

**VILLAGE OF HAMPSHIRE
REGULAR MEETING OF THE BOARD OF TRUSTEES
MINUTES
September 5, 2019**

The regular meeting of the Village Board of Hampshire was called to order by Village Clerk Linda Vasquez 7:05 PM in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, September 5, 2019.

Village President Magnussen was absent; Trustee Kelly moved to appoint Trustee Mike Reid as temporary Village President to preside at this meeting.

Seconded by Trustee Koth
Motion carried by voice vote
Ayes: Kelly, Klein, Koth, Reid
Nays: None
Absent: Krajecki, Robinson

Present: Aaron Kelly, Christine Klein, Toby Koth, Michael Reid.

Absent: Ryan Krajecki, Erik Robinson

Also Present: Village Clerk Linda Vasquez, Village Finance Director Lori Lyons, and Village Attorney Mark Schuster.

A quorum was established.

Temporary President Reid led recital of the Pledge of Allegiance.

CITIZENS COMMENTS

Bob Law; Secretary Old Mill Manor Association, mentioned that there are uneven and crumbling sidewalks in Old Mill Manor, on the west side of Warner Street. Trustee Koth noted that the Village may be able to grind down the sidewalk to even it out. On the east side of Warner, the trees need to be trimmed some are broken and hanging down.

Matt Clemens Wm. Ryan Homes, Construction Supervisor, reported that there is a settlement agreement underway for the Seeger residence; and that Wm. Ryan Homes will complete the work called for in the Agreement. The company had personnel who did not perform well in customer service and a backlog of problems resulted. Wm. Ryan is now addressing problems with the siding for Eric on Kathi Drive, and also the hardwood floors for the Rapps. Work on the Seegers residence will take time.

MINUTES

Trustee Klein moved to approve the minutes of August 22, 2019.

Seconded by Trustee Koth
Motion carried by voice vote
Ayes: Kelly, Klein, Koth, Reid
Nays: None
Absent: Krajecki, Robinson

VILLAGE PRESIDENT PRO TEMP REPORT:

Temporary President Reid read a Proclamation for Constitution Week September 17-23, and signed it.

Trustee Kelly moved to approve Notice on September 28, 2019 9:30 am to 1:00 pm: 1st Unified Walk-13th Annual Burlington/Hampshire CROP Walk & St. Charles Borromeo's St. Vincent Friends of the Poor Walk.

Seconded by Trustee Klein
Motion carried by voice vote
Ayes: Kelly, Klein, Koth, Reid
Nays: None
Absent: Krajecki, Robinson

Trustee Klein moved to approve the Raffle License to Unified Walk: Crop Walk & St. Vincent Walk for the Poor.

Seconded by Trustee Kelly
Motion carried by roll call vote
Ayes: Kelly, Klein, Koth, Reid
Nays: None
Absent: Krajecki, Robinson

Trustee Kelly moved to approve the Block Party on 9/21/19 at Julie Ln between Warner and Elm 4 p.m. - 9 p.m.

Seconded by Trustee Klein
Motion carried by roll call vote
Ayes: Kelly, Klein, Koth, Reid
Nays: None
Absent: Krajecki, Robinson

Trustee Kelly moved to approve Ordinance 19-23; amending the village building regulations as modified after discussion among the Board members to establish certain hours for construction activities in the village; the changes included restricting work on Sundays and Holidays for commercial properties, and amending the penalty to \$400 plus court costs.

Seconded by Trustee Klein
Motion carried by roll call vote
Ayes: Kelly, Klein, Koth, Reid
Nays: None
Absent: Krajecki, Robinson

Trustee Klein moved to approve Engineer's Payment Estimate No.4 and Final-Elm Street Elevated Water Storage Tank Rehabilitation final payment in the amount of \$20,557.26.

