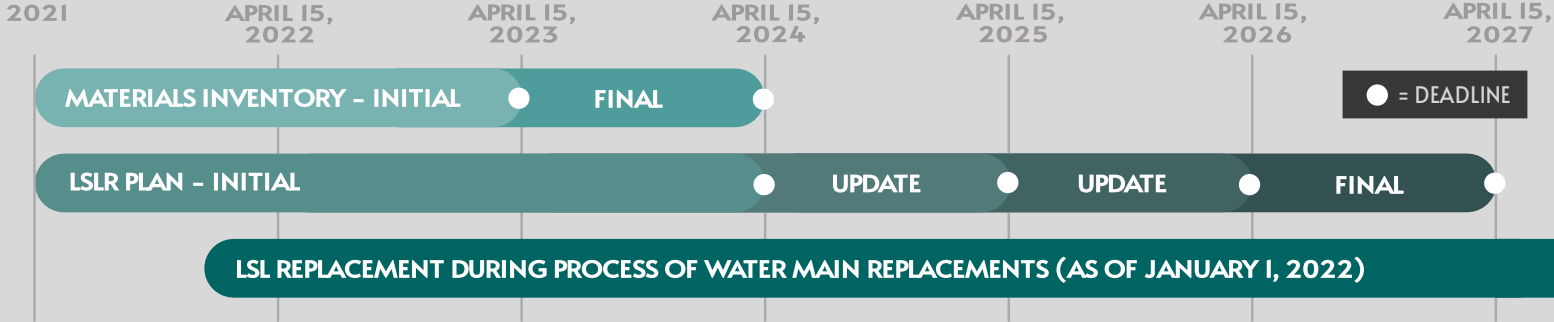
The EEI team will work with the Village to develop a Lead Service Line Replacement (LSLR) Program – LSL Inventory. This will be accomplished through the following tasks:

- (1) Set Up Survey Monkey Questionnaire For Resident Data Request
- (2) Assist With Postcard to Residents (Includes QR Code Directing Residents to Online Survey)
- (3) Setup and Manage Database for Accumulating the Survey Responses
- (4) Setup and Manage Surveys and Databases for Village Staff to Complete During Exterior & Interior Inspections

The project team will also provide status updates via email to Village Staff throughout the project – one status update per month for a maximum of four months. Four months is the estimated timeline for the project, but is highly dependent of a number of variables, including Village resident response rate/speed, number of lead/galvanized services identified, as well as scheduling and timing of Village Staff exterior/interior home inspections. The total contract amount for the PSA is \$19,606.

# LEAD SERVICE LINE REPLACEMENT (LSLR) & NOTIFICATION ACT

On May 31st, 2021, the House and Senate Passed HB3739. The bill will soon head to the Governor's desk for his signature. A brief summary of the contents of the act are below.



## MAIN POINTS

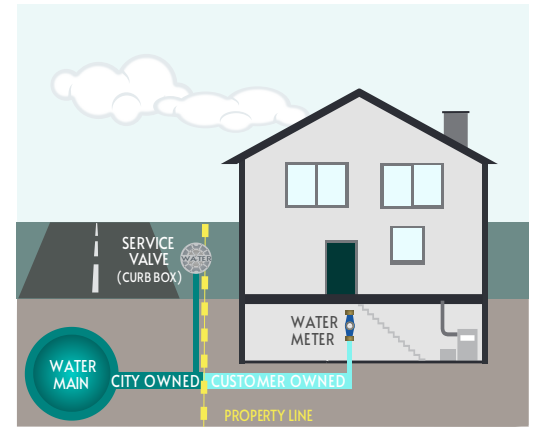
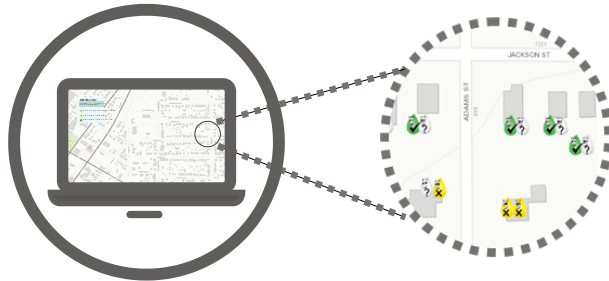


## 1 MATERIAL INVENTORY

The Community Water Supplies shall post most recent inventory of both private and public service materials on their website or request the Agency post it.

**IDENTIFICATION**

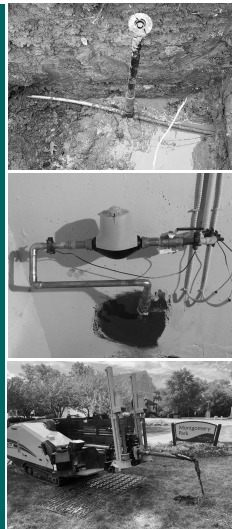
- PUBLIC - UNKNOWN ? X PRIVATE - LEAD
- UNKNOWN SERVICE MATERIAL ?
- SERVICE MATERIAL - LEAD X
- SERVICE MATERIAL - COPPER ✓



- ✓ LEAD
- ✓ GALVANIZED
- ✓ COPPER
- ✓ OTHER
- ✓ UNKNOWN

## 2 LSLR PLAN

The plan will require addressing several components including the items below and must be posted on the CWS website.



## 3 LSL REPLACEMENT

Identification and replacement of LSLs during the process of water main replacements will begin in 2022 and will follow a timeframe based on the number of LSLs in the system and an annual rate of replacement.

TIMELINE FOR COMPLETION	10 YEARS	20 YEARS	20 YEARS	30 YEARS	50 YEARS
	100,000 OR GREATER	[Progress bar showing 2% replacement]			
10,000 - 99,999	[Progress bar showing 3% replacement]				3% ANNUALLY
5,000 - 9,999	[Progress bar showing 5% replacement]				5% ANNUALLY
1,200 - 4,999	[Progress bar showing 6% replacement]				6% ANNUALLY
LESS THAN 1,200	[Progress bar showing 7% replacement]				7% ANNUALLY



For more information, please contact Kristen Meehan at [kmeehan@eeiweb.com](mailto:kmeehan@eeiweb.com) or (630) 466-6787



# ILLINOIS LEAD SERVICE LINE REPLACEMENT AND NOTIFICATION ACT ROADMAP TO COMPLIANCE

## LEGEND

LSLR - Lead Service Line Replacement  
CWS - Community Water Supply  
Material Inventory  
LSLR Plan  
General Milestones



\*With exceptions noted in act

\*Updated Material Inventories are due annually per IEPA requirements

\*See LSLR schedule below for timeline for completion and annual replacement rate requirements. Compliance requires both conditions to be met.

CONTINUES UNTIL ALL LEAD SERVICE LINES ARE REMOVED

## LSLR SCHEDULE

NUMBER OF LSLs REPORTED ON APRIL 15, 2027

NUMBER OF LSLs REPORTED ON APRIL 15, 2027	TIMELINE FOR COMPLETION	ANNUAL REPLACEMENT RATE
1,200 OR FEWER	15 YEARS	7%
1,200 - 4,999	17 YEARS	6%
5,000 - 9,999	20 YEARS	5%
≥ 10,000	34 YEARS	3%

Link to EEI  
Lead & Copper Rule  
Resources Webpage



For more information, please contact

**Kristen Meehan** at [kmeehan@eeiweb.com](mailto:kmeehan@eeiweb.com) or (630) 466-6787



**Engineering Enterprises, Inc.**

Outstanding Service • Every Client • Every Day

Sugar Grove / Main Office | 52 Wheeler Road, Sugar Grove, IL 60554

Rockford / Branch Office | 124 North Water Street, Suite 306, Rockford, IL 61107

(630) 466-6700



# LEAD SERVICE LINE REPLACEMENT (LSLR) & NOTIFICATION ACT

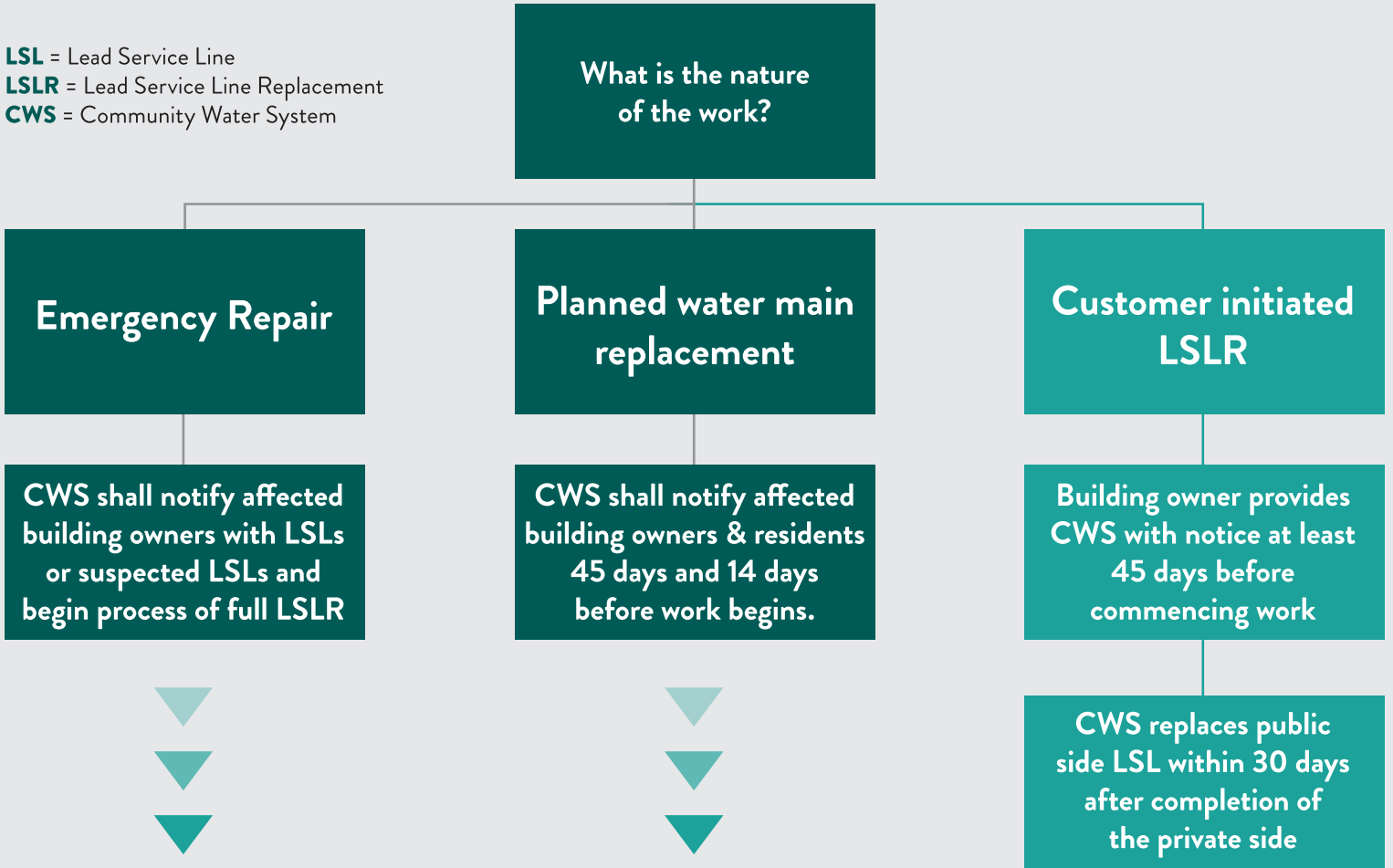
## NO PARTIAL LSLR

JANUARY 2022

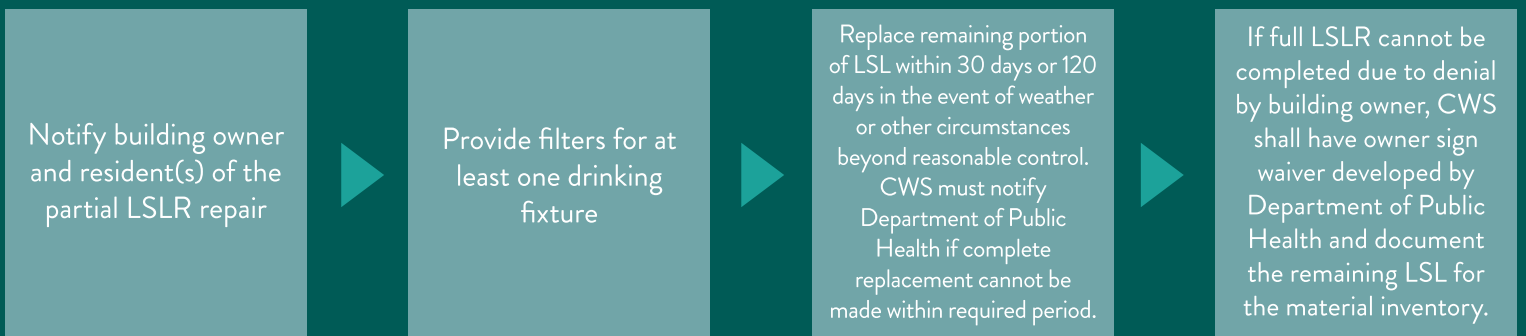
With the passage of the Illinois Lead Service Line Replacement and Notification Act, **partial lead service line replacements will be prohibited beginning January 2022.**

Follow these steps when completing lead service line replacements:

**LSL** = Lead Service Line  
**LSLR** = Lead Service Line Replacement  
**CWS** = Community Water System



If building owner of affected LSL refuses access or permission to replace entire service line, CWS may proceed with partial LSLR and follow these requirements:



Link to EEI  
Lead & Copper Rule  
Resources Webpage

For more information, please contact  
**Kristen Meehan**  
at [kmeehan@eeiweb.com](mailto:kmeehan@eeiweb.com)  
or (630) 466-6787



**Engineering Enterprises, Inc.**  
*Outstanding Service • Every Client • Every Day*

**Sugar Grove / Main Office** | 52 Wheeler Road, Sugar Grove, IL 60554  
**Rockford / Branch Office** | 124 North Water Street, Suite 306, Rockford, IL 61107  
(630) 466-6700

# LEAD SERVICE LINE REPLACEMENT

# FUNDING SOURCES

## ILLINOIS EPA STATE REVOLVING FUND (SRF):

- Low-interest or principal forgiveness loans through Public Water Supply Loan Program (PWSLP)
- Yearly cycle based on State of Illinois fiscal year (July 1st – June 30th)
- Loans are issued following a full and complete loan application, which includes multiple steps as outlined in the flowchart below
- The preparation, review, and approval process for a Project Plan (the first step in the loan application process) can take up to a year
- Utilities with LSLs should consider developing a Project Plan as soon as possible in order to optimize their position to receive SRF funds

Current interest rate for  
July 1, 2021 – June 30, 2022 = **1.11%**

## SRF PROJECT PLAN KEY REQUIREMENTS:

- Loan applicant's background and description of PWS system
- Project description and justification
- Financial information:
  - › Detailed project costs
  - › Estimated loan terms
  - › Financial arrangements
  - › Description of revenue and existing residential rate structure
- Basis of design for chosen alternative
- Environmental impacts
- Implementation schedule

An approved Project Plan  
positions a community for  
potential funding for  
the following 5 years

PHASE

1

Project Plan & Funding  
Nomination Form Development  
(Including Environmental Signoffs)

Preliminary Environmental  
Impact Determination (PEID)

Public Hearing

Project Plan Approval

2

Loan Agreement  
Execution

Project Award

Bidding

Project On Intended Funding  
List (IFL) or Bypass Dollars  
Are Available

Design

Loan Application Development

3

Construction

Construction Completion Certification

Loan Payback

Loan Disbursements For Planning (If Eligible), Design & Construction Phases

## FUTURE POTENTIAL FUNDING SOURCES

- Infrastructure Investment & Jobs Act
  - › Up to \$55 billion investment nationwide in lead service line replacements
  - › Most likely to be allocated through IEPA funds
- Illinois Lead Service Line Replacement Fund
  - › Included under the Illinois Lead Service Line Replacement and Notification Act
  - › Funding source to be determined in future

Link to EEI  
Lead & Copper Rule  
Resources Webpage

For more information, please contact  
**Kristen Meehan**  
at [kmeehan@eeiweb.com](mailto:kmeehan@eeiweb.com)  
or (630) 466-6787



**Engineering Enterprises, Inc.**

**Outstanding Service • Every Client • Every Day**

**Sugar Grove / Main Office** | 52 Wheeler Road, Sugar Grove, IL 60554  
**Rockford / Branch Office** | 124 North Water Street, Suite 306, Rockford, IL 61107  
(630) 466-6700

**Agreement for Professional Services  
Village of Hampshire, IL  
LEAD SERVICE LINE REPLACEMENT (LSLR) PROGRAM – LSL  
INVENTORY**

THIS AGREEMENT, by and between the Village of Hampshire, hereinafter referred to as the "Village" or "OWNER" and Engineering Enterprises, Inc. hereinafter referred to as the "Contractor" or "ENGINEER" agrees as follows:

**A. Services:**

The Engineer shall furnish the necessary personnel, materials, equipment and expertise to make the necessary investigations, analysis and calculations along with exhibits, cost estimates and narrative, to complete all necessary engineering services to the Village as indicated on the included Attachment B. Services to be provided include engineering services for the Lead Service Line Replacement Program – Lead Service Line Inventory indicated on Attachment C.

**B. Term:**

Services will be provided beginning on the date of execution of this agreement and continuing, until terminated by either party upon 7 days written notice to the non-terminating party or upon completion of the Services. Upon termination the Contractor shall be compensated for all work performed for the Village prior to termination.

