



Village of Hampshire  
Village Board Meeting  
Thursday, October 7, 2021 - 7:00 PM  
Hampshire Village Hall – 234 S. State Street

## AGENDA

1. Call to Order
2. Roll Call to Establish Quorum
3. Pledge of Allegiance
4. Public Comments
5. Approval of Minutes from September 16, 2021
6. Swearing In of Police Officer John R. Rufo.
7. Call To Order a Public Hearing to Establish SSA #9 for a Storm Water Management Area to Serve NCI and TRZ.
8. Village President Appointments
  - a. Appointment of Brian Thompson as Police Chief for the Remainder of the Village President's current term, or until May 2025.
  - b. A Motion to approve the Appointment of Brian Thompson as Police Chief for the Remainder of the Village President's current term, or until May 2025.
9. Village Manager's Report
  - a. A Motion to Approve an Employment Contact with Policed Chief Brian Thompson.
  - b. A Motion to Approve a Raffle Sponsored by the Hampshire School Organization.
  - c. A Motion to approve an Ordinance Allowing a Special Use for Towing Services at 220 Keyes Ave.
  - d. A Motion to Approve an Ordinance Amending the Municipal Code Chapter 2: Police Regulations to Modify the Provisions Governing the Operations of Certain Motor Scooters In the Village.
  - e. A Motion Authorizing the Sale or Disposal of Surplus Property Owned by the Village of Hampshire.
10. September Monthly Reports
  - a. Streets
  - b. Building Permits
11. Accounts Payable
  - a. A Motion to Approve the October 7, 2021 Accounts Payable to Personnel
  - b. A Motion to Approve the October 7, 2021 Regular Accounts Payable
12. Village Board Committee Reports
  - a. Business Development Commission
  - b. Public Relations
  - c. Public Works
  - d. Budget
13. New Business
14. Announcements

15. Executive Session - Executive Session under 2(c)(1) of the Open Meetings Act, for consideration of appointment, employment, compensation, discipline or dismissal of specific employees.
16. Any Items to be Reported and/or Acted Upon After Returning to Open Session.
17. Adjournment

Attendance: By Public Act 101-0640, all public meetings and public hearings for essential governmental services may be held by video or tele conference during a public health disaster, provided there is an accommodation for the public to participate, and submit questions and comments prior to meeting. If you would like to attend this meeting by Video or Tele Conference, you must e-mail the Village Clerk with your request no later than noon (12 PM) two days prior to the meeting, and a link to participate will be sent to your e-mail address the day of the meeting, including all exhibits and other documents (the packet) to be considered at the meeting.

Recording: Please note that all meetings held by videoconference will be recorded, and the recordings will be made public. While State Law does not required consent, by requesting an invitation, joining the meeting by link or streaming, all participants acknowledge and consent to their image and voice being recorded and made available for public viewing.

Accommodations: The Village of Hampshire, in compliance with the Americans With Disabilities Act, requests that persons with disabilities, who require certain accommodations to allow them to observe and/or participate in the meeting(s) or have questions about the accessibility of the meeting(s) or facilities, contact the Village at 847-683-2181 to allow the Village to make reasonable accommodations for these persons.

**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**MINUTES**  
**September 16, 2021**

The regular meeting of the Village Board of Hampshire was called to order by Village President Michael J. Reid, Jr. at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, September 16, 2021.

Roll Call by Village Clerk Vasquez:

Present: Heather Fodor, Aaron Kelly, Toby Koth, Lionel Mott, Erik Robinson.

Absent: Laura Pollastrini

A quorum was established.

In addition, present in person were Village Manager Jay Hedges, Village Clerk Linda Vasquez, Finance Director Lori Lyons and Police Chief Brian Thompson. Also, present electronically: Village Attorney Mark Schuster and Tim Paulson – EEI.

President Reid led the Pledge of Allegiance.

**MINUTES**

Trustee Robinson moved to approve the minutes of September 2, 2021.

Seconded by Trustee Robinson

Motion carried by roll call vote.

Ayes: Kelly, Fodor, Koth, Mott, and Robinson

Nays: None

Absent: Pollastrini

**VILLAGE MANAGER'S REPORT**

President Reid read a proclamation declaring the week of September 17, 2023 as U.S. Constitution Week.

**A Bid Opening for the sale of the Mill-Klick parcels**

Village President Reid opened the bid received and it was from Alvin Hennig for \$1 for the property PIN: 01-21-426-010: and 01-21-426-003 (being a portion of each parcel).

**A Motion to convey the Mill-Klick Parcels to the accepted bidder by an appropriate deed to be executed by the Village President and Village Clerk**

Trustee Koth moved to approve and convey the Mill-Klick parcels to the accepted bidder by an appropriate deed to be executed by the Village President and Village Clerk.

Seconded by Trustee Fodor

Motion carried by roll call vote.

Ayes: Fodor, Kelly, Koth, Mott, Robinson.

Nays: None

Absent: Pollastrini

A Resolution accepting custody of Army combat material currently in the custody of VFW Post #8043 (U.S. Army M114 Howitzer) conditional upon U.S. Army approval

President Reid explained that the Park District is not eligible to be the custodian of the Howitzer per the program regulations after the VFW disbands, so the Village will ask to have custody and leave it in its current location with the Park District. Trustee Kelly asked if the Village is liable for anything that happens to or at the location and should the Village have insurance or an intergovernmental agreement with the Park District that it will have insurance. Village Manager Hedges indicated that Ms. Lyons would address the issue of insurance with the Park District and make sure proper coverage is in place.

Trustee Kelly moved to approve Resolution 21-10: Accepting custody of Army combat material currently in the custody of VFW Post #8043 (U.S. Army M114 Howitzer) conditional upon U.S. Army approval.

Seconded by Trustee Mott  
Motion carried by roll call vote.  
Ayes: Fodor, Kelly, Koth, Mott, Robinson.  
Nays: None  
Absent: Pollastrini

A Motion to approve a settlement of \$5,000 for the Bobek mortgage lien claim

Village Manager Hedges explained that this situation involved the Village taking care of trees removed from the property that were falling into the neighbor's property; the Village placed a lien on the property for the work done, and this has been going through the courts for a while now. Mr. Hedges and Mr. Schuster both recommend accepting this settlement and receiving some money now rather than spend more money in the courts that could potentially take several years, especially considering there is a risk that the Village might receive nothing from the court process.

Trustee Robinson moved to approve a settlement of \$5,000 for the Bobek mortgage lien claim.

Seconded by Trustee Fodor  
Motion carried by roll call vote  
Ayes: Fodor, Kelly, Koth, Mott, Robinson.  
Nays: None  
Absent: Pollastrini

A Motion to approve a Resolution authorizing a grant application for an Illinois transportation program and execution of all necessary documents.

Village Manager Hedges explained that staff is working to apply for a grant for a sidewalk project near the schools. The Village applied for the same project in 2019, but there was a lack of documentation of community support, which will be a focus of this application to make is stronger and as competitive as possible. Village President Reid believes there is more support from parents and the school this time around, so getting documentation should be easier. Mr. Hedges said staff will be contacting the schools to help get the surveys to parents. Mr. Hedges also noted there is a funding match requirement that staff believes can be worked into the capital spending priorities.

Trustee Robinson moved to approve Resolution 21-11: Authorizing a grant application for an Illinois transportation program and execution of all necessary documents.

Seconded by Trustee Kelly  
Motion carried by roll call vote

Ayes: Fodor, Kelly, Koth, Mott, Robinson.

Nays: None

Absent: Pollastrini

A Motion to award the Route 72 Watermain Replacement Contract to the low bidder, IHC Construction Co, LLC of Elgin, Illinois for \$103, 370.

Trustee Robison asked why the lowest bid is so much lower than the rest of the bids. Mr. Hedges responded that contractors often have openings in their work schedules that cause them to bid more competitively to keep their crews busy.

Trustee Robinson also asked if the rising material costs that caused Streetscape and other projects to be over budget has affected this bid. Tim Paulsen from EEI responded that there are higher materials prices right now, which is why the bid was higher than the engineer's estimate, but the estimate was made with higher materials cost in mind. This is Utilities Supervisor Mark Montgomery's highest priority, and staff recommends accepting the bid.

Trustee Koth moved to approve award the Route 72 Watermain Replacement Contract to the low bidder, IHC Construction Co, LLC of Elgin, Illinois in the amount of \$103, 370.

Seconded by Trustee Mott

Motion carried by roll call vote.

Ayes: Fodor, Kelly, Koth, Mott, Robinson.

Nays: None

Absent: Pollastrini

Treasurer's Report

Finance Director Lyons reported the August financials. Use tax looks low, but that is just an in-house estimate, and it can be affected by timing and payments, so it's not a concern yet. Permits are lower than expected during this season. Places for Eating is 1%-2% lower. The Village received four distributions of property tax from Kane County Treasurers office and has received 56.4% of the levy extension, which is higher than the expected 50% for August. Capital outlay is overbudget due to the rebranding work in the Village Board room and the timing of the street sweeper purchase. Annual licensing has been paid for software, so that will look high for the rest of the fiscal year. Fund 34 in the enterprise funds shows receipt of the first half of the ARPA funding at \$424,894.

Trustee Kelly thanked Ms. Lyons for this report. He asked how the timing of the census report has affected our revenue expectations. Ms. Lyons believes the projections done in the spring will be lower than actual revenue because Hampshire's population rose more than projected, and Ms. Lyons didn't build the new revenue into the budget until December, and we now expect it to come starting in November. Mr. Hedges added that actual revenue could be down if the activity related to the revenue (e.g., income tax and motor fuel tax) is down statewide.

Village President Reid thanked Ms. Lyons for bringing us up to date with this report.

Police Incident Report

Chief Thompson highlighted a few Items: traffic violations are a bit down, domestic disturbances are a little high, and the department is busy doing investigations.

Engineering Report

Tim Paulson from EEI reported that staff is working on permitting for the Water System Connection project, and that project should be ready for bidding by January. The work for the Rt.

72 water main work should be completed this fall. Julie Lane construction is underway. Mr. Hedges added that the Water System Connection project is now funded with the addition of the ARPA funds, and we should be in the ground doing work by April/May.

A Motion to approve the September 16, 2021 Accounts Payable to Personnel

Trustee Kelly moved to approve the Accounts Payable for John Huff, and Josh Wray in the sum of \$210.08 paid on or before September 22, 2021.