Seconded by Trustee Koth
Motion carried by roll call vote
Ayes: Kelly, Klein, Koth, Reid
Nays: None

Absent: Krajecki, Robinson

Insurance Coverage Renewal Discussion: Finance Director Lyons reported that insurance coverage renewal goes by calendar year; and the Village has been with AJG. The Village Finance Director inquired of the Board whether the Village should go through the remarketing or bidding process this year or just inform IMLRMA and Corkill that no bids are asked for at this time. The Village should consider remarketing every three years unless faced with a large increase on the premium. The consensus of the board was to solicit prices from AJG without re-bidding at this time.

VILLAGE BOARD COMMITTEE REPORTS

- a. **Public Relations**: Trustee Reid announced that the Census people are coming around knocking on doors and asking that everybody please participate so that everyone is counted.. We will be soon having a committee to help complete our count.
- b. **Planning/Zoning**: There will a Zoning Board of Appeals meeting September 24, 2019 at 7 p.m. re the Application of Hummer Trust / Montemayor for zoning amendment on property in Hampshire Woods Business Park.
- c. **Public Safety**- The sidewalk at Jake still is waiting to be backfilled. The Village should send the responsible party a letter and fine them, and the Village should fill it before an accident occurs there. Also, at Jake and Tuscany Court there may be a code violation. ComEd is working on the Village's claim for repair, where it went over the easement and damaged the walking path.
- d. **Fields & Trails**: Trustee Koth asked if the Village was scheduled to burn any detention areas in Tuscany Woods this year, the cattails are going to eat up the ponds if something is not done soon.
- e. **Village Services**: Trustee Kelly reported that he has been talking to a representative of the telecommunications company who would like to put more companies on the cell tower in Lakewood. Trustee Kelley will follow up. How would it look; how would the rent be affected? He also asked about the original agreement for this tower. We did find out the Verizon tower is blocking our signal for the weather warning sirens to go off. Verizon will need to correct the problem, either by raising the antennas, or moving them.
- f. **Public Works**: Trustee Koth stated that in his opinion, the work on the creek rehabilitation should go out for bid, to get the lowest price.

Trustee Kelly move to approve the bid for Old Mill Manor Townhome Association to replace sidewalks at Adam & Elizabeth in the amount of \$1,400.00 from John's Paving in Woodstock, IL.

Seconded by Trustee Reid
Motion carried by roll call vote
Ayes: Kelly, Klein, Koth, Reid
Nays: None
Absent: Krajecki, Robinson

- g. **Business Development Commission**: No report

h. Accounts Payable:

Trustee Klein moved to approve the Accounts Payable for reimbursements in the sum of \$80.00 to employee James Reece, and Brain Haydysch to be paid on or before September 11, 2019.

Seconded by Trustee Kelly
Motion carried by roll call vote
Ayes: Kelly, Klein, Koth and Reid
Nays: None
Absent: Krajecki, Robinson

Trustee Klein moved to approve the Accounts Payable in the sum of \$257,112.39 paid on or before September 11, 2019.

Seconded by Trustee Koth
Motion carried by roll call vote
Ayes: Kelly, Klein, Koth, Reid
Nays: None
Absent: Krajecki, Robinson

Trustee Klein reported a Finance Committee meeting will be held on Thursday September 12 at 5:30 to go over the handbook.

NEW BUSINESS/ANNOUNCEMENTS

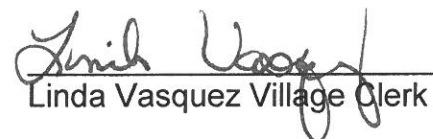
Temporary Village President Reid announced he hopes Village President Magnussen gets well soon.

He also requested that Board members review the resumes received for the position of Village Administrator, and that there will be Committee of the Whole meeting on Thursday, September 12, 2019, after the Finance meeting.

Adjournment

Trustee Kelly moved, to adjourn the Village Board meeting at 8:29 p.m.

Seconded by Trustee Klein
Motion carried by voice vote
Ayes: All
Nays: None
Absent: Krajecki, Robinson


Linda Vasquez Village Clerk