**C. Compensation and maximum amounts due to Contractor:**

Contractor shall receive as compensation for all work and services to be performed herein an amount based on the Estimate of Level of Effort and Associated Cost included in Attachment C. The total contract amount is \$19,606.00 (Fixed Fee), including Subcontractor's expenses. The hourly rates for this project are shown in the attached 2020 Standard Schedule of Charges (Attachment E). All payments will be made according to the Illinois State Prompt Payment Act and not less than once every thirty days.

**D. Changes in Rates of Compensation:**

In the event that this contract is designated in Section B hereof as an Ongoing Contract, Contractor, on or before February 1st of any given year, shall provide written notice of any change in the rates specified in Attachment C hereof (or on any attachments hereto) and said changes shall only be effective on and after May 1st of that same year.

**E. Ownership of Records and Documents:**



Contractor agrees that all books and records and other recorded information developed specifically in connection with this agreement shall remain the property of the Village. Contractor agrees to keep such information confidential and not to disclose or disseminate the information to third parties without the consent of the Village. This confidentiality shall not apply to material or information, which would otherwise be subject to public disclosure through the freedom of information act or if already previously disclosed by a third party. Upon termination of this agreement, Contractor agrees to return all such materials to the Village. The Village agrees not to modify any original documents produced by Contractor without contractors' consent. Modifications of any signed duplicate original document not authorized by ENGINEER will be at OWNER's sole risk and without legal liability to the ENGINEER. Use of any incomplete, unsigned document will, likewise, be at the OWNER's sole risk and without legal liability to the ENGINEER.

#### **F. Governing Law:**

This contract shall be governed and construed in accordance with the laws of the State of Illinois. Venue shall be in Kane County, Illinois.

#### **G. Independent Contractor:**

Contractor shall have sole control over the manner and means of providing the work and services performed under this agreement. The Village's relationship to the Contractor under this agreement shall be that of an independent contractor. Contractor will not be considered an employee to the Village for any purpose.

#### **H. Certifications:**

Employment Status: The Contractor certifies that if any of its personnel are an employee of the State of Illinois, they have permission from their employer to perform the service.

Anti-Bribery: The Contractor certifies it is not barred under 30 Illinois Compiled Statutes 500/50-5(a) - (d) from contracting as a result of a conviction for or admission of bribery or attempted bribery of an officer or employee of the State of Illinois or any other state.

Loan Default: If the Contractor is an individual, the Contractor certifies that he/she is not in default for a period of six months or more in an amount of \$600 or more on the repayment of any educational loan guaranteed by the Illinois State Scholarship Commission made by an Illinois institution of higher education or any other loan made from public funds for the purpose of financing higher education (5 ILCS 385/3).

Felony Certification: The Contractor certifies that it is not barred pursuant to 30 Illinois Compiled Statutes 500/50-10 from conducting business with the State of Illinois or any agency as a result of being convicted of a felony.

**Barred from Contracting:** The Contractor certifies that it has not been barred from contracting as a result of a conviction for bid-rigging or bid rotating under 720 Illinois Compiled Statutes 5/33E or similar law of another state.

**Drug Free Workplace:** The Contractor certifies that it is in compliance with the Drug Free Workplace Act (30 Illinois Compiled Statutes 580) as of the effective date of this contract. The Drug Free Workplace Act requires, in part, that Contractors, with 25 or more employees certify and agree to take steps to ensure a drug free workplace by informing employees of the dangers of drug abuse, of the availability of any treatment or assistance program, of prohibited activities and of sanctions that will be imposed for violations; and that individuals with contracts certify that they will not engage in the manufacture, distribution, dispensation, possession, or use of a controlled substance in the performance of the contract.

**Non-Discrimination, Certification, and Equal Employment Opportunity:** The Contractor agrees to comply with applicable provisions of the Illinois Human Rights Act (775 Illinois Compiled Statutes 5), the U.S. Civil Rights Act, the Americans with Disabilities Act, Section 504 of the U.S. Rehabilitation Act and the rules applicable to each. The equal opportunity clause of Section 750.10 of the Illinois Department of Human Rights Rules is specifically incorporated herein. The Contractor shall comply with Executive Order 11246, entitled Equal Employment Opportunity, as amended by Executive Order 11375, and as supplemented by U.S. Department of Labor regulations (41 C.F.R. Chapter 60). The Contractor agrees to incorporate this clause into all subcontracts under this Contract.

**International Boycott:** The Contractor certifies that neither it nor any substantially owned affiliated company is participating or shall participate in an international boycott in violation of the provisions of the U.S. Export Administration Act of 1979 or the regulations of the U.S. Department of Commerce promulgated under that Act (30 ILCS 582).

**Record Retention and Audits:** If 30 Illinois Compiled Statutes 500/20-65 requires the Contractor (and any subcontractors) to maintain, for a period of 3 years after the later of the date of completion of this Contract or the date of final payment under the Contract, all books and records relating to the performance of the Contract and necessary to support amounts charged to the Village under the Contract. The Contract and all books and records related to the Contract shall be available for review and audit by the Village and the Illinois Auditor General. If this Contract is funded from contract/grant funds provided by the U.S. Government, the Contract, books, and records shall be available for review and audit by the Comptroller General of the U.S. and/or the Inspector General of the federal sponsoring agency. The Contractor agrees to cooperate fully with any audit and to provide full access to all relevant materials.

**United States Resident Certification:** (This certification must be included in all contracts involving personal services by non-resident aliens and foreign entities in accordance with requirements imposed by the Internal Revenue Services for withholding and reporting

federal income taxes.) The Contractor certifies that he/she is a:  United States Citizen  
 Resident Alien  Non-Resident Alien The Internal Revenue Service requires that taxes be withheld on payments made to non-resident aliens for the performance of personal services at the rate of 30%.

Tax Payer Certification: Under penalties of perjury, the Contractor certifies that its Federal Tax Payer Identification Number or Social Security Number is (provided separately) and is doing business as a (check one):  Individual  Real Estate Agent  Sole Proprietorship  Government Entity  Partnership  Tax Exempt Organization (IRC 501(a) only)  Corporation  Not for Profit Corporation  Trust or Estate  Medical and Health Care Services Provider Corp.

### **I. Indemnification:**

Contractor shall indemnify and hold harmless the Village and Village's agents, servants, and employees against all loss, damage, and expense which it may sustain or for which it will become liable on account of injury to or death of persons, or on account of damage to or destruction of property resulting from the performance of work under this agreement by Contractor or its Subcontractors, or due to or arising in any manner from the wrongful act or negligence of Contractor or its Subcontractors of any employee of any of them. In the event that the either party shall bring any suit, cause of action or counterclaim against the other party, the non-prevailing party shall pay to the prevailing party the cost and expenses incurred to answer and/or defend such action, including reasonable attorney fees and court costs. In no event shall the either party indemnify any other party for the consequences of that party's negligence, including failure to follow the ENGINEER's recommendations.

### **J. Insurance:**

The contractor agrees that it has either attached a copy of all required insurance certificates or that said insurance is not required due to the nature and extent of the types of services rendered hereunder. (Not applicable as having been previously supplied)

### **K. Additional Terms or Modification:**

The terms of this agreement shall be further modified as provided on the attached Exhibits. Except for those terms included on the Exhibits, no additional terms are included as a part of this agreement. All prior understandings and agreements between the parties are merged into this agreement, and this agreement may not be modified orally or in any manner other than by an agreement in writing signed by both parties. In the event that any provisions of this agreement shall be held to be invalid or unenforceable, the remaining provisions shall be valid and binding on the parties. The list of Attachments are as follows:

**Attachment A:** Standard Terms and Conditions

**Attachment B:** Scope of Services

**Attachment C:** Estimate of Level of Effort and Associated Cost

**Attachment D: Anticipated Project Schedule**  
**Attachment E: 2020 Standard Schedule of Charges**

**L. Notices:**

All notices required to be given under the terms of this agreement shall be given by mail, addressed to the parties as follows:

For the Village:

Village Manager  
Village of Hampshire  
P.O. Box 157, 234 S. State Street  
Hampshire, IL 60140

For the Contractor:

Stephen T. Dennison  
Engineering Enterprises, Inc.  
52 Wheeler Road  
Sugar Grove, IL 60554

Either of the parties may designate in writing from time to time substitute addresses or persons in connection with required notices.

Agreed to this \_\_\_ day of \_\_\_\_\_, 2021.

Village of Hampshire

Engineering Enterprises, Inc.:

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Jay Hedges  
Village Manager

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Stephen T. Dennison, P.E.  
Senior Project Manager / Principal

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Linda Vasquez  
Village Clerk

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Brad P. Sanderson, P.E.  
President

## **Attachment A:**

### **STANDARD TERMS AND CONDITIONS**

**Agreement:** These Standard Terms and Conditions, together with the Professional Services Agreement, constitute the entire integrated agreement between the OWNER and Engineering Enterprises, Inc. (EEI) (hereinafter “Agreement”), and take precedence over any other provisions between the Parties. These terms may be amended, but only if both parties consent in writing.

**Standard of Care:** In providing services under this Agreement, the ENGINEER will endeavor to perform in a matter consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under same circumstances in the same locality. ENGINEER makes no other warranties, express or implied, written or oral under this Agreement or otherwise, in connection with ENGINEER’S service.

**Construction Engineering and Inspection:** The ENGINEER shall not supervise, direct, control, or have authority over any contractor work, nor have authority over or be responsible for the means, methods, techniques sequences, or procedures of construction selected or used by any contractor, or the safety precautions and programs incident thereto, for security or safety of the site, nor for any failure of a contractor to comply with laws and regulations applicable to such contractor’s furnishing and performing of its work.

The ENGINEER neither guarantees the performance of any contractor nor assumes responsibility for contractor’s failure to furnish and perform the work in accordance with the contract documents.

The ENGINEER is not responsible for the acts or omissions of any contractor, subcontractor, or supplies, or any of their agents or employees or any other person at the site or otherwise furnishing or performing any work.

Shop drawing and submittal review by the ENGINEER shall apply to only the items in the submissions and only for the purpose of assessing if upon installation or incorporation in the project work they are generally consistent with the construction documents. OWNER agrees that the contractor is solely responsible for the submissions and for compliance with the construction documents. OWNER further agrees that the ENGINEER’S review and action in relation to these submissions shall not constitute the provision of means, methods, techniques, sequencing or procedures of construction or extend or safety programs or precautions. The ENGINEER’S consideration of a component does not constitute acceptance of the assembled items.

The ENGINEER’S site observation during construction shall be at the times agreed upon in the Project Scope. Through standard, reasonable means the ENGINEER will become generally familiar with observable completed work. If the ENGINEER observes completed work that is inconsistent with the construction documents, that information shall be communicated to the contractor and OWNER for them to address.

**Opinion of Probable Construction Costs:** ENGINEER'S opinion of probable construction costs represents ENGINEER'S best and reasonable judgment as a professional engineer. OWNER acknowledges that ENGINEER has no control over construction costs of contractor's methods of determining pricing, or over competitive bidding by contractors, or of market conditions or changes thereto. ENGINEER cannot and does not guarantee that proposals, bids or actual construction costs will not vary from ENGINEER'S opinion of probable construction costs.

**Copies of Documents & Electronic Compatibility:** Copies of Documents that may be relied upon by OWNER are limited to the printed copies (also known as hard copies) that are signed or sealed by the ENGINEER. Files in electronic media format of text, data, graphics, or of other types that are furnished by ENGINEER to OWNER are only for convenience of OWNER. Any conclusion or information obtained or derived from such electronic files will be at the user's sole risk. When transferring documents in electronic media format, ENGINEER makes no representations as to long term compatibility, usability, or readability of documents resulting from the use of software application packages, operating systems, or computer hardware differing from those used by ENGINEER at the beginning of the project.

**Changed Conditions:** If, during the term of this Agreement, circumstances or conditions that were not originally contemplated by or known to the ENGINEER are revealed, to the extent that they affect the scope of services, compensation, schedule, allocation of risks, or other material terms of this Agreement, the ENGINEER may call for renegotiation of appropriate portions of this Agreement. The ENGINEER shall notify the OWNER of the changed conditions necessitating renegotiation, and the ENGINEER and the OWNER shall promptly and in good faith enter into renegotiation of this Agreement to address the changed conditions. If terms cannot be agreed to, the parties agree that either party has the absolute right to terminate this Agreement, in accordance with the termination provision hereof.

**Hazardous Conditions:** OWNER represents to ENGINEER that to the best of its knowledge no Hazardous Conditions (environmental or otherwise) exist on the project site. If a Hazardous Condition is encountered or alleged, ENGINEER shall have the obligation to notify OWNER and, to the extent of applicable Laws and Regulations, appropriate governmental officials. It is acknowledged by both parties that ENGINEER's scope of services does not include any services related to a Hazardous Condition. In the event ENGINEER or any other party encounters a Hazardous Condition, ENGINEER may, at its option and without liability for consequential or any other damages, suspend performance of services on the portion of the project affected thereby until OWNER: (i) retains appropriate specialist consultant(s) or contractor(s) to identify and, as appropriate, abate, remediate, or remove the Hazardous Condition; and (ii) warrants that the project site is in full compliance with applicable Laws and Regulations.

**Consequential Damages:** Notwithstanding any other provision of this Agreement, and to the fullest extent permitted by law, neither the OWNER nor the ENGINEER, their respective

officers, directors, partners, employees, contractors, or subcontractors shall be liable to the other or shall make any claim for any incidental, indirect, or consequential damages arising out of or connected in any way to the Project or to this Agreement. This mutual waiver of consequential damages shall include, but is not limited to, loss of use, loss of profit, loss of business, loss of income, loss of reputation, or any other consequential damages that either party may have incurred from any cause of action including negligence, strict liability, breach of contract, and breach of strict or implied warranty. Both the OWNER and the ENGINEER shall require similar waivers of consequential damages protecting all the entities or persons named herein in all contracts and subcontracts with others involved in this project.

**Termination:** This Agreement may be terminated for convenience, without cause, upon fourteen (14) days written notice of either party. In the event of termination, the ENGINEER shall prepare a final invoice and be due compensation as set forth in the Professional Services Agreement for all costs incurred through the date of termination.

Either party may terminate this Agreement for cause upon giving the other party not less than seven (7) calendar days' written notice for the following reasons:

- (a) Substantial failure by the other party to comply with or perform in accordance with the terms of the Agreement and through no fault of the terminating party;
- (b) Assignment of the Agreement or transfer of the project without the prior written consent of the other party;
- (c) Suspension of the project or the ENGINEER'S services by the OWNER for a period of greater than ninety (90) calendar days, consecutive or in the aggregate.
- (d) Material changes in the conditions under which this Agreement was entered into, the scope of services or the nature of the project, and the failure of the parties to reach agreement on the compensation and schedule adjustments necessitated by such changes.

**Payment of Invoices:** Invoices are due and payable within 30 days of receipt unless otherwise agreed to in writing.

**Third Party Beneficiaries:** Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the OWNER or the ENGINEER. The ENGINEER'S services under this Agreement are being performed solely and exclusively for the OWNER'S benefit, and no other party or entity shall have any claim against the ENGINEER because of this Agreement or the performance or nonperformance of services hereunder. The OWNER and ENGINEER agree to require a similar provision in all contracts with contractors, subcontractors, vendors and other entities involved in this Project to carry out the intent of this provision.

**Force Majeure:** Each Party shall be excused from the performance of its obligations under this Agreement to the extent that such performance is prevented by force majeure (defined below) and the nonperforming party promptly provides notice of such prevention to the other

party. Such excuse shall be continued so long as the condition constituting force majeure continues. The party affected by such force majeure also shall notify the other party of the anticipated duration of such force majeure, any actions being taken to avoid or minimize its effect after such occurrence, and shall take reasonable efforts to remove the condition constituting such force majeure. For purposes of this Agreement, "force majeure" shall include conditions beyond the control of the parties, including an act of God, acts of terrorism, voluntary or involuntary compliance with any regulation, law or order of any government, war, acts of war (whether war be declared or not), labor strike or lock-out, civil commotion, epidemic, failure or default of public utilities or common carriers, destruction of production facilities or materials by fire, earthquake, storm or like catastrophe. The payment of invoices due and owing hereunder shall in no event be delayed by the payer because of a force majeure affecting the payer.

**Additional Terms or Modification:** All prior understandings and agreements between the parties are merged into this Agreement, and this Agreement may not be modified orally or in any manner other than by an Agreement in writing signed by both parties. In the event that any provisions of this Agreement shall be held to be invalid or unenforceable, the remaining provisions shall be valid and binding on the parties.

**Assignment:** Neither party to this Agreement shall transfer or assign any rights or duties under or interest in this Agreement without the prior written consent of the other party. Subcontracting normally contemplated by the ENGINEER shall not be considered an assignment for purposes of this Agreement.

**Waiver:** A party's waiver of, or the failure or delay in enforcing any provision of this Agreement shall not constitute a waiver of the provision, nor shall it affect the enforceability of that provision or of the remainder of this Agreement.

**Attorney's Fees:** In the event of any action or proceeding brought by either party against the other under this Agreement, the prevailing party shall be entitled to recover from the other all costs and expenses including without limitation the reasonable fees of its attorneys in such action or proceeding, including costs of appeal, if any, in such amount as the Court may adjudge reasonable.

**Headings:** The headings used in this Agreement are inserted only as a matter of convenience only, and in no way define, limit, enlarge, modify, explain or define the text thereof nor affect the construction or interpretation of this Agreement.