Seconded by Trustee Robinson  
Motion carried by roll call vote.  
Ayes: Fodor, Kelly, Koth, Mott, and Robinson.  
Nays: None  
Absent: Pollastrini

A Motion to approve the September 16, 2021 Regular Accounts Payable

Finance Director Lyons presented us with a new amount of \$188,516.96. We made a duplicate payment on the credit card bill, so that amount is deducted from this set of payables.

Trustee Robinson moved to approve the Accounts Payable in the sum of \$188,516.96 paid on or before September 22, 2021.

Seconded by Trustee Mott  
Motion carried by roll call vote.  
Ayes: Fodor, Kelly, Koth, Mott, and Robinson.  
Nays: None  
Absent: Pollastrini

**COMMITTEE / COMMISSION REPORTS**

- a) Business Development Commission – Trustee Kelly reported the on BDC meeting. Hampshire’s Very Own will spotlight Jimmy's Sports Bar in October, C.M. Hair Salon in November, and Smile Dental in December. They left January and February open. Chick ‘N Dip will be highlighted when it opens again next season.

The BDC is looking to start the Ambassador Program with a small test group at the CEO level to fit a niche not filled by the Chamber of Commerce rather than do something the Chamber is already doing.

BDC will be reaching out to Façade Improvement Program applicants to get feedback on their experience and the application process.

- b) Public Relations – Trustee Fodor informed everyone there would be a meeting September 23 at 7 p.m. at Village Hall.
- c) Public Works – No report
- d) Budget Committee – No report

## **ANNOUNCEMENTS**

Trustee Koth Inquired about the house/business on Route 20. Village Manager Hedges reported the building code related issues are resolved, but there are still zoning violations. Mr. Hedges explained that the Greer agreement from several years ago allowed for special zoning that the Village is considering recognizing, if the family agrees to properly address the zoning issues before the agreement expires in 2022.

Trustee Robinson stressed how important it is to wear the masks; out of all the schools in D300, Hampshire has the highest numbers with COVID. We need to keep washing our hands, wearing masks, and maintaining social distancing. Businesses should make it mandatory to wear a mask per executive orders. He stressed that we are responsible, and we must protect our kids; the entire community needs to help since the young kids cannot get the vaccine yet. Trustee Fodor agreed with his comments. She encouraged everyone to take the simple steps to protect each other. If things get worse, kids will be home again behind the screen instead of at school, which is not good for most kids.

Trustee Mott has noticed Facebook comments regarding ComEd and asked what the Village is doing with the electric service contract. President Reid explained that back at the meeting July 1st NIMEC was here regarding the aggregation program, but the rates offered no cost savings to the residents, and ComEd had the best rates, so the Board voted not to enter into a new contract. Residents may still join an aggregation program on their own accord if they desire. Residences with solar will received notification about these changes so they are informed on how to keep their accumulated energy credits.

Mr. Hedges thanked Mark Montgomery, Mike Stark and EEI for working together to find a solution to the water leak on Cameron Dr. in Lakewood.

President Reid announced the Crop Walk on September 25. Information is on social media.

President Reid congratulated Lt. Jones for 20 years of service. President Reid asked staff to develop a recognition program for employees that reach these big milestones. Trustee Kelly suggested we do as the Park District does for 5, 10, 15, 20, 25 year anniversaries and have the employee pick something out of a selection.

## **ADJOURNMENT**

Trustee Kelly moved to adjourn the Village Board meeting at 8:08 p.m.

Seconded by Trustee Robinson  
Motion carried by roll call vote.  
Ayes: Fodor, Kelly, Mott, Pollastrini and Robinson  
Yes: Koth  
Nays: None  
Absent: Pollastrini

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Linda Vasquez Village Clerk

**HAMPSHIRE POLICE DEPARTMENT**  
Interoffice Memo

**Date: October 1, 2021**

**To: Jay Hedges, Village Manager**

**From: Chief Thompson**

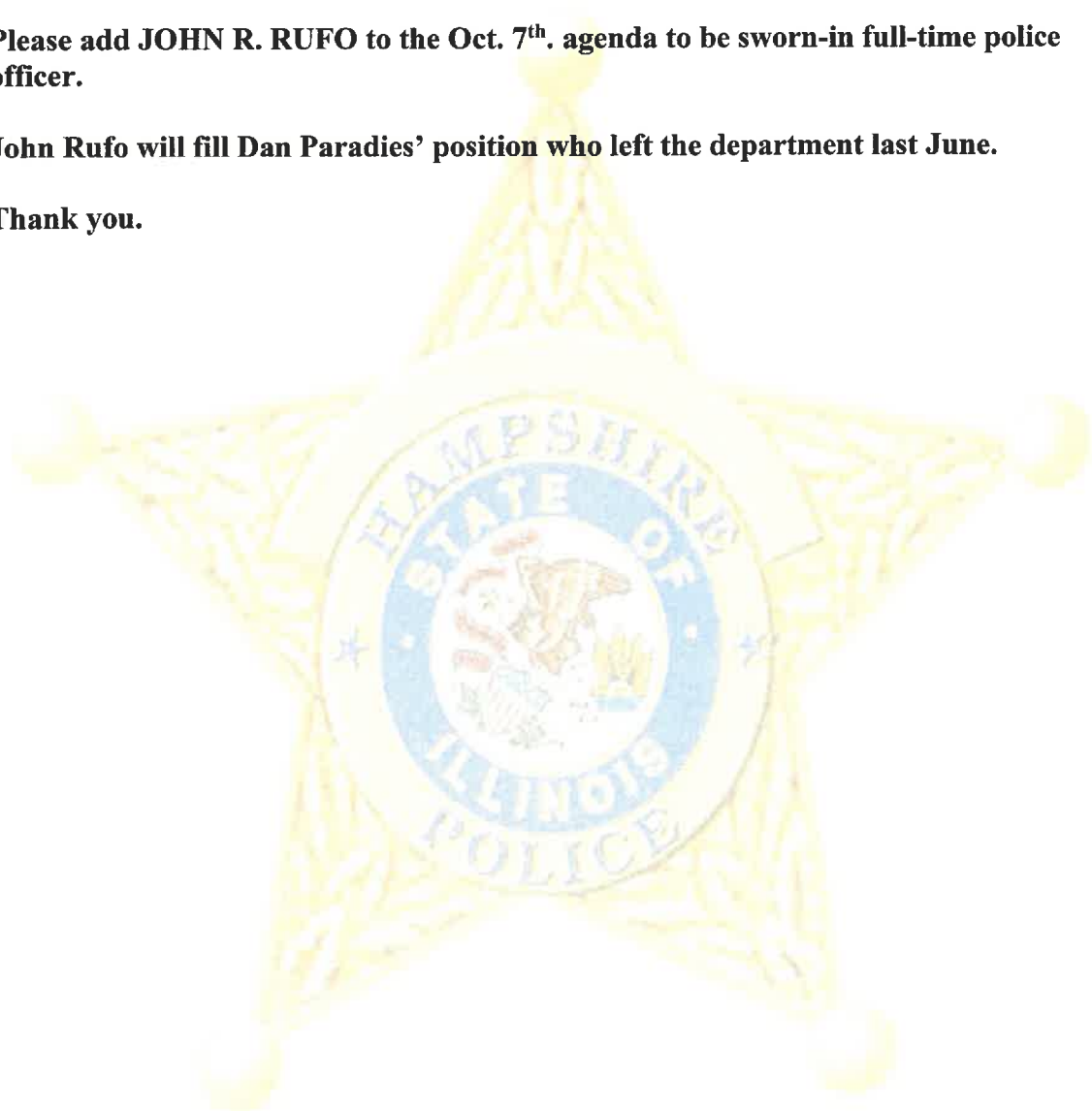
**Re: V.B. 10/7 Agenda Addition**

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**Please add JOHN R. RUFO to the Oct. 7<sup>th</sup>. agenda to be sworn-in full-time police officer.**

**John Rufo will fill Dan Paradies' position who left the department last June.**

**Thank you.**





# AGENDA SUPPLEMENT

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**TO:** Village President and Board of Trustees, and Village Manager  
**FROM:** Mark Schuster / Village Attorney  
**DATE:** October 7, 2021  
**RE:** Stanley / TRZ – Special Service Area for Back-up Maintenance of Stormwater Facility #1 (located on NCI property)

## **Background**

As part of its second addition to its main facility at 200 Brandt Drive, including construction of a parking lot for its expanded facility, Stanley/TRZ made an agreement with its neighbor, NCI, to utilize an existing detention/retention facility on the NCI property for stormwater management purposes.

Pursuant to the Kane County Stormwater Regulations (adopted by the Village in Ch. 11 of the Village Code), Stanley/TRZ is required to consent to a back-up Special Service Area to assure future maintenance of the stormwater management facility. (Note: Because this detention/retention area pre-existed the adoption of the County Stormwater Regulations, no back-up Special Service Area has previously been established; because the facility is now being incorporated into the present drainage plans for the Stanley/TRZ new building, the back-up SSA is now required).

NCI and TRZ have joined to apply for this Special Service Area, and have made an underlying agreement between themselves concerning the primary obligation for maintenance. (Amendment of Easement and Maintenance Agreement by and between TRZ and NCI, dated March 14, 2018, recorded as Doc. No. 2018K13663).

A map showing the area of the detention facility is attached.

