



Village of Hampshire  
Village Board Meeting Minutes  
Thursday, November 6, 2025 – 7:00 PM  
Hampshire Village Hall  
234 South State Street, Hampshire, IL 60140

**1. Call to Order**

Village President Michael J. Reid Jr. called to order the Village Board Meeting at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, November 6, 2025.

**2. Roll Call by Village Clerk, Karen Stuehler**

Present: Village President Michael J. Reid Jr., Trustee Fodor, Trustee Jarnebro, Trustee Kelly, Trustee Koth, Trustee Pollastrini joined meeting at 7:09, Trustee Robinson.

A Quorum was Established.

Others Present: Village Manager Mary Jo Seehausen, Village Clerk Karen Stuehler, Chief Pann, Assistant Village Manager for Development Mo Khan, Village Attorney Erik Stach, Finance Director Lori Lyons. Tim Paulson from EEL joined remotely.

**3. Pledge of Allegiance**

President Michael J. Reid Jr. led the Pledge of Allegiance.

**4. Public Comments**

Bonnie Engel from the Hampshire Historical Society wished Hampshire a 150-year Happy Birthday and talked about the celebration and the upcoming events of the year.

Bill Swalwell shared with all the 150 kickoff of unearthing the time capsule located at Seyller Park. The unearthing and opening of the time capsule will take place Monday November 10 at 8:00 a.m.

**5. Swearing in of Police Officer Steven Korus**

Chief Pann swore in Police Officer Steven Korus. Family was present and photos were taken. Congratulations Officer Korus!

**6. A Motion to Approve the Meeting Minutes for October 16, 2025.**

Trustee Pollastrini moved to Approve the Meeting Minutes for October 16, 2025.

Seconded by: Trustee Kelly.

Roll Call Vote:

Ayes: Fodor Jarnebro, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

## 7. **Appointments**

### a. **Motion to Re-Appoint Jeanie Mayer to the Downtown Beautification Committee for a 3-Year Term.**

Trustee Kelly moved to approve the re-appointment of Jeanie Mayer to the Downtown Beautification Committee for a 3-Year Term.

Seconded by: Trustee Koth.

All Call Vote:

Ayes: Fodor, Jarnebro, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

### b. **Motion to Re-Appoint Michelle Bunkowske to the Downtown Beautification Committee for a 3-Year Term.**

Trustee Kelly moved to approve the re-appointment of Michelle Bunkowske to the Downtown Beautification Committee for a 3-Year Term.

Seconded by: Robinson.

All Call Vote:

Ayes: Fodor, Jarnebro, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

Trustee Pollastrini thank both ladies for their service.

## 8. **Village Manager's Report**

### a. **A Motion to Approve Resolution 25-46 Approving a Final Plat of Subdivision for Prairie Ridge North Neighborhood G1.**

Trustee Pollastrini moved to Approve Resolution 25-46 Approving a Final Plat of Subdivision for Prairie Ridge North Neighborhood G1.

Seconded by: Trustee Jarnebro.

Roll Call Vote:

Ayes: Fodor, Jarnebro, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

b. **A Motion to Approve Resolution 25-47 Approving a Final Plat of Subdivision for Prairie Ridge North Neighborhood G2.**

Trustee Fodor moved to Approve Resolution 25-46 Approving a Final Plat of Subdivision for Prairie Ridge North Neighborhood G2.

Seconded by: Trustee Koth.

Roll Call Vote:

Ayes: Fodor, Jarnebro, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

c. **A Motion to Approve Resolution 25-48 Approving a Final Plat of Subdivision for Prairie Ridge North Neighborhood H.**

Trustee Jarnebro moved to Approve Resolution 25-48 Approving a Final Plat of Subdivision for Prairie Ridge North Neighborhood H.

Seconded by: Trustee Fodor.

Roll Call Vote:

Ayes: Fodor Jarnebro, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

d. **A Motion to Approve Resolution 25-49 Approving a Final Plat of**

**Subdivision for Prairie Ridge North Neighborhood I1.**

Trustee Fodor moved to Approve Resolution 25-49 Approving a Final Plat of Subdivision for Prairie Ridge North Neighborhood I1.

Seconded by: Trustee Jarnebro.

Roll Call Vote:

Ayes: Fodor Jarnebro, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved

e. **A Motion to Approve Resolution 25-50 Approving a Final Plat of Subdivision for Prairie Ridge North Neighborhood I2.**

Trustee Koth moved to Approve Resolution 25-50 Approving a Final Plat of Subdivision for Prairie Ridge North Neighborhood I2.

Seconded by: Trustee Fodor.

Roll Call Vote:

Ayes: Fodor Jarnebro, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None

Motion Approved.

f. **A Motion to Approve Resolution 25-51 Setting the Public Hearing Date for Corporate Tax Levy for December 4, 2025.**

Trustee Kelly moved to Approve Resolution 25-51 Setting the Public Hearing Date for Corporate Tax Levy for December 4, 2025.

Seconded by: Trustee Robinson.