**ATTACHMENT B: SCOPE OF SERVICES  
EXHIBIT 1**

**SECTION A - PROFESSIONAL DESIGN ENGINEERING SERVICES**

For purposes of this Exhibit 1 and all attachments hereto, the term “contractor” shall not refer to Engineering Enterprises, Inc., but shall instead refer to individuals or companies contracted with, to construct or otherwise manage the project described herein. The ENGINEER shall furnish professional design engineering services as follows:

1. The ENGINEER will attend conferences with the OWNER, or other interested parties as may be reasonably necessary.
2. The ENGINEER will perform the necessary design surveys, accomplish the detailed design of the project, prepare construction drawings, specifications and contract documents, and prepare a final cost estimate based on final design for the entire system. It is also understood that if subsurface explorations (such as borings, soil tests, rock soundings and the like) are required, the ENGINEER will furnish coordination of said explorations without additional charge, but the costs incident to such explorations shall be paid for by the OWNER as set out in Section C hereof.
3. The contract documents furnished by the ENGINEER under Section A-2 shall utilize IEPA endorsed construction contract documents, including Supplemental General Conditions, Contract Change Orders, and partial payment estimates.
4. Prior to the advertisement for bids, the ENGINEER will provide for each construction contract, not to exceed 10 copies of detailed drawings, specifications, and contract documents for use by the OWNER, appropriate Federal, State, and local agencies from whom approval of the project must be obtained. The cost of such drawings, specifications, and contract documents shall be included in the basic compensation paid to the ENGINEER.
5. The ENGINEER will furnish additional copies of the drawings, specifications and contract documents as required by prospective bidders, material suppliers, and other interested parties,

but may charge them for the reasonable cost of such copies. Upon award of each contract, the ENGINEER will furnish to the OWNER five sets of the drawings, specifications and contract documents for execution. The cost of these sets shall be included in the basic compensation paid to the ENGINEER. Original documents, survey notes, tracings, and the like, except those furnished to the ENGINEER by the OWNER, are and shall remain the property of the ENGINEER.

6. The drawings prepared by the ENGINEER under the provisions of Section A-2 above shall be in sufficient detail to permit the actual location of the proposed improvements on the ground. The ENGINEER shall prepare and furnish to the OWNER without any additional compensation, three copies of map(s) showing the general location of needed construction easements and permanent easements and the land to be acquired. Property surveys, property plats, property descriptions, abstracting and negotiations for land rights shall be accomplished by the OWNER, unless the OWNER requests, and the ENGINEER agrees to provide those services. In the event the ENGINEER is requested to provide such services, the ENGINEER shall be additionally compensated as set out in Section C hereof.
7. The ENGINEER will attend the bid opening and tabulate the bid proposal, make an analysis of the bids (including review of analytical review of the bid prices, as well as Bidder's Qualifications and reference checks for the apparent low bidder), and make recommendations for awarding contracts for construction.
8. The ENGINEER further agrees to obtain and maintain, at the ENGINEER's expense, such insurance as will protect the ENGINEER from claims under the Workman's Compensation Act and such comprehensive general liability insurance as will protect the OWNER and the ENGINEER from all claims for bodily injury, death, or property damage which may arise from the performance by the ENGINEER or by the ENGINEER's employees of the ENGINEER's functions and services required under this Agreement.
9. The ENGINEER will complete the final plans, specifications and contract documents and submit for approval of the OWNER, and all State regulatory agencies to meet the project schedule(s) as summarized in Attachment D: Anticipated Project Schedule.

## SECTION B – COMPENSATION FOR ENGINEERING SERVICES

1. The OWNER shall compensate the ENGINEER for professional engineering services in the amount of Nineteen Thousand Eight Hundred Sixty-Eight Dollars – Fixed Fee (FF) (\$19,868.00 FF) as summarized on Attachment C: “Estimate of Level of Effort and Associated Cost for Professional Engineering Lead Service Line Replacement Program – LSL Inventory”.
  - (a) The compensation for the professional engineering services shall be payable as follows:
    - (1) A sum which does not exceed ninety percent (90%) of the total compensation payable under Section B-1 shall be paid in monthly increments for work actually completed and invoiced, for grant administration and for the preparation and submission to the OWNER of the construction drawings, specifications, cost estimates and contract documents.
    - (2) A sum which, together with the compensation paid pursuant to Section B-1(a)(1) above, equals one hundred percent (100%) of the total compensation due and payable in accord with Section B-1 above, shall be due after receipt of the invoice in accordance with the Illinois Prompt Payment Act.
2. The OWNER shall compensate the ENGINEER for direct expenses as identified in the contract and as noted in the attachments at the actual cost or hourly cost for the work completed.
  - (1) A sum which equals any charges for work actually completed and invoiced shall be paid at least once per month.
3. The compensation for any additional engineering services authorized by the OWNER pursuant to Section C shall be payable as follows:
  - (a) A sum which equals any charges for work actually completed and invoiced shall be paid at least once per month.

## SECTION C – ADDITIONAL ENGINEERING SERVICES

In addition to the foregoing being performed, the following services may be provided UPON PRIOR WRITTEN AUTHORIZATION OF THE OWNER.

1. Site surveys outside of the project limits and other similar special surveys as may be required.
2. Laboratory tests, well tests, borings, specialized geological soils hydraulic, or other studies recommended by the ENGINEER that are not already included in the scope.
3. Property surveys, detailed description of sites, maps, drawings, or estimates related thereto; assistance in negotiating for land and easement rights.
4. Necessary data and filing maps for litigation, such as condemnation.
5. Redesigns ordered by the OWNER after final plans have been accepted by the OWNER and IEPA.
6. Appearances before courts or boards on matters of litigation or hearings related to the project.
7. Preparation of environmental impact assessments or environmental impact statements.
8. Making drawings from field measurements of existing facilities when required for planning additions or alterations thereto.
9. Services due to changes in the scope of the Project or its design, including but not limited to, changes in size, complexity, schedule or character of construction.
10. Revising studies or reports which have previously been approved by the OWNER, or when revisions are due to cases beyond the control of the ENGINEER.

11. Preparation of design documents for alternate bids where major changes require additional documents.
12. Preparation of detailed renderings, exhibits or scale models for the Project.
13. Providing special analysis of the OWNER's needs such as owning and operating analysis, plan for operation and maintenance, OWNER's special operating drawings or charts, and any other similar analysis. Further information on the details of the operation and maintenance document will be provided in a separate Construction Engineering Agreement.
14. The preparation of feasibility studies, appraisals and evaluations, detailed quantity surveys of material and labor, and material audits or inventories by the OWNER.
15. Additional or extended services during construction made necessary by (1) work damaged by fire or other cause during construction, (2) defective or incomplete work of the contractor, and/or (3) the contractor's default on the Construction Contract due to delinquency or insolvency.
16. Providing design services relating to future facilities, systems and equipment which are not intended to be constructed or operated as a part of the Project.
17. Attachment B, Exhibit 2 includes further details of included and excluded work scope items.
18. Providing other services not otherwise provided for in this Agreement, including services normally furnished by the OWNER as described in Section D – SPECIAL PROVISIONS – Owner's Responsibilities.

Payment for the services specified in this Section D shall be as agreed in writing between the OWNER and the ENGINEER prior to commencement of the work. The ENGINEER will render to OWNER for such services an itemized bill, separate from any other billing, once each month, for compensation for services performed hereunder during such period, the same to be due and payable by OWNER to the ENGINEER in accordance with the Illinois Prompt Payment Act. Payment for services noted in D shall be at Actual Cost (AC), Fixed Fee (FF) or Hourly (HR).

## SECTION D - SPECIAL PROVISIONS

### 1. OWNER'S RESPONSIBILITIES

- (a) Provide to the ENGINEER all criteria, design and construction standards and full information as to the OWNER's requirements for the Project.
- (b) Designate a person authorized to act as the OWNER's representative. The OWNER or his representative shall receive and examine documents submitted by the ENGINEER, interpret and define the OWNER's policies and render decisions and authorizations in writing promptly to prevent unreasonable delay in the progress of the ENGINEER's services.
- (c) Furnish laboratory tests, air and water pollution tests, reports and inspections of samples, materials or other items required by law or by governmental authorities having jurisdiction over this Project, or as recommended by the ENGINEER.
- (d) Provide legal, accounting, right-of-way acquisition and insurance counseling services necessary for the Project, legal review of the construction Contract Documents, and such auditing services as the OWNER may require to account for expenditures of sums paid to the contractor.
- (e) Furnish above services at the OWNER's expense and in such manner that the ENGINEER may rely upon them in the performance of his services under this Agreement and in accordance with the Project timetable.
- (f) Guarantee full and free access for the ENGINEER to enter upon all property required for the performance of the ENGINEER's services under this Agreement.
- (g) Give prompt written notice to the ENGINEER whenever the OWNER observes or otherwise becomes aware of any defect in the Project or other event which may substantially affect the ENGINEER's performance of services under this Agreement.

- (h) Protect and preserve all survey stakes and markers placed at the project site prior to the assumption of this responsibility by the contractor and bear all costs of replacing stakes or markers damaged or removed during said time interval.
- 2. Delegation of Duties - Neither the OWNER nor the ENGINEER shall delegate his duties under this Agreement without the written consent of the other.
- 3. The ENGINEER has not been retained or compensated to provide design services relating to the contractor's safety precautions or to means, methods, techniques, sequences, or procedures required by the contractor to perform his work but not relating to the final or completed structure. Omitted services include but are not limited to shoring, scaffolding, underpinning, temporary retainment of excavations and any erection methods and temporary bracing.
- 4. The ENGINEER intends to render his services under this Agreement in accordance with generally accepted professional practices for the intended use of the Project.
- 5. Since the ENGINEER has no control over the cost of labor, materials, equipment or services furnished by others, or over the contractor(s) methods of determining prices, or over competitive bidding or market conditions, his opinions of probable Project Costs and Construction Costs provided for herein are to be made on the basis of his experience and qualifications and represent his best judgment as an experienced and qualified professional engineer, familiar with the construction industry. The ENGINEER cannot and does not guarantee that proposals, bids or actual project or construction cost will not vary from opinions of probable cost prepared by him. If prior to the bidding or negotiating phase OWNER wishes greater assurance as to project or construction costs he shall employ an independent cost-estimator.

## ATTACHMENT B: SCOPE OF SERVICES

### EXHIBIT 2

#### SUPPLEMENTAL DESCRIPTION OF SCOPE OF SERVICES

On August 27, 2021, Governor Pritzker signed the Lead Service Line Replacement and Notification Act. The Act becomes effective January 1, 2022. This Act has specific requirements and timelines for fully identifying all water service line materials in a communities' water system with the end goal of identifying all lead service lines (between the water main and water meter) and all galvanized service lines that are/were downstream of lead service line components. There are subsequent future requirements for the replacement of all lead services and galvanized services downstream of lead. This project scope includes an efficient and effective methodology for the Village to identify lead/galvanized services in preparation for future replacement work.

The team will work with the Village to develop a Lead Service Line Replacement (LSLR) Program – LSL Inventory. This will be accomplished through the following tasks:

- (1) Set Up Survey Monkey Questionnaire For Resident Data Request
- (2) Assist With Postcard to Residents (Includes QR Code Directing Residents to Online Survey)
- (3) Setup and Manage Database for Accumulating the Survey Responses
- (4) Setup and Manage Surveys and Databases for Village Staff to Complete During Exterior & Interior Inspections

The project team will also provide status updates via email to Village Staff throughout the project – one status update per month for a maximum of four months. Four months is the estimated timeline for the project, but is highly dependent of a number of variables, including Village resident response rate/speed, number of lead/galvanized services identified, as well as scheduling and timing of Village Staff exterior/interior home inspections.

#### **Task 1. Set Up Survey Monkey Questionnaire For Resident Data Request**

This task will include setting up the Questionnaire using the Survey Monkey website that will be utilized for the residents to enter feedback about their water services. The subscription/management of Survey Monkey will be absorbed by EEI and will not be a separate expense to the Village. A template of the survey will be submitted to Village Staff for review/approval prior to its activation for use by residents. The survey will include detailed instructions to assist the resident, and will include an opportunity for the resident to take/upload photos of the water service, which will greatly assist the confirmation/analysis component of



the inventory process for the Village.

**Task 2. Assist With Postcard to Residents (Includes QR Code Directing Residents to Online Survey)**

EEI will assist the Village in creating verbiage for including on a postcard that will be sent to residents that are suspected of having lead or galvanized water services. A QR Code will be created by EEI for the Village to add to the postcards that will direct the residents to the Survey Monkey Questionnaire. The Village will be responsible for preparing the database of recipient addresses, printing the postcards, and sending the postcards (including postage). This step may require 3-4 rounds of postcards to elicit optimal response rate to the survey.

**Task 3. Setup and Manage Database for Accumulating the Survey Responses**

This task will include creation and management of a digital database for accumulating and organizing the survey responses. The data output from the Survey Monkey responses will automatically be imported into the database that EEI will manage. Data will be continuously reviewed and organized to identify gaps and inconsistencies. Data will also be analyzed to identify the suspected lead and galvanized services and strategize regarding the next steps for Village Staff inspections (see Task 4).

**Task 4. Setup and Manage Surveys and Databases for Village Staff to Complete During Exterior & Interior Inspections**

After lead/galvanized services are identified in Tasks 1 – 3, Village Staff will be responsible for conducting follow up inspections to confirm the service material and pertinent details regarding the service that will impact the construction scope for replacements. To assist with this process, EEI will prepare Survey Monkey surveys for Village Staff to utilize when conducting inspections both inside and outside the facility. The data from these surveys will be utilized in a future phase of the lead service line replacement process, namely the creation of a design Project Manual for bidding and construction of the lead/galvanized service replacements. The scope of this project does not include EEI staff performing field surveys.

The above scope summarizes the work items that will be completed for this contract. Additional work items shall be considered outside the scope of the base contract and will be billed in accordance with the current Standard Schedule of Charges at the time the work occurs.

**ATTACHMENT C**  
**ESTIMATED LEVEL OF EFFORT AND ASSOCIATED COST**  
**Lead Service Line Replacement (LSLR) Program - LSL Inventory**  
Village of Hampshire, Illinois

WORK ITEM NO.	WORK ITEM	ENTITY:		EEI					WORK ITEM HOUR SUMM.	TOTAL COST PER ITEM
		PROJECT ROLE:	PRINCIPAL IN CHARGE	SENIOR PROJECT MANAGER	SENIOR PROJECT ENGINEER II	PROJECT ENGINEER	PROJECT TECHNICIAN	ADMIN.		
		HOURLY RATE:	\$209	\$203	\$172	\$145	\$133	\$70		
		RESOURCE:								
<b>PROJECT ADMINISTRATION</b>										
0.1	Project Management			2					2	\$ 406
0.2	Project Status Updates to Village Staff (1 Per Month for 4 Months)			2	2	4			8	\$ 1,330
<b>Project Administration Subtotal:</b>		<b>0</b>	<b>4</b>	<b>2</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>10</b>	<b>\$ 1,736</b>	
<b>PRELIMINARY ENGINEERING</b>										
1.1	Set Up Survey Monkey Questionnaire For Resident Data Request			1	4	16			21	\$ 3,211
1.2	Assist With Postcard to Residents (Includes QR Code Directing Residents to Online Survey)			1	2	4			7	\$ 1,127
1.3	Setup and Manage Database for Accumulating the Survey Responses			2	12	40			54	\$ 8,270
1.4	Setup and Manage Surveys and Databases for Village Staff to Complete During Exterior & Interior Inspections			2	8	24			34	\$ 5,262
<b>Preliminary Engineering Subtotal:</b>		<b>0</b>	<b>6</b>	<b>26</b>	<b>84</b>	<b>0</b>	<b>0</b>	<b>116</b>	<b>\$ 17,870</b>	
<b>PROJECT TOTAL:</b>		<b>0</b>	<b>10</b>	<b>28</b>	<b>88</b>	<b>0</b>	<b>0</b>	<b>126</b>	<b>\$ 19,606</b>	

**Notes:**

- See Exhibit A - Attachment A for Detailed Scope of Services and Exclusions
- Based on a maximum of 713 services (Current Sum of "Unknown", "Lead", and "Galvanized" Service Materials on IEPA LSL Database)

DIRECT EXPENSES	
Printing =	\$ -
<b>DIRECT EXPENSES =</b>	<b>\$ -</b>

LABOR EXPENSES	
Engineering Expenses (EEI) =	\$ 19,606
Drafting Expenses =	\$ -
Administrative Expenses =	\$ -
<b>TOTAL LABOR EXPENSES =</b>	<b>\$ 19,606</b>

<b>TOTAL COSTS =</b>	<b>\$ 19,606</b>
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## Standard Schedule of Charges

January 1, 2020

<b>EMPLOYEE DESIGNATION</b>	<b>CLASSIFICATION</b>	<b>HOURLY RATE</b>
Senior Principal	E-4	\$214.00
Principal	E-3	\$209.00
Senior Project Manager	E-2	\$203.00
Project Manager	E-1	\$183.00
Senior Project Engineer/Planner/Surveyor II	P-6	\$172.00
Senior Project Engineer/Planner/Surveyor I	P-5	\$160.00
Project Engineer/Planner/Surveyor	P-4	\$145.00
Senior Engineer/Planner/Surveyor	P-3	\$133.00
Engineer/Planner/Surveyor	P-2	\$121.00
Associate Engineer/Planner/Surveyor	P-1	\$109.00
Senior Project Technician II	T-6	\$158.00
Senior Project Technician I	T-5	\$145.00
Project Technician	T-4	\$133.00
Senior Technician	T-3	\$121.00
Technician	T-2	\$109.00
Associate Technician	T-1	\$ 96.00
GIS Technician	G-1	\$ 90.00
Engineering/Land Surveying Intern	I-1	\$ 79.00
Administrative Assistant	A-3	\$ 70.00

### **VEHICLES, REPROGRAPHICS, DIRECT COSTS, DRONE AND EXPERT TESTIMONY**

Vehicle for Construction Observation		\$ 15.00
In-House Scanning and Reproduction	\$0.25/Sq. Ft. (Black & White) \$1.00/Sq. Ft. (Color)	
Reimbursable Expenses (Direct Costs)	Cost	
Services by Others (Direct Costs)	Cost + 10%	
Unmanned Aircraft System / Unmanned Aerial Vehicle / Drone		\$ 200.00
Expert Testimony		\$ 250.00



# Village of Hampshire

## Code Enforcement

Prepared for the Village Board Meeting on  
October 21, 2021



EMBRACE OPPORTUNITY  
HONOR TRADITION

# Program Overview

Purpose



Keep good value  
and character

Goal



Compliance,  
not revenue

Focus



Exterior  
maintenance

Transparency



Webpage  
Preview

# Points of Change

Moving from complaint-only system to staff initiated

Use of Code Enforcement Officer to lead the process

# Process Overview

Step 1

Observe/Initiate Complaint



Step 2

Investigation and Warning



Step 3

Inspection 1 and Notice



Step 4

Inspection 2 and Citation



Step 5

Court and Fines



# Step 1 - Observe/Initiate Complaint



Complaint received through Contact Us form, direct email, or phone call and directed to Code Enforcement Officer



Code Enforcement Officer sees potential violation in the community.