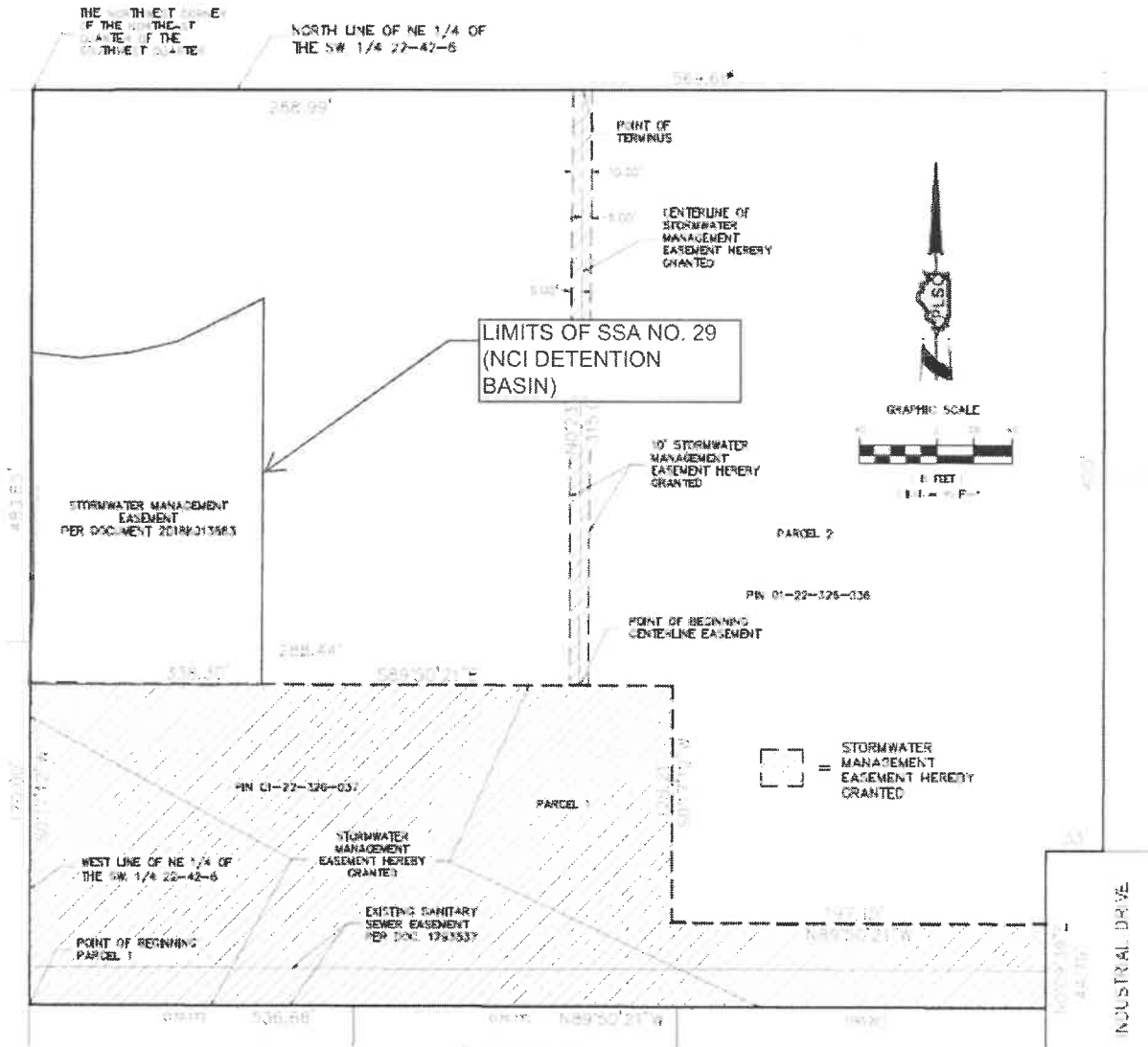
A public hearing regarding the proposal must be held "...not less than 60 days after the adoption of the ordinance proposing the establishment of a special service area..." Notice of the hearing date has been given to the property owners by mail; a notice has also been published in the Daily Herald newspaper.

## **Action(s) Needed**

- A. Conduct the public hearing required under the law re the proposal to establish Special Service Area #29 for a stormwater management area located on NCI property to serve both NCI and TRZ premises.
- B. At the public hearing, hear and determine all written protests and objections presented to the Board by any member of the public (provided, also, the public hearing may be adjourned to another date without further notice other than a motion to be entered upon the minutes fixing the time and place it will be reconvened.)
- C. The next following step will be presentation of an Ordinance for Establishing Special Service Area #29 in the Village (following a required 60-day waiting period).

# Exhibit B

## Map of Territory



## EMPLOYMENT AGREEMENT

THIS AGREEMENT made by and between the Village of Hampshire, an Illinois Municipal Corporation, 234 South State Street, Hampshire, IL (hereinafter referred to as the "Village") and Brian Thompson (hereinafter referred to as the "Employee"). Each is sometimes hereinafter referred to as a "Party" and together the Village and Employee are referred to as the "Parties."

WHEREAS, the Village offered to Employee, and Employee desires to accept, employment in the office of Chief of Police for the Village of Hampshire under Hampshire Municipal Code, Section 2-1-2 et seq.; and

WHEREAS, the parties have discussed the terms and conditions of such employment, and desire to reduce to a written agreement between them the terms and conditions of said employment.

IN CONSIDERATION OF THE MUTUAL PROMISES CONTAINED HEREIN, AND OTHER GOOD AND VALUABLE CONSIDERATION, RECEIPT OF WHICH IS HEREBY ACKNOWLEDGED, THE PARTIES AGREE AS FOLLOWS:

1. Employment. Employee has been appointed by the Village President and Board of Trustees to serve as Chief of Police, accepts such employment, and shall at all times use his best efforts to faithfully perform the duties of the office of Chief of Police on a full-time basis.
2. Duties and Authority of Employee. Employee shall be appointed by the Village President with the approval of the Village Board of Trustees. Employee shall be overseen by the Village Manager and report directly to the Village Manager. Employee will be responsible to the for the proper administration of the affairs of the Village Police Department, and except to the extent otherwise provided by law shall perform the following specific duties:
  - a. Ensure public safety through the effective delivery of law enforcement programs and police patrol activities.
  - b. Maintain a cost-effective police service program through careful financial and manpower planning.
  - c. Contribute to the safety and welfare of the Village through community education programs on security, safety and crime prevention.
  - d. Develop and maintain inter- community relationships to maximize law enforcement and protective services.
  - e. Assist the Village Manager in policy formulation and decision making by providing accurate and timely data regarding law enforcement needs and resources.
  - f. Ensure a positive image of the Hampshire Police Department through the selection, development, and motivation of a competent sworn and non-sworn staff.
  - g. Provide police service in a timely fashion by careful needs analysis, forecasting and manpower allocation.

- h. See that a suitable records department is maintained to keep track of all Department activity and provide for the lawful dissemination of that information. He shall also furnish a monthly incident report thereof to the Village President and Board of Trustees.
  - i. Have the authority to enforce all ordinances of the Village and all statutes of the State of Illinois. He shall have the authority to detain or arrest persons as provided by law.
  - j. Perform such other and additional duties, outside of the Police Department, as may be from time to time required by the Village Manager.
3. Term. Employee shall serve as Chief of Police from September 2, 2021 ("Commencement Date") until the date of conclusion of the present term of office of the Village President in 2025, or until this Agreement shall otherwise be terminated in accordance with the provisions of Sections 7 or 8 below, whichever shall first occur.
4. Compensation. In consideration of Employee's performance of the duties described in this Agreement, the Village shall pay Employee the following compensation and benefits:
- a. Salary: The Village agrees to pay Employee an annual salary of \$121,931 payable in equal bi-weekly installments. Employee's compensation shall be reviewed at the end of the current fiscal year and annually thereafter.
  - b. Health Insurance Benefits: Employee may participate in the Village's health insurance plans for medical, dental, vision and life insurance, according to Village policies for employee contributions and employer payments regarding payment of premiums.
  - c. Vacation, Sick Leave, and Other Accrued Leave Benefits: Employee will earn 20 vacation days annually. Employee shall be granted 1 personal day per year, and 12 sick days per year at the rate of one day per month. Sick days may be accumulated, accrued, and available for use as provided by the Police Contract in place at any given time. In addition, Employee will be allowed twelve (12) Village-designated holidays each calendar year and any additional holidays granted in future Hampshire Police Department Contracts. Compensatory time off will be earned at the rate of one hour earned for each hour worked over 80 hours per two week pay period. Compensatory time off may be accumulated, but must be used prior to departure from the department.
  - d. Vehicle: Employee shall be furnished with a properly equipped police vehicle. Employee may take and keep the police vehicle at his residence during non-work hours so long as Employee's residence is located within the Village limits.
  - e. Pension: Employee will remain enrolled in the pension program previously supplied by the Village, and shall make required employee contributions to same. The Village shall make the required Employer contributions in regard to Employee. In addition, Employee may participate in the Village's deferred compensation plan by making his own voluntary contributions thereto.
  - f. General Business Expenses: The Village will at its expense provide Employee with a cell phone and a computer for Employee's use.
  - g. Meetings and Conferences Expenses: The Village will pay professional dues and subscriptions fees for Employee's membership in any work-related associations, within

funding limits, and with approval of the Village Manager. Also, upon request, the Village will consider Employee's attendance at and reimbursement of reasonable expenses for meeting expenses, conference expenses, and travel expenses for professional development of Employee.

5. Hours of Work. It is recognized that Employee must devote a great deal of time outside the normal office hours to attend to the business of the Village Police Department. Employee shall establish a regular work shift that fits within the need of the Police Department. Employee shall additionally make himself available outside of his regular work shift to meet the needs of the Police Department and the Village, including availability for Village meetings and other Village business.
6. Performance Evaluation. Evaluation of Employee's performance will be conducted by the Village Manager annually during the Employee's term of employment as Chief of Police. At a minimum, the performance evaluation process will include a written evaluation of the Employee's work performance during the previous rating period, a meeting and discussion with the Village Manager, a review of Employee's goals and objectives for the next year's rating period, and a written summary of the evaluation results.
7. Resignation. If Employee voluntarily resigns from his position as Chief of Police, Employee shall provide a minimum of thirty (30) days' notice to the Village Manager, unless the Village and Employee agree otherwise. In the event of resignation, Employee will be compensated with all his earned and accrued benefit time up to the date of resignation.
8. Termination. For purposes of this employment, Employee shall only be terminated for "cause." "Cause" means: (i) willful malfeasance or willful misconduct by Employee in connection with his employment; (ii) Employee's gross negligence in performing any of the duties under this agreement; (iii) Employee's being found guilty of any felony, or Employee's being found guilty of any misdemeanor involving dishonesty, a drug related offense or moral turpitude, or Employee's being convicted of any other misdemeanor (i.e., with a judgment of conviction being entered rather than an order of supervision being entered), but excluding any misdemeanor or petty offense which relates to a traffic violation (other than a misdemeanor DUI while operating a Village-owned vehicle) or infraction; (iv) a material breach by Employee of any of the terms of this Agreement.
9. Personnel Manual. The Village Personnel Manual, as amended from time to time during the term of this Agreement, shall govern all matters not specifically addressed in this Agreement.
10. Residency. The employee need not be a resident of the Village during the term of this Agreement and shall be grandfathered from any future change to the Village's policy or regulation on this item.
11. Indemnification. The Village shall bear the full cost of any fidelity or other bonds required of the Employee under any law or ordinance. The Village shall defend, save harmless and indemnify the Employee against any tort, professional liability claim, or demand or other legal action, whether groundless or otherwise, arising out of and alleged to have occurred in the scope of Employee's duties and/or employment. It is agreed that it is against recognized public policy and that there is no obligation for the Village to pay for punitive damages assessed against the Employee, or any damages, claim or sum for any act or omission alleged to have occurred outside the scope of the Employee's employment.

