



Village of Hampshire
Village Board Meeting
Thursday December 5, 2019 – 7:00 PM
Hampshire Village Hall – 234 S. State Street
AGENDA

- 1) Call to Order
- 2) Establish Quorum (Physical and Electronic)
- 3) Pledge of Allegiance
- 4) Citizen Comments
- 5) Approval of Minutes November 21, 2019
- 6) Public Hearing – Proposed property tax levy for the Village of Hampshire (including presentation by Village Finance Director)
- 7) Village President's Report
 - a) Annual Tax Levy Ordinance of the Village of Hampshire, Kane County, Illinois, for the fiscal year beginning May 1, 2019, and ending April 30, 2020
 - b) Insurance Coverage Renewal
 - c) Resolution – Approving the Letter of understanding with the Illinois State Toll Highway regarding the metering and usage of the fire hydrants and building suppression equipment.
 - d) Resolution for approval of the Final Plat for Hampshire Woods Business Park, Unit 2
 - e) Resolution for approval of Development Agreement with Montemayor Construction, Inc. for Hampshire Woods Business Park, Unit 2.
- 8) Village Board Committee Reports
 - a) Business Development Commission
 - b) Finance
 1. Accounts Payable
 - c) Public Relations
 - d) Planning/Zoning
 - e) Public Safety
 - f) Fields & Trails
 - g) Village Services
 - h) Public Works
- 9) New Business
- 10) Announcements
- 11) Executive Session
- 12) Any items to be reported and acted upon by the Village Board after returning to open session
- 13) New Business
- 14) Adjournment

The Village of Hampshire, in compliance with the Americans With Disabilities Act, requests that persons with disabilities, who require certain accommodations to allow them to observe and/or participate in the meeting(s) or have questions about the accessibility of the meeting(s) or facilities, contact the Village at 847-683-2181 to allow the Village to make reasonable accommodations for these persons

**VILLAGE OF HAMPSHIRE
REGULAR MEETING OF THE BOARD OF TRUSTEES
MINUTES
November 21, 2019**

The regular meeting of the Village Board of Hampshire was called to order by Village President Jeffrey Magnussen at 7:02 PM in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday November 21, 2019.

Present: Christine Klein, Ryan Krajecki, Michael Reid, and Erik Robinson

Absent: Aaron Kelly, Toby Koth

Also Present: Village Clerk Linda Vasquez, Village Finance Director Lori Lyons, Village Attorney Mark Schuster, Village Engineer Julie Morrison, and Village Police Chief Brian Thompson

A quorum was established.

President Magnussen led the Pledge of Allegiance.

CITIZENS COMMENTS

Lynn Acker had two comments. First, his name was misspelled in the minutes from November 7, 2019. Second, Mr. Acker commented on cannabis allowed in B-2 zoning district. It has to be so many feet from schools and churches. Mr. Acker questioned the allowable distance from the Ella Johnson Library, as the library is in the B-2 district. The distance hasn't yet been specified and is currently left blank pending the public hearing.

MINUTES

Trustee Robinson moved to approve the minutes of November 7, 2019, with the changes on page one (Mr. Acker's name should be spelled correctly).

Seconded by Trustee Klein
Motion carried by voice vote
Ayes: Klein, Krajecki, Reid, Robinson
Nays: None
Absent: Kelly, Koth

At this time, Village President made a motion to amend the agenda moving the second item b. (Ron Deutsch) to follow Planning Commission presentation.

Seconded by Trustee Reid
Motion carried by voice vote
Ayes: Klein, Krajecki, Reid, Robinson
Nays: None
Absent: Kelly, Koth

VILLAGE PRESIDENT REPORT:

Village President Magnussen presented a Plaque to Bill Robinson, Former Chair of the Planning Commission, for serving the Planning Commission for 14 years and chairing the committee for 2 years. Mr. Robinson did a fine job and was congratulated. President Magnussen wished Mr. Robinson a happy retirement and best wishes to him and his wife.

Trustee Krajecki moved to appoint Ron Deutsch to Police Commission to fill term of Victor Jones (July 2021)

Seconded by Trustee Klein
Motion carried by voice vote
Ayes: Klein, Krajecki, Reid, Robinson
Nays: None
Absent: Kelly, Koth

ISTHA's LOU: Kevin Hayes, the construction manager, explained how the contractor who took the water from the Village's Fire Hydrant has been reprimanded. The plans and permit were all in order, some comments were removed.

The Village wanted the water metered, but for some unknown reason, the meter was never put in and now the room is way too small to have a meter in there. That was part of the comments to have a meter in place but somehow that was removed.

Trustee Krajecki moved to approve the Letter of Understanding with the Illinois State Toll Highway Authority with regard to metering and usage of fire hydrants and building fire suppression equipment at the M-6 facility. Trustee Krajecki also mentioned that the Village pay closer attention so that things of this nature do not get missed in the future.

Seconded by Trustee Robinson
Motion carried by voice vote
Ayes: Klein, Krajecki, Robinson
Nays: Reid
Absent: Kelly, Koth

Trustee Krajecki moves to approve the changes in hourly rates and expenses for Engineering Enterprises, Inc.

Seconded by Trustee Robinson
Motion carried by roll call vote
Ayes: Klein, Krajecki, Robinson
Nays: Reid
Absent: Kelly, Koth

VILLAGE BOARD COMMITTEE REPORTS

1. **Public Works**: No report
2. **Business Development Commission**: Trustee Krajecki wanted to say a big thank you to our Village Clerk Linda Vasquez for all her work setting up, along with a thank you to Trustee Reid for his expert IT who helped in a big way for the Main Street Presentation. In attendance were Village President Magnussen, Trustee Klein, Finance Director Lori Lyons, and Water/Sewer Supervisor Mark Montgomery. Thank you all for coming. There were about 30 people in attendance for the two-hour meeting. The meeting brought those in attendance up to speed on our goals and objectives. Thank you to Mr. Hedges for coming and join our meeting, as well.

Mr. Lazar has stepped down from the BDC. Elaine Thomas from Stitching on State has filled the position previously held by Mr. Lazar.

Village Brochure – a meeting will be with the BDC and public relations.

Trustee Krajecki moved to approve not to exceed \$500 to Jeanie Mayer for writing the content in the village brochure.

Seconded by Trustee Reid
Motion carried by roll call vote
Ayes: Klein, Krajecki, Robinson, Reid
Nays: None
Absent: Kelly, Koth

Trustee Krajecki wanted to give a big thank you to Ms. Mayer for all the help she has done for the Village.

3. **Accounts Payable**:

Trustee Klein moved to approve the Accounts Payable in the sum of \$115.99 to employee Brian Haydysch, Mark Montgomery, and Nick Orsolini to be paid on or before November 27, 2019.

Seconded by Trustee Krajecki
Motion carried by roll call vote
Ayes: Klein, Krajecki, Reid, Robinson
Nays: None
Absent: Kelly, Koth

Trustee Klein moved to approve the Accounts Payable in the sum of \$596,601.58 to be paid on or before November 27, 2019.

Seconded by Trustee Robinson
Motion carried by roll call vote
Ayes: Klein, Krajecki, Reid, Robinson
Nays: None
Absent: Kelly, Koth

Trustee Klein will be having a Finance Committee meeting Tuesday November 26, 2019 at 6 p.m. to discuss the handbook.

4. **Public Relations**- Trustee Reid reported we had some issues with our website but it now has been taken care of, in case anyone was having any problems.

We have a new Census representative who has reached out to us and will try to get some dates soon to setup a meeting.

Santa letters will start November 29 and stop December 20, drop them off at the Village mailbox and we will deliver them to Santa.

Mistletoe is December 8 from 10 to 4, we will setup ahead of time and we need volunteers to help set up and to work the booth with a schedule of breaks.

5. **Planning/Zoning**- Trustee Robinson reported the Zoning Board of Appeals will be having a meeting December 10 at 7:00 PM. There will be a public hearing in regard to cannabis. There will be a Planning Commission meeting on November 25 at 7:00 PM for the final plat approval for Mr. Montemayor and a recommendation on cannabis.
6. **Public Safety**- No report
7. **Fields & Trails**: No report
8. **Village Services**: Last day of leaf pickup is Friday, November 29.