Code Enforcement Officer enters potential violation into to be placed into CommunityCore system.  
(demo later)

# Step 2 - Investigation and Warning

- ▶ Code Enforcement Officer investigates potential violation.
- ▶ If violation exists, Code Enforcement Officer uses door tag to write an informal warning.
- ▶ Property owner has 7 business days to remedy the violation or to contact the Code Enforcement Officer if the necessary work will require more time.

## NOTICE OF VIOLATION

This is a warning notice that this property at \_\_\_\_\_

is in violation of the Village of Hampshire's property maintenance regulations.

The following violations must be abated within 7 days of the date of this notice:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If the violations are still present after 7 days, a legal notice will be delivered, court proceedings may be required, and fines of up to \$750 per day of violation will be assessed.

Please contact Village Hall with any questions. Thank you.

\_\_\_\_\_  
(Inspector)

\_\_\_\_\_  
Date



(847) 683-2181  
234 S State Street  
Hampshire, IL 60140  
Hours: M-F, 8-4:30



Village of Hampshire  
234 South State Street  
Hampshire, IL 60140  
(847) 232-8550

**NOTICE OF CODE VIOLATION**

09/07/2021

Recipients Mrs. Test  
Current Resident at 100 Testing Dr.,  
Hampshire, IL 61040

RE: 100 Testing Dr., Hampshire, IL 61040  
Case No.: 21HAM-00003  
Officer: Josh Wray

An inspection on 09/07/2021 of the premises at the above address revealed conditions that violate the Village of Hampshire municipal code. The following violations were identified.

Violation	Code Section
Unidentified/Obstructed Address	5-10-1-304.3
<b>Section States:</b> Buildings shall have approved address numbers placed in a position to be plainly legible and visible from the street or road fronting the property. These numbers shall contrast with their background. Address numbers shall be Arabic numerals or alphabet letters. Numbers shall be a minimum of 4 inches (102 mm) high with a minimum stroke width of 0.5 inch (12.7 mm).	

To comply with our current ordinance and to prevent further action, please take the following corrective actions by the dates indicated.

Violation	Correct Violation By
Unidentified/Obstructed Address	10/05/2021
<b>Corrective Action:</b> Trim tree so address is visible from street.	

You are required to correct the violation(s) described above in order to avoid court proceedings for enforcement. Please note that a building permit may be required for some or all the work necessary to correct the violation(s). An application for a building permit is available online, at [www.hampshireil.org/permits](http://www.hampshireil.org/permits).

If you do not correct the condition(s) set forth above, in compliance with the Village Code within the time specified, the Village may initiate proceedings in the Circuit Court of Kane County for enforcement of the applicable code provisions, including the imposition of a fine of up to \$750 per day for each violation, and assessment of court costs against you.

If applicable, the Village also retains the right to file a lien upon the above-referenced property for action taken by the Village on the property to correct the violation(s).

If applicable, the Village also retains the right to file a lien upon the above-referenced property for action taken by the Village on the property to correct the violation(s).

You have the right to appeal this notice based on a claim that the code has been misinterpreted, the applicable code provision(s) does/do not fully apply in your case, or the requirements of the code provisions are adequately satisfied by other means. If you would like to appeal, please submit a request letter in writing within 20 days of the date of this notice was served. You may submit requests to the Village Clerk in-person at Village Hall or via email to [lvasquez@hampshireil.org](mailto:lvasquez@hampshireil.org).

For additional information, please contact Josh Wray between the hours of 8am and 5pm Monday through Friday.

Sincerely,

Josh Wray  
Code Enforcement Officer  
[jwray@hampshireil.org](mailto:jwray@hampshireil.org)  
(847) 683-2181

# Step 3 - Inspection 1 and Official Notice

- ▶ Code Enforcement Officer checks on violation status.
- ▶ If violation exists and no progress has been made, Code Enforcement Officer issues an official notice of violation via certified mail.
- ▶ Property owner has 20 business days to remedy the violation.
- ▶ Property owner is notified of the right to appeal to the Village Board within that 20 days for any of three reasons:
  - ▶ the code has been misinterpreted,
  - ▶ the applicable code provision(s) does/do not fully apply in your case, or
  - ▶ the requirements of the code provisions are adequately satisfied by other means.

# Step 4 - Inspection 2 and Citation

- ▶ Code Enforcement Officer checks on violation status again.
- ▶ If violation exists and no progress has been made, Code Enforcement Officer writes a legal citation and delivers to the Police Department.
- ▶ The Police Department uses their regular processes to put citation on the court docket and have it served to the property owner.
- ▶ Court appearance is now mandatory.

SAD FORM 146

THE PEOPLE OF THE STATE OF ILLINOIS

CITY OR VILLAGE of Hampshire  
A Municipal Corporation, Plaintiff,  
VS

General No. \_\_\_\_\_

**IN THE CIRCUIT COURT FOR THE  
SIXTEENTH JUDICIAL CIRCUIT  
KANE COUNTY, ILLINOIS**

**COMPLAINT**

The within named Complainant states under oath that on or about the date set forth herein, in said County, the Defendant committed the offense set forth herein, in violation of the Chapter and Section of the Illinois Compiled Statutes, or the Ordinances of the City or Village, set forth herein, in that said Defendant:

DEFENDANT'S NAME (LAST) (FIRST) (MIDDLE)						
DEFENDANT'S ADDRESS						
DEFENDANT'S PHONE				DEFENDANT'S DOB, IF KNOWN		
DEFENDANT'S PHYSICAL DESCRIPTION BELOW						
RACE	SEX	HT	WT	HAIR	EYES	
PHYSICAL MARKS OR SCARS						
DEFENDANT'S SOCIAL SECURITY NO.				DEFENDANT'S DRIVER'S LICENSE NO.		

COMPLAINANT'S NAME <b>Village of Hampshire Code Enforcement Officer</b>
COMPLAINANT'S ADDRESS 234 S State Street, Hampshire, IL 60140
COMPLAINANT'S PHONE (847) 683-2181 ext 28

ALLEGED OFFENSE See attached	CHAPTER AND SECTION	
ALLEGED OFFENSE	CHAPTER AND SECTION	
AUTHORITY	<input type="checkbox"/> ILLINOIS COMPILED STATUTES <input checked="" type="checkbox"/> LOCAL ORDINANCE	
DATE OF OFFENSE	NO BOND ON NOTICE TO APPEAR	
NEXT COURT DATE	HOUR	JUDGE THIS COURT DATE OR HEARING Presiding
COURT LOCATION CITY AND ADDRESS 150 Dexter Court, Elgin, IL 60120		
ISSUING POLICE AGENCY Hampshire Code Enforcement Department	POLICE REPORT NO. n/a	

**NOTICE TO APPEAR**

YOU THE ABOVE NAMED DEFENDANT are hereby notified to appear before said Court at the place and time set forth above. This Court may issue a warrant of arrest for a Defendant who has failed to appear and answer a Notice to Appear upon which a Complaint has been filed.

This COMPLAINT and NOTICE TO APPEAR was personally served upon (Class A Misdemeanors) the above named Defendant this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

This COMPLAINT and NOTICE TO APPEAR was mailed to (Class B, C, and Petty Offenses) the above named Defendant at the above address this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Signed: \_\_\_\_\_  
Complainant

The Foregoing Complaint is subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Judge or Notary Public

Original - Clerk      Green - Police Dept.      Canary - Report of Conviction      Pink - Defendant      Goldenrod - State's Attorney

# Step 5 - Court and Fines



Village Attorney prosecutes violation in circuit court.

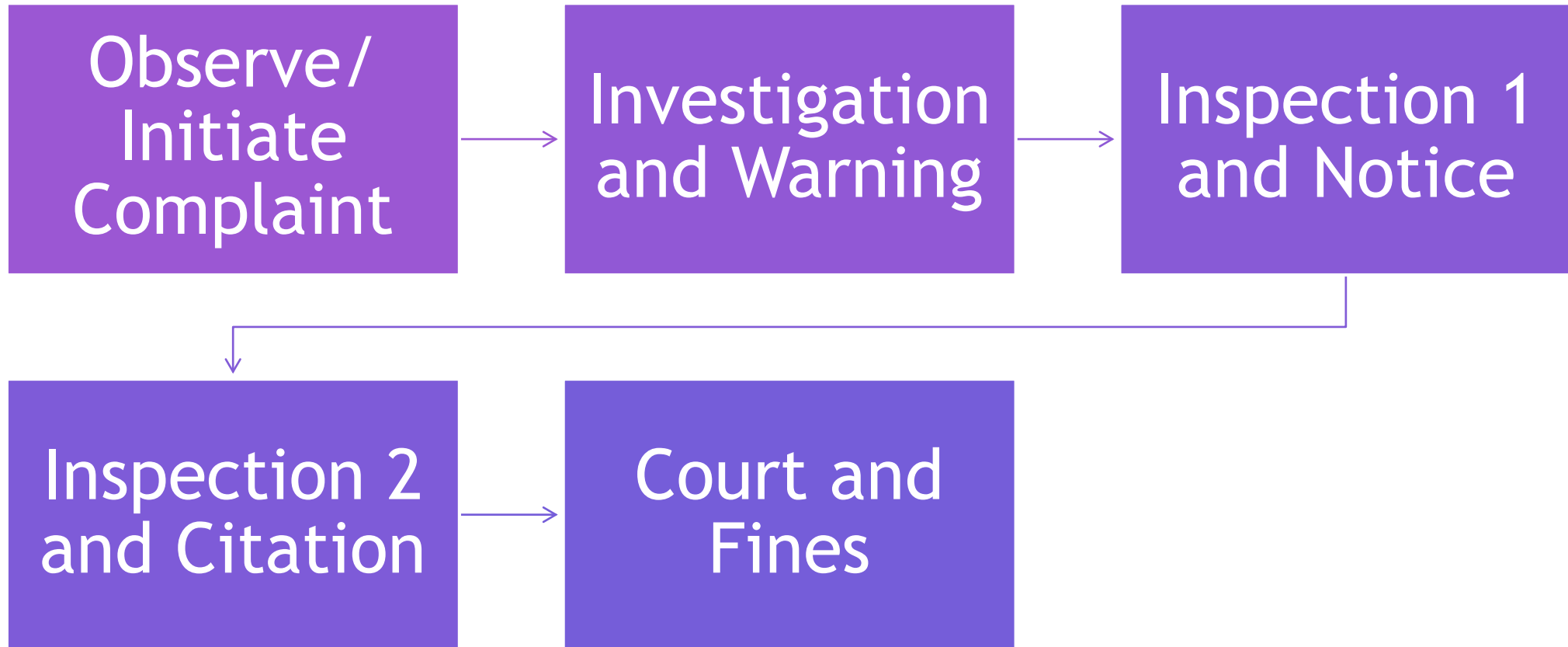


Testimony of Code Enforcement Officer may be necessary.



Minimum fine of \$75 plus \$130 court fees.

# Process Recap - Questions?



# Staffing



Expected workload of approximately 5 cases per month to begin.



Starting with SAFEbuilt for inspection services.



Josh Wray working to earn certification as a Property Maintenance and Housing Code Enforcement Officer.



SAFEbuilt will provide support for non-property maintenance cases if needed (e.g., structural issues, electrical/plumbing violations, etc.).

# Cost per Case

## SAFEbuilt - \$450 net cost

<b>Step 1 - Complaint</b> \$ 5	<b>Step 2 - Investigation &amp; Warning</b> \$ 95	<b>Step 3 - Inspection 1 &amp; Notice</b> \$ 95	<b>Step 4 - Inspection 2 &amp; Citation</b> \$ 115	<b>Step 5 - Court Process &amp; Fines</b> \$ 140
Processing Complaint    \$ 5	Code enforcement official - 1 hr    \$ 95	Code enforcement official - 1 hr    \$ 95	Code enforcement official - 1 hr    \$ 95 Processing / Serving Citation    \$ 20	Attorney fees    \$ 145 Code enforcement witness - 1 hr    \$ 95 Court fees and fine    \$ (100)

SAFEbulid code enforcement services are 1 hour minimum for any activity

## Josh - \$146 net cost

<b>Step 1 - Complaint</b> \$ 5	<b>Step 2 - Investigation &amp; Warning</b> \$ 15	<b>Step 3 - Inspection 1 &amp; Notice</b> \$ 15	<b>Step 4 - Inspection 2 &amp; Citation</b> \$ 30	<b>Step 5 - Court Process &amp; Fines</b> \$ 81
Processing Complaint    \$ 5	Investigation    \$ 10 Processing Warning    \$ 5	Inspection    \$ 10 Processing Notice    \$ 5	Inspection    \$ 10 Processing / Serving Citation    \$ 20	Attorney fees    \$ 145 Code enforcement witness - 1/2 hr    \$ 36 Court fees and fine    \$ (100)



# Cost of Code Enforcement

## SAFEbuilt

\$450 cost per case x 5 cases per month =  
\$2,250 per month x 12 =  
**\$27,000 per year**

## In-House

\$146 cost per case x 5 cases per month =  
\$730 per month x 12 =  
**\$8,760 per year**

# CommunityCore Demonstration



Questions?



# One Special Issue - Gravel



CODE REQUIRES PARKING ON  
PAVED SURFACES



MANY RESIDENTIAL PROPERTIES  
WITH GRAVEL DRIVEWAYS AND  
PARKING AREAS



PAVING EXISTING DRIVEWAYS  
AND PARKING LANES CAN BE  
EXPENSIVE

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## AGENDA SUPPLEMENT

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**TO:** President Reid, Village Board and Village Manager Hedges  
**FROM:** Lori Lyons, Finance Director  
**FOR:** October 21, 2021 Village Board Meeting  
**RE:** Treasurer's Report as of September 30, 2021

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**Background.** The Village Finance Director will supply a monthly treasurer's report for review. Following this agenda supplement is the report for the 5 months ending September 30, 2021 (41.67%).

**Analysis.** Discussion will be centered around the Village's main operating funds: General Fund (01) and Water Fund (30) and Sewer Fund (31).

The following General Fund revenue accounts are monitored closely to assure we are on track to meet budgetary needs for the fiscal year:

### State Municipal Share Revenues

Description	FY22 Budget	Through September 2021	Percent Received
Sales Tax	786,826	494,515	57.7%
Income Tax	678,275	334,486	49.3%
Use Tax	272,166	82,864	30.4%
Video Gaming	106,000	68,656	64.7%

### Other Tax & Fee Revenue

Description	FY22 Budget	Through August 2021	Percent Received
Utility Taxes	357,660	153,932	43.0%
Places for Eating	225,000	83,926	36.4%
Building Permits	144,000	55,261	38.7%
Fines, Fees, & Reports	75,000	23,771	31.6%
Towing Fees	15,000	13,000	86.6%

Staff projected and included 55 new home permits in the FY22 budget. As of September 30, fifteen new home permits have been issued (27.3%). There was one new home permits issued in September.

As of September 30, the Village has received five distributions of property tax from the Kane County Treasurer's office, and has received 93.8% of the levy extension. We have already received our October distribution and will receive a final distribution following the tax sale which is scheduled for November 1<sup>st</sup>. Hampshire will meet budget projections.

On a monthly basis, there will be accounts in which expenditures make the percentage expended seem abnormal. These are the account categories for the month of September, 2021:

Description	FY22 Budget	Through September 2021	Percent Expended
Admin Print/Advertising/Forms	5,100	5,457	102.3%
Admin Capital Outlay	6,825	6,701	98.1%
Admin Computer Software/Lic	10,480	8,405	80.2%
911 Services	102,509	102,509	100.0%
Police Other Prof Services	59,557	42,081	70.6%
Street Division – Tree Removal	20,000	15,150	75.7%
Street Capital Outlay	139,513	249,579	176.0%

- *Admin Printing/Advertising/Forms* – additional expenses due to rebranding, newsletter
- *Admin Capital Outlay* – includes boardroom branding which was unbudgeted.
- *Admin Software/License* – annual ERP license fee paid.
- *Police* – annual 911 services fee paid to Kane County paid.
- *Police* – annual license fees paid.
- *Street Tree Removal* – lots of dangerous trees discovered in the parkway
- *Street Capital Outlay* – cash basis timing & recording due to purchase and financing of the Street Sweeper.