12. Venue; Governing Law. This Agreement is made under and shall be construed in accordance with the laws of the State of Illinois. Venue of any action arising out of or resulting from the terms and provisions of this Agreement shall lie in the Circuit Court of Kane County, Illinois.
13. Entire Agreement. This Agreement represents the entire agreement between the parties concerning the Employee's employment with the Village and supersedes all prior negotiations, discussions, understandings and agreements, whether written or oral, between Employee and the Village relating to the subject matter of this Agreement. No provision of this Agreement may be amended or waived unless such amendment or waiver is agreed to in writing and signed by Employee and the Village.
14. Severability. If any provision of this Agreement or the application of any such provision to any party shall be determined by any court of competent jurisdiction to be invalid and unenforceable to any extent, the remainder of this Agreement shall not be affected, and each remaining provision of this Agreement shall be considered valid and shall be enforced to the fullest extent permitted by law.

Executed \_\_\_\_\_, 2021, at Hampshire, Kane County, Illinois.

**EMPLOYEE VILLAGE CHIEF OF POLICE**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Brian Thompson.  
Village of Hampshire Chief of Police

**VILLAGE OF HAMPSHIRE,**  
an Illinois Municipal Corporation

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Michael J. Reid Jr.  
Village President



EMBRACE OPPORTUNITY  
HONOR TRADITION

# Village of Hampshire

234 S. State Street, Hampshire, IL 60140  
Phone: 847-683-2181 • www.hampshireil.org

## APPLICATION FOR CONDUCTING A RAFFLE (Good for One Raffle)

Name of Organization: HAMPSHIRE SCHOOL ORGANIZATION

Address: 321 TERWILLIGER AVE., HAMPSHIRE

Type of Organization: Religious \_\_\_\_\_ Charitable X Veterans \_\_\_\_\_  
Educational \_\_\_\_\_ Labor \_\_\_\_\_ Fraternal \_\_\_\_\_

Date when this group was organized: \_\_\_\_\_

If chartered or incorporated, date and place where papers were issued: \_\_\_\_\_

Date when raffle winners will be determined: OCTOBER 10, 2021

Time: 5-6 PM Location: STATE STREET

Area or Areas where tickets will be sold: TRUNK OR TREAT

Date of ticket sales: 10/10/21 to 10/10/21

Price of each ticket: \_\_\_\_\_

Prizes to be awarded and retail value of each, (May be listed on separate sheet)

<u>No.</u>	<u>Prize</u>	<u>Value of each</u>	<u>Total Value</u>
<u>1</u>	<u>50% OF MONEY COLLECTED</u>	_____	<u>TBD</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

TOTAL AGGREGATE VALUE OF ALL PRIZES

\$500.00

Presiding Officer: MEAGAN TIFFANY

Address: 603 CLOVER CIR.

Phone: 847.346.2764

Date of Birth: 6/8/81

Secretary: TORI MIKOS

Address: 336 E. JEFFERSON AVE.

Phone: 847.722.6537

Date of Birth: 11/28/82

Raffle Manager: LAURA SCHRAW

Address: 202 JULIE LN.

Phone: 630.975.6759

Date of Birth: 4/26/80

(over)

I certify that this organization is not-for-profit; it has been in existence continuously for at least the past five years; it has maintained a bona fide membership engaged in carrying out its objectives; its officers, operators, and workers at the raffle are bona fide members of the organization and are of good moral character. I further certify that all of the information provided in this application is true, to the best of my knowledge.

Signed: *Laura Schraw*

Title: TREASURER

Fee Schedule:

<u>Aggregate Value</u>	<u>Fee:</u>
Less than \$500	None
\$501-\$5,000	\$10.00
\$5,001 and over	\$25.00

\*\*\*Each licensee, within thirty (30) days of the raffle, shall report to its membership and to the village clerk each of the following:

- Gross receipts generated by the conducting of the raffle;
- An itemized list of all reasonable operating expenses which have been deducted from the gross receipts;
- Net proceeds from the conducting of the raffle;
- An itemized list of the distribution of the net proceeds; and
- A list of prize winners.

Records required by this section shall be preserved for three (3) years, and the organization shall make available for public inspection their records relating to the operation of a raffle at reasonable times and places.





Village of Hampshire

234 S. State Street, Hampshire, IL 60140  
Phone: 847-683-2181 • www.hampshireil.org

OFFICIAL BOND FOR RAFFLE MANAGER

(To be used when aggregate value of prizes is less than \$15,000)

KNOW ALL MEN BY THESE PRESENTS THAT WE, LAURA SCHRAW  
Raffle Manager  
and BARB JAHN  
Surety

Are held and bound to: HAMPSHIRE SCHOOL ORGANIZATION  
Name of Organization

In the sum of \$ 250 (50/50), equal to aggregate retail value of all prizes, for the payment of such we are obliged.

The condition of the above obligation is such that LAURA SCHRAW  
Being of legal age, has been appointed Raffle Manager for a raffle to be conducted on 9/14, 2021.  
Month/day Year

NOW, THEREFORE, if the said Raffle Manager shall perform and discharge all the duties required of him/her as raffle manager, then this Bond is to be void; otherwise to remain in full force.

Raffle Manager's signature: Laura Schraw  
Address: 202 JULIE LN. City: HAMPSHIRE

Surety's signature: Barb Jahn  
Address: 269 South Ave City: Hampshire

I, Hanadi Dib, a notary public in Illinois, certify that Laura Schraw and Barb Jahn

Who are both personally known to me, are the same persons whose names are subscribed to above; that they appeared before me this day in person and acknowledged that they signed, sealed and delivered said instrument as their free and voluntary act, for the use and purpose therein set forth.



Given under my hand and seal on this date.

9/14/2021  
Date

Hanadi Dib  
Notary Public



# Village of Hampshire

234 S. State Street, Hampshire IL 60140

Phone: 847-683-2181

www.hampshireil.org

## Agenda Supplement

---

**TO:** Planning and Zoning Commission  
**FROM:** Josh Wray, Assistant to the Village Manager  
**FOR:** Village Board Meeting on October 7, 2021  
**RE:** Special Use at 220 Keyes

---

**Background:** The new property owner of 220 Keyes Ave. in Hampshire submitted a petition for special use to allow for a towing services company on the property. The current zoning for the property is M-2 General Industrial District. The Planning and Zoning Commission voted in favor of the special use 6-0.

**Analysis:** Towing services is not an explicitly allowed special use in the M-2 district. However, under the special use provisions of the M-2 district, the Planning and Zoning Commission and Village Board may determine a use “to be of the same general character as the uses permitted” in the M-2 district and may allow such a similar use as a special use.

Currently permitted uses in the M-2 district generally related to towing services include:

- Cartage and express facilities
- Motor vehicle body repair, painting, and engine rebuilding shops
- Parking lots
- Warehousing, storage, and distribution facilities

**Recommendation:** Staff recommends the approval of the petition for special use for towing services to be located at 220 Keyes Avenue, subject to any conditions which the Village Board deems necessary or advisable.

October 3rd, 2021

Mr. Bryan Mroch  
Planning and Zoning Commission, Village of  
Hampshire  
234 South State Street  
Hampshire, IL. 60140



---

**VILLAGE OF HAMPSHIRE  
PLANNING & ZONING COMMISSION**

---

**IN RE:**

**PETITION OF DATOLI PROPERTIES, LLC FOR A SPECIAL USE TO ALLOW  
A TOWING SERVICE TO BE LOCATED AT 220 KEYES AVENUE IN THE M-2  
GENERAL INDUSTRIAL ZONING DISTRICT IN THE VILLAGE.**

**FINDINGS OF FACT**

In regard to the Petition of Datoli Properties, LLC for a special use to allow a towing service to be located at 220 Keyes Avenue, in the M-2 General Industrial Zoning District Zoning District in the Village, the Planning & Zoning Commission having considered the application, and the testimony and evidence submitted at a public hearing, the Planning & Zoning Commission FINDS as follows:

1. A Petition requesting a special use to allow a towing service to be located at 220 Keyes Avenue, in the M-2 General Industrial Zoning District in the Village, has been filed with the Village Clerk by Hampshire Fire Protection District for the following legally described property:

See Attached Legal Description

2. A Public Hearing on the Petition was conducted by the Planning & Zoning Commission at its regular meeting on September 27, 2021.

3. Notice of Public Hearing on said Petition was published in the Daily Herald newspaper on September 3, 2021.

4. Notice of the Public Hearing was also posted on the property not less than fifteen days prior to the public hearing; and mailed to neighboring owners not less than fifteen days prior to the public hearing date.

5. At the public hearing, Mr. Santino Datoli addressed the Commission regarding the request for special use. No members of the public attended the public hearing to ask questions of the Petitioner or to comment on the proposal.

6. A towing service is not specifically listed as a type of special use allowed in the M-2 General Industrial Zoning District pursuant to §6-9-3; but such special use could be recommended by the Planning & Zoning Commission if it finds that a proposed special use is some “other manufacturing, processing, and storage uses determined by the Plan Commission to be of the same general character as the uses permitted in this section, and found not to be obnoxious, unhealthful, or offensive by reason of the potential emission or transmission of noise, vibration, smoke, dust, odors, toxic or noxious matter, glare, or heat.”

7. The Subject Property is currently located within the Facilities Planning Area of the Village, and would be served by Village utilities for sewer and water.

8. Access to the Subject Property will be from Keys Avenue.

9. The existing zoning in the area of the proposed development is mixed:

North M-1 Restricted Industrial Zoning District

East M-1 Restricted Industrial Zoning District

South B-1 Central Business District  
B-2 Community Business Zoning District  
B-3 Service Business Zoning District  
IC&E Railroad

West M-1 Restricted Industrial Zoning District  
B-1 Central Business District  
B-2 Community Business Zoning District

10. The proposed zoning is generally consistent with the 2004 Comprehensive Plan of the Village.

11. The Planning & Zoning Commission also considered the following standards in regard to the request for a special use:

a. The establishment, maintenance or operation of the special use will not be detrimental to, or endanger the public health, safety, morals, comfort, or general welfare.

