



Village of Hampshire
Village Board Meeting Minutes
Thursday, January 16, 2025 - 7:02 PM
Hampshire Village Hall
234 South State Street, Hampshire, IL 60140

1. Call to Order

Village President Michael J. Reid Jr. called to order the Village Board Meeting at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, January 16, 2025.

2. Roll Call by Village Clerk, Karen Stuehler:

Present: Village President Michael J. Reid Jr., Trustee Fodor, Trustee Kelly, Trustee Koth, Trustee Pollastrini, Trustee Robinson.

Absent: Trustee Lionell Mott.

A Quorum was Established.

Others Present: Village Manager Jay Hedges, Village Clerk Karen Stuehler, Chief Pann, Assistant Village Manager for Development Mo Khan, Village Attorney James Vasselli. Finance Director Lori Lyons and Tim Paulson from EEI joined remotely.

3. Pledge of Allegiance

President Michael J. Reid Jr. led the Pledge of Allegiance.

4. Public Comments

None

5. A Motion to Approve the Meeting Minutes from December 19, 2024.

Trustee Pollastrini moved to approve the Meeting Minutes with corrections from December 19, 2024.

Seconded by: Trustee Fodor.

Roll Call Vote:

Ayes: Fodor, Kelly Koth, Pollastrini, Robinson.

Nayes: None.

Absent: Mott.

Abstain: None.

Motion Approved.

6. **Swearing -in Police Officer**

Chief Pann had the honor of swearing in Officer Jacob Peters.

7. **Village Manager's Report**

- a. **A Motion to Approve Ordinance 25-01 Approving a License Agreement with the Hampshire Historical Society for the property at 234 S. state Street.**

Trustee Kelly moved to postpone/table Ordinance 25-01 Approving a License Agreement with the Hampshire Historical Society for the property at 234 S. state Street due to a change in insurance policy.

Seconded by: Trustee Robinson.

Roll Call Vote:

Ayes: Fodor, Kelly, Koth, Pollastrini, Robinson

Nayes: None.

Absent: Mott.

Abstain: None.

Motion Approved to Postpone/ Table.

- b. **A Motion to Approve Resolution 25-01 Awarding Bid for Well #12 Equipment Removal & Inspection to Layne Christensen Co. in the Amount Not to Exceed \$400,000.**

Trustee Koth moved to approve Resolution 25-01 Awarding Bid for Well #12 Equipment Removal & Inspection to Layne Christensen Co. in the Amount Not to Exceed \$400,000.

Seconded by: Trustee Robinson.

Roll Call Vote:

Ayes: Fodor, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: Mott.

Abstain: None.

Motion Approved.

- c. **A Motion to Approve Resolution 25-02 a Letter Credit of Reduction from \$1,115,202.24 to \$634,824.24 for Hampshire 90 Logistics Park.**

Trustee Fodor moved to Approve Resolution 25-02 a Letter Credit of Reduction from \$1,115,202.24 to \$634,824.24 for Hampshire 90 Logistics

Park.

Seconded by: Trustee Koth.

Roll Call Vote:

Ayes: Fodor, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: Mott.

Abstain: None.

Motion Approved.

d. **A Motion to Approve Ordinance 25-02 Authorizing the Sale or Disposal of Surplus Property Owned by the Village of Hampshire.**

Trustee Koth moved to Approve Ordinance 25-02 Authorizing the Sale or Disposal of Surplus Property Owned by the Village of Hampshire.

Seconded by: Trustee Robinson.

Roll Call Vote:

Ayes: Fodor, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: Mott.

Abstain: None.

Motion Approved.

8. **Staff Reports**

a. Building Report:

Trustee Pollastrini questioned the permits for townhouses. It was explained the permits are applied and paid for when construction is ready to begin.

b. Police Report:

Trustee Pollastrini expressed her concern about the Domestic Violence calls. Chief Pann also reported on the burglary listed and stated that most of the parking tickets were due to the parking ban.

9. **Accounts Payable**

a. A Motion to Approve December 16, 2025 Account Payable to Personnel in the amount of \$387.78.

Trustee Kelly moved to Approve December 16, 2025 Account Payable to Personnel in the amount of \$387.78.

Seconded by: Trustee Fodor.

Roll Call Vote.

Ayes: Fodor, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: Mott.

Abstain: None.

Motion Approved.

- b. A Motion to Approve December 16, 2025, Regular Accounts Payable in the amount of \$764,869.86.

Trustee Koth moved to Approve December 16, 2025, Regular Accounts Payable in the amount of \$764,869.86.

Seconded by: Trustee Robinson.

Roll Call Vote.

Ayes: Fodor, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: Mott.

Abstain: None.

Motion Approved.

10. **Village Board Committee Reports**

- a. Business Development Commission

Trustee Kelly spoke of the upcoming fiscal budget, the interest in the Façade Program and filling out applications if that is approved in the budget.

Trustee Kelly has sent a proposed schedule to the budget committee to review and make any edits.

Mo will also summarize the Kane County Development plan and the opportunities for the Village.

Trustee Kelly would also like to look at the Economic Development Strategy and feels the need to check in on the potential work that has been done, how we are progressing and would like a review.

Trustee Pollastrini asked about light signs and if blinking signs were allowed. Village Manager Jay Hedges said they were not and would investigate the situation.

11. **New Business**

Discussion was had regarding Rutland East & West Solar Farm Zoning Application.

President Reid would also like to thank the surrounding communities and staff for working together.

12. **Announcements**

President Reid would like to thank Mary Hill, teacher at St. Charles Borromeo for the invitation to visit the 7th and 8th grade classrooms as well as their visit to Village Hall to learn about the history and design of downtown. The class designed replicas of some of the buildings which are displayed at Village Hall. Each board member has a copy of the students' comments of the downtown and what they have learned. President Reid expressed how great it was for the class to take interest in our community.

President Reid informed everyone that on February 10 at 7:00 p.m. there will be a training by American Planning Association for the Planning and Zoning committee, and anyone interested in joining. This is a course to teach the role of the P & Z and the role of the board. This has been put in place due to new members and new chairman on the committee and understanding of the process and the role of the committee and the board.

President Reid reported that there has been a speed trailer placed on State Street due to some concerns of local businesses and the speed in the business area.

13. **Executive Session**

A Motion was made to go into executive session at 8:19 p.m.

Trustee Kelly moved to approve going into executive session.

Seconded by: Trustee Robinson.

All Call Vote:

Ayes: Fodor, Kelly, Koth, Pollastrini, Robinson.

Nays: None.

Absent: Mott.

Abstain: None.

Motion Approved.

- a. Executive session recording # 22
- b. Discussion of Personnel Matters.
- c. Discussion of Release of Executive Session Minutes.

14. **Open Session**

15. **Adjournment**

Trustee Kelly moved to adjourn at 9:02 p.m.

Seconded by: Trustee Robinson.

All Call Vote.

Ayes: Fodor, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: Mott.

Abstain: None

Motion Approved.