The following water and sewer revenue accounts are monitored closely to assure we are on track to meet budgetary needs for the fiscal year:

Description	FY22 Budget	Through September 2021	Percent Received
Water Sales	1,038,115	476,980	45.9%
Sewerage Service	1,348,429	596,974	44.2%

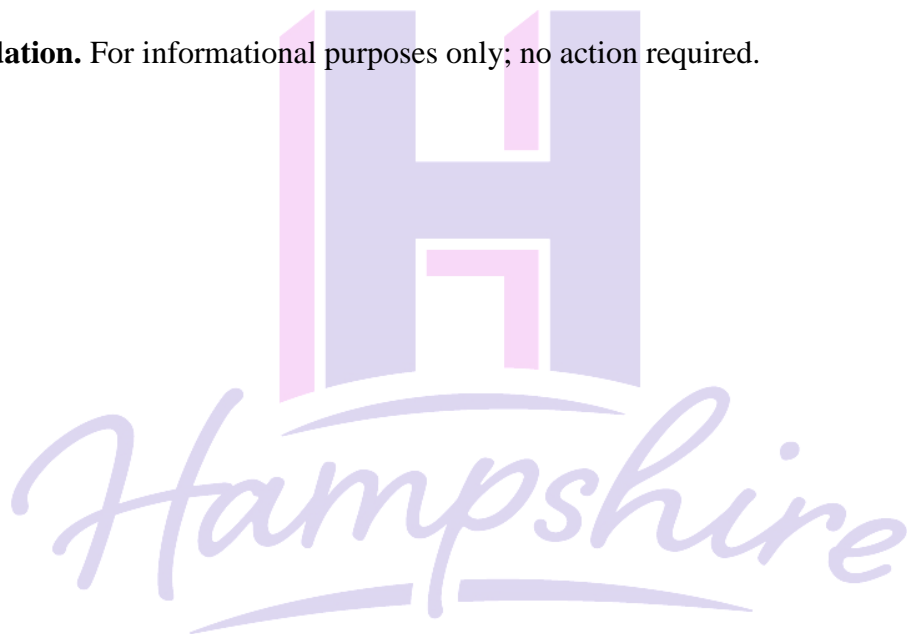
Much of the variance from in these categories can be attributed to the timing of the Village's bi-monthly billing cycle. At September 30, we remain on track after July reflected revenues below expectation.

As with the General Fund and on a monthly basis, there will be accounts in which expenditures make the percentage expended seem abnormal. These are the account categories for the month of September 2021:

Description	FY22 Budget	Through August 2021	Percent Expended
Water Engineering Services	55,000	45,454	82.6%
Water – Other Professional Services	9,765	5,926	60.6%
Sewer Gasoline – Oil	3,000	3,035	101.1%
Sewer Other Expenses	344,028	163,078	47.4%

- *Water Engineering* – Projects related to connecting the north and south water system (corrosion study, preliminary engineering), Risk & Resiliency, Route 72 water main replacement
- *Water – Other Professional Services* – testing of drinking water to IEPA standards
- *Sewer Gasoline – Oil* - purchase of fuel for vehicles was budgeted but periodic machine oil purchase was not
- *Sewer Other Expenses* – bi-annual IEPA loan payments due in May and November and 100% of annual IEPA permits are paid; this will continue to look unusual.

**Recommendation.** For informational purposes only; no action required.



Village of Hampshire  
 Budget Versus Actual Report Overview  
 Five Months Ended September 30, 2021

<b>General Fund (01)</b>						% of Budget
<b>5 MONTHS ENDED</b>				<b>2021-2022</b>		
<b>YTD BUDGET</b>	<b>YTD ACTUAL</b>	<b>DELTA \$</b>	<b>DELTA %</b>	<b>TOT BUDGET</b>		
Revenue	2,006,214	2,721,485	715,271	36%	4,814,914	57%
Expenditures/Expense	2,009,686	1,713,797	(295,889)	-15%	4,823,246	36%
YTD Surplus/(Deficit)	(3,472)	1,007,688	1,011,160		(8,332)	
<b>Special Revenue Funds</b>						
Revenue	356,214	396,321	40,107	11%	854,915	46%
Expenditures/Expense	612,603	146,184	(466,419)	-76%	1,470,235	10%
YTD Surplus/(Deficit)	(256,389)	250,137	506,526		(615,320)	
<b>Capital Project Funds</b>						
Revenue	506,664	35,276	(471,388)	-93%	1,215,989	3%
Expenditures/Expense	629,249	40,172	(589,077)	-94%	1,510,200	3%
YTD Surplus/(Deficit)	(122,585)	(4,896)	117,689		(294,211)	
<b>Enterprise Funds</b>						
Revenue	1,603,690	1,961,413	357,723	22%	3,848,858	51%
Expenditures/Expense	1,689,874	1,015,482	(674,392)	-40%	4,055,696	25%
YTD Surplus/(Deficit)	(86,184)	945,931	1,032,115		(206,838)	
<b>Total Village</b>						
Revenue	4,472,782	5,114,495	641,713	14%	10,734,676	48%
Expenditures/Expense	4,941,412	2,915,635	(2,025,777)	-41%	11,859,377	25%
YTD Surplus/(Deficit)	(468,630)	2,198,860	2,667,490		(1,124,701)	



<b>Agency Funds</b>						% of Budget
<b>5 MONTHS ENDED</b>				<b>2021-2022</b>		
<b>YTD BUDGET</b>	<b>YTD ACTUAL</b>	<b>DELTA \$</b>	<b>DELTA %</b>	<b>TOT BUDGET</b>		
Revenue	600,368	1,195,090	594,722	99%	1,440,888	83%
Expenditures/Expense	617,110	475,042	(142,068)	-23%	1,481,064	32%
YTD Surplus/(Deficit)	(16,742)	720,048	736,790		(40,176)	

<b>Pension Trust Fund</b>						% of Budget
<b>5 MONTHS ENDED</b>				<b>2021-2022</b>		
<b>YTD BUDGET</b>	<b>YTD ACTUAL</b>	<b>DELTA \$</b>	<b>DELTA %</b>	<b>TOT BUDGET</b>		
Revenue	321,571	44,409	(277,162)	-86%	771,771	6%
Expenditures/Expense	31,220	89,559	58,339	187%	74,928	120%
YTD Surplus/(Deficit)	290,351	(45,150)	(335,501)		696,843	



Village of Hampshire  
 Budget Versus Actual Report - General Fund Summary  
 Five Months Ended September 30, 2021

	General Fund Revenues (01)				
	5 MONTHS ENDED				2021-2022
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
<b>GENERAL FUND REVENUE</b>					
Property Tax	461,759	1,040,005	578,246	125%	1,108,223
Intergovernmental	883,632	1,043,426	159,794	18%	2,120,719
Service Fees	30,433	34,217	3,784	12%	73,040
Investment Income	2,083	1,182	(901)	-43%	5,000
Reimbursable	76,938	83,892	6,954	9%	184,650
Licenses, Fines, Permits, Fees	133,340	122,660	(10,680)	-8%	320,015
Other Income	188,182	396,103	207,921	110%	451,637
Transfers In	229,846	-	(229,846)	-100%	551,630
<b>TOTAL GENERAL FUND REVENUE</b>	<b>2,006,214</b>	<b>2,721,485</b>	<b>715,271</b>	<b>36%</b>	<b>4,814,914</b>

	General Fund Expenses (01)				
	5 MONTHS ENDED				2021-2022
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
<b>GENERAL FUND EXPENSE</b>					
<b>ADMINISTRATION</b>					
Personal Services	244,895	234,453	(10,442)	-4%	587,747
Contractual Services	200,950	137,174	(63,776)	-32%	482,279
Commodities	10,450	12,961	2,511	24%	25,080
Other Expenses	38,615	344	(38,271)	-99%	92,677
Capital Outlay	2,844	6,701	3,857	136%	6,825
Transfers	-	-	-	0%	-
<b>TOTAL ADMINISTRATION</b>	<b>497,753</b>	<b>391,633</b>	<b>(106,120)</b>	<b>-21%</b>	<b>1,194,608</b>

<b>POLICE</b>					
Personal Services	905,496	612,198	(293,298)	-32%	2,173,193
Contractual Services	117,019	185,269	68,250	58%	280,846
Commodities	26,708	19,138	(7,570)	-28%	64,100
Capital Outlay	55,133	4,596	(50,537)	-92%	132,320
<b>TOTAL POLICE</b>	<b>1,104,358</b>	<b>821,201</b>	<b>(283,157)</b>	<b>-26%</b>	<b>2,650,459</b>

<b>STREET DEPARTMENT</b>					
Personal Services	198,514	167,135	(31,379)	-16%	476,430
Contractual Services	106,100	61,644	(44,456)	-42%	254,640
Commodities	24,792	17,349	(7,443)	-30%	59,500
Other Expenses	14,909	3,862	(11,047)	-74%	35,782
Capital Outlay	58,130	249,579	191,449	329%	139,513
<b>TOTAL STREET DEPARTMENT</b>	<b>402,444</b>	<b>499,569</b>	<b>97,125</b>	<b>24%</b>	<b>965,865</b>

<b>PLANNING AND ZONING DEPARTMENT</b>					
Personal Services	498	425	(73)	-15%	1,195
<b>TOTAL PLANNING AND ZONING DEPT.</b>	<b>498</b>	<b>425</b>	<b>(73)</b>	<b>-15%</b>	<b>1,195</b>

<b>POLICE COMMISSION</b>					
Personal Services	404	969	565	140%	969
Contractual Services	4,207	-	(4,207)	-100%	10,100
Other Expenses	-	-	-	0%	-
Commodities	21	-	(21)	-100%	50
<b>TOTAL POLICE COMMISSION</b>	<b>4,633</b>	<b>969</b>	<b>(3,664)</b>	<b>-79%</b>	<b>11,119</b>

<b>TOTAL GENERAL FUND EXPENSE</b>	<b>2,009,686</b>	<b>1,713,797</b>	<b>(295,889)</b>	<b>-15%</b>	<b>4,823,246</b>
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<b>YEAR-TO-DATE SURPLUS/(DEFICIT)</b>	<b>(3,472)</b>	<b>1,007,688</b>	<b>1,011,160</b>	<b>-29123%</b>	<b>(8,332)</b>
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Village of Hampshire  
 Budget Versus Actual Report - Special Revenue Fund Summary  
 Five Months Ended September 30, 2021

	Tax Increment Financing (05)					Hotel/Motel Tax (07)				
	5 MONTHS ENDED				2021-2022	5 MONTHS ENDED				2021-2022
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
<b>REVENUE</b>										
Property Tax	22,170	49,953	27,783	125%	53,208	-	-	-	0%	-
Intergovernmental	-	-	-	0%	-	-	-	-	0%	-
Investment Income	4	2	(2)	-50%	10	10	3	(7)	-70%	25
Licenses, Fines, Permits, Fees	-	-	-	0%	-	5,000	13,545	8,545	171%	12,000
Other Income	-	-	-	0%	-	-	-	-	0%	-
Transfers	10,418	-	(10,418)	-100%	25,000	-	-	-	0%	-
<b>TOTAL REVENUE</b>	<b>32,591</b>	<b>49,955</b>	<b>17,364</b>	<b>53%</b>	<b>78,218</b>	<b>5,010</b>	<b>13,548</b>	<b>8,538</b>	<b>170%</b>	<b>12,025</b>

<b>EXPENSE</b>										
Contractual Services	1,042	707	(335)	-32%	2,500	7,917	626	(7,291)	-92%	19,000
Commodities	-	-	-	0%	-	-	-	-	0%	-
Other Expenses	25,460	17,845	(7,615)	-30%	61,103	12,918	35,000	22,082	171%	31,000
<b>TOTAL EXPENSE</b>	<b>26,501</b>	<b>18,552</b>	<b>(7,949)</b>	<b>-30%</b>	<b>63,603</b>	<b>20,833</b>	<b>35,626</b>	<b>14,793</b>	<b>71%</b>	<b>50,000</b>
<b>YEAR-TO-DATE SURPLUS/(DEFICIT)</b>	<b>6,090</b>	<b>31,403</b>	<b>25,313</b>	<b>416%</b>	<b>14,615</b>	<b>(15,823)</b>	<b>(22,078)</b>	<b>(6,255)</b>	<b>40%</b>	<b>(37,975)</b>

	Road and Bridge (10)					Motor Fuel Tax (15)				
	5 MONTHS ENDED				2021-2022	5 MONTHS ENDED				2021-2022
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
<b>REVENUE</b>										
Property Tax	48,537	107,253	58,716	121%	116,492	-	-	-	0%	-
Intergovernmental	-	-	-	0%	-	170,112	111,836	(58,276)	-34%	408,269
Investment Income	2	3	1	50%	5	350	86	(264)	-75%	840
Licenses, Fines, Permits, Fees	-	-	-	0%	-	-	-	-	0%	-
Other Income	-	-	-	0%	-	76,380	61,104	(15,276)	-20%	183,312
<b>TOTAL REVENUE</b>	<b>48,540</b>	<b>107,256</b>	<b>58,716</b>	<b>121%</b>	<b>116,497</b>	<b>246,842</b>	<b>173,026</b>	<b>(73,816)</b>	<b>-30%</b>	<b>592,421</b>

<b>EXPENSE</b>										
Contractual Services	104,198	71,439	(32,759)	-31%	250,074	135,265	-	(135,265)	-100%	324,635
Commodities	-	-	-	0%	-	104,167	-	(104,167)	-100%	250,000
Other Expenses	-	-	-	0%	-	198,513	-	(198,513)	-100%	476,430
<b>TOTAL EXPENSE</b>	<b>104,198</b>	<b>71,439</b>	<b>(32,759)</b>	<b>-31%</b>	<b>250,074</b>	<b>437,944</b>	<b>-</b>	<b>(437,944)</b>	<b>-100%</b>	<b>1,051,065</b>
<b>YEAR-TO-DATE SURPLUS/(DEFICIT)</b>	<b>(55,658)</b>	<b>35,817</b>	<b>91,475</b>	<b>-164%</b>	<b>(133,577)</b>	<b>(191,102)</b>	<b>173,026</b>	<b>364,128</b>	<b>-191%</b>	<b>(458,644)</b>

	SSA #2-26 (52)					Total Special Revenue Funds				
	5 MONTHS ENDED				2021-2022	5 MONTHS ENDED				2021-2022
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
<b>REVENUE</b>										
Property Tax	23,200	52,521	29,321	126%	55,679	93,907	209,727	115,820	123%	225,379
Intergovernmental	-	-	-	0%	-	170,112	111,836	(58,276)	-34%	408,269
Investment Income	31	15	(16)	-52%	75	397	109	(288)	-73%	955
Licenses, Fines, Permits, Fees	-	-	-	0%	-	5,000	13,545	8,545	171%	12,000
Other Income	-	-	-	0%	-	76,380	61,104	(15,276)	-20%	183,312
Transfers	-	-	-	0%	-	10,418	-	(10,418)	-100%	25,000
<b>TOTAL REVENUE</b>	<b>23,231</b>	<b>52,536</b>	<b>29,305</b>	<b>126%</b>	<b>55,754</b>	<b>356,214</b>	<b>396,321</b>	<b>40,107</b>	<b>11%</b>	<b>854,915</b>

<b>EXPENSE</b>										
Personal Services	7,813	14,483	6,670	85%	18,750	7,813	14,483	6,670	85%	18,750
Contractual Services	-	-	-	0%	-	248,422	72,772	(175,650)	-71%	596,209
Commodities	-	-	-	0%	-	104,167	-	(104,167)	-100%	250,000
Other Expenses	15,310	6,084	(9,226)	-60%	36,743	252,201	58,929	(193,272)	-77%	605,276
<b>TOTAL EXPENSE</b>	<b>23,122</b>	<b>20,567</b>	<b>(2,555)</b>	<b>-11%</b>	<b>55,493</b>	<b>612,603</b>	<b>146,184</b>	<b>(466,419)</b>	<b>-76%</b>	<b>1,470,235</b>
<b>YEAR-TO-DATE SURPLUS/(DEFICIT)</b>	<b>109</b>	<b>31,969</b>	<b>31,860</b>	<b>29229%</b>	<b>261</b>	<b>(256,389)</b>	<b>250,137</b>	<b>506,526</b>	<b>-198%</b>	<b>(615,320)</b>

Village of Hampshire  
 Budget Versus Actual Report - Capital Project Fund Summary  
 Five Months Ended September 30, 2021

	Equipment Replacement (03)					Capital Improvement (04)				
	5 MONTHS ENDED				2021-2022 TOT BUDGET	5 MONTHS ENDED				2021-2022 TOT BUDGET
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %		YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	
<b>REVENUE</b>										
Investment Income	6	9	3	50%	15	8	2	(6)	-75%	20
Licenses, Fines, Permits, Fees	-	-	-	0%	-	-	-	-	0%	-
Grant Income	-	-	-	0%	-	429,348	-	(429,348)	-100%	1,030,435
Other Income	-	-	-	0%	-	-	-	-	0%	-
Transfer from Capital Improv.	12,500	-	(12,500)	-100%	30,000	-	-	-	0%	-
<b>TOTAL REVENUE</b>	<b>12,506</b>	<b>9</b>	<b>(12,497)</b>	<b>-100%</b>	<b>30,015</b>	<b>429,356</b>	<b>2</b>	<b>(429,354)</b>	<b>-100%</b>	<b>1,030,455</b>