Trustee Krajecki and Village President mentioned State House Representative Ugaste mentioned we should receive \$150,000 sometime within six years for a water construction project, but a nicer check will come from State Senator DeWitt for the same project. Mr. Brust was a very crucial in helping us out and we must give him credit.

Our consultant Fredi Beth Schmutte is working on the Highland & Park issues and we will be having a meeting with her in the near future.

Our new Village Administrator Mr. Hedges will be starting on Monday, December 2, 2019.

Village President Magnussen announced Happy Thanksgiving to everyone.

Trustee Klein mentioned that she seen the street sweeper pass her house then it hit a bump and all the leaves fell right in front of her house on the street.

ADJOURNMENT

Trustee Robinson moved, to adjourn the Village Board meeting at 7:51 p.m.

Seconded by Trustee Klein
Motion carried by voice vote
Ayes: Klein, Robinson, Magnussen
Nays: Reid, Krajecki
Absent: Koth, Kelly

Linda Vasquez Village Clerk

NOTICE OF PROPOSED PROPERTY TAX LEVY FOR THE VILLAGE OF HAMPSHIRE, KANE COUNTY, ILLINOIS

- I. A public hearing to approve a proposed property tax levy for the Village of Hampshire, Illinois (the "taxing district") for 2019 will be held at 7:00 PM on December 5, 2019 at Hampshire Village Hall, 234 S. State Street, Hampshire, Illinois 60140.

Any person desiring to appear at the public hearing and present testimony to the taxing district may contact Linda Vasquez, Village Clerk, Village of Hampshire, 234 S. State Street, Hampshire, Illinois 60140, 847-683-2181.

- II. The corporate and special purpose property taxes extended or abated for 2018 were \$1,003,031.

The proposed corporate and special purpose property taxes to be levied for 2019 are \$1,076,750. This represents a 7.35% increase of the previous year.

- III. The property taxes extended for debt service and public building commission leases for 2018 were \$0.

The estimated property taxes to be levied for debt service and public building commission leases for 2019 are \$0.

- IV. The total property taxes extended or abated for 2018 were \$1,003,031.

The estimated total property taxes to be levied for 2019 are \$1,076,750. This represents a 7.35% increase over the previous year.

AGENDA SUPPLEMENT

TO: President Magnussen and Village Board

FROM: Lori Lyons, Finance Director

FOR: December 5, 2019 Village Board Meeting

RE: Annual Tax Levy Ordinance of the Village of Hampshire for 2019
(Collected in 2020)

Background. The 2019 Tax Levy Ordinance is attached for your review. Each year corporate authorities for the Village of Hampshire are required to estimate the revenues required to operate the various functions of the Village. Included in the revenues are those amounts funded through the property tax. Consequently, the Village Board must estimate the amounts required for the property tax levy so that the funds generated through this revenue instrument will become available during the 2020-2021 fiscal year. The Tax Levy Ordinance must be approved by the Village Board and submitted to the County by the last Tuesday in December (31st). Our goal is to file before this as it is a designated Village holiday.

Analysis. The 2019 levy request is \$1,076,750, an increase of 7.5% over the prior year's extension of \$1,003,031. The actual levy extension will be reduced, however, after the County Clerk has applied the property tax extension limitation. In March of 2020, the County Clerk will provide the limiting tax extension and, if the Village's request has exceeded the tax extension limitation, the levy amount will be reduced accordingly. If, on the other hand, the request for the levy extension is underestimated and does not meet the limitation figure, the Village will not have the ability to levy more to make up the difference. Therefore, it is critical that the original request is considerably higher than the actual anticipated levy in order to capture all new growth in the community.

Since the tax levy request shows an increase of greater than 5% when compared to the previous extension, a public hearing is needed to meet the requirements of the Truth-in-Taxation law and will be held at the start of the meeting on Thursday. A resolution was approved by the Village Board determining the levy request on November 5th which exceeded the 20 day advance notice requirement to act upon the ordinance and the statutory requirement to public the notice of hearing was published in the Daily Herald on. The Village has met the legal requirements and is free to consider and act on the Tax Levy Ordinance at this time.

Recommendation. Staff recommends approval of the 2019 Tax Levy Ordinance in the amount of \$1,076,750.

No. 19 - XX

**THE ANNUAL TAX LEVY ORDINANCE
OF THE VILLAGE OF HAMPSHIRE, KANE COUNTY, ILLINOIS
FOR THE FISCAL YEAR BEGINNING
MAY 1, 2019 AND ENDING APRIL 30, 2020**

WHEREAS, the Village Board of the Village of Hampshire, Kane County, Illinois did on the 18th day of April, 2019 pass the Annual Budget Ordinance for the Village for the fiscal year beginning May 1, 2019 and ending April 30, 2020, the amount of which is ascertained to be the aggregate sum of ten million, seven hundred forty-two thousand, five hundred seventy-seven dollars (\$10,950,985) which said Budget Ordinance was duly published in pamphlet form on April 19, 2019 and a certified copy thereof filed with the County Clerk of Kane County, Illinois.

NOW THEREFORE, BE IT ORDAINED BY THE VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, ILLINOIS, AS FOLLOWS:

Section 1: That there be and is hereby levied upon all taxable property within the corporate limits of the Village of Hampshire, Illinois, subject to taxation for the year 2019, the sum of one million, seventy-six thousand, seven hundred fifty dollars and zero cents (\$1,076,750.00) for the following specific purposes designated in said Budget Ordinance and in the respective sums as follows:

Section 2. The Village Clerk of the Village of Hampshire, Illinois is hereby ordered and directed to file with the County Clerk of Kane County, Illinois on or before the time required by law, a properly certified copy of this ordinance.

Section 3. This Ordinance shall take effect from and after its passage, approval and publication according to law.

Section 4. This Ordinance shall be published in pamphlet form by and under the authority of the corporate authorities of the Village of Hampshire, Illinois.

ADOPTED THIS 5th DAY OF DECEMBER, 2019 pursuant to roll call vote as follows:

AYES: _____

NAYS: _____

ABSTAIN: _____

APPROVED THIS 5th DAY OF DECEMBER, 2019.

Jeffrey R. Magnussen
Village President

ATTEST:

Linda Vasquez
Village Clerk

Village of Hampshire
Tax Levy 2019

			Total Budget	To be Paid From Sources other than the Tax Levy	To be paid from the Tax Levy	Levy
Administration	01-001-001-4000	SALARIES - FULL TIME	285,300	185,300	100,000	General Corporate Levy
	01-001-001-4002	SALARIES - TRUSTEES	27,500	12,500	15,000	General Corporate Levy
	01-001-001-4010	EMPLOYER FICA	19,470	7,470	12,000	Social Security Levy
	01-001-001-4020	EMPLOYER MEDICARE	4,553	4,553	-	
	01-001-001-4030	EMPLOYER I.M.R.F.	5,731	3,731	2,000	IMRF Levy
	01-001-001-4031	EMPLOYER HEALTH INS.	56,609	36,609	20,000	General Corporate Levy
	01-001-001-4033	EMPLOYER DENTAL INS.	3,439	3,439	-	
	01-001-001-4035	EMPLOYER LIFE INS.	625	625	-	
	01-001-001-4037	EMPLOYER VISION INS.	423	423	-	
	01-001-001-4050	UNEMPLOYMENT COMP.	248	248	-	
	01-001-002-4100	MAINTENANCE - BLDG.	37,000	37,000	-	
	01-001-002-4120	MAINTENANCE - EQUIP.	750	750	-	
	01-001-002-4210	INSURANCE/RISK MANAGEMENT	61,850	19,850	42,000	Liability Insurance
	01-001-002-4230	COMMUNICATION SERVICES	11,000	11,000	-	
	01-001-002-4280	RENTAL - CARPET-WATER COOLER	750	750	-	
	01-001-002-4290	TRAVEL EXPENSE	1,000	1,000	-	
	01-001-002-4310	TRAINING	1,500	1,500	-	
	01-001-002-4320	POSTAGE	1,800	1,800	-	
	01-001-002-4340	PRINT/ADV/FORMS	10,000	10,000	-	
	01-001-002-4360	ENGINEERING SERVICES - VILLAGE	78,840	63,840	15,000	General Corporate Levy
	01-001-002-4361	ENGINEERING SERVICES - REIMB.	3,000	3,000	-	
	01-001-002-4370	LEGAL SERVICES - VILLAGE	50,000	35,000	15,000	General Corporate Levy
	01-001-002-4371	LEGAL SERVICES - REIMB.	5,000	5,000	-	
	01-001-002-4372	LEGAL SERVICES - LABOR	2,500	2,500	-	
	01-001-002-4375	AUDIT	29,000	7,800	21,200	Audit Levy
	01-001-002-4376	EMPLOYEE ASST. PROGRAM	500	500	-	
	01-001-002-4380	OTHER PROF.SERVICES-VILLAGE	44,000	44,000	-	
	01-001-002-4382	ECONOMIC DEVELOPMENT	2,500	2,500	-	
	01-001-002-4383	VILLAGE BEAUTIFICATION	100,000	100,000	-	
	01-001-002-4390	BLDG. INSP.SERVICES	100,000	100,000	-	
	01-001-002-4391	BUILDING INSP. PROP. MAINT	5,000	5,000	-	
	01-001-002-4400	SENIOR TRANSPORATATION	4,000	4,000	-	
	01-001-002-4430	DUES	5,000	5,000	-	
	01-001-002-4435	MOSQUITO CONTROL	15,000	15,000	-	
	01-001-002-4470	CODIFICATION	3,000	3,000	-	
	01-001-003-4260	UTILITIES	1,200	1,200	-	
	01-001-003-4650	OFFICE SUPPLIES	7,500	7,500	-	
	01-001-003-4670	MAINTENANCE SUPPLIES	150	150	-	
	01-001-003-4685	R & M COMPUTER SOFTWARE/LICS	8,000	8,000	-	
	01-001-004-4690	BOND REPAYMENT 2016 INTEREST	3,063	3,063	-	
	01-001-004-4691	BOND REPAYMENT 20016 PRINC	4,900	4,900	-	
	01-001-004-4785	SALES TAX INCENTIVE AGREEMENTS	69,000	69,000	-	
	01-001-004-4800	MISCELLANEOUS EXPENSE	2,000	2,000	-	
	01-001-005-4907	STORM SIGNAL SYSTEM	7,000	7,000	-	
	01-001-005-4940	EQUIPMENT	500	500	-	
	01-001-005-4941	PARK DEVELOPMENT	5,000	5,000	-	
	01-001-005-4910	CONTINGENCY	5,000	5,000	-	
01-001-005-4906	EQUIPMENT/CAPTITAL IMPROV	5,000	5,000	-		
Police	01-002-001-4000	SALARIES - FULL TIME	1,021,107	639,257	381,850	Police Protection Levy
	01-002-001-4001	SALARIES - PART TIME	63,095	23,095	40,000	General Corporate Levy
	01-002-001-4005	FIELD TRAINING OFFICER	5,357	5,357	-	
	01-002-001-4006	OFFICER IN CHARGE	24,855	24,855	-	
	01-002-001-4007	COURT OVERTIME	17,115	17,115	-	
	01-002-001-4008	OVERTIME	69,775	69,775	-	
	01-002-001-4010	EMPLOYER S.S.	3,794	3,794	-	
	01-002-001-4020	EMPLOYER MEDICARE	17,419	17,419	-	
	01-002-001-4029	EMPLOYER PENSION CONTRIBUTION	275,000	-	275,000	General Corporate Levy
	01-002-001-4030	EMPLOYER I.M.R.F.	1,057	757	300	IMRF Levy
	01-002-001-4031	EMPLOYER HEALTH INS.	185,520	175,520	10,000	General Corporate Levy
	01-002-001-4033	EMPLOYER DENTAL INS.	17,339	17,339	-	
	01-002-001-4035	EMPLOYER LIFE INS.	2,503	2,503	-	
	01-002-001-4037	EMPLOYER VISION INS.	1,944	1,944	-	
	01-002-001-4050	UNEMPLOYMENT TAX	979	979	-	

Village of Hampshire
Tax Levy 2019

		Total Budget	To be Paid From Sources other than the Tax Levy	To be paid from the Tax Levy	Levy
	01-002-002-4100	MAINTENANCE - BLDG	4,000	4,000	-
	01-002-002-4110	MAINTENANCE - VEHL.	20,000	20,000	-
	01-002-002-4120	MAINTENANCE - EQUIP.	2,000	2,000	-
	01-002-002-4230	COMMUNICATION SERVICES	14,300	14,300	-
	01-002-002-4280	RENTALS	58,100	58,100	-
	01-002-002-4285	911 SERVICES	92,979	92,979	-
	01-002-002-4290	TRAVEL EXPENSE	1,000	1,000	-
	01-002-002-4310	TRAINING	5,500	5,500	-
	01-002-002-4320	POSTAGE	800	800	-
	01-002-002-4340	PRINT/ADV/FORMS	4,300	4,300	-
	01-002-002-4370	LEGAL SERVICES	9,000	9,000	-
	01-002-002-4380	OTHER PROF.SERV.	14,128	14,128	-
	01-002-002-4430	DUES	1,200	1,200	-
	01-002-003-4650	OFFICE SUPPLIES	3,000	3,000	-
	01-002-003-4660	GASOLINE/OIL	40,000	40,000	-
	01-002-003-4670	MAINTENANCE SUPPLIES	250	250	-
	01-002-003-4680	OPERATING SUPPLIES	5,600	5,600	-
	01-002-003-4690	UNIFORMS	16,000	16,000	-
	01-002-005-4940	INSTALLMENT PAYMENTS	55,583	55,583	-
	01-002-005-4906	EQUIPMENT	8,800	8,800	-
	01-002-005-4907	TOW FUND PURCHASES	6,000	6,000	-
	01-002-005-4930	VEHICLES	44,800	44,800	-
	01-002-005-4931	CAPITAL OUTLAY	2,000	2,000	-
Streets	01-003-001-4000	SALARIES - FULL TIME	296,699	196,699	100,000
	01-003-001-4006	OVERTIME	37,838	37,838	-
	01-003-001-4010	EMPLOYER S.S.	20,740	10,740	10,000
	01-003-001-4020	EMPLOYER MEDICARE	4,561	4,561	-
	01-003-001-4030	EMPLOYER I.M.R.F.	6,691	4,691	2,000
	01-003-001-4031	EMPLOYER HEALTH INS.	75,691	60,291	15,400
	01-003-001-4033	EMPLOYER DENTAL INS.	6,374	6,374	-
	01-003-001-4035	EMPLOYER LIFE INS.	775	775	-
	01-003-001-4037	EMPLOYER VISION INS.	639	639	-
	01-003-001-4050	UNEMPLOYMENT COMP.	372	372	-
	01-003-002-4100	MAINTENANCE - BLDG.	5,500	5,500	-
	01-003-002-4110	MAINTENANCE - VEHICLES	50,000	50,000	-
	01-003-002-4120	MAINTENANCE - EQUIP.	20,000	20,000	-
	01-003-002-4130	MAINTENANCE - STREETS	50,000	50,000	-
	01-003-002-4140	MAINTENANCE - SIDEWALKS	10,000	10,000	-
	01-003-002-4150	MAINTENANCE-GROUNDS	1,000	1,000	-
	01-003-002-4160	MAINTENANCE-TREE REMOVAL	20,000	20,000	-
	01-003-002-4190	SNOW REMOVAL	55,000	55,000	-
	01-003-002-4210	CONTRACT SER - TREE REPLACEMENT	7,500	7,500	-
	01-003-002-4230	COMMUNICATION SERVICES	6,500	6,500	-
	01-003-002-4260	STREET LIGHTING	40,000	40,000	-
	01-003-002-4270	STREET LIGHT MAINT.	20,000	20,000	-
	01-003-002-4280	RENTALS	2,500	2,500	-
	01-003-002-4310	TRAINING	1,000	1,000	-
	01-003-002-4380	OTHER PROFESSIONAL SERVICES	2,000	2,000	-
	01-003-002-4430	DUES	500	500	-
	01-003-003-4650	OFFICE SUPPLIES	2,000	2,000	-
	01-003-003-4660	GASOLINE/OIL	20,000	20,000	-
	01-003-003-4670	MAINTENANCE SUPPLIES	8,000	8,000	-
	01-003-003-4680	OPERATING SUPPLIES	20,000	20,000	-
	01-003-003-4690	UNIFORMS	3,000	3,000	-
	01-003-003-4700	STORM SEWER MAINTENANCE	10,000	10,000	-
	01-003-004-4790	DEBT SERV(U.T)	65,226	65,226	-
	01-003-005-4940	INSTALLMENT PAYMENTS	43,300	43,300	-
	01-003-005-4945	NEW PLOW TRK	306,860	306,860	-
	01-003-005-4951	CAPITAL OUTLAY	219,660	219,660	-
Planning	01-004-001-4000	SALARIES - PLAN COMMISSION	1,920	1,920	-
	01-004-001-4010	EMPLOYER S.S.	119	119	-
	01-004-001-4020	EMPLOYER MEDICARE	28	28	-
Zoning	01-005-001-4000	SALARIES - ZBA	1,920	1,920	-