- b. The special use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, and will not substantially diminish and impair property values within the neighborhood.
- c. The establishment of the special use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district.
- d. The exterior architectural appeal and functional plan of any proposed structure will not be so at variance with either the exterior architectural appeal and functional plan of the structures already constructed or in the course of construction in the immediate neighborhood or the character of the applicable district, as to cause a substantial depreciation in the property values within the neighborhood.
- e. Adequate utilities, access roads, drainage and/or necessary facilities have been or are being provided.
- f. Adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets.
- g. The special use shall, in all other respects, conform to the applicable regulations of the district in which it is located, except as such regulations may in each instance be modified by the Board of Trustees pursuant to the recommendations of the Planning & Zoning Commission.

12. Additional Findings by the Planning & Zoning Commission:

- a) The proposed use of the property for a towing service is an “other manufacturing, processing, and storage uses determined by the Plan Commission to be of the same general character as the uses permitted in the M-2 General Industrial Zoning District, and is not obnoxious, unhealthful, or offensive by reason of the potential emission or transmission of noise, vibration, smoke, dust, odors, toxic or noxious matter, glare, or heat.”
- b) The proposed hours of business at this location would be 11:00 a.m. to 4:00 p.m., per the testimony of applicant.
- c) The fenced-in area on the premises would be used for storage of vehicles; the capacity of the storage area is estimated by applicant to be approximately 40 vehicles. There should be no storage of vehicles outside the fenced area.

**ACTION**

On motion by H. Hoffman, seconded by R. Frillman, to recommend approval of the Petition for Special Use filed by Datoli Properties, LLC to allow for a towing service to be located at 220 Keyes Avenue in the M-2 General Industrial Zoning District in the Village, the vote was 6 ayes, 0 nays. Motion   x   passed /      failed.

	<u>Aye</u>	<u>Nay</u>
R. Frillman	<u>  x  </u>	<u>    </u>
H. Hoffman	<u>  x  </u>	<u>    </u>
A. Neal	<u>  x  </u>	<u>    </u>
L. Rapach	<u>  x  </u>	<u>    </u>
W. Rossetti	<u>  x  </u>	<u>    </u>
T. Wetzel	<u>  x  </u>	<u>    </u>
B. Mroch (Chair)	<u>    </u>	<u>    </u>

RECOMMENDATION: It is accordingly the recommendation of the Planning & Zoning Commission that the Petition for Special Use be   X   approved /      denied.

Dated: September 27, 2021.

Respectfully submitted,

VILLAGE OF HAMPSHIRE  
PLANNING & ZONING COMMISSION

By: \_\_\_\_\_  
Bryan Mroch  
Chair

**LEGAL DESCRIPTION**  
**(220 Keyes Avenue)**

That part of the North West 1/4 of the South West 1/4 of Section 22, Township 42 North, Range 6 East of the Third Principal Meridian, described as follows: Commencing at the point of intersection of the North line of Keyes Avenue with the East line of State Street in the Village of Hampshire; thence East along the north line of Keyes Avenue, 528 feet for the point of beginning; thence West along said North line of Keyes Avenue, 132 feet; thence North along a line forming an angle of 90 degrees 07 minutes, 00 seconds, measured clockwise from the North line of Keyes Avenue, 330 feet; thence East parallel with the North line of Keyes Avenue 132 feet to a line drawn North from the point of beginning, said line forming an angle of 90 degrees, 20 minutes, 00 seconds measured clockwise from the North line of Keyes Avenue, thence South along said line 330 feet to the point of beginning, in the Village of Hampshire, Kane County, Illinois.

PIN: 01-22-301-008  
Common Address: 220 Keyes Avenue, Hampshire, Illinois 60140

**VILLAGE OF HAMPSHIRE  
PLANNING & ZONING COMMISSION**

**MINUTES  
September 27, 2021**

A meeting of the Hampshire Planning & Zoning Commission was called to order at 7:00 p.m. by Chair B. Mroch. Members present: Chair B. Mroch, and Commissioners R. Frillman, H. Hoffman, A. Neal, L. Rapach, in person; and W. Rossetti and T. Wetzel. Also present were: J. Wray, assistant to the Village Manager, and M. Schuster, Village Attorney.

After comment regarding two typographical errors (p. 1, p. 3) in the minutes presented, on motion by L. Rapach, seconded by A Neal, the minutes of the meeting of the Commission held on June 28, 2021, as corrected, were approved by vote of 5 aye, 0 nay (Mr. Wetzel's remote connection was disrupted at this time). Mr. Wetzel re-joined the meeting.

The first order of business was to consider the Petition for Special Use filed by Datoli Properties, LLC for a special use for a towing service to be located at 220 Keyes Avenue, in the M-2 General Industrial Zoning District, in the Village.

On motion made by H. Hoffman, seconded by A. Neal, and vote of 6 aye, 0 nay, the public hearing was opened at 7:03 p.m.. The Village Attorney announced that notice of the public hearing had been published in the Daily Herald newspaper on September 3 , 2021, and a certificate of publication was on file with the Village Clerk.

Mr. Santino Datoli then made a presentation to the Board, in support of the Petition. He recited that notice had been posted on the property, and notice had been mailed to neighboring property owners. He explained that he had been operating a tow service at this location under lease agreement for a few months, and then purchased the property. The Village has made him aware that the business needs a special use approval to continue to operate such a business at this location. The location provides a storage yard and business location in addition to the main location for Datoli Towing in Addison, Illinois. Storage of vehicles will take place within the fenced area at the north end of the property. The storage yard should hold about 40 vehicles in total. The location will be open from 11:00 a.m. to 4:00 p.m. daily and will be manned during those hours. The business will rely on security cameras for after hours surveillance. It is not anticipated that the hours of business will be expanded in the future.

No other persons were present to speak at the public hearing in regard to the Petition.

Mr. Wray reminded the commissioners that recommendation and approval of the requested special use will require a finding pursuant to § 6-9-3 of the Village Zoning Regulations that the proposed special use is an "other manufacturing, processing, and storage uses determined by the Plan Commission to be of the same general character as the uses permitted in this section, and found not to be obnoxious, unhealthful, or offensive by reason of the potential emission or transmission of noise, vibration, smoke, dust, odors, toxic or noxious matter, glare, or heat."



On motion by H Hoffman, seconded by R. Frillman, to recommend approval of the Petition for Special Use filed by Datoli, to allow a towing service in the M-2 General Industrial Zoning District, the vote was 6 aye, 0 nay. Motion passed.

On motion by L. Rapach, seconded by H. Hoffman, to authorize the Chair to report on these Agenda Items to the Board of Trustees, the vote was 6 aye, 0 nay. Motion passed.

The Board was informed that the Village may proceed with one or two Petitions for Zoning Text Amendment, one regarding notice to neighboring owners, and a Petition for Variation, at an upcoming meeting date, likely the 4<sup>th</sup> Monday of October.

On motion duly made and seconded, the meeting was adjourned at 7:23 p.m.

Respectfully submitted,

---

B. Mroch  
Chair

DRAFT

No. 21 - \_\_\_\_

**AN ORDINANCE  
APPROVING A SPECIAL USE TO ALLOW FOR A TOWING SERVICE TO BE  
LOCATED ON THE PROPERTY AT 220 KEYES AVENUE IN THE M-2 GENERAL  
INDUSTRIAL ZONING DISTRICT IN THE VILLAGE**

WHEREAS, Santino Datoli as manager of Datoli Properties, LLC, an Illinois Limited Liability Company and owner of the property in question, has filed a Petition for Special Use with the Village Clerk, to allow a towing service to be located on the property at 220 Keyes Avenue in the M-2 General Industrial Zoning District, in the Village; and

WHEREAS, a public hearing concerning the Petition was conducted by the Village Planning & Zoning Commission on September 27, 2021, pursuant to notice published in the Daily Herald newspaper on September 3, 2021; and

WHEREAS, following said public hearing, the Planning & Zoning Commission after considering the testimony and exhibits presented, the public comment, has made certain Findings of Fact and has recommended to the Village Board that the requested special use be granted; and

WHEREAS, the Corporate Authorities, having considered the Petition, the testimony and comments at the public hearing, and the recommendation of the Planning & Zoning Commission, find it to be in the best interest of the health and safety of the residents of the Village that the Petition for special use, to allow a towing service to be located on the property at 220 Keyes Avenue in the M-2 General Industrial Zoning District in the Village, be approved.

NOW THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE COUNTY, ILLINOIS, AS FOLLOWS:

Section 1: The petition of Santino Datoli, as manager of Datoli Properties, LLC, for a special use, to allow a towing service to be located on the property at 220 Keyes Avenue, in the M-2 General Industrial Zoning District in the Village, shall be and is approved.

Section 2. The property for which this special use is granted (the "Subject Property") is legally described on the attached Exhibit "A."

Section 3. This grant of special use shall be subject to the following conditions:

- a. Owner shall construct any and all improvements on the Subject Property in accordance with a final Site Plan approved pursuant to §6-16-5 of the Village Code.

b. All improvements on the property shall be constructed in accordance with all applicable codes, regulations, and ordinances.

c. This grant of a special use shall expire if not commenced by Owner within one year of the date of passage of this Ordinance; provided, said use will be deemed to have commenced as of the date a building permit has been issued by the Village.

Section 4. This Ordinance shall take effect upon its passage and approval as provided by law.

ADOPTED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2021.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

APPROVED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2021.

\_\_\_\_\_  
Michael J. Reid, Jr.  
Village President

ATTEST:

\_\_\_\_\_  
Linda Vasquez  
Village Clerk

**EXHIBIT "A"**

**LEGAL DESCRIPTION**

That part of the North West 1/4 of the South West 1/4 of Section 22, Township 42 North, Range 6 East of the Third Principal Meridian, described as follows: Commencing at the point of intersection of the North line of Keyes Avenue with the East line of State Street in the Village of Hampshire; thence East along the north line of Keyes Avenue, 528 feet for the point of beginning; thence West along said North line of Keyes Avenue, 132 feet; thence North along a line forming an angle of 90 degrees 07 minutes, 00 seconds, measured clockwise from the North line of Keyes Avenue, 330 feet; thence East parallel with the North line of Keyes Avenue 132 feet to a line drawn North from the point of beginning, said line forming an angle of 90 degrees, 20 minutes, 00 seconds measured clockwise from the North line of Keyes Avenue, thence South along said lien 330 feet to the point of beginning, in the Village of Hampshire, Kane County, Illinois.

