

# VILLAGE OF HAMPSHIRE - BOARD OF TRUSTEES

Meeting Minutes – February 16, 2012

The regular meeting of the Village Board of Hampshire was called to order by Village President Jeffrey Magnussen at 7:05 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, February 16, 2012.

Present: George Brust, Marty Ebert, Jan Kraus, Orris Ruth, Jerry Shepardson, Rob Whaley

Absent: None

Staff & Consultants present: Village Administrator Doug Maxeiner, Acting Police Chief Brian Thompson, Village Attorney Mark Schuster, and Village Engineer Julie Morrison (EEI).

A quorum was established.

President Magnussen led the Pledge of Allegiance

Trustee Brust moved, to approve the minutes of February 2, 2012, correction on page three- rain water was not mentioned under announcements.

Seconded by Trustee Shepardson  
Motion carried by voice vote  
Ayes: All  
Nays: None  
Absent: None

## VILLAGE ADMINISTRATOR'S REPORT

### Change Order #1 for 2011 Motor Fuel Tax Street program.

Trustee Ebert moved, to approve change order #1 for 2011 Motor Fuel Tax Street program resurfacing with Arrow Construction for fiscal year 2011/12 in the amount of \$16,886.27 the new contract amount is \$206,735.25.

Seconded by Trustee Ebert  
Motion carried by roll call vote  
Ayes: Brust, Ebert, Kraus, Ruth, Shepardson, Whaley  
Nays: None  
Absent: None

### IDOT Resolution to allow Village Personnel to work within the State Right of Way for Various Purposes including Emergency work on Water and Sewer Mains.

Trustee Ebert moved, to approve Resolution 12-04; to allow Village Personnel to work within the State Right of Way for Various Purposes including Emergency work on Water and Sewer Mains.

Seconded by Trustee Ebert  
Motion carried by roll call vote  
Ayes: Brust, Ebert, Kraus, Ruth, Shepardson, Whaley  
Nays: None  
Absent: None

## VILLAGE BOARD COMMITTEE REPORTS

### a. Economic Development

Trustee Brust moved, to approve Street signage on State Street and Mill, not to exceed \$6,000 to be purchased from Hotel/Motel Tax in the fiscal year 2012-13 budget.

### b. Finance

#### Bills Payables

Trustee Brust asked who and what does Lavelle Law Firm does for the Village. Village Administrator Maxeiner responded they are acquiring all information to start drafting and putting in place the police pension board including an ordinance.

Trustee Ebert moved, to approve bills payable in the amount of \$331,045.92 to be paid on or before February 22, 2012.

Seconded by Trustee Kraus

Motion carried by roll call vote

Ayes: Brust, Ebert, Kraus, Ruth, Shepardson, Whaley

Nays: None

Absent: None

### c. Planning/Zoning

Trustee Ruth mentioned letters went out to certain business owners concerning their property. Village Administrator Maxeiner reported a response of one or two came back, so now a second letter will go out.

Trustee Ruth would like to have a Zoning/Planning Committee meeting March 15, 20102 at 6 p.m. to discuss second hand drop boxes, Village Administrator will define and should be put in a zoned area- side yard not the front yard. Assign a fee of \$250, plus have a fence around it with lettering so high. Property owner will be held accountable for any garbage around it.

### d. Public Safety

Trustee Brust reported SB 3721 which means local governments that service emergencies outside the city limits and charge them, this bill would stop local government charging fees for people who live outside the city limits and may stop serving those citizens. Discussion of the COOP Plan will be coming up in a future date.

### e. Public Works

A Public Works meeting was held prior before the Village Board meeting today, topics that were discussed; Service Contract with Layne Christensen for Water supply, storage and distribution system, IEPA Backflow and 5 year capital improvement plan. Everyone agreed to all of them.

### f. Village Services

Trustee Kraus will be having a Village Service Committee meeting at 6 p.m. March 15, 2012, To discuss Pace Bus and Drop Boxes.

### g. Field & Trails

No report

Announcements

Trustee Kraus reported a citizen almost was hit by another car, seems the turning left lane going east on Rt. 72 turning north onto State Street. The turning lanes are out a bit much. IDOT is responsible for intersections concerning Route 72.

Village President Magnussen addressed two topics that will discuss at the next meeting: property maintenance and record storage.

Executive Session

Trustee Brust moved, to adjourn to executive session to discuss Probable, Pending or Imminent Litigation under Section 2(c) (11), Open Meetings Act, at 7:30 p.m.

Seconded by Trustee Whaley  
Motion carried by roll call vote  
Ayes: Brust, Ebert, Kraus, Ruth, Shepardson, Whaley  
Nays: None  
Absent: None

The Village Board reconvened at 7:52 PM

Adjournment

Trustee Shepardson moved, to adjourn the Village Board meeting at 7:52 p.m.

Seconded by Trustee Whaley  
Motion carried by voice vote  
Ayes: All  
Nays: None  
Absent: None

  
Linda Vasquez, Village Clerk