Village of Hampshire
 Tax Levy 2019

		Total Budget	To be Paid From Sources other than the Tax Levy	To be paid from the Tax Levy	Levy
	01-005-001-4010	EMPLOYER S.S.	119	119	-
	01-005-001-4020	EMPLOYER MEDICARE	28	28	-
	01-005-002-4380	OTHER - ZONING SIGNAGE	500	500	-
Police Commission	01-006-001-4000	SALARIES - POLICE COMMISSION	900	900	-
	01-006-001-4010	EMPLOYER S.S.	56	56	-
	01-006-001-4020	EMPLOYER MEDICARE	13	13	-
	01-600-002-4300	TRAVEL	250	250	-
	01-006-002-4310	TRAINING/DUES	500	500	-
	01-006-002-4330	TESTING SERVICES	4,700	4,700	-
	01-006-003-4340	PRINT/ADV/FORMS	550	550	-
	01-006-002-4370	LEGAL SERVICES	2,000	2,000	-
	01-006-003-4680	OPERATING SUPPLIES	50	50	-

No. 19 - XX

**A RESOLUTION
APPROVING LETTER OF UNDERSTANDING
WITH THE ILLINOIS STATE TOLL HIGHWAY AUTHORITY
REGARDING THE METERING AND USAGE OF FIRE HYDRANTS
AND BUILDING FIRE SUPPRESSION EQUIPMENT**

WHEREAS, the Village has previously approved an Intergovernmental Agreement with the Illinois State Toll Highway Authority authorizing the Village to provide water and sanitary services at the Illinois Tollway's M-6 facility; and

WHEREAS, the water usage within the M-6 buildings including the truck wash is metered as governed by the provisions of Chapter 8 of the Hampshire Municipal Code; and

WHEREAS, fire hydrants and building fire suppression equipment are authorized for use as intended in an emergency; and

WHEREAS, the Village has requested the tollway enter into a Letter of Understanding with respect adhering to the regulations of Village Code with respect to the usage of the Village's water supply and distribution system, to the usage of fire hydrants or building fire suppression equipment by third parties and to inform third parties of their need obtain necessary permits and follow permit regulations if fire hydrants or building fire suppression equipment are accessed; and

WHEREAS, the Illinois State Toll Highway Authority has executed and delivered such a Letter of Understanding to the Village, and the Corporate Authorities deem it necessary and advisable to enter into such Letter of Understanding.

NOW THEREFORE BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. The Letter of Understanding received from and executed and delivered to the Village by Illinois State Toll Highway Authority in regard to the metering and usage of fire hydrant and building fire suppression equipment at the M-6 Maintenance Facility, entitled, "Letter of Understanding – Illinois Tollway Maintenance Facility Fire Hydrant Usage," attached hereto, shall be and hereby is approved.

Section 2. The Village President is authorized to execute said Letter of Understanding on behalf of the Village and the Village Clerk shall return to the District a fully executed to the Illinois State Toll Highway Authority a fully executed copy for its records.

Section 3. This Resolution shall take full force and effect upon its passage and approval as provided by law.

ADOPTED this 19th day of September, 2019, pursuant to roll call vote as follows:

AYES: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

APPROVED this 19th day of September, 2019.

Jeffrey R. Magnussen
Village President

ATTEST:

Linda Vasquez
Village Clerk

AGENDA SUPPLEMENT

TO: President Magnussen and Village Board

FROM: Lori Lyons, Finance Director

FOR: December 5, 2019 Village Board Meeting

RE: Insurance Coverage Renewal

Background: The Village secured insurance coverage through Arthur J. Gallagher Risk Management Services (AJG) for the first time five years ago after having been with Illinois Municipal League Risk Management Association (IMLRMA) for years and years. After prior discussion on this September, the Village's insurance was not re-marketed this year and we moved forward with renewal coverage with Trident (package, auto, umbrella employment practices, law enforcement liability), Hartford Steam Boiler Inspection & Insurance Company (boiler & machinery), Hanover (crime), BCS Insurance (cyber) and the Illinois Public Risk Fund (workers' compensation).

Analysis: Overall, the market finds general liability and umbrella market premium costs rising due to large dollar judgements leading to several carriers leaving exiting the public sector market. Auto rates continue to increase (7+ years of quarterly increases) due to distracted driving accidents, drivers driving more frequently and/or for longer distances and the increase in tech-loaded vehicles that are harder to fix. Property premiums are increasing due to record-setting natural disasters (wild fires, hail, etc.). While workers compensation insurance continues to be stable, the premiums are depended on losses. On the positive side despite the rising threat, the number of carriers offering cyber liability insurance continues to rise leading to increased competition and a favorable rate environment, and the marketplace for crime insurance is stable with available capacity. The premium totals (all lines) \$252,214 which is an overall increase of nearly 23 percent. I have prepared a presentation for the meeting which will explain the increase in premium which includes increases by line of coverage.

Recommendation: Staff recommends proceeding with renewal and requests authorization to bind coverage offered by Arthur J. Gallagher through Argonaut Insurance at Trident (package, auto, umbrella employment practices, law enforcement liability), Hartford Steam Boiler Inspection & Insurance Company (boiler & machinery), Hanover (crime), BCS Insurance (cyber) and the Illinois Public Risk Fund (workers' compensation).

No. 19 -

**A RESOLUTION
APPROVING THE FINAL PLAT OF SUBDIVISION FOR
HAMPSHIRE WOODS BUSINESS PARK, UNIT 2**

WHEREAS, the Owner(s) of certain territory located in adjacent to Hampshire Woods Business Park, Unit 1, have filed with the Village Clerk an application for approval of a Final Plat of Subdivision for Hampshire Woods Business Park, Unit 2, pursuant to the requirements of the Hampshire Municipal Code, §7-2-3; and

WHEREAS, said Final Plat of Subdivision has been reviewed by the Village Engineer, who issued his review letter dated October 30, 2019; and

WHEREAS, no preliminary or final engineering plans have been submitted for development of said subdivision or any portion thereof; and

WHEREAS, the Plan Commission at its meeting held on November 25, 2019, reviewed the Final Plat, and recommended approval of the Final Plat of Subdivision; and

WHEREAS, the Corporate Authorities have reviewed the recommendation of the Plan Commission, the review letter of the Village Engineer, and the Final Plat of Subdivision; and

WHEREAS, the Corporate Authorities find that the Final Plat of Subdivision for Hampshire Woods Business Park, Unit 2 meets the requirements of the Village's Subdivision Regulations. .

NOW THEREFORE BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE COUNTY, ILLINOIS AS FOLLOWS:

Section 1. The Final Plat of Subdivision for Hampshire Woods Business Park, Unit 2, prepared by Jacob & Hefner, and dated October 18, 2019, shall be and hereby is approved.