PIN: 01-22-301-008  
Common Address: 220 Keyes Avenue, Hampshire, Illinois 60140



# Village of Hampshire

234 S. State Street, Hampshire IL 60140

Phone: 847-683-2181

www.hampshireil.org

## Agenda Supplement

---

**TO:** President Reid; Board of Trustees  
**FROM:** Josh Wray, Assistant to the Village Manager  
**FOR:** Regular Village Board Meeting on October 7, 2021  
**RE:** Toy Scooters on Residential Sidewalks

---

**Background:** The Village Board expressed an interest in allowing toy-like scooters to be permitted on residential sidewalks.

**Analysis:** Subsection 2-4-4-A of the Village Code currently prohibits “motor driven scooters” on all sidewalks, paths, and other public property. There are currently three exceptions to this prohibition in subsection D for mobility devices, government vehicles, and wheelchairs. As seen underlined in the attached ordinance, this ordinance adds one more exception for motor driven scooters capable of traveling at a speed not greater than 15 mph to allow for toy-like scooters on sidewalks and paths in residential areas. All motorized and non-motorized scooters, skateboards, roller skates, and bicycles will still be prohibited on sidewalks in business and industrial districts per Section 2-7-8 of the Village Code.

Other municipalities regulate the use of toy-like scooters on sidewalks as follows:

<u>Municipality</u>	<u>Regulation</u>
Elburn	prohibited in defined downtown area
Genoa	prohibited in defined downtown area
Gilberts	no regulations
Huntley	prohibited in business/industrial districts
Marengo	no regulations
Pingree Grove	permitted if capable of speed no higher than 15 mph
West Dundee	prohibited

Additionally, this ordinance updates the definition of “motorized wheelchair” to match the definition in the Illinois Vehicle Code.

**Recommendation:** Staff makes no recommendation for or against this ordinance.

**No. 21-**

**AN ORDINANCE  
AMENDING THE MUNICIPAL CODE, CHAPTER 2: POLICE REGULATIONS  
TO MODIFY THE PROVISIONS GOVERNING THE OPERATION OF CERTAIN  
MOTOR DRIVEN SCOOTERS IN THE VILLAGE**

WHEREAS, the Village has previously adopted various police regulations, including regulations governing the operation of motor driven scooters and other types of vehicles in the Village; and

WHEREAS, the Corporate Authorities deem it necessary and advisable to modify said regulations, to allow the operation of motor driven scooters capable of a speed not greater than 15 miles per hour on streets, sidewalks, alleyways, parking lots, and other public places, in the Village.

NOW, THEREFORE BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. The Hampshire Municipal Code of 1985, as amended, shall be and is hereby further amended to add certain provisions regarding toy vehicles and other vehicles to Chapter 2: Police Regulations, in words and figures as follows:

CHAPTER 2	POLICE REGULATIONS
ARTICLE IV	VEHICLE CODE
SECTION 2-4-4	MOTOR DRIVEN SCOOTERS:

A. No person shall operate a "motor driven cycle or scooter", as defined in section [2-2-21](#) of this chapter, upon any public street, sidewalk, alleyway, parking lot, bike path, park, or any other public property.

B. No person shall cause, authorize or knowingly permit a "motor driven cycle or scooter", as defined in section [2-2-21](#) of this chapter, owned by him or under his control, to be operated in violation of the provisions of subsection A of this section by any person.

C. No parent or guardian shall cause, authorize or knowingly permit a "motor driven cycle or scooter", as defined in section [2-2-21](#) of this chapter, owned by him or under his control, to be operated in violation of the provisions of subsection A of this section by a minor child or ward under his direct control.

D. The provisions of this section shall not apply to the following types of vehicles:

1. Electric personal assistive mobility devices, as defined in Section 5/1-117.7 of the Illinois Vehicle Code.
2. Any police, fire, municipal, special district, county or forest preserve district vehicle operated by an employee of such entity in the course of his or her official duties.
3. "Motorized wheelchairs," as defined in Section 5/1-148.3 of the Illinois Vehicle Code. ~~which term for purposes of this section means any motorized vehicle designed for and used by a person with a disability.~~
4. Motor driven scooters capable of traveling at a speed not greater than 15 mph.

E. Any person who violates the provisions of this section shall be subject to a fine of not less than seventy-five dollars (\$75.00), and not more than seven hundred fifty dollars (\$750.00), for each offense.

Section 2. Any and all ordinances, resolutions, and orders, or parts thereof, which are in conflict with the provisions of this Ordinance, to the extent of any such conflict, are hereby superseded and waived.

Section 3. If any section, subdivision, sentence or phrase of this Ordinance is for any reason held to be void, invalid, or unconstitutional, such decision shall not affect the validity of the remaining portions of this Ordinance.

Section 4. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form, as provided by law.

ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2021.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2021.

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Michael J. Reid, Jr.  
Village President

ATTEST:

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Linda Vasquez  
Village Clerk

DRAFT



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## AGENDA SUPPLEMENT

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**TO:** President Magnussen and Village Board

**FROM:** Lori Lyons, Finance Director

**FOR:** October 7, 2021 Village Board Meeting

**RE:** Ordinance Authorizing Disposal of Obsolete Property

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**Background.** As equipment is replaced and as items become unusable or no longer in the best interest of the Village, the need arises to dispose of the obsolete items. Over time the Village has accumulated a number of non-functioning or obsolete vehicles need to be disposed of.

**Analysis.** To comply with state statutes, the attached ordinance should be approved by the Village board authorizing staff to dispose of the obsolete, malfunctioning vehicles which are currently located in the vehicle graveyard at the Wastewater Treatment Plan.

- ❖ Utility Division 1991 GMC –take out of service and replaced by 1999 International that was retired last year by the Street Division.
- ❖ Utility Division 2007 Ford F250 – authorized for donation but required more body work than practical; replaced by 2018 Dodge Ram 2500 Pickup.
- ❖ Street Division 2010 Dodge Ram 2500 Pickup – recently discovered to have dangerously rusted frame; not currently replaced.
- ❖ Former Police 2012 Dodge Charger transferred to Admin for Building Official; not currently being used and won't be replaced.

**Recommendation.** Staff recommends approval of the attached ordinance authorizing the disposal of the surplus property per the list provided in Exhibit A.

No. 21 – XX

AN ORDINANCE  
AUTHORIZING THE SALE OR DISPOSAL OF SURPLUS PROPERTY  
OWNED BY THE VILLAGE OF HAMPSHIRE

WHEREAS, the Village of Hampshire, owns property which is no longer necessary, useful to or for the best interest of the municipality; and

WHEREAS, the Village of Hampshire would like to dispose of this surplus property; and

WHEREAS, the Corporate Authorities of the Village of Hampshire shall authorize the disposal or sale of all surplus property prior to disposal.

NOW THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE COUNTY, ILLINOIS, AS FOLLOWS:

Section 1: Pursuant to Illinois Compiled Statutes, 65ILCS 5/11-76-4, the Village of Hampshire Board of Trustees finds that the personal property list included as Exhibit A now owned by the Village of Hampshire is no longer necessary or useful to the Village of Hampshire and the best interest of the Village of Hampshire will be served by its disposal;

Section 2: Village of Public Works Department personnel are hereby authorized to dispose of the property listed on Exhibit A from their department in a manner that is in the best interest of the Village of Hampshire.

Section 3: This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

ADOPTED THIS 7<sup>th</sup> day of October 2021, as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED this 7<sup>th</sup> day of October 2021.

\_\_\_\_\_  
Michael J. Reid, Jr.  
Village President

ATTEST:

\_\_\_\_\_  
Linda Vasquez  
Village Clerk

**EXHIBIT A**

1991 GMC C7000 Top Kick Dump Truck VIN: 1GDM7H1J6MJ501831

2007 Ford F250 Pickup VIN: 1FTNF205X7EA54964

2010 Dodge Ram 2500 Pickup Truck VIN: 3D7LT2ET6AG166450

2012 Dodge Charger VIN: 2C3CDXAG2CH305302

## **Village of Hampshire Street Department**

Monthly Report: September 2021

### **Sweeper**

Swept the town Twice

### **SSA and Street department mowing**

To completely mow both Street and SSA properties is approximately 100 acres.

### **Storm Drain Repairs**

600 Hampshire dr

510 Whitetail cr

424 Fox Run In

594 DaVinci dr

1214 Olive In

### **Utility Locates**

251 Locates Normal

5 Locates Emergency

### **Emergency Callouts**

9/11/2021 Bill - Loader Service Call

9/17/2021 Dave, Bill - Storm Damage

9/25/2021 Jake - Emergency Locate

### **Asphalt Usage**

15.1 tons Various Patches

### **Tree Trimming**

Storm Damage 9/17/2021

SSA's

### **Rainfall Amounts**

0.89"

### **Work Performed**

Salt deliveries to close out our contract

Vehicle and Equipment Maintenance For Winter 2021/2022

Pothole Patching

Street Light Repair

Sidewalk Grinding

Other Miscellaneous Projects



Village of Hampshire  
234 S. State Street, Hampshire IL 60140  
Phone: 847-683-2181 www.hampshireil.org

## Agenda Supplement

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**TO: President Reid; Board of Trustees**  
**FROM: Josh Wray, Assistant to the Village Manager**  
**FOR: Regular Village Board Meeting on October 7, 2021**  
**RE: Building Report – September 2021**