<b>EXPENSE</b>										
Contractual Services	-	-	-	0%	-	-	180	180	100%	-
Other Expenses	-	-	-	0%	-	-	-	-	0%	-
Capital Outlay	58,333	-	(58,333)	-100%	140,000	442,083	39,992	(402,091)	-91%	1,061,000
Transfer to General Fund	-	-	-	0%	-	-	-	-	0%	-
<b>TOTAL EXPENSE</b>	<b>58,333</b>	<b>-</b>	<b>(58,333)</b>	<b>-100%</b>	<b>140,000</b>	<b>442,083</b>	<b>40,172</b>	<b>(401,911)</b>	<b>-91%</b>	<b>1,061,000</b>

<b>YEAR-TO-DATE SURPLUS/(DEFICIT)</b>	<b>(45,827)</b>	<b>9</b>	<b>45,836</b>	<b>-100%</b>	<b>(109,985)</b>	<b>(12,727)</b>	<b>(40,170)</b>	<b>(27,443)</b>	<b>216%</b>	<b>(30,545)</b>
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	Public Use Fees (06)					Capital Projects/Debt Service (33)				
	5 MONTHS ENDED				2021-2022 TOT BUDGET	5 MONTHS ENDED				2021-2022 TOT BUDGET
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %		YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	
<b>REVENUE</b>										
Investment Income	42	36	(6)	-14%	100	-	9	9	100%	-
Licenses, Fines, Permits, Fees	16,318	10,680	(5,638)	-35%	39,160	-	-	-	0%	-
Other Income	-	-	-	0%	-	-	-	-	0%	-
Transfers	-	-	-	0%	-	10,950	-	(10,950)	-100%	26,279
<b>TOTAL REVENUE</b>	<b>16,358</b>	<b>10,716</b>	<b>(5,642)</b>	<b>-34%</b>	<b>39,260</b>	<b>10,950</b>	<b>9</b>	<b>(10,941)</b>	<b>-100%</b>	<b>26,279</b>

<b>EXPENSE</b>										
Contractual Services	28,750	-	(28,750)	-100%	69,000	-	-	-	0%	-
Other Expenses	-	-	-	0%	-	-	-	-	0%	-
Capital Outlay	-	-	-	0%	-	-	-	-	0%	-
Transfers Out	10,417	-	(10,417)	-100%	25,000	58,333	-	(58,333)	-100%	140,000
<b>TOTAL EXPENSE</b>	<b>39,167</b>	<b>-</b>	<b>(39,167)</b>	<b>-100%</b>	<b>94,000</b>	<b>58,333</b>	<b>-</b>	<b>(58,333)</b>	<b>-100%</b>	<b>140,000</b>

<b>YEAR-TO-DATE SURPLUS/(DEFICIT)</b>	<b>(22,809)</b>	<b>10,716</b>	<b>33,525</b>	<b>-147%</b>	<b>(54,740)</b>	<b>(47,383)</b>	<b>9</b>	<b>47,392</b>	<b>-100%</b>	<b>(113,721)</b>
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	Transportation Impact Fees (64)					Early Warning (65)				
	5 MONTHS ENDED				2021-2022 TOT BUDGET	5 MONTHS ENDED				2021-2022 TOT BUDGET
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %		YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	
<b>REVENUE</b>										
Investment Income	-	-	-	0%	-	-	-	-	0%	-
Licenses, Fines, Permits, Fees	37,492	24,540	(12,952)	-35%	89,980	-	-	-	0%	-
Other Income	-	-	-	0%	-	-	-	-	0%	-
<b>TOTAL REVENUE</b>	<b>37,492</b>	<b>24,540</b>	<b>(12,952)</b>	<b>-35%</b>	<b>89,980</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>	<b>-</b>

<b>EXPENSE</b>										
Contractual Services	-	-	-	0%	-	-	-	-	0%	-
Other Expenses	-	-	-	0%	-	-	-	-	0%	-
Capital Outlay	-	-	-	0%	-	-	-	-	0%	-
Transfer to General	31,333	-	(31,333)	-100%	75,200	-	-	-	0%	-
<b>TOTAL EXPENSE</b>	<b>31,333</b>	<b>-</b>	<b>(31,333)</b>	<b>-100%</b>	<b>75,200</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>	<b>-</b>

<b>YEAR-TO-DATE SURPLUS/(DEFICIT)</b>	<b>6,159</b>	<b>24,540</b>	<b>18,381</b>	<b>298%</b>	<b>14,780</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>	<b>-</b>
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	Capital Improvement (70)					Total Capital Project Funds				
	5 MONTHS ENDED				2021-2022 TOT BUDGET	5 MONTHS ENDED				2021-2022 TOT BUDGET
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %		YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	
<b>REVENUE</b>										
Investment Income	-	-	-	0%	-	56	56	-	0%	135
Licenses, Fines, Permits, Fees	-	-	-	0%	-	53,810	35,220	(18,590)	-35%	129,140
Grant Income	-	-	-	0%	-	429,348	-	(429,348)	-100%	1,030,435
Other Income	-	-	-	0%	-	-	-	-	0%	-
Transfers	-	-	-	0%	-	23,450	-	(23,450)	-100%	56,279
<b>TOTAL REVENUE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>	<b>-</b>	<b>506,664</b>	<b>35,276</b>	<b>(471,388)</b>	<b>-93%</b>	<b>1,215,989</b>

<b>EXPENSE</b>										
Contractual Services	-	-	-	0%	-	28,750	180	(28,570)	-99%	69,000
Other Expenses	-	-	-	0%	-	-	-	-	0%	-
Capital Outlay	-	-	-	0%	-	500,416	39,992	(460,424)	-92%	1,201,000
Transfers	-	-	-	0%	-	100,083	-	(100,083)	-100%	240,200
<b>TOTAL EXPENSE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>	<b>-</b>	<b>629,249</b>	<b>40,172</b>	<b>(589,077)</b>	<b>-94%</b>	<b>1,510,200</b>

<b>YEAR-TO-DATE SURPLUS/(DEFICIT)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>	<b>-</b>	<b>(122,585)</b>	<b>(4,896)</b>	<b>117,689</b>	<b>-96%</b>	<b>(294,211)</b>
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Village of Hampshire  
 Budget Versus Actual Report - Enterprise Fund Summary  
 Five Months Ended September 30, 2021

	ARRA Loan Debt Serv Fund (28)					Garbage (29)				
	5 MONTHS ENDED		DELTA \$	DELTA %	2021-2022 TOT BUDGET	5 MONTHS ENDED		DELTA \$	DELTA %	2021-2022 TOT BUDGET
	YTD BUDGET	YTD ACTUAL				YTD BUDGET	YTD ACTUAL			
<b>REVENUE</b>										
Service Fees	143,488	147,616	4,128	3%	344,372	364,167	280,070	(84,097)	-23%	874,000
Investment Income	-	-	-	0%	-	-	-	-	0%	-
Licenses, Fines, Permits, Fees	1,111	2,030	919	83%	2,667	5,085	6,506	1,421	28%	12,203
Other Income	-	-	-	0%	-	-	-	-	0%	-
<b>TOTAL REVENUE</b>	<b>144,600</b>	<b>149,646</b>	<b>5,046</b>	<b>3%</b>	<b>347,039</b>	<b>369,251</b>	<b>286,576</b>	<b>(82,675)</b>	<b>-22%</b>	<b>886,203</b>
<b>EXPENSE</b>										
Personal Services	-	-	-	0%	-	-	-	-	0%	-
Contractual Services	-	-	-	0%	-	364,333	278,604	(85,729)	-24%	874,400
Commodities	-	-	-	0%	-	-	22	22	100%	-
Other Expenses	-	-	-	0%	-	-	-	-	0%	-
Capital Outlay	-	-	-	0%	-	-	-	-	0%	-
Transfers	235,216	-	(235,216)	-100%	564,518	4,917	4,917	-	0%	11,800
<b>TOTAL EXPENSE</b>	<b>235,216</b>	<b>-</b>	<b>(235,216)</b>	<b>-100%</b>	<b>564,518</b>	<b>369,250</b>	<b>283,543</b>	<b>(85,707)</b>	<b>-23%</b>	<b>886,200</b>
<b>YEAR-TO-DATE SURPLUS/(DEFICIT)</b>	<b>(90,616)</b>	<b>149,646</b>	<b>240,262</b>	<b>-265%</b>	<b>(217,479)</b>	<b>1</b>	<b>3,033</b>	<b>3,032</b>	<b>303200%</b>	<b>3</b>

	Water (30)					Sewer (31)				
	5 MONTHS ENDED		DELTA \$	DELTA %	2021-2022 TOT BUDGET	5 MONTHS ENDED		DELTA \$	DELTA %	2021-2022 TOT BUDGET
	YTD BUDGET	YTD ACTUAL				YTD BUDGET	YTD ACTUAL			
<b>REVENUE</b>										
Service Fees	432,549	474,072	41,523	10%	1,038,115	561,845	596,974	35,129	6%	1,348,429
Investment Income	4	2	(2)	-50%	10	-	-	-	0%	-
Licenses, Fines, Permits, Fees	13,756	20,238	6,482	47%	33,015	21,161	8,987	(12,174)	-58%	50,787
Other Income	58,438	-	(58,438)	-100%	140,250	-	-	-	0%	-
GO Bond/Loan Proceeds	-	-	-	0%	-	-	-	-	0%	-
<b>TOTAL REVENUE</b>	<b>504,746</b>	<b>494,312</b>	<b>(10,434)</b>	<b>-2%</b>	<b>1,211,390</b>	<b>583,007</b>	<b>605,961</b>	<b>22,954</b>	<b>4%</b>	<b>1,399,216</b>
<b>EXPENSE</b>										
Personal Services	100,470	95,986	(4,484)	-4%	241,128	101,966	92,661	(9,305)	-9%	244,718
Contractual Services	266,496	167,776	(98,720)	-37%	639,591	256,669	96,690	(159,979)	-62%	616,006
Commodities	60,833	48,542	(12,291)	-20%	146,000	46,913	37,319	(9,594)	-20%	112,590
Other Expenses	48,732	17,818	(30,914)	-63%	116,957	143,345	163,078	19,733	14%	344,028
Capital Outlay	50,817	12,069	(38,748)	-76%	121,960	9,167	-	(9,167)	-100%	22,000
Bond Issuance and Escrow Agent Costs	-	-	-	0%	-	-	-	-	0%	-
<b>TOTAL EXPENSE</b>	<b>527,348</b>	<b>342,191</b>	<b>(185,157)</b>	<b>-35%</b>	<b>1,265,636</b>	<b>558,059</b>	<b>389,748</b>	<b>(168,311)</b>	<b>-30%</b>	<b>1,339,342</b>
<b>YEAR-TO-DATE SURPLUS/(DEFICIT)</b>	<b>(22,602)</b>	<b>152,121</b>	<b>174,723</b>	<b>-773%</b>	<b>(54,246)</b>	<b>24,948</b>	<b>216,213</b>	<b>191,265</b>	<b>767%</b>	<b>59,874</b>

	Water Construction (34)					Total Enterprise Funds				
	5 MONTHS ENDED		DELTA \$	DELTA %	2021-2022 TOT BUDGET	5 MONTHS ENDED		DELTA \$	DELTA %	2021-2022 TOT BUDGET
	YTD BUDGET	YTD ACTUAL				YTD BUDGET	YTD ACTUAL			
<b>REVENUE</b>										
Service Fees	-	-	-	0%	-	1,502,049	1,498,732	(3,317)	0%	3,604,916
Investment Income	3	24	21	700%	-	7	26	19	271%	10
Licenses, Fines, Permits, Fees	2,083	-	(2,083)	-100%	5,000	43,196	37,761	(5,435)	-13%	103,672
Other Income	-	-	-	0%	10	58,438	-	(58,438)	-100%	140,260
Grant Income	-	424,894	424,894	100%	-	-	424,894	424,894	100%	-
GO Bond/Loan Proceeds	-	-	-	0%	-	-	-	-	0%	-
<b>TOTAL REVENUE</b>	<b>2,088</b>	<b>424,918</b>	<b>422,830</b>	<b>20250%</b>	<b>5,010</b>	<b>1,603,690</b>	<b>1,961,413</b>	<b>357,723</b>	<b>22%</b>	<b>3,848,858</b>
<b>EXPENSE</b>										
Personal Services	-	-	-	0%	-	202,436	188,647	(13,789)	-7%	485,846
Contractual Services	-	-	-	0%	-	887,498	543,070	(344,428)	-39%	2,129,997
Commodities	-	-	-	0%	-	107,746	85,883	(21,863)	-20%	258,590
Other Expenses	-	-	-	0%	-	192,077	180,896	(11,181)	-6%	460,985
Capital Outlay	-	-	-	0%	-	59,984	12,069	(47,915)	-80%	143,960
Transfers	-	-	-	0%	-	240,133	4,917	(235,216)	-98%	576,318
Bond Issuance and Escrow Agent Costs	-	-	-	0%	-	-	-	-	0%	-
<b>TOTAL EXPENSE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>	<b>-</b>	<b>1,689,874</b>	<b>1,015,482</b>	<b>(674,392)</b>	<b>-40%</b>	<b>4,055,696</b>
<b>YEAR-TO-DATE SURPLUS/(DEFICIT)</b>	<b>2,088</b>	<b>424,918</b>	<b>422,830</b>	<b>20250%</b>	<b>5,010</b>	<b>(86,184)</b>	<b>945,931</b>	<b>1,032,115</b>	<b>-1198%</b>	<b>(206,838)</b>

Village of Hampshire  
 Budget Versus Actual Report - Agency Fund Summary  
 Five Months Ended September 30, 2021

	SSA#14 B&I (43)					SSA#13 B&I (45)				
	5 MONTHS ENDED		2021-2022			5 MONTHS ENDED		2021-2022		
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
<b>REVENUE</b>										
Property Tax	320,008	753,287	433,279	135%	768,018	158,654	365,070	206,416	130%	380,770
Investment Income	1,667	33	(1,634)	-98%	4,000	-	75	75	100%	-
Licenses, Fines, Permits, Fees	-	-	-	0%	-	-	-	-	0%	-
Other Income	-	-	-	0%	-	-	-	-	0%	-
<b>TOTAL REVENUE</b>	<b>321,674</b>	<b>753,320</b>	<b>431,646</b>	<b>134%</b>	<b>772,018</b>	<b>158,654</b>	<b>365,145</b>	<b>206,491</b>	<b>130%</b>	<b>380,770</b>
<b>EXPENSE</b>										
Other Expenses	338,726	187,373	(151,353)	-45%	812,942	158,343	91,011	(67,332)	-43%	380,022
<b>TOTAL EXPENSE</b>	<b>338,726</b>	<b>187,373</b>	<b>(151,353)</b>	<b>-45%</b>	<b>812,942</b>	<b>158,343</b>	<b>91,011</b>	<b>(67,332)</b>	<b>-43%</b>	<b>380,022</b>
<b>YEAR-TO-DATE SURPLUS/(DEFICIT)</b>	<b>(17,052)</b>	<b>565,947</b>	<b>582,999</b>	<b>-3419%</b>	<b>(40,924)</b>	<b>311</b>	<b>274,134</b>	<b>273,823</b>	<b>88046%</b>	<b>748</b>

	School Impact Fees (60)					Library Impact Fees (61)				
	5 MONTHS ENDED		2021-2022			5 MONTHS ENDED		2021-2022		
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
<b>REVENUE</b>										
Property Tax	-	-	-	0%	-	-	-	-	0%	-
Investment Income	2	4	2	100%	5	6	16	10	167%	15
Licenses, Fines, Permits, Fees	83,409	53,577	(29,832)	-36%	200,182	6,016	3,906	(2,110)	-35%	14,438
<b>TOTAL REVENUE</b>	<b>83,411</b>	<b>53,581</b>	<b>(29,830)</b>	<b>-36%</b>	<b>200,187</b>	<b>6,022</b>	<b>3,922</b>	<b>(2,100)</b>	<b>-35%</b>	<b>14,453</b>
<b>EXPENSE</b>										
Other Expenses	83,411	133,132	49,721	60%	200,187	6,022	6,427	405	7%	14,453
<b>TOTAL EXPENSE</b>	<b>83,411</b>	<b>133,132</b>	<b>49,721</b>	<b>60%</b>	<b>200,187</b>	<b>6,022</b>	<b>6,427</b>	<b>405</b>	<b>7%</b>	<b>14,453</b>
<b>YEAR-TO-DATE SURPLUS/(DEFICIT)</b>	<b>-</b>	<b>(79,551)</b>	<b>(79,551)</b>	<b>-100%</b>	<b>-</b>	<b>-</b>	<b>(2,505)</b>	<b>(2,505)</b>	<b>-100%</b>	<b>-</b>

	Parks Impact Fees (62)					Fire Impact Fees (63)				
	5 MONTHS ENDED		2021-2022			5 MONTHS ENDED		2021-2022		
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
<b>REVENUE</b>										
Investment Income	2	1	(1)	-50%	5	2	4	2	100%	5
Licenses, Fines, Permits, Fees	7,583	4,871	(2,712)	-36%	18,199	21,872	13,494	(8,378)	-38%	52,496
<b>TOTAL REVENUE</b>	<b>7,585</b>	<b>4,872</b>	<b>(2,713)</b>	<b>-36%</b>	<b>18,204</b>	<b>21,875</b>	<b>13,498</b>	<b>(8,377)</b>	<b>-38%</b>	<b>52,501</b>
<b>EXPENSE</b>										
Other Expenses	7,585	19,159	11,574	153%	18,204	21,875	37,940	16,065	73%	52,501
<b>TOTAL EXPENSE</b>	<b>7,585</b>	<b>19,159</b>	<b>11,574</b>	<b>153%</b>	<b>18,204</b>	<b>21,875</b>	<b>37,940</b>	<b>16,065</b>	<b>73%</b>	<b>52,501</b>
<b>YEAR-TO-DATE SURPLUS/(DEFICIT)</b>	<b>-</b>	<b>(14,287)</b>	<b>(14,287)</b>	<b>-100%</b>	<b>-</b>	<b>-</b>	<b>(24,442)</b>	<b>(24,442)</b>	<b>-100%</b>	<b>-</b>

