

**VILLAGE OF HAMPSHIRE
REGULAR MEETING OF THE BOARD OF TRUSTEES
MINUTES
December 5, 2019**

The regular meeting of the Village Board of Hampshire was called to order by Village President Jeffrey Magnussen at 7:02 PM in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday December 5, 2019.

Present: Aaron Kelly, Christine Klein, Toby Koth, and Michael Reid

Absent: Ryan Krajecki, Erik Robinson

Also Present: Village Administrator Jay Hedges, Village Clerk Linda Vasquez, Village Finance Director Lori Lyons, Village Attorney Mark Schuster, Village Engineer Julie Morrison, and Village Police Chief Brian Thompson

A quorum was established.

President Magnussen led the Pledge of Allegiance.

MINUTES

Trustee Klein moved to approve the minutes of November 21, 2019, with the change on the last page under Public Relations, where the reference should be to "Mistletoe Market."

Seconded by Trustee Koth
Motion carried by voice vote
Ayes: Kelly, Klein, Koth, Reid
Nays: None
Absent: Krajecki, Robinson

Public Hearing - Proposed property tax levy for the Village of Hampshire

At 7:03 p.m., Village President Magnussen called to order the public hearing for the Truth in Taxation hearing regarding the proposed Tax Levy for the upcoming fiscal year. Ms. Lyons reported in a power point presentation that the Village is requesting \$1,076.750 levy extension, an increase from last year equal to 7.35% over the 2018 extension amount. The Village request does not mean the Village will get what is requested, because the amount may be adjusted by the Kane County Clerk-Tax Extension Office in accordance with PTELL. There were no comments from the public. Village President Magnussen closed the public hearing at 7:18 p.m. Village President Magnussen opened the Village Board meeting at 7:18 p.m.

VILLAGE PRESIDENT REPORT:

Trustee Kelly moved to approve Ordinance 19-28: Annual Tax Levy Ordinance of the Village of Hampshire, Kane County, Illinois, for the fiscal year beginning May 1, 2019, and ending April 30, 2020.

Seconded by Trustee Reid
Motion carried by roll call vote
Ayes: Kelly, Klein, Koth, Reid
Nays: None
Absent: Krajecki, Robinson

Trustee Klein authorizes the renewal and request to bind coverage by Arthur J. Gallagher through Argonaut Insurance at Trident, Hartford Steam Boiler Inspection & Insurance Company, Hanover, BCS Insurance and Illinois Public Risk Fund.

Seconded by Trustee Koth
Motion carried by roll call vote
Ayes: Kelly, Klein, Koth, Reid
Nays: None
Absent: Krajecki, Robinson

A resolution for approval of the Letter of Understanding with the Illinois Toll Highway Authority, tabled at the last meeting, was presented for further review. The Village wanted the water metered, but for some unknown reason, the meter was never put in. The appropriate room at the new facility is too small to have a meter in there. The requirement for a meter was removed during the permitting process. It would be possible to put locks on the fire hydrants. The question is why ITHA did not put the meter in before, now it is too late. Will ITHA make sure no one takes any water from the fire hydrants? Does the Village have the authority to shut off the water supply if there is a future violation of the Letter of Understanding?

There was a rather lengthy discussion about the intergovernmental agreement with the Tollway Authority and use of water from Village fire hydrants. Village Administrator Jay Hedges reported that staff would look at the ordinance that would regulate the use of water from Fire Hydrant and report back to the board.

Trustee Kelly moved to **table** the Resolution – Approving the Letter of understanding with the Illinois State Toll Highway regarding the metering and usage of the fire hydrants and building suppression equipment.

Seconded by Trustee Reid
Motion carried by voice vote
Ayes: Kelly, Klein, Koth, Reid
Nays: None
Absent: Krajecki, Robinson

Trustee Koth moved to approve Resolution 19-20: for approval of the Final Plat for Hampshire Woods Business Park, Unit 2.

Seconded by Trustee Kelly
Motion carried by roll call vote
Ayes: Kelly, Klein, Koth, Reid
Nays: None
Absent: Krajecki, Robinson

Trustee Koth moved to approve Resolution 19-21: for approval of Development Agreement with Montemayor Construction, Inc. for Hampshire Woods Business Park, Unit 2.

Seconded by Trustee Reid
Motion carried by roll call vote
Ayes: Kelly, Klein, Koth, Reid
Nays: None
Absent: Krajecki, Robinson

VILLAGE BOARD COMMITTEE REPORTS

1. **Business Development Commission:**

Next BDC meeting will be on December 11 at 6:30 p.m.

2. **Accounts Payable:**

Trustee Klein moved to approve the Accounts Payable in the sum of \$90.23 to employee Brian Haydysch to be paid on or before December 11, 2019.

Seconded by Trustee Reid
Motion carried by roll call vote
Ayes: Kelly, Klein, Koth, Reid
Nays: None
Absent: Krajecki, Robinson

Trustee Klein moved to approve the Accounts Payable in the sum of \$114,359.93 to be paid on or before December 11, 2019.

Seconded by Trustee Koth
Motion carried by roll call vote
Ayes: Kelly, Klein, Koth, Reid
Nays: None
Absent: Krajecki, Robinson

Trustee Klein announced the final handbook draft is complete. It will be going to an employment lawyer to review.

3. **Public Relations-**

"Mistletoe Market" is December 8 from 10 to 4, we will setup ahead of time and we need volunteers to help set up and to work the booth with a schedule of breaks.

Public relations will be having a meeting on Wednesday December 11 at 5:30 p.m. to discuss the brochure.

Trustee Reid introduced the new Village Administrator Jay Hedges

4. **Planning/Zoning-** There will a planning commission meeting on Monday December 9 at 7 p.m. to finalize actions regarding the petition for zoning amendments regarding adult use cannabis business establishments. ZBA will meet on December 10 at 7 p.m. there will be a Public Hearing on the petition regarding adult use cannabis business establishments..

5. **Public Safety-** No report

6. **Fields & Trails:** No report

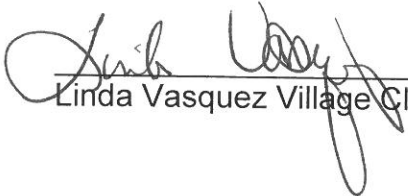
7. **Village Services:** Trustee Kelly reported there would be a meeting yet TBD about a survey on all village services to the residents. Trustee Kelly also reported that Mediacom just raised their rates for cable TV services.

8. **Public Works:** Trustee Koth reported the Village would hold off on the public works building, subject to further review and discussion with the Village Administrator. The Public Works bucket truck did not pass the certification, and will need some repairs to be recertified.

ADJOURNMENT

Trustee Kelly moved, to adjourn the Village Board meeting at 8:03 p.m.

Seconded by Trustee Koth
Motion carried by roll call vote
Ayes: Kelly, Klein, Koth, Reid
Nays: None
Absent: Krajecki, Robinson



Linda Vasquez Village Clerk