Section 2. The Village President shall be and is authorized to execute, and the Village Clerk to attest, on behalf of the Village a Plat of Subdivision for Hampshire Woods Business Park, Unit 2, when submitted to the Village Clerk having first been signed by all other required parties.

Section 3. Submission and approval of final plans for development of Hampshire Woods Business Park, Unit 2 shall be and are subject to the comments and conditions contained in the review letter of the Village Engineer, Engineering Enterprises, Inc. dated October 30, 2019.

Section 4. Any motion, order, resolution or ordinance in conflict with the provisions of this Resolution is to the extent of such conflict hereby superseded and waived.

Section 5. If any section, subdivision, sentence or phrase of this Resolution is for any reason held to be void, invalid, or unconstitutional, such decision shall not affect the validity of the remaining portion of this Resolution.

Section 6. This Resolution shall take full force and effect upon its passage and approval as provided by law.

ADOPTED THIS 5th DAY OF DECEMBER, 2019.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

APPROVED THIS 5th DAY OF DECEMBER, 2019.

Jeffrey R. Magnussen
Village President

ATTEST:

Linda Vasquez
Village Clerk



Engineering Enterprises, Inc.

October 30, 2019

Mr. Jeff Magnussen
Village President
234 S. State Street
P.O. Box 457
Hampshire, IL 60140-0457

Re: *Hampshire Woods – Unit 2*
Village of Hampshire
Kane County, Illinois

Mr. Magnussen:

We are in receipt of the Final Plat, dated October 18, 2019, prepared by Jacob and Hefner Associates for the above referenced project:

Our review of these plans is to generally determine their compliance with local ordinances and whether the improvements will conform to existing local systems and equipment. This review and our comments do not relieve the designer from his duties to conform to all required codes, regulations, and acceptable standards of engineering practice. Engineering Enterprises, Inc.'s review is not intended as an in-depth quality assurance review, we cannot and do not assume responsibility for design errors or omissions in the plans. As such, we offer the following comments:

1. The temporary construction easement shown on Lot 2 should be removed. According to the document listed the easement no longer exists.
2. Easements are needed for the existing Village utilities that are in the easement being Village Utility Easement being vacated. The locations of the utilities should be confirmed and the easements granted accordingly.
3. Easements are necessary along the perimeter of the lot. Note that public utilities will not be allowed within the easements that contain existing water main and sanitary sewer.
4. The location of the concrete monuments that will be set needs to be shown.
5. Unaltered Village certificates need to be used. The surveyor should contact Mark Scheller in my office.
6. An accurate metes and bounds legal description that closes is needed in the Surveyors Certificate.

Mr. Magnussen
October 30, 2019
Page 2

7. A turn around is necessary for Flannigan Road. At a minimum a concept plan should be provided for review. Additional right-of-way dedication may be necessary to accommodate.
8. Per Village Code, performance guarantees are to be provided prior to the Village executing and recording the final plat. Engineering plans have not been submitted.
9. If final engineering plans are not required at this time, then a note needs to be added to the plans indicating that no building permit will be issued without an approved site plan.

The developer should revise the plat and resubmit for further review. If you have any questions or require additional information please call our office.

Respectfully submitted,

ENGINEERING ENTERPRISES, INC.



Bradley P. Sanderson, P.E.
Vice President

BPS/mgs
Enclosures

pc: Linda Vasquez, Village Clerk (Via e-mail)
Lori Lyons, Finance Director (Via e-mail)
Mark Schuster, Village Attorney (Via e-mail)
Mike Gazzola, Entre Commercial Realty LLC (Via e-mail)
JAM, MGS, EEI (Via e-mail)

No. 19-

**A RESOLUTION
AUTHORIZING THE APPROVAL AND EXECUTION OF A
DEVELOPMENT AGREEMENT WITH MONTEMAYOR CONSTRUCTION, INC.,
FOR HAMPSHIRE WOODS BUSINESS PARK, UNIT 2.**

WHEREAS, Montemayor Construction, Inc. is the prospective purchaser of certain lands in the Village designated as Hampshire Woods Business Park, Unit 2; and

WHEREAS, development of said lands will involve the dedication of certain easements, the vacating of certain easements, the deeding of certain territory to the Village for public purposes, and other elements; and

WHEREAS, the parties have proposed a written agreement describing various conditions that will apply to development of the subdivision; and

WHEREAS, the President and Board of Trustees of the Village have reviewed the proposed Development Agreement for Hampshire Woods Business Park, Unit 2, and approve of its proposed terms and conditions.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE COUNTY, ILLINOIS AS FOLLOWS:

Section 1. The proposed Development Agreement with Montemayor Construction, Inc. for Hampshire Woods Business Park, Unit 2 in the village, in words and figures as attached hereto, shall be and is hereby approved.

Section 2. The Village President is hereby authorized and directed to execute the Development Agreement on behalf of the Village, in substantially the form as attached hereto and subject to such corrections and/or modifications that may be approved by the Village President after consultation with the Village Attorney; and the Village Clerk is authorized and directed to attest to the signature of the Village President, and to deliver a fully executed version of said document to the other party, after first receiving an executed original from said other party.

Section 3. The Village Attorney shall be and is authorized to make minor corrections or modifications to said agreement as necessary or advisable prior to and for the purpose of execution thereof by the parties.

Section 4. When fully executed, the Development Agreement shall be recorded in the office of the Kane County Recorder, at the expense of Owner; and a recorded copy of same shall be filed with the Office of the Village Clerk.

Section 5. The recitals set forth above are hereby made a part of this Resolution.

Section 6. This Resolution shall take full force and effect upon its passage and approval as provided by law.

ADOPTED THIS 5TH DAY OF DECEMBER, 2019.

AYES: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

APPROVED THIS 5th DAY OF DECEMBER, 2019.

Jeffrey R. Magnussen
Village President

ATTEST:

Linda Vasquez
Village Clerk

DEVELOPMENT AGREEMENT

THIS AGREEMENT made the ___ day of _____, 2019, by and between Village of Hampshire, an Illinois Municipal Corporation, 234 South State Street, Hampshire, IL ("Village") and Montemayor Construction, Inc., 1695 North Lancaster Road, South Elgin, IL 60177 ("Montemayor"). The Village and Montemayor may each be referred to herein as "a party," and collectively, as "the Parties."

RECITALS:

WHEREAS, Wayne Hummer Trust Company, as Trustee under the provisions of a certain trust agreement dated November 18, 2002 and known as Trust No. LFT 1745, is the owner of certain property described as follows:

That part of the East ½ of the Northwest ¼ of Section 6, Township 42 North, Range 6 East of the Third Principal Meridian, described in Doc. No. 202K158784 (except that part taken for Hampshire Woods Business Park Unit 1; and except the North 158 feet of the West 220 feet deeded to the Village of Hampshire by Deed recorded as Doc. No. 98K023339 for a pump house; and except lands lying Southeasterly of a southeasterly line measured South 48 degrees, 56 minutes, 59 seconds for a distance of 441.42 feet; and except any portion lying in Flannigan Road), in Kane County, Illinois. PIN: 01-11-100-014 (the "Subject Property");

WHEREAS, Montemayor Construction, Inc. is the prospective purchaser of the Subject Property; and

WHEREAS, Wayne Hummer Trust subdivided the land adjacent to the Subject Property by Plat of Subdivision for Hampshire Woods Business Park, Unit 1, by means of the Plat of Subdivision recorded as Doc. No. 2003K184943 in the Office of the Kane County Recorder; and

WHEREAS, in 2001, by Doc. No. 2001K010376 recorded in the Office of the Kane County Recorder, Wayne Hummer Trust No. LFT 1745 granted to the Village a certain easement for Village Utility purposes, being ninety-six (96') feet in width to be used for roadway, water main and sanitary sewer main purposes; (designated on said plat as "Village Utilities Easement"); and

WHEREAS, there are installed in the Village Utilities Easement both a main for supply and distribution of potable water, and a main for conveyance of wastewater; and

WHEREAS, in said Doc. No. 2001K010376, Wayne Hummer Trust No. LFT 1745 also granted to the Village a certain easement for drainage purposes, located in the southeast corner of the Subject Property; and