	Cemetery Impact Fees (66)					Total Agency Funds				
	5 MONTHS ENDED		2021-2022			5 MONTHS ENDED		2021-2022		
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
<b>REVENUE</b>										
Property Tax	-	-	-	0%	-	478,662	1,118,357	639,695	134%	1,148,788
Investment Income	2	2	-	0%	5	1,681	135	(1,546)	-92%	4,035
Licenses, Fines, Permits, Fees	1,145	750	(395)	-34%	2,750	120,025	76,598	(43,427)	-36%	288,065
<b>TOTAL REVENUE</b>	<b>1,148</b>	<b>752</b>	<b>(396)</b>	<b>-34%</b>	<b>2,755</b>	<b>600,368</b>	<b>1,195,090</b>	<b>594,722</b>	<b>99%</b>	<b>1,440,888</b>
<b>EXPENSE</b>										
Other Expenses	1,148	-	(1,148)	-100%	2,755	617,110	475,042	(142,068)	-23%	1,481,064
<b>TOTAL EXPENSE</b>	<b>1,148</b>	<b>-</b>	<b>(1,148)</b>	<b>-100%</b>	<b>2,755</b>	<b>617,110</b>	<b>475,042</b>	<b>(142,068)</b>	<b>-23%</b>	<b>1,481,064</b>
<b>YEAR-TO-DATE SURPLUS/(DEFICIT)</b>	<b>-</b>	<b>752</b>	<b>752</b>	<b>100%</b>	<b>-</b>	<b>(16,742)</b>	<b>720,048</b>	<b>736,790</b>	<b>-4401%</b>	<b>(40,176)</b>

Village of Hampshire  
 Budget Versus Actual Report - Pension Trust Summary  
 Five Months Ended September 30, 2021

	<b>Pension Trust Fund Revenues (90)</b>				
	<b>5 MONTHS ENDED</b>				<b>2021-2022</b>
	<b>YTD BUDGET</b>	<b>YTD ACTUAL</b>	<b>DELTA \$</b>	<b>DELTA %</b>	<b>TOT BUDGET</b>
<b>REVENUE</b>					
Investment Income	5,500	913	(4,587)	-83%	13,200
Member Contributions	46,175	43,496	(2,679)	-6%	110,819
Employer Contributions	269,897	-	(269,897)	-100%	647,752
Miscellaneous Income	-	-	-	0%	-
<b>TOTAL REVENUE</b>	<b>321,571</b>	<b>44,409</b>	<b>(277,162)</b>	<b>-86%</b>	<b>771,771</b>
	<b>Pension Trust Fund Expenses (90)</b>				
	<b>5 MONTHS ENDED</b>				<b>2021-2022</b>
	<b>YTD BUDGET</b>	<b>YTD ACTUAL</b>	<b>DELTA \$</b>	<b>DELTA %</b>	<b>TOT BUDGET</b>
<b>EXPENSE</b>					
Pension Payments	14,125	13,983	(142)	-1%	33,900
Refund of Contributions	7,887	74,321	66,434	842%	18,928
Contractual Services	8,333	800	(7,533)	-90%	20,000
Other Expenses	875	455	(420)	-48%	2,100
<b>TOTAL EXPENSE</b>	<b>31,220</b>	<b>89,559</b>	<b>58,339</b>	<b>187%</b>	<b>74,928</b>
<b>YEAR-TO-DATE SURPLUS/(DEFICIT)</b>	<b>290,351</b>	<b>(45,150)</b>	<b>(335,501)</b>	<b>-116%</b>	<b>696,843</b>

# HAMPSHIRE IL POLICE DEPARTMENT

215 INDUSTRIAL DRIVE UNIT D  
HAMPSHIRE IL 60140

Date : 10/01/2021  
Page : 1  
Agency : HPD

## Incident Primary Offense Totals

09/01/2021 to 10/01/2021

Offense	Total Incidents
625 ILCS 5/11-601.5a Speeding 26 to 35 mph	1
625 ILCS 5/15-111(b) Overweight on Gross	6
625-5/11-501(a)(2) DUI - Under the Influence of...	1
625-5/11-501(a)(4) DUI - Under the Influence of...	1
625-5/11-601(b) Speeding - Over Statutory Limit	1
625-5/3-702 Operation of a Vehicle With...	1
625-5/6-101(a) Operating a Motor Vehicle With No...	1
625-5/6-303 Driving While Driver's License,...	1
720-5/16-1(a)(1) Theft - Obtains/Exerts...	1
720-5/16-1(a)(4) Theft - Obtains or Exerts...	1
720-5/19-1(a)5 Burglary - Motor Vehicle	1
720-5/21-1(a) Criminal Damage to Property	1
720-5/21-1.3 Criminal Defacement of Property	1
720-5/32-10(a) Violation of Bail bond - Failure...	1
720-5/32-10(b) Violation of Bail Bond - Violates...	2
911 Investigation 911 Investigation	1
Accident (Info Only) Accident Report (Private...	6
Accident PDO Accident (Info Only)	1
Alarm Activation Alarm Activation	8
Animal Complaint Animal Complaint	5
Assist Another Dept Assist Another Dept	21
Assist Citizen Assist Citizen	21
Assist Fire Dept Assist Fire Dept	2
Assist Kane County Assist Kane County	8
Check Conditions Check Conditions	1
Check Welfare Check Welfare	2
Civil Complaint Civil Complaint	1
Disturbance Disturbance	1
Domestic - Verbal Domestic Disturbance	8
Driving Complaint Driving Complaint	1
Information Reports Information reports no...	2
Lock Out Lock Out	2
ORD Ordinance Violation	8
Parking Complaint Parking Complaint	1
Susp Circumstances Suspicious Circumstances	2
Suspicious Auto Suspicious Auto	1

**HAMPSHIRE IL  
POLICE DEPARTMENT**

215 INDUSTRIAL DRIVE UNIT D  
HAMPSHIRE IL 60140

Date : 10/01/2021  
Page : 2  
Agency : HPD

**Incident Primary Offense Totals**

09/01/2021 to 10/01/2021

<b>Offense</b>	<b>Total Incidents</b>
Threats - Info Only Threats information only...	1
Village Ord. 2-11-11 Running At Large (Leash Ord.)	1
<b>Grand Total</b>	<b>126</b>



**HAMPSHIRE IL  
POLICE DEPARTMENT**

215 INDUSTRIAL DRIVE UNIT D  
HAMPSHIRE IL 60140

Date : 10/01/2021  
Page : 1  
Agency : HPD

**Calls For Service Totals By Call Type**

09/01/2021 to 10/01/2021

<b>Call Type</b>	<b>Totals</b>
4710 Suspicious Circumstances	2
6513 Motorist Assist	5
6514 Roadway Obstruction	3
6519 Abandoned Auto	1
7720 Juvenile - Other	1
9001 Assist Fire Department	4
9002 Assist County Sheriff	1
9003 Assist State Police	4
9010 Assist Kane County Sheriff	2
9033 Assist Citizen	7
9083 Assist Ambulance	6
9101 Suspicious Auto	3
9103 Suspicious Person	2
9116 Mini Bike Complaints	1
9121 Assist Ambulance	1
9125 Animal Complaint	3
9150 Assist Other Department	3
9360 Civil Dispute	1
9369 Noise Complaint - Non Animal	2
9511 Traffic Control	1
9911 911 Hang-Up Investigation	6
ADMIN Sex Offender registration	1
CW Check Welfare	1
DNT Do Not Tow	1
DRV COMP Driving Complaint	1
PARK COM Parking Complaint	2
PREMCHK Premise Check	1
<b>Grand Total for all calls</b>	<b>66</b>

# HAMPSHIRE IL POLICE DEPARTMENT

215 INDUSTRIAL DRIVE UNIT D  
HAMPSHIRE IL 60140

Date : 10/01/2021  
Page : 1  
Agency : HPD

## Citation Totals By Violation

09/01/2021 to 10/01/2021

Violation	Total
625 ILCS 5/3-401 No Valid Registration	3
625 ILCS 5/11-1204 Disobeyed stop sign	6
625 ILCS 5/11-1511 Failure to signal turn	1
625 ILCS 5/11-305- Disobeyed traffic control device	3
625 ILCS 5/11-601- Failure to reduce speed to avoid an	3
625 ILCS 5/11-605 Speeding school or construction zon	2
625 ILCS 5/11-606 Violating minimum speed regulation	1
625 ILCS 5/11-706 Improper passing-crest, curve, inte	1
625 ILCS 5/11-802 Improper U turn-hill or curve	4
625 ILCS 5/11-901 Failed to yield at intersection	1
625 ILCS 5/12-201b Only one red tail light	3
625 ILCS 5/12-205. No lights when required-specific ve	1
625 ILCS 5/12-610. use of electronic device while driv	4
625 ILCS 5/13-111 No Valid Safety Test Sticker	5
625 ILCS 5/3-401 No Valid Registration	3
625 ILCS 5/3-401(d Overweight (Registration)	3
625 ILCS 5/3-401d2 Overweight on Registration	3
625 ILCS 5/3-413 F Operation of Vehicle displaying	2
625 ILCS 5/413 B Improper Display Lic Plate/plastic	4
625 ILCS 5/6-112 Drivers license not on person	2
625-5/11-501(a)(2) DUI - Under the Influence of Alchoh	1
625-5/11-503(a)(2) Reckless Driving - Uses Incline in	1
625-5/11-601(b) Speeding - Over Statutory Limit	72
625-5/11-709 Improper Lane Usage	10
625-5/3-707(a) Operation of Uninsured Motor Vehicl	3
625-5/3-708 Operation of Motor Vehicle When Reg	1
625-5/6-101(a) Operating a Motor Vehicle With No V	1
625-5/6-303 Driving While Driver's License, Per	1
Parking Violation Village Parking Ticket	9
Village Ord 4-9-2( Illegal Possession of Electronic Ci	2
Village Ord. 2-10- Truancy	1
<b>Grand Total</b>	<b>157</b>



To: Village President and Board of Trustees

From: Timothy N. Paulson, P.E., CFM  
Senior Project Manager

Date: October 18, 2021

**Re: Monthly Engineering Update**

EEI Job #: HA2100

---

All:

Please find below a brief status report of current Village and development projects.

**Village Projects**

- Connection Water Main
  - ✓ IEPA permit received
  - ✓ Easement acquisition in process
  - ✓ KDOT permit in process
  - ✓ Corrosion control study ongoing
  
- Route 72 and State Street Village Utilities
  - ✓ Delayed to Spring of 2022
  
- Route 72 Water Main Repair
  - ✓ Contracting complete
  - ✓ Pending construction schedule from contractor and IDOT permit
  
- Risk and Resiliency Assessment and Emergency Response Plan (RRA/ERP)
  - ✓ ERP work ongoing
  
- Central Business District Streetscape Improvements
  - ✓ Project to be re-bid late 2021 or early 2022
  
- Julie Lane Resurfacing
  - ✓ Construction complete
  - ✓ Payment estimate being prepared



**Development Projects**

- D300 Elementary School at Oakstead
  - ✓ Construction Ongoing
    - Building Construction
- Prairie Ridge K&L
  - ✓ Utility and Roadway construction complete
- Tamms Farm
  - ✓ Utility Construction ongoing
- Stanley North – Self Storage
  - ✓ Grading permit
  - ✓ Waiting for resubmittal of Final Engineering for review
- Brier Hill Ventures/Midwest
  - ✓ Grading and stormwater permit issued
- Freight Union (Lot 9 Hampshire Woods)
  - ✓ Engineering review submitted, waiting on resubmittal
- Love's/Metrix
  - ✓ Working with developers to complete punch lists
- Hampshire Corporate Center – RV Storage Addition
  - ✓ Working on project closeout
  - ✓ Review letter issued for site plan for additional storage buildings

If you have any questions please contact me at [tpaulson@eeiweb.com](mailto:tpaulson@eeiweb.com) or (630) 466-6727.

Pc: Jay Hedges, Village Manager

# VILLAGE OF HAMPSHIRE

Accounts Payable

**October 21, 2021**

The President and Board of Trustees of the Village of Hampshire  
Recommends the following Warrant in the amount of

**Total: \$333,893.33**

To be paid on or before  
October 27, 2021

Village President: \_\_\_\_\_

Attest: \_\_\_\_\_

Village Clerk: \_\_\_\_\_

Date: \_\_\_\_\_

DATE: 10/19/21  
TIME: 12:03:17  
ID: AP441000.WOW

VILLAGE OF HAMPSHIRE  
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 12/31/2021

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
AAPC ALLIED ASPHALT PAVING COMPANY								
238392	09/30/21	01	ASPHALT	010030024130			10/30/21	832.42
							INVOICE TOTAL:	832.42
							VENDOR TOTAL:	832.42
ACEGE TOBINSON'S ACE HARDWARE #03999								
1077321/1	10/12/21	01	PAINT LID	010030034680			11/12/21	3.99
		02	STREET LIGHT FUSES	010030024270				42.95
							INVOICE TOTAL:	46.94
							VENDOR TOTAL:	46.94
AMBU AMAZON CAPITAL SERVICES								
1FMD-G6P9-3677	08/25/21	01	SYNTHETIC GREASE	310010034670			09/25/21	359.87
							INVOICE TOTAL:	359.87
							VENDOR TOTAL:	359.87
B&F B&F CONSTRUCTION CODE SERVICES								
14915	09/27/21	01	AUG'S INSPECTIONS	010010024390			10/27/21	550.00
							INVOICE TOTAL:	550.00
							VENDOR TOTAL:	550.00
BLCR HEALTH CARE SERVICES CORP								
091721	09/17/21	01	ADM	010010014031			10/01/21	4,975.70
		02	PD	010020014031				15,100.64
		03	STREETS	010030014031				3,986.12
		04	SEWER	310010014031				4,550.35
		05	WATER	300010014031				3,286.12
							INVOICE TOTAL:	31,898.93
							VENDOR TOTAL:	31,898.93
BPCI BENEFIT PLANNING CONSULTANTS,								

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BPCI	BENEFIT PLANNING CONSULTANTS,							
BPCI00267968	10/12/21	01	MONTHLY FLEX AND COBRA	010010024380			11/20/21	118.75
							INVOICE TOTAL:	118.75
							VENDOR TOTAL:	118.75
CAON	CALL ONE							
456300	10/15/21	01	1126416	010010024230			11/01/21	396.16
		02	1126417	300010024230				125.34
		03	1126418	010030024230				125.34
		04	1126419	310010024230				371.93
		05	1126420	010030024230				185.86
		06	1126422	010020024230				324.33
							INVOICE TOTAL:	1,528.96
							VENDOR TOTAL:	1,528.96
CASE	CARDMEMBER SERVICE							
100521	10/05/21	01	LL ADOBE	010010034650			11/01/21	15.93
		02	MM BLOCK'S	010010034650				10.96
		03	JH ADOBE	010010034650				15.93
		04	JH ILCMA BURCHARD LUNCH	010010024290				32.84
		05	JH ADOBE	010010034650				22.30
		06	JH IML LEGISLATIVE LUNCHEON	010010024290				15.00
		07	JH ILCMA PROF EDUCATION	010010024290				15.00
		08	JH ILL CITY COUNTY	010010024290				351.25
		09	JH UNIVER OF GA	010010024290				150.00
		10	JH ADOBE	010010034650				15.93
		11	BT THE BLUE LINE	010020024340				397.00
							INVOICE TOTAL:	1,042.14
							VENDOR TOTAL:	1,042.14
CHPA	CHAMPION PAVING CORP.							
612201	10/06/21	01	PATCH	300010024160			11/06/21	3,900.00
							INVOICE TOTAL:	3,900.00

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-----								
CHPA	CHAMPION PAVING CORP.							
612202	10/06/21	01	PATCH	300010024160			11/06/21	5,800.00
							INVOICE TOTAL:	5,800.00
							VENDOR TOTAL:	9,700.00
CIHE	CIOX HEALTH							
0351620499	09/27/21	01	SEARCH WARRANT	010020024380			10/27/21	80.91
							INVOICE TOTAL:	80.91
							VENDOR TOTAL:	80.91
COCA	COMCAST							
101121	10/11/21	01	VH INTERNET	010010024230			11/08/21	158.40
							INVOICE TOTAL:	158.40
							VENDOR TOTAL:	158.40
COMA	CORE & MAIN LP							
P570772	09/10/21	01	STORM SEWER RINGS	010030034700			10/10/21	269.16
							INVOICE TOTAL:	269.16
P655127	09/30/21	01	HYDRANT PARTS	300010054980			10/30/21	360.51
							INVOICE TOTAL:	360.51
P728119	10/07/21	01	CREDIT - HYDRANT PARTS	300010054980			10/07/21	-100.00
							INVOICE TOTAL:	-100.00
P733478	10/08/21	01	HYDRANT PARTS	300010054980			11/08/21	1,549.49
							INVOICE TOTAL:	1,549.49
							VENDOR TOTAL:	2,079.16
COMED	COMED							
2522108141 - 100421	10/04/21	01	2522108141	310010024260			12/06/21	68.40
							INVOICE TOTAL:	68.40
							VENDOR TOTAL:	68.40