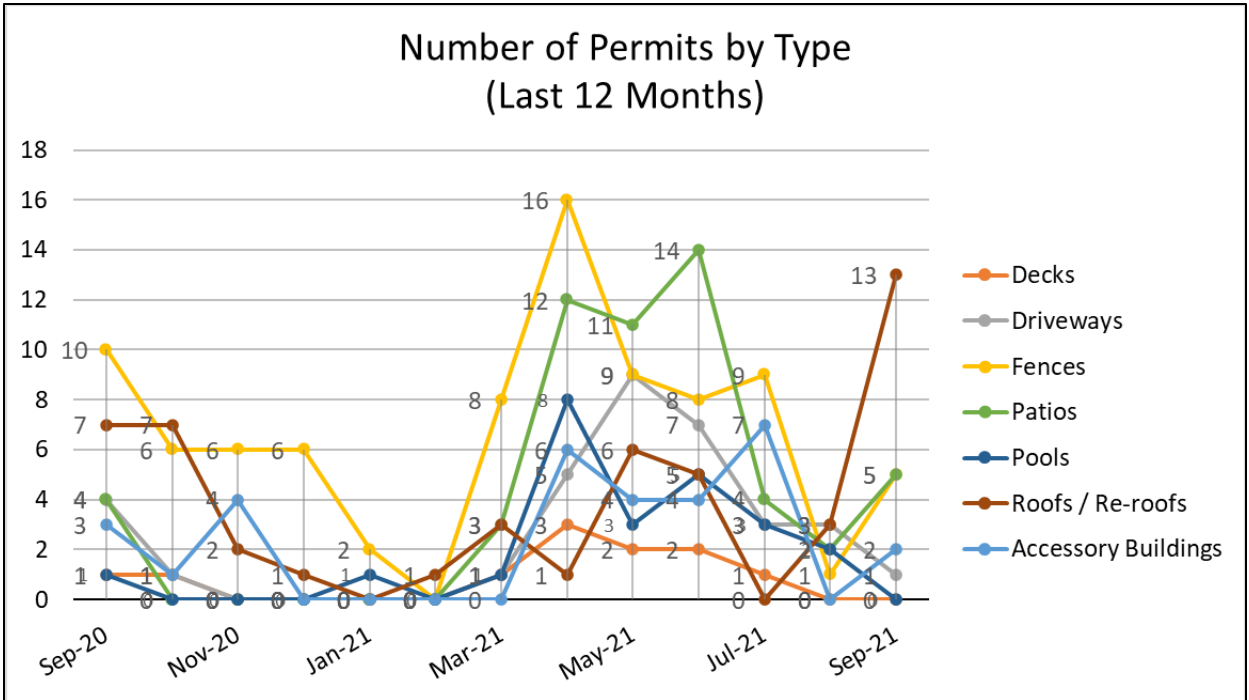
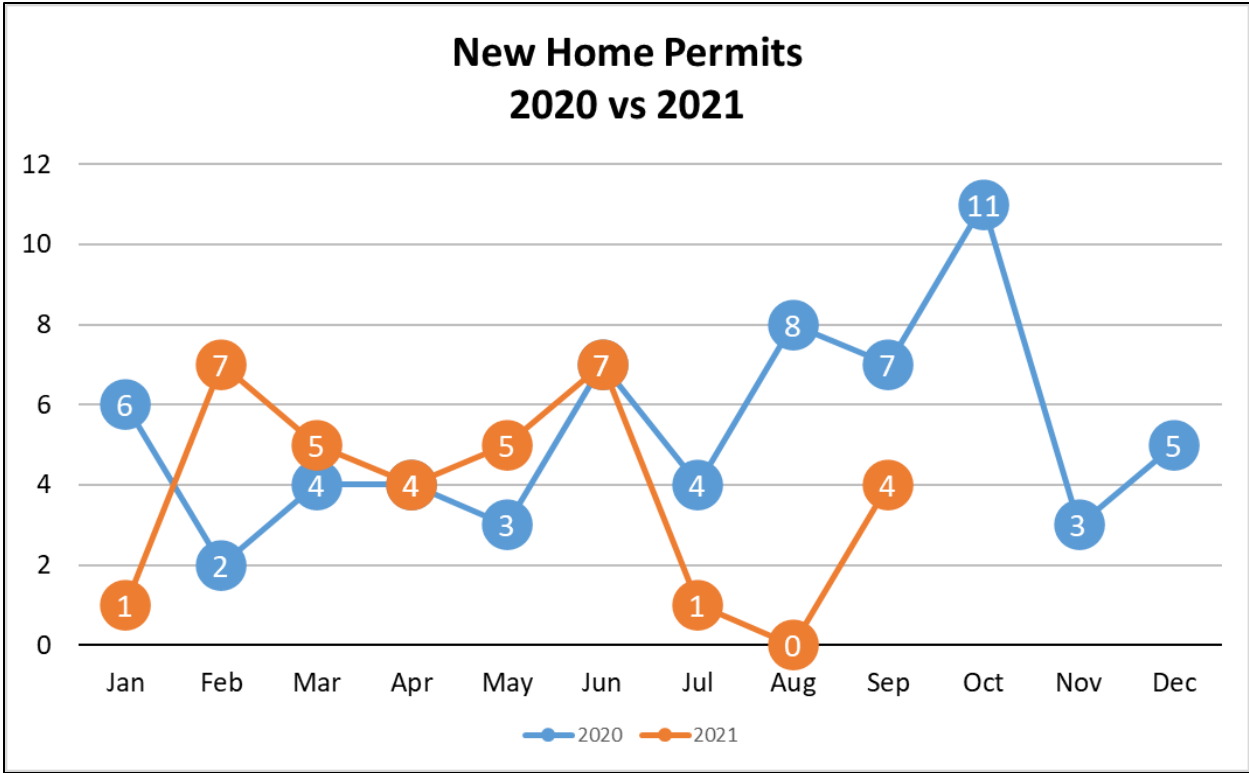
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### Performance Metrics

- Total number of permits issued 34
- Number of new home permits applied for 4
- Average plan review time 1.4 days
- Number of inspections 147
- Permit fees collected \$13,517

### Other Notes

- A pre-construction meeting was held with Midwest Companies at their development site just north of the railroad tracks on Brier Hill Rd. Grading is to begin soon.
- SAFEbuilt completed the first plan review for the Tamms Farm subdivision for a model home at 1265 Highbrooke Avenue..



# VILLAGE OF HAMPSHIRE

Accounts Payable

**October 7, 2021**

The President and Board of Trustees of the Village of Hampshire  
Recommends the following **Employee and/or Elected Official Cody Grindley, Hobert Jones, John Huff, and Tony Bachera**  
Warrant in the amount of

**Total: \$175.16**

To be paid on or before  
October 13, 2021

Village President: \_\_\_\_\_

Attest: \_\_\_\_\_

Village Clerk: \_\_\_\_\_

Date: \_\_\_\_\_

# VILLAGE OF HAMPSHIRE

Accounts Payable

**October 7, 2021**

The President and Board of Trustees of the Village of Hampshire  
Recommends the following Warrant in the amount of

**Total: \$197,304.60**

To be paid on or before  
October 13, 2021

Village President: \_\_\_\_\_

Attest: \_\_\_\_\_

Village Clerk: \_\_\_\_\_

Date: \_\_\_\_\_



DATE: 10/05/21  
 TIME: 10:47:19  
 ID: AP441000.WOW

VILLAGE OF HAMPSHIRE  
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 12/31/2021

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
-----								
AAPC	ALLIED ASPHALT PAVING COMPANY							
237611	08/31/21	01	ASPAHLT	010030024130			09/30/21	642.96
							INVOICE TOTAL:	642.96
							VENDOR TOTAL:	642.96
AASI	AQUA-AEROBIC SYSTEMS, INC							
1030237	09/23/21	01	ACTUATOR RETROFIT KIT	310010034670			10/23/21	1,077.19
							INVOICE TOTAL:	1,077.19
							VENDOR TOTAL:	1,077.19
ACEGE	TOBINSON'S ACE HARDWARE #03999							
107547/1	09/28/21	01	TWINE	010030034680			09/28/21	20.98
							INVOICE TOTAL:	20.98
							VENDOR TOTAL:	20.98
ALGR	ALPHA GRAPHICS							
27692	08/26/21	01	QUARTERLY NEWSLETTER	010010024340			09/26/21	1,486.80
							INVOICE TOTAL:	1,486.80
							VENDOR TOTAL:	1,486.80
AMBU	AMAZON CAPITAL SERVICES							
122-5477197-5416217	09/22/21	01	USB FLASH THUMB DRIVE	010020034650			10/22/21	24.98
							INVOICE TOTAL:	24.98
							VENDOR TOTAL:	24.98
APWA	AMERICAN PUBLIC WORKS							
668594 080221	08/02/21	01	APWA MEMBERSHIP DUES	010030024430			10/31/21	360.00
							INVOICE TOTAL:	360.00
							VENDOR TOTAL:	360.00
AT&T	AT&T							

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-----								
AT&T	AT&T							
291249633 - 092121	09/21/21	01	291249633	010030024230			10/21/21	89.00
							INVOICE TOTAL:	89.00
							VENDOR TOTAL:	89.00
BFC	BFC							
550228	09/17/21	01	ENVELOPES	010010034650			10/17/21	140.62
							INVOICE TOTAL:	140.62
							VENDOR TOTAL:	140.62
BPCI	BENEFIT PLANNING CONSULTANTS,							
BPCI00256267	05/11/21	01	MONTHLY FLEX AND COBRA	010010024380			06/20/21	115.00
							INVOICE TOTAL:	115.00
BPCI00266118	09/14/21	01	MONTHLY FLEX AND COBRA	010010024380			10/21/21	118.75
							INVOICE TOTAL:	118.75
							VENDOR TOTAL:	233.75
BUBR	BUCK BROTHERS, INC.							
313953	09/13/21	01	SNAP RING	010030024120			10/13/21	16.64
							INVOICE TOTAL:	16.64
313954	09/13/21	01	TIRES FOR SSA MOWER	520010024999			10/13/21	286.66
							INVOICE TOTAL:	286.66
							VENDOR TOTAL:	303.30
CAON	CALL ONE							
446368	09/15/21	01	1126416	010010024230			10/01/21	407.26
		02	1126417	300010024230				125.95
		03	1126418	010030024230				125.95
		04	1126419	310010024230				373.73

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CAON	CALL ONE							
446368	09/15/21	05	1126420	300010024230			10/01/21	187.44
		06	1126422	010020024230				329.41
								INVOICE TOTAL: 1,549.74
								VENDOR TOTAL: 1,549.74
CHEX	CHRISTENSEN EXCAVATING							
7623	09/02/21	01	HAUL GRAVEL	010030024130			10/02/21	342.35
								INVOICE TOTAL: 342.35
7639	09/14/21	01	HAUL STONE	010030024130			10/14/21	345.50
								INVOICE TOTAL: 345.50
7641	09/15/21	01	SPOILS REMOVAL	010030024130			10/15/21	2,300.00
		02	SPOILS REMOVAL	300010024160				2,300.00
								INVOICE TOTAL: 4,600.00
7652	09/22/21	01	SPOILS REMOVAL	010030024130			10/22/21	1,150.00
		02	SPOILS REMOVAL	300010024160				1,150.00
								INVOICE TOTAL: 2,300.00
								VENDOR TOTAL: 7,587.85
CHTR	CHICAGO TRIBUNE							
041506086000	08/20/21	01	ADVERTISEMENT FOR BIDS	010010024340			09/30/21	152.79
								INVOICE TOTAL: 152.79
								VENDOR TOTAL: 152.79
COCA	COMCAST							
091121	09/11/21	01	VH INTERNET	010010024230			10/09/21	158.40
								INVOICE TOTAL: 158.40
								VENDOR TOTAL: 158.40
COGR	CODY GRINDLEY							