WHEREAS, Wayne Hummer Trust has now determined to subdivide the Subject Property to create a new Lot 1 and new Lot 2 thereon, and to sell to Montemayor the Subject Property; and there shall be prepared and recorded an appropriate Plat of Subdivision, said subdivision to be identified as Hampshire Woods Business Park, Unit 2; and

WHEREAS, the Village has determined that upon subdivision of the Subject Property, the Village utilities easement of ninety-six (96') feet in width for roadway, water main and sanitary sewer main purposes will no longer be necessary at the location described as "Parcel One" in Doc. No. 2001K010376 and lying over and across the Subject Property, provided however that separate

easements would be dedicated for the existing water main and for the existing sanitary sewer main; and;

WHEREAS, the Parties have reviewed and agreed upon the preservation or vacation of the various other easements affecting the Subject Property; and

WHEREAS, the Village has requested, and Montemayor agrees, that the certain land to be designated as new Lot 2 of Hampshire Woods Business Park, Unit 2 shall be deeded to the Village for public purposes, which land may be used for a future re-alignment and construction of Higgins Road or for other public purposes; and

WHEREAS, easements for village utilities, including an easement for sanitary sewer, designated in Doc. No. 98K005459, and Doc. No. 95K007428, lie in the certain land to become new Lot 2 to be transferred to the Village; and

WHEREAS, Montemayor has requested that there be provided an accessway to and from new Lot 1 of Unit 2 onto the right-of-way of Higgins Road if and when it is re-aligned and constructed over and across new Lot 2.

NOW THEREFORE IN CONSIDERATION OF THE MUTUAL COVENANTS CONTAINED HEREIN AND OTHER GOOD AND VALUABLE CONSIDERATION, RECEIPT OF WHICH IS HEREBY ACKNOWLEDGED, IT IS AGREED AS FOLLOWS:

1. Montemayor shall prepare, execute and deliver for Village review and approval an appropriate Plat of Subdivision for Hampshire Woods Business Park, Unit 2, in recordable form, including but not limited to the following:
 - a) Montemayor shall by means of said Plat of Subdivision dedicate to the Village an easement for village utilities not less than fifteen (15') feet in width, at the location of the existing water main on the Subject Property.
 - b) Montemayor shall by means of said Plat of Subdivision dedicate to the Village an easement for village utilities, not less than fifteen (15') feet in width, at the location of the existing sanitary sewer main on the Subject Property.
2. The easements to be granted in accordance with Paragraph 1 above shall be "Village Utility Easements" as described in the Village Code, §7-5-9(E) and shall be subject to the following:
 - a) The easements shall be designated on the Plat as "Village Utility Easement" or "VUE."
 - b) It is understood and agreed that said easements may be covered over by Montemayor with such pavement, parking areas, and/or driveways as Montemayor may design and construct for development of said Lot 1.
 - c) Said easements shall be used solely to install, operate, maintain and remove from time to time above-ground and underground facilities and appurtenances used in connection with the water, sanitary sewer, and/or storm drainage systems of the Village; and the easements may be graded as swales to receive local surface drainage; and further, no permanent building shall be placed on said easement, but same may be used for gardens, shrubs, landscaping and other purposes that do not then or later interfere with the aforesaid uses or rights herein granted; and further, trees shall be allowed to be placed at such locations in

the easement as are approved by Village staff to avoid actual conflicts with utilities.

d) Montemayor may extend drainage facilities over and across the VUE to be granted for water main purposes as described in Paragraph 1 above, in order to drain future Lot 1 to the stormwater management facilities located westerly of the said parcel, subject to best practices and reasonable engineering review by the Village.

e) Provided, however, notwithstanding anything to the contrary on said Plat or in the Village Code:

i) the Village will not construct or install any above-ground improvements in the VUE to be granted for sanitary sewer purposes as described in Paragraph 1 above.

ii) the Village will not install any swales in either VUE described in Paragraph 1 above, but Montemayor may grade such easement for such swale purposes, if reasonably necessary for Montemayor's overall drainage plan.

iii) the Village and its representatives may at their sole discretion require any fence, structure or other obstruction, including but not limited to pavement for any driveway, accessway, parking area, loading area or the like, that is constructed or erected within a VUE, to be removed at no cost to the Village, the cost of removal and replacement of any such obstruction and any village expense associated therewith shall be the sole responsibility of Montemayor.

iv) the Village shall have no obligation with respect to surface restoration, including but not limited to lawn or shrubbery, or any pavement, provided however that the Village shall be obligated following maintenance work in said VUEs 1) to stabilize all surfaces (in any manner suitable to the Village) so as to retain suitable drainage; 2) to remove all excess debris and soil; and 3) to leave the maintenance area in a clean and workmanlike condition.

3. The Village shall accept such dedication of the new village utility easements for water and sewer described in Paragraph 1 above, and shall timely take such steps as are reasonably necessary to review and accept the Plat of Subdivision for Hampshire Woods Business Park, Unit 2, in accordance with the requirements of the Hampshire Municipal Code.

4. It is acknowledged and agreed that the following easement of record otherwise lying within Hampshire Woods Business Park, Unit 2, has lapsed and is terminated:

a) The temporary construction easement dedicated to the Village by Doc. No. 98K005461.

5. Montemayor shall execute and deliver to the Village its general warranty deed conveying to the Village, for public purposes, Lot 2 identified on said Plat of Subdivision.

6. The portion of the Village Utilities Easement dedicated to the Village as "Parcel Two" in Doc. No. 2001K010376 and which otherwise is located in the southeast corner of future Lot 1 shall not be vacated unless and until Montemayor concludes development of the parcel with appropriate drainage facilities which are not otherwise dependent on this easement. Montemayor shall prepare, execute, and deliver to the Village in recordable form an appropriate Plat of Vacation of said easement.

7. The temporary easement for turnaround earlier created by Doc. No. 2003K184743 may be

vacated provided Montemayor shall first design and construct an appropriate cul-de-sac at the northerly / westerly terminus of Flannigan Road, subject to review and approval by the Village Engineer. Such cul-de-sac shall be depicted on the Plat of Subdivision to be submitted to the Village for Hampshire Woods Business Park, Unit 2. Montemayor shall submit to the Village a properly drawn and executed Plat of Vacation for vacating said easement. Said Plat of Vacation shall be recorded at Montemayor's expense.

8. Montemayor shall have a right of access for Lot 1 to and from the right-of-way of the roadway currently designated as "Higgins Road," if and when but not before it may be re-aligned and constructed over and across new Lot 2. Said access shall be at a location and with such design as shall reasonably be agreed by and between the Parties so as to allow safe and efficient ingress and egress into and out of new Lot 1.

9. Conditions for Village Acceptance of Dedication / Conveyance. Before the Village shall accept the dedications and conveyance of any easement or property via the Plat of Subdivision for Hampshire Woods Business Park, Unit 2 and pursuant to this Agreement, the following conditions shall apply:

a) Montemayor shall at Montemayor's expense provide to the Village a commitment for policy of title insurance acceptable to the Village for Lot 2 of Hampshire Woods Business Park, Unit 2, subject only to the exceptions noted herein. Such title commitment shall be for an ALTA title insurance policy from a title company licensed to operate in the State of Illinois, issued subsequent to the date of this Agreement. The commitment for title insurance furnished by Montemayor will be presumptive evidence of good and merchantable title as therein shown, subject only to the exceptions therein stated.

b) The commitment shall be subject to only the following:

i) General real estate taxes not due and payable as of the date of conveyance;

ii) Such title exceptions as are disclosed to the Village in the title insurance commitment and thereafter approved by the Village, in its sole discretion; and

iii) Other title exceptions pertaining to liens or encumbrances of a definite or ascertainable amount which may be removed by the payment of money and which Montemayor will so remove prior to the date of conveyance.

c) If the title commitment discloses unpermitted exceptions, or if the Plat of Survey shows any exceptions which are not acceptable to the Village, then Montemayor shall have said exceptions removed, or shall have the title insurer commit to insure against loss or damage that may result from or be caused by such exceptions. If Montemayor fails to obtain a waiver, or insurance over such unpermitted exceptions, prior to conveyance, the Village may at its option either elect to take the title as it then is, or to declare this Agreement null and void.

d) Montemayor shall also furnish the Village at the time of conveyance an Affidavit of Title in usual form covering the date of conveyance, and shall execute and deliver such other customary forms as may be required for issuance of an ALTA Title Insurance Policy.

e) Montemayor shall also provide to the Village, as evidence of its ability to convey good and merchantable title, a copy of a commitment for title insurance for its purchase of the Subject Property.