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-----								
COMI	COMPASS MINERALS AMERICA INC.							
859956	09/27/21	01	STREET SALT	150030034600			10/27/21	8,891.70
							INVOICE TOTAL:	8,891.70
860839	09/28/21	01	STREET SALT	150030034600			10/28/21	11,201.50
							INVOICE TOTAL:	11,201.50
861486	09/29/21	01	STREET SALT	150030034600			10/29/21	4,572.79
							INVOICE TOTAL:	4,572.79
862208	09/30/21	01	STREET SALT	150030034600			10/30/21	2,291.87
							INVOICE TOTAL:	2,291.87
862255	09/30/21	01	STREET SALT	150030034600			10/30/21	13,317.15
							INVOICE TOTAL:	13,317.15
							VENDOR TOTAL:	40,275.01
COPS	C.O.P.S. TESTING SERVICE, INC.							
106739	10/01/21	01	JR PRE-EMPL POLY/PSYCH	010020024380			11/01/21	610.00
							INVOICE TOTAL:	610.00
							VENDOR TOTAL:	610.00
COUNSCDI	COMMUNITY UNIT SCHOOL DIST 300							
101821	10/18/21	01	TRANSITION FEES	600010044800			11/18/21	3,571.82
		02	REISSUE	010000002010				30,714.78
							INVOICE TOTAL:	34,286.60
							VENDOR TOTAL:	34,286.60
EEI	ENGINEERING ENTERPRISES, INC.							
100721	10/07/21	01	HA1610 HAMP CORP CNTR 72472	010000002084			11/07/21	197.00
		02	HA0611 PRAIRIE RIDGE 72471	010000002111				14,479.50
		03	HA1823 HAMP WOODS BUS PK 72473	010000002137				295.50

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-----								
EEL	ENGINEERING ENTERPRISES, INC.							
100721	10/07/21	04	HA1829 CONNECT WTR MAIN 72474	300010024360			11/07/21	1,309.50
		05	HA1911 STANLEY 72475	010000002128				2,236.00
		06	HA2011 RISK & RESILIENCE 72476	300010024360				1,472.75
		07	HA2019 DIST 300 OAKSTEAD 72477	010000002086				638.75
		08	HA2020 CROWN EAST 72478	010000002212				246.25
		09	HA2024 RT 72 WTR REPLMT 72479	300010024360				1,198.50
		10	HA2026 BRIER HILL VENT 72480	010000002213				2,857.50
		11	HA2100 GEN ENGINEERING 72481	010010024360				275.50
		12	HA2101 GEN ENG WTR 72482	300010024360				1,502.75
		13	HA2103 PRI UTY PERMIT 72483	010010024360				493.50
		14	HA2104 HAMP WOODS 72484	010000002178				3,060.25
		15	HA2107 JULIE LN RESURF 72485	100010024360				3,903.51
		16	HA2110 TAMMS FARMS 72486	010000002186				5,308.00
		17	HA2115 CONSULTING ENG 72487	010010024360				1,000.00
							INVOICE TOTAL:	40,474.76
							VENDOR TOTAL:	40,474.76
EEL	ELLA JOHNSON LIBRARY							
101821	10/18/21	01	TRANSITION FEES	610010044800			11/18/21	110.40
		02	REISSUE	010000002010				963.74
							INVOICE TOTAL:	1,074.14
							VENDOR TOTAL:	1,074.14
EMQC	EMQ CONSTRUCTION LLC							
8428	10/08/21	01	CONCRETE REPAIR	300010024160			11/08/21	4,200.00
		02	CURB REPAIR	010030034700				800.00
							INVOICE TOTAL:	5,000.00
							VENDOR TOTAL:	5,000.00
ENFM	ENTERPRISE FM TRUST							
FBN4315584	10/05/21	01	PD	010020024380			11/05/21	100.00

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-----								
ENFM	ENTERPRISE FM TRUST							
FBN4315584	10/05/21	02	STREETS	010030024380			11/05/21	120.00
		03	WATER	300010024380				15.00
		04	SEWER	310010024380				25.00
							INVOICE TOTAL:	260.00
							VENDOR TOTAL:	260.00
FISA	FOX VALLEY FIRE & SAFETY							
IN00470140	10/07/21	01	QUARTERLY FIRE ALARM LEASE	300010024280			11/06/21	150.00
							INVOICE TOTAL:	150.00
							VENDOR TOTAL:	150.00
FLBR	FLOOD BROTHERS							
100621	10/06/21	01	OCT 21 REFUSE SERVICE	290010024330			10/26/21	51,920.90
							INVOICE TOTAL:	51,920.90
							VENDOR TOTAL:	51,920.90
HAAUPA	HAMPSHIRE AUTO PARTS							
010030024110	09/30/21	01	OIL FILTER	010030024110			10/30/21	7.89
							INVOICE TOTAL:	7.89
602066	09/30/21	01	BARREL OF OIL	010030034660			10/30/21	729.99
							INVOICE TOTAL:	729.99
602106	09/30/21	01	GREASE	010030034660			10/30/21	66.90
							INVOICE TOTAL:	66.90
602541	10/05/21	01	LUBE SPRAY	010030034680			11/05/21	23.98
							INVOICE TOTAL:	23.98
602581	10/06/21	01	FITTINGS AND TIES	010030024110			11/06/21	227.73
							INVOICE TOTAL:	227.73

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-----								
HAAUPA	HAMPSHIRE AUTO PARTS							
602701	10/07/21	01	TOWELS AND TERMINALS	010030034680			11/07/21	38.02
							INVOICE TOTAL:	38.02
602980	10/09/21	01	HYDRAULIC HOSE FITTINGS	010030024110			11/09/21	290.76
							INVOICE TOTAL:	290.76
603040	10/11/21	01	WINDSHIELD FLUID	010030024110			11/11/21	18.90
							INVOICE TOTAL:	18.90
603343	10/13/21	01	WIPER BLADE	010020024110			11/13/21	15.94
							INVOICE TOTAL:	15.94
603636	10/16/21	01	WINDSHIELD WASH/ANTIFREEZE	010020024110			11/16/21	34.89
							INVOICE TOTAL:	34.89
							VENDOR TOTAL:	1,455.00
HAFD	HAMPSHIRE FIRE PROTECTION							
101821	10/18/21	01	TRANSITION FEES	630010044800			11/18/21	729.62
		02	REISSUE	010000002010				1,613.36
							INVOICE TOTAL:	2,342.98
							VENDOR TOTAL:	2,342.98
HAIN	HAWKINS, INC.							
6042754	10/14/21	01	WWTP CHEMICALS	310010034680			11/30/21	4,582.20
							INVOICE TOTAL:	4,582.20
6042756	10/14/21	01	DWTP CHEMICALS	300010034680			11/30/21	558.00
							INVOICE TOTAL:	558.00
							VENDOR TOTAL:	5,140.20
HAMTOW	HAMPSHIRE TOWN & COUNTRY							
100421	10/04/21	01	MUMS	010010044800			11/04/21	71.37
							INVOICE TOTAL:	71.37
							VENDOR TOTAL:	71.37

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-----								
HUFI	HUNTLEY FIRE PROTECTION DIST							
101821	10/18/21	01	REISSUE	010000002010			11/18/21	1,200.00
							INVOICE TOTAL:	1,200.00
							VENDOR TOTAL:	1,200.00
IIMC	INTERNATIONAL INSTITUTE OF							
092121	09/21/21	01	ANNUAL MEMBERSHIP FEE	010010024430			12/30/21	175.00
							INVOICE TOTAL:	175.00
							VENDOR TOTAL:	175.00
INBU	INCREDIBLE BUILDERS, INC							
12434	10/14/21	01	VH REHAB	010010024100			11/14/21	22,160.00
							INVOICE TOTAL:	22,160.00
							VENDOR TOTAL:	22,160.00
KACOU	KANE COUNTY RECORDER							
HAMP091621	09/30/21	01	BRIER HILL VENTURES	010000002096			10/30/21	178.00
							INVOICE TOTAL:	178.00
							VENDOR TOTAL:	178.00
KCCC	JEFFREY R KEEGAN							
101821	10/18/21	01	VH JANITORIAL SERVICE	010010024380			11/18/21	160.00
		02	PD JANITORIAL SERVICE	010020024380				315.00
							INVOICE TOTAL:	475.00
							VENDOR TOTAL:	475.00
KONMIN	KONICA MINOLTA BUS SOLUTION							
275751577	09/30/21	01	MONTHLY MAINTENANCE	010010024340			10/30/21	40.13
							INVOICE TOTAL:	40.13
							VENDOR TOTAL:	40.13

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-----								
MARSCH	MARK SCHUSTER, P.C.							
100821	10/08/21	01	100.001 MISC MATTERS	010010024370			11/08/21	3,500.00
		02	100.002 MEETINGS	010010024370				580.00
		03	100.007 PROSECUTION	010010024370				1,244.50
		04	100.127 HENNIG/DONAHUE	010000002150				178.70
		05	100.144 PHI/UNIT 2	010000002089				157.50
		06	100.164 DUI PROSECUTION	010020024370				675.00
		07	100.229 TRZ-SSA27 NOW 29	010000002095				195.00
		08	100.231 WTR MAIN CONNECTION	300010024370				710.00
		09	100.238 MIDWEST COMPANIES	010000002096				299.25
		10	100.242 BOBEK FORECLOSURE	010000001660				50.00
		11	100.249 DATOLI TOWING	010000002191				814.90
		12	100.250 DA'BROU	010000002192				1,559.25
		13	100.251 TULLY	010000002196				204.75
							INVOICE TOTAL:	10,168.85
							VENDOR TOTAL:	10,168.85
MCGIN	MCGINTY BROS. INC.							
229626	10/08/21	01	UNIT 4 HERBICIDE	520010024931			10/18/21	850.00
							INVOICE TOTAL:	850.00
							VENDOR TOTAL:	850.00
METL	METLIFE							
091621	09/16/21	01	ADM	010010014033			10/01/21	241.20
		02	PD	010020014033				1,313.92
		03	STREETS	010030014033				434.24
		04	SEWER	310010014033				279.55
		05	WATER	300010014033				279.56
							INVOICE TOTAL:	2,548.47
							VENDOR TOTAL:	2,548.47
MEWE	METRO WEST COG							
4535	10/05/21	01	MR BOARD MEETING	010010024290			11/04/21	40.00
							INVOICE TOTAL:	40.00
							VENDOR TOTAL:	40.00

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MIAM MIDAMERICAN ENERGY SERVICES								
100721	10/07/21	01	455525	300010024260			12/06/21	2,469.19
		02	455526	300010024260				135.86
		03	455570	300010024260				4,013.61
		04	455571	310010024260				9,421.82
							INVOICE TOTAL:	16,040.48
							VENDOR TOTAL:	16,040.48
MISA MIDWEST SALT								
P459356	10/05/21	01	WATER TREATMENT SALT	300010034680			11/05/21	3,021.31
							INVOICE TOTAL:	3,021.31
							VENDOR TOTAL:	3,021.31
MUWESE MUNIWEB								
54397	10/05/21	01	WEBSITE HOSTING	010010024230			10/25/21	150.00
							INVOICE TOTAL:	150.00
							VENDOR TOTAL:	150.00
NICOR NICOR								
090721	09/07/21	01	66-55-16-4647 5	310010024260			11/23/21	135.79
							INVOICE TOTAL:	135.79
							VENDOR TOTAL:	135.79
OFDE OFFICE DEPOT, INC.								
203152421001	10/01/21	01	PAPER TOWELS/DVD	010020034650			11/06/21	65.32
							INVOICE TOTAL:	65.32
							VENDOR TOTAL:	65.32
POTS POMP'S TIRE SERVICE, INC.								
640093902	10/07/21	01	TIRE	300010024110			11/07/21	494.89
							INVOICE TOTAL:	494.89
							VENDOR TOTAL:	494.89

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-----								
RAOH	RAY O'HERRON CO., INC.							
2146309-IN	10/04/21	01	UNIFORM	010020034690			11/04/21	42.11
							INVOICE TOTAL:	42.11
2146327-IN	10/04/21	01	UNIFORM	010020034690			11/04/21	1,314.63
							INVOICE TOTAL:	1,314.63
2147904-IN	10/12/21	01	UNIFORM	010020034690			11/12/21	548.21
							INVOICE TOTAL:	548.21
							VENDOR TOTAL:	1,904.95
REBS	RAY'S ELECTRICAL & BORING							
100721	10/07/21	01	BULK WATER SALES/METER DEP RTN	300000002020			11/07/21	1,500.00
		02	BULK WATER SALES/METER DEP RTN	300001003500				-87.12
							INVOICE TOTAL:	1,412.88
							VENDOR TOTAL:	1,412.88
RNOW	RNOW, INC							
2021-60985	10/01/21	01	SWEEPER BROOMS	010030034680			11/01/21	990.00
							INVOICE TOTAL:	990.00
							VENDOR TOTAL:	990.00
RORO	ROTO-ROOTER SERVICES CO							
ER 25-23333390	10/01/21	01	CLEAN SEWER PIPE	010010024100			10/07/21	644.00
							INVOICE TOTAL:	644.00
							VENDOR TOTAL:	644.00
RYHOM	RYAN HOMES							
101821	10/18/21	01	TEMP OCCUPANCY BOND RELEASE	010000002040			11/18/21	22,500.00
							INVOICE TOTAL:	22,500.00
							VENDOR TOTAL:	22,500.00



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-----								
SABU	SAFEBUILT, LLC							
0081161-IN	09/30/21	01	INSPECTIONS/PERMITS/REVIEWS	010010024390			10/30/21	3,802.24
							INVOICE TOTAL:	3,802.24
							VENDOR TOTAL:	3,802.24
SCHM	FREDI BETH SCHMUTTE							
100621	10/06/21	01	CDBG/RLF STREETScape	010010024382			11/06/21	892.50
							INVOICE TOTAL:	892.50
							VENDOR TOTAL:	892.50
SHWE	SHAWNA WELSCH							
101121	10/11/21	01	REFUND UTILITY OVER PYMT	300000002200			11/11/21	275.07
							INVOICE TOTAL:	275.07
							VENDOR TOTAL:	275.07
STAINS	STANDARD INSURANCE COMPANY							
091621	09/16/21	01	ADM	010010014035			10/01/21	79.50
		02	PD	010020014035				197.99
		03	STREETS	010030014035				56.58
		04	SEWER	310010014035				23.58
		05	WATER	300010014035				23.57
		06	EAP	010010024376				10.85
							INVOICE TOTAL:	392.07
							VENDOR TOTAL:	392.07
STARK	STARK & SON TRENCHING, INC							
55349	09/30/21	01	REPAIR IRON PIPE WATER SERVICE	300010024160			10/30/21	1,235.00
							INVOICE TOTAL:	1,235.00
55361	10/08/21	01	REPAIR WATER MAIN	300010024160			11/07/21	3,740.00
							INVOICE TOTAL:	3,740.00
							VENDOR TOTAL:	4,975.00

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-----								
SYMI	SYNAGRO TECHNOLOGIES INC							
SEPTEMBER 2021	10/01/21	01	SLUDGE HAUL	310010024180			11/01/21	4,280.65
							INVOICE TOTAL:	4,280.65
							VENDOR TOTAL:	4,280.65
THMI	THIRD MILLENNIUM ASSOC, INC.							
26840	10/07/21	01	PAST DUE UTILITY BILL	290010024340			11/07/21	104.32
		02	PAST DUE UTILITY BILL	300010024340				104.31
		03	PAST DUE UTILITY BILL	310010024340				104.31
							INVOICE TOTAL:	312.94
							VENDOR TOTAL:	312.94
THPOSHPR	THE POLICE AND SHERIFFS PRESS							
153782	10/12/21	01	JR ID CARD	010020034650			11/12/21	17.58
							INVOICE TOTAL:	17.58
							VENDOR TOTAL:	17.58
USBL	USA BLUEBOOK							
747001	10/04/21	01	WRENCH	300010034670			11/04/21	203.95
							INVOICE TOTAL:	203.95
							VENDOR TOTAL:	203.95
VSP	VISION SERVICE PLAN (IL)							
091721	09/17/21	01	ADM	010010014037			10/01/21	43.38
		02	PD	010020014037				151.06
		03	STREETS	010030014037				54.27
		04	SEWER	310010014037				31.17
		05	WATER	300010014037				31.17
							INVOICE TOTAL:	311.05
							VENDOR TOTAL:	311.05
WADI	WAREHOUSE DIRECT							

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VILLAGE OF HAMPSHIRE  
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 12/31/2021

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
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WADI	WAREHOUSE DIRECT							
5023574-0	08/09/21	01	ORGANIZER	010010034650			09/09/21	98.94
							INVOICE TOTAL:	98.94
5069211-0	10/05/21	01	LEAD PENCILS	010010034650			11/05/21	9.24
							INVOICE TOTAL:	9.24
5076227-0	10/14/21	01	DESK CALENDAR/PLANNER	010010034650			11/14/21	60.08
							INVOICE TOTAL:	60.08
							VENDOR TOTAL:	168.26
WESI	WEST SIDE TRACTOR SALES							
202848	10/01/21	01	LOADER PARTS	010030024120			11/01/21	869.55
							INVOICE TOTAL:	869.55
202849	10/01/21	01	LOADER PARTS	010030024120			11/01/21	671.56
							INVOICE TOTAL:	671.56
							VENDOR TOTAL:	1,541.11
							TOTAL ALL INVOICES:	333,893.33