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-----								
COGR	CODY GRINDLEY							
100121	10/01/21	01	PHONE STIPEND	010020024230			10/01/21	40.00
							INVOICE TOTAL:	40.00
							VENDOR TOTAL:	40.00
COMA	CORE & MAIN LP							
P459907	09/10/21	01	MAIN VALVE	300010034670			10/10/21	376.21
							INVOICE TOTAL:	376.21
P464903	09/15/21	01	FILLER HOSE	010030034680			10/15/21	122.57
							INVOICE TOTAL:	122.57
P513552	08/31/21	01	STORM SEWER PIPE ELEM SCHOOL	010030034700			09/30/21	1,007.58
							INVOICE TOTAL:	1,007.58
P570788	09/10/21	01	HYDRANTS	300010054980			10/10/21	772.98
							INVOICE TOTAL:	772.98
P609979	09/30/21	01	GREASE, NUTS, O-RINGS	300010034670			10/30/21	408.15
							INVOICE TOTAL:	408.15
P622056	09/20/21	01	HYDRANT RISER & ADT	300010054980			10/20/21	254.90
							INVOICE TOTAL:	254.90
							VENDOR TOTAL:	2,942.39
CUBE	CULLIGAN OF BELVIDERE							
093021	09/30/21	01	093740 STREET DEPT	010030024280			10/25/21	71.00
			02 104711 POLICE DEPT	010020024280				54.00
			03 093732 SEWER DEPT	310010024280				54.00
			04 085662 VILLAGE HALL	010010024280				29.50
							INVOICE TOTAL:	208.50
ER083121	09/24/21	01	085662 VILLAGE HALL	010010024280			09/25/21	49.00

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-----								
CUBE	CULLIGAN OF BELVIDERE							
ER083121	09/24/21	02	093740 STREET GARAGE	010030024280			09/25/21	91.75
							INVOICE TOTAL:	140.75
							VENDOR TOTAL:	349.25
DAME	DAHME MECHANICAL INDUSTRIES							
20210273	09/10/21	01	SCUM SKIMMER REPAIRS	310010024120			10/10/21	6,000.00
							INVOICE TOTAL:	6,000.00
20210274	09/10/21	01	WWTP FILTER REPIPING	310010024120			10/10/21	14,888.00
							INVOICE TOTAL:	14,888.00
							VENDOR TOTAL:	20,888.00
DIWO	DIESEL WORKS INC							
4433	09/11/21	01	LOADER SERVICE CALL	010030024120			10/11/21	1,358.09
							INVOICE TOTAL:	1,358.09
							VENDOR TOTAL:	1,358.09
DYEN	DYNEGY ENERGY SERVICES							
091021	09/10/21	01	386293321091	010030024260			11/10/21	59.02
		02	386293521091	010030024260				29.25
		03	386294021091	010030024260				954.99
		05	386293821091	010030024260				44.07
		06	386293621091	010030024260				47.73
		07	386293021091	010030024260				9.48
		08	386292921091	010030024260				65.31
		09	386293921091	010030024260				144.23
		10	386299721091	310010024260				83.42
		11	386300521091	300010024260				348.16
		12	386300121091	300010024260				55.68
		13	386299921091	300010024260				27.25
		14	386293721091	300010024260				64.09

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-----								
DYEN	DYNEGY ENERGY SERVICES							
091021	09/10/21	15	386300221091	300010024260			11/10/21	151.11
		16	386299621091	310010024260				225.41
		17	386300321091	310010024260				138.22
		18	386299521091	300010024260				1,570.18
		19	386293421091	300010024260				50.52
		20	386299821091	310010024260				83.33
		21	386300021091	300010024260				36.41
							INVOICE TOTAL:	4,187.86
386293221083	09/24/21	01	386293221083	010030024260			11/24/21	1,634.85
							INVOICE TOTAL:	1,634.85
386293221093	09/24/21	01	386293221093	010030024260			11/24/21	1,711.52
							INVOICE TOTAL:	1,711.52
							VENDOR TOTAL:	7,534.23
ENCS	ENTRE COMPUTER SOLUTIONS							
00143440	09/13/21	01	600GB 6G SAS 10K SFF	010020024120			10/08/21	300.12
							INVOICE TOTAL:	300.12
							VENDOR TOTAL:	300.12
FEDEX	FEDEX							
7-500-96822	09/15/21	01	FEDEX - STANLEY NORTH	010000002133			09/30/21	81.51
							INVOICE TOTAL:	81.51
							VENDOR TOTAL:	81.51
FLTE	FLOW-TECHNICS, INC							
INV000009058	09/16/21	01	INSTALL CABLE & REPAIRED PUMP	310010024160			10/16/21	1,658.00
							INVOICE TOTAL:	1,658.00
							VENDOR TOTAL:	1,658.00
HAAUPA	HAMPSHIRE AUTO PARTS							

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-----								
HAAUPA	HAMPSHIRE AUTO PARTS							
599675	09/07/21	01	OIL AND FUEL FILTERS	010030024110			10/07/21	817.07
							INVOICE TOTAL:	817.07
600352	09/13/21	01	GREASE FITTINGS	010030024120			10/13/21	10.05
							INVOICE TOTAL:	10.05
600639	09/16/21	01	SYN PTFE 3 OZ TUBE	310010034670			10/16/21	5.79
							INVOICE TOTAL:	5.79
600663	09/16/21	01	EMERY CLOTH, SAE METRIC, WD40	310010034670			10/16/21	69.05
							INVOICE TOTAL:	69.05
600711	09/16/21	01	GLASS CLEANER	010030034670			10/16/21	10.18
							INVOICE TOTAL:	10.18
601002	09/20/21	01	2003 INTL HYDRAULIC HOSE	010030024110			10/20/21	44.09
							INVOICE TOTAL:	44.09
601008	09/20/21	01	2003 INTL FUEL FILTERS	010030024110			10/20/21	72.87
							INVOICE TOTAL:	72.87
601027	09/20/21	01	MOTOR TUNE	010030024110			10/20/21	79.90
							INVOICE TOTAL:	79.90
601178	09/21/21	01	2012 DODGE 1500 FUEL FILTER	010030024110			10/21/21	229.06
							INVOICE TOTAL:	229.06
601247	09/22/21	01	PROPANE	310010034670			10/22/21	29.27
							INVOICE TOTAL:	29.27
601362	09/23/21	01	2011 INTL HYDRAULIC HOSES	010030024110			10/23/21	167.66
							INVOICE TOTAL:	167.66
601716	09/27/21	01	2011 INTL HYDRAULIC PARTS	010030024110			10/27/21	301.66
							INVOICE TOTAL:	301.66

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-----								
HAAUPA	HAMPSHIRE AUTO PARTS							
601775	09/27/21	01	OIL FILTERS	010030024110			10/27/21	38.28
							INVOICE TOTAL:	38.28
601864	09/28/21	01	2017 F550 OIL CHANGE	010030024110			10/28/21	68.97
							INVOICE TOTAL:	68.97
601948	09/29/21	01	BUNGEE CORDS	310010034670			10/29/21	9.46
							INVOICE TOTAL:	9.46
							VENDOR TOTAL:	1,953.36
HAFD	HAMPSHIRE FIRE PROTECTION							
091521	09/15/21	01	CONTINGENCY FEE RELEASE	010010044910			10/15/21	500.00
							INVOICE TOTAL:	500.00
							VENDOR TOTAL:	500.00
HAIN	HAWKINS, INC.							
6023478	09/16/21	01	DWTP CHEMICALS	300010034680			10/31/21	803.50
							INVOICE TOTAL:	803.50
							VENDOR TOTAL:	803.50
HOJO	HOBERT JONES							
091721	09/17/21	01	5 PACK FLASH DRIVES	010020034650			10/17/21	30.16
							INVOICE TOTAL:	30.16
							VENDOR TOTAL:	30.16
IPRF	ILLINOIS PUBLIC RISK FUND							
70392	09/14/21	01	NOV'S WORKERS' COMP	010010024210			11/01/21	2,127.34
		02	NOV'S WORKERS' COMP	300010024210				2,127.33
		03	NOV'S WORKERS' COMP	310010024210				2,127.33
							INVOICE TOTAL:	6,382.00
							VENDOR TOTAL:	6,382.00



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-----								
JA&SO	JASON MERRITT - JASON & SONS							
3900	09/01/21	01	VIOLATION MOW - BOBEK HOUSE	010030024150			09/08/21	275.00
							INVOICE TOTAL:	275.00
3902	09/14/21	01	VIOLATION MOW - BOBEK HOUSE	010030024150			09/21/21	275.00
							INVOICE TOTAL:	275.00
							VENDOR TOTAL:	550.00
JOHU	JOHN HUFF							
093021	09/30/21	01	PHONE STIPEND	010020024230			10/30/21	40.00
							INVOICE TOTAL:	40.00
							VENDOR TOTAL:	40.00
KCCC	JEFFREY R KEEGAN							
100421	10/04/21	01	PD JANITORIAL SERVICES	010020024380			11/04/21	360.00
		02	VH JANITORIAL SERVICES	010010024380				240.00
							INVOICE TOTAL:	600.00
							VENDOR TOTAL:	600.00
KONICA	KONICA MINOLTA PREMIER FINANCE							
5016845436	09/17/21	01	PD COPIER	010020024340			11/02/21	170.09
							INVOICE TOTAL:	170.09
5016959105	09/27/21	01	VH COPIER	010010024340			10/23/21	109.62
							INVOICE TOTAL:	109.62
							VENDOR TOTAL:	279.71
LHE	LIONHEART CRTAL PWR SPECIALIST							
33444	09/22/21	01	REPLACE JACKET WATER HEATER	310010024160			10/22/21	256.36
							INVOICE TOTAL:	256.36
33508	09/23/21	01	GENERATOR MAINTENANCE	310010024160			10/23/21	592.00
							INVOICE TOTAL:	592.00

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-----								
LHE	LIONHEART CRTAL PWR SPECIALIST							
33509	09/23/21	01	GENERATOR MAINTENANCE	310010024160			10/23/21	751.16
							INVOICE TOTAL:	751.16
							VENDOR TOTAL:	1,599.52
MACC	MACCARB							
INV036840	07/01/21	01	ANNUAL TANK RENTAL FEE	010030024280			07/31/21	239.96
							INVOICE TOTAL:	239.96
							VENDOR TOTAL:	239.96
MCGIN	MCGINTY BROS. INC.							