10. This agreement is further conditioned upon Montemayor's concluding acquisition of the Subject Property ("Closing") from Wayne Hummer Trust Company on or before December 31, 2019; and any approval of said Plat of Subdivision by the Village shall be conditioned upon such Closing; and no Plat of Subdivision shall be executed by the Village or recorded by any party prior to such Closing.

11. All notices and requests required pursuant to this Agreement shall be delivered personally, or sent by U.S. Mail, certified mail, return receipt requested, or by recognized national overnight delivery service such as FedEx, as follows:

To Montemayor:

Montemayor Construction Inc.
c/o Joseph Montemayor
1695 North Lancaster Road
South Elgin, IL 60177

And to:

James Bolz
Bolz & McCarty
895 West Main Street
West Dundee, IL 60118

To the Village:

Village of Hampshire
234 South State Street
PO Box 457
Hampshire, IL 60140-0457
ATTN: Village Clerk

And to:

Mark Schuster
Bazos, Freeman, Schuster & Pope LLC
1250 Larkin Avenue #100
Elgin, IL 60123

or at such other address as either party may indicate in writing to the other in accordance with the notice provisions of this paragraph.

12. Montemayor shall defend, indemnify and hold harmless the Village from any claims, demands, liabilities, suits, or damages arising out of or resulting from this Agreement, and further, the duty to defend, indemnify and hold harmless shall include payment of any and all attorney fees and court cost which may be incurred by the Village in responding to, negotiating resolution of, or defending against any such claim, demand, liability, suit or damages.

13. This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois.

14. This Agreement shall inure to the benefit of and shall be binding upon the Village and Montemayor, and their respective successors and assigns. The Agreement may be assigned by Montemayor without prior approval of the Village, provided Montemayor shall promptly give notice in writing to the Village of any such assignment.

15. The officer(s) of Montemayor who has/have executed this Agreement warrants that he/she has been lawfully authorized to execute this Agreement on behalf of Montemayor. The Village hereby warrants that its President and Village Clerk have been lawfully authorized by the Village Board of the Village to execute this Agreement.

16. This Agreement sets forth all the promises, inducements, agreements, conditions and understandings between Montemayor and the Village relative to the subject matter thereof, and there are no promises, agreements, conditions or understandings, either oral or written, expressed

or implied, between them, other than those that are herein set forth. No subsequent alteration, amendment, change or addition to this Agreement shall be binding upon the parties hereto unless authorized in accordance with law and reduced to writing and signed by each of them.

17. Venue for any action arising out of or related to this Agreement shall lie in the Circuit Court of Kane County, Illinois.

18. The Recitals above shall be incorporated into and included in this Agreement as if fully set forth therein.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals as of the date and year first above written.

MONTEMAYOR CONSTRUCTION, INC.

VILLAGE OF HAMPSHIRE

By: _____
Joseph Montemayor
Its: President

By: _____
Jeffrey R. Magnussen
Village President

ATTEST:

ATTEST:

Its Secretary

Linda Vasquez
Village Clerk

VILLAGE OF HAMPSHIRE

Accounts Payable

December 5, 2019

The President and Board of Trustees of the Village of Hampshire
Recommends the following Warrant in the amount of

Total: \$114,359.93

To be paid on or before
December 11, 2019

Village President: _____

Attest: _____

Village Clerk: _____

Date: _____

VILLAGE OF HAMPSHIRE

Accounts Payable

December 5, 2019

The President and Board of Trustees of the Village of Hampshire
Recommends the following **Employee/Trustee**: Brian Haydysch
Warrant in the amount of

Total: \$90.23

To be paid on or before
December 11, 2019

Village President: _____

Attest: _____

Village Clerk: _____

Date: _____

INVOICES DUE ON/BEFORE 03/31/2020

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
AAPC			ALLIED ASPHALT PAVING COMPANY				
226982	12/03/19	01	PATCH	010030024130		12/14/19	172.71
						INVOICE TOTAL:	172.71
						VENDOR TOTAL:	172.71
AT&T			AT&T				
291249633	NOV/DEC	11/21/19	01 PW STREETS OFFICE	010030024230		12/20/19	146.58
						INVOICE TOTAL:	146.58
						VENDOR TOTAL:	146.58
B&F			B&F CONSTRUCTION CODE SERVICES				
52639	12/03/19	01	SOLAR PANEL PLAN REVIEW	010010024390		12/18/19	225.00
						INVOICE TOTAL:	225.00
52684	12/03/19	01	SPRINKLER PLAN REVIEW	010010024390		12/26/19	943.00
						INVOICE TOTAL:	943.00
52691	12/03/19	01	SOLAR PANELS PLAN REVIEW	010010024390		12/26/19	225.00
						INVOICE TOTAL:	225.00
						VENDOR TOTAL:	1,393.00
BBRE			B&B REPORTING, INC.				
2019110107	12/03/19	01	BACK GROUND CHECK	010010024380		12/10/19	97.45
						INVOICE TOTAL:	97.45
						VENDOR TOTAL:	97.45
BECO			BESTLER CORP.				
111898	12/03/19	01	LOCKER ROOM SHOWER REPAIR	310010024100		12/20/19	437.00
						INVOICE TOTAL:	437.00
						VENDOR TOTAL:	437.00
BNYM			BNY MELLON				

INVOICES DUE ON/BEFORE 03/31/2020

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
252-2247405	12/03/19	01	GO BOND ARS SERIES 2012	010010024380		12/20/19	79.18
		02	GO BOND ARS SERIES 2012	300010024380			248.24
		03	GO BOND ARS SERIES 2012	310010024380			100.58
						INVOICE TOTAL:	428.00
						VENDOR TOTAL:	428.00
BPCI BENEFIT PLANNING CONSULTANTS,							
BPCI00214397	12/03/19	01	MONTHLY FLEX AND COBRA	010010024380		12/21/19	230.00
						INVOICE TOTAL:	230.00
						VENDOR TOTAL:	230.00
BRHA BRIAN HAYDYSCH							
8687409	12/03/19	01	REIMBURSE UNIFORM	010020034690		12/16/19	90.23
						INVOICE TOTAL:	90.23
						VENDOR TOTAL:	90.23
CILI CITY LIMITS SYSTEMS INC							
10270	12/03/19	01	TRUCK WASH	010030034670		11/14/19	515.20
						INVOICE TOTAL:	515.20
						VENDOR TOTAL:	515.20
COBA COPPER BARREL INC							
66	12/03/19	01	HOLIDAY PARTY	010010044800		12/15/19	848.03
						INVOICE TOTAL:	848.03
						VENDOR TOTAL:	848.03
COMED COMED							
DEC 2019	12/03/19	01	5175128047	010030024260		01/07/20	1,040.12
		02	2244132001	010030024260			2,104.84