All Call Vote:

Ayes: Fodor Jarnebro, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None

Motion Approved.

g. **A Motion to Approve Ordinance 25-33 Approving an Intergovernmental Agreement with the Huntley Fire Protection District for After-Hours Services.**

Trustee Koth moved to Approve Ordinance 25-33 Approving an Intergovernmental Agreement with the Huntley Fire Protection District for After-Hours Services.

Seconded by: Trustee Robinson.

Roll Call Vote:

Ayes: Fodor Jarnebro, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None

Motion Approved.

h. **A Motion to Approve Ordinance 25-34 Approving a Variance for 147 Mill Avenue to Permit a Gravel Loading Zone.**

Trustee Koth moved to Approve Ordinance 25-34 Approving a Variance for 147 Mill Avenue to Permit a Gravel Loading Zone.

Seconded by: Trustee Robinson.

Roll Call Vote:

Ayes: Fodor, Jarnebro, Kelly Koth, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None

Motion Approved.

i. **A Motion to Approve Ordinance 25-35 Approving a Special Use Permit for 45W353 U.S. Route to Permit a Truck Maintenance Facility.**

Trustee Kelly made a motion to Table Ordinance 25-35 Approving a Special Use Permit for 45W353 U.S. Route to Permit a Truck Maintenance Facility.

Seconded by: Trustee Pollastrini.

All Call Vote:

Ayes: Fodor Jarnebro, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None

Motion Approved to be tabled for the next Board meeting, Nov. 20 for owner to be present to answer questions.

j. **A Motion to Approve Ordinance 25-36 Approving Text Amendments to Chapter 6 Article III of the Hampshire Municipal Code regarding Fence Regulations.**

Trustee Koth moved to Table Ordinance 25-35 Approving Text Amendments to Chapter 6 Article III of the Hampshire Municipal Code regarding Fence Regulations.

Seconded by: Trustee Kelly.

All Call Vote:

Ayes: Fodor Jarnebro, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None

Motion Approved to be tabled due to changes to be made to Ordinance.

- Maximum height 6' Fence in Residential District
- Add language "As Approved for special events" for snow and silt fencing.
- Remove 3" from ground clearance
- Remove fencing requirements for Townhomes and Rowhomes.
- Revise fencing for only common trash garbage receptacles
- Chicken wire around chicken coop, also prohibit razor wire or anything similar.
- Check wording for invisible fence being exempt.
- Obstruction of view. Vision triangle/ define obstructive view.

9. **Staff Reports**

a. Building Report:

Trustee Kelly asked about what types of permits were being applied for and asked for an end of the year report with the yearly information. Mo Khan responded that many permits were coming in for new roofs and HVAC.

b. Engineering Report:

Mr. Paulsen from EEL reported that he was notified from IDOT that construction for Safe Routes to School would begin in April 2026.

Trustee Pollastrini inquired about the Hampshire I-90 Logistics Park planting. Mr. Paulsen reported that they would be doing temporary seeding to help control erosion for the winter months and then would fix and reseed in the spring.

#### 10. **Accounts Payable**

- a. **A Motion to Approve November 6, 2025 Accounts Payable to Personnel in the amount of \$1,010.45.**

Trustee Kelly moved to Approve November 6, 2025 Accounts Payable to Personnel in the amount of \$1,010.45.

Seconded: Trustee Robinson.

Roll Call Vote:

Ayes: Fodor, Jarnebro, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

- b. **A Motion to Approve November 6, 2025, Regular Accounts Payable in the amount of \$1,634,002.41.**

Trustee Kelly moved to Approve November 6, 2025, Regular Accounts Payable in the amount of \$1,634,002.41.

Seconded by: Trustee Robinson.

Roll Call Vote.

Ayes: Fodor, Jarnebro, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

#### 11. **Village Board Committee Reports**

- a. Business Development Commission:

Trustee Kelly reported that a meeting was held on October 22, 2025 with discussion of the Façade Program, process of a new comprehensive plan as well as funding ideas. Mr. Kelly also reported that they have some good conversation about open space, honoring tradition, and thoughtful growth.

## 12. **New Business**

None.

## 13. **Announcement**

Trustee Kelly wanted to remind everyone that on Saturday the Chamber is hosting Holidays on State.

President Reid reported that Saturday is also the Pumpkin Smash event at Henpeck Park. President Reid also shared that the Hampshire's 150 birthday is November 9, 1876.

Trustee Robinson wishes all a Happy Veterans Day.

Trustee Pollastrini reminded everyone of the Lion's Club meat raffle. Donations will be given to the Irwin Family.

## 14. **Executive Session**

Trustee Kelly moved to go into Executive Session at 8:24 regarding discussion of the acquisition of property.

Seconded by: Trustee Robinson.

All Call Vote:

Ayes: Fodor, Jarnebro, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

Trustee Kelly moved to exit out of Executive Session and return to regular session at 9:01 p.m.

Seconded by: Trustee Robinson

All Call Vote:

Ayes: Fodor, Jarnebro, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.



Motion Approved.

15. **Adjournment**

Trustee Pollastrini moved to adjourn at 9:02 p.m.

Seconded by: Trustee Kelly.

All Call Vote.

Ayes: Fodor, Jarnebro, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

Meeting Video Available Online at [www.hamsphireil.org](http://www.hamsphireil.org)