



**Village President**  
Mike Reid, Jr.

**Village Trustees**  
Heather Fodor  
Aaron Kelly  
Toby Koth  
Lionel Mott  
Laura Pollastrini  
Erik Robinson

Village of Hampshire  
Business Development Commission  
Wednesday July 10, 2024 – 6:30 PM  
Hampshire Village Hall  
234 S State St, Hampshire, IL 60140

## MEETING MINUTES

The regular meeting of the Business Development Commission of Hampshire was called to order by Commissioner Martin in person on July 10th, 2024.

### 1. Call to order at 6:34 pm

In-person: Commissioners Liz Martin, Bill Swalwell, David Pizzolato, Karen Trzaska, Trustee Aaron Kelly, and Assistant Village Manager for Development Mo Kahn.

Virtual: None

Absent: Commissioners Meagan Rago and Jill Van Reit

Roll call confirmed - (quorum established)

### 2. Public Comments:

- None

### 3. Meeting Minutes Approval From June 12<sup>th</sup>, 2024:

- Commissioner Swalwell moved to make a motion to approve the meeting minutes from June 12<sup>th</sup>, 2024.
  - Second by Commissioner Pizzolato
  - Motion carried by voice vote:
    - Ayes: Martin, Swalwell, Kelly and Pizzolato
    - Nays: None
    - Abstained: Trzaska
    - Absent: Van Reit and Rago

### 4. Downtown Signage

- The Commission discussed the approval that was voted on by the BDC to change the current signage ordinance in late 2023, has not yet been voted on by the Planning & Zoning Commission. Assistant Village Manager Kahn will prepare examples of other like ordinances from other villages and will bring them to August's BDC meeting to discuss what changes should be recommended moving forward.

## VILLAGE OF HAMPSHIRE

234 S. State Street, P.O. Box 457, Hampshire, IL 60140-0457  
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5. Beautification Committee Report

A. Commissioner Swalwell presented that the following facade application updates as follows:

- o Stitching on State – The exterior work is 95% complete.
- o The Kave – Their revised façade application for the second story work has been submitted and will go up for review at the next Beautification Committee meeting in the coming weeks.
- o State Farm Insurance – The only remaining item is the awning out front with their agent’s logo.
- o Farmers Insurance – This project is complete.
- o There are currently two applications that have been officially submitted for consideration. These include one for the Kave and one for the barbershop that is slated to open later this year.

B. Downtown Wayfinding Signage

- o Assistant Village Manager Kahn advised that Village Manager Hedges is working with the sign company, which is finalizing their quote. In addition, the Public Works department confirmed they can install the signage once they arrive.

6. Hampshire’s Very Own

- Currently, Jeanie Mayer of the Chamber of Commerce produces both business articles for the Village and for the Chamber. Ms. Mayer indicated that this can be combined, and Commissioner Martin will contact her to confirm. If so, this item will be removed from the BDC’s agenda moving forward.

7. Update on New or Existing Businesses in the Village

- Assistant Village Manager Kahn advised discussed the following updates with the Commission:
  - o Neon Cow is officially open as of July 9<sup>th</sup>.
  - o There are ongoing discussions for the potential development of a gas station on the southeast corner of Big Timber and US Route 20.

8. New Business

- Commissioner Martin indicated that Commissioner Rago will be stepping down from the BDC. The BDC thanks her for her contributions and wishes her the best in the future. The BDC will begin to accept applications to join the Commission.
- The Commission also discussed the lack of participation with Commissioner Van Reit since her appointment. Commissioner Martin will discuss with Mayor Reid the next steps for her involvement with the BDC.
- Commissioner Pizzolato would like to discuss the BDC’s ideas for the development of the vacant land on the south side of Route 72 (from French Rd. to Romke Rd.) at August’s meeting.

9. Adjournment

- Commissioner Martin moved to make a motion to adjourn at 7:47 pm.
  - o Second by Commissioner Pizzolato
  - o Motion carried by voice vote:

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- Ayes: Martin, Swalwell, Trzaska, Kelly and Pizzolato
- Nays: None
- Absent: Van Reit and Rago

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