INVOICES DUE ON/BEFORE 03/31/2020

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
DIWO	DIESEL WORKS INC						
3770	12/03/19	01	2005 INTERNATIONAL	010030024110		12/20/19 INVOICE TOTAL:	973.57 973.57
3774	12/03/19	01	2017 FORD BLOCK HEATER	010030024110		12/22/19 INVOICE TOTAL: VENDOR TOTAL:	344.12 344.12 1,317.69
FISA	FOX VALLEY FIRE & SAFETY						
IN00311378	12/03/19	01	DWTP FIRE ALARM	300010024280		12/06/19 INVOICE TOTAL: VENDOR TOTAL:	300.00 300.00 300.00
GALL	GALLS LLC						
014255670	12/03/19	01	UNIFORM	010020034690		12/14/19 INVOICE TOTAL: VENDOR TOTAL:	382.44 382.44 382.44
HAAUPA	HAMPSHIRE AUTO PARTS						
539705	12/03/19	01	VEHICLE UNDERCOATING	010030034670		12/15/19 INVOICE TOTAL:	249.98 249.98
540079	12/03/19	01	SKID STEER	010030034680		12/19/19 INVOICE TOTAL:	199.07 199.07
540330	12/03/19	01	ADAPTER	010030034680		12/21/19 INVOICE TOTAL: VENDOR TOTAL:	1.91 1.91 450.96
HAIN	HAWKINS, INC.						
4622026	12/03/19	01	WWTP ALUM	310010034680		12/20/19 INVOICE TOTAL: VENDOR TOTAL:	6,168.82 6,168.82 6,168.82

INVOICES DUE ON/BEFORE 03/31/2020

INVOICE #	INVOICE DATE	INVOICE ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
HDSUWA CORE & MAIN							
L518057	12/03/19	01	AIR RELEASE VALVE	300010034670		12/27/19	255.00
			INVOICE TOTAL:				255.00
L581603	12/03/19	01	MAIN BREAK CLAMPS	300010034670		12/25/19	338.51
			INVOICE TOTAL:				338.51
L590437	12/03/19	01	MAIN BREAK CLAMPS	300010034670		12/26/19	291.92
			INVOICE TOTAL:				291.92
			VENDOR TOTAL:				885.43
ILMO ILMO PRODUCTS COMPANY							
01086544	12/03/19	01	CYLINDER	010020034680		12/18/19	99.00
			INVOICE TOTAL:				99.00
			VENDOR TOTAL:				99.00
IPODBA IPO/DBA CARDUNAL OFFICE SUPPLY							
610739-0	12/03/19	01	SUPPLIES	010010034650		04/01/19	116.68
			INVOICE TOTAL:				116.68
618693-0	12/03/19	01	SUPPLIES	010020034650		12/20/19	111.94
			INVOICE TOTAL:				111.94
			VENDOR TOTAL:				228.62
IPRF ILLINOIS PUBLIC RISK FUND							
61438	12/03/19	01	JAN WORKERS' COMP	010010024210		01/01/20	2,035.00
		02	JAN WORKERS' COMP	300010024210			2,035.00
		03	JAN WORKERS' COMP	310010024210			2,035.00
			INVOICE TOTAL:				6,105.00
			VENDOR TOTAL:				6,105.00

JGUNIN J.G. UNIFORMS INC.

INVOICES DUE ON/BEFORE 03/31/2020

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
JGUNIN J.G. UNIFORMS INC.							
65141	12/03/19	01	UNIFORM	010020034690		12/15/19	141.98
						INVOICE TOTAL:	141.98
						VENDOR TOTAL:	141.98
KONMIN KONICA MINOLTA BUS SOLUTION							
262570967	12/03/19	01	PD MONTHLY MAINTENANCE AGREEMT	010020024340		12/22/19	169.49
						INVOICE TOTAL:	169.49
						VENDOR TOTAL:	169.49
MENA MENARDS - SYCAMORE							
16464	12/03/19	01	SUMP PUMP/SPOTLIGHT/SUPPLIES	310010034670		12/08/19	515.05
						INVOICE TOTAL:	515.05
16699	12/03/19	01	SUPPLIES	010030034680		12/12/19	108.09
						INVOICE TOTAL:	108.09
16765	12/03/19	01	SUPPLIES	010030034670		12/13/19	199.94
						INVOICE TOTAL:	199.94
17109	12/03/19	01	SHELVES	010010034650		12/19/19	259.76
						INVOICE TOTAL:	259.76
						VENDOR TOTAL:	1,082.84
MISA MIDWEST SALT							
P448827	12/03/19	01	SALT	300010034680		12/22/19	2,542.81
						INVOICE TOTAL:	2,542.81
						VENDOR TOTAL:	2,542.81
NICOR NICOR							
DEC 2019	12/03/19	01	87-56-68-1000 5	300010024260		12/27/19	1,882.21

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VILLAGE OF HAMPSHIRE
 DETAIL BOARD REPORT

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INVOICE #	INVOICE DATE	INVOICE #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
DEC 2019	12/03/19	02	66-55-16-4647 5	310010024260		12/27/19	119.12
						INVOICE TOTAL:	2,001.33
						VENDOR TOTAL:	2,001.33
NIKU			NILS VON KUEDELL				
DEC 2019	12/03/19	01	FACADE PROGRAM	010010024383		12/14/19	1,812.50
						INVOICE TOTAL:	1,812.50
						VENDOR TOTAL:	1,812.50
OFDE			OFFICE DEPOT, INC.				
405274565001	12/03/19	01	SUPPLIES	010020034650		12/21/19	86.66
						INVOICE TOTAL:	86.66
						VENDOR TOTAL:	86.66
PAHCS			PAHCS II/NORTHWESTERN MED OCC				
402829	12/03/19	01	BM DRUG TEST	010030024380		12/25/19	35.00
						INVOICE TOTAL:	35.00
						VENDOR TOTAL:	35.00
PIBO			RESERVE ACCOUNT				
DEC 2019	12/03/19	01	PD POSTAGE	010020024320		12/26/19	200.00
						INVOICE TOTAL:	200.00
						VENDOR TOTAL:	200.00
RKQUSE			RK QUALITY SERVICES				
14168	12/03/19	01	MOUNT AND BALANCE TIRE	010020024110		12/21/19	108.00
						INVOICE TOTAL:	108.00
						VENDOR TOTAL:	108.00
STARK			STARK & SON TRENCHING, INC				

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VILLAGE OF HAMPSHIRE
 DETAIL BOARD REPORT

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
STARK	STARK & SON TRENCHING, INC						
54331	12/03/19	01	MAIN BREAK	300010024160		12/12/19	4,831.50
						INVOICE TOTAL:	4,831.50
						VENDOR TOTAL:	4,831.50
TEK	TEKLAB, INC						
232974	12/03/19	01	WWTP CHEMICALS	310010024380		09/20/19	42.50
						INVOICE TOTAL:	42.50
						VENDOR TOTAL:	42.50
TRUN	TREES UNLIMITED						
8034	12/03/19	01	DOWNTOWN SNOW REMOVAL	010030024190		12/20/19	3,600.00
						INVOICE TOTAL:	3,600.00
						VENDOR TOTAL:	3,600.00
VETO	VETO ENTERPRISES, INC						
30209	12/03/19	01	SQUAD 89 RADAR REPAIR	010020024380		12/25/19	670.00
						INVOICE TOTAL:	670.00
						VENDOR TOTAL:	670.00
VWPD	VERIZON WIRELESS						
9842270543	12/03/19	01	PD CELLULAR SERVICE	010020024230		12/07/19	360.10
						INVOICE TOTAL:	360.10
						VENDOR TOTAL:	360.10
VWVH	VERIZON WIRELESS						
9842270544	12/03/19	01	ADM	010010024230		12/07/19	56.71
		02	PD	010020024230			223.41
		03	STREETS	010030024230			361.22
		04	WATER	300010024230			188.27

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VILLAGE OF HAMPSHIRE
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 03/31/2020

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
VVWH	VERIZON WIRELESS						
9842270544	12/03/19	05	SEWER	310010024230		12/07/19	95.54
						INVOICE TOTAL:	925.15
						VENDOR TOTAL:	925.15
WAMA	WASTE MANAGEMENT						
3605489-2011-3	12/03/19	01	NOV 2019	2900010024330		12/26/19	55,162.32
						INVOICE TOTAL:	55,162.32
						VENDOR TOTAL:	55,162.32
WEX	WEX BANK						
62604002	12/03/19	01	PD	010020034660		12/20/19	2,043.41
		02	STREETS	010030034660			1,986.08
		03	WATER	300010034660			303.74
		04	SEWER	310010034660			204.48
						INVOICE TOTAL:	4,537.71
						VENDOR TOTAL:	4,537.71
						TOTAL ALL INVOICES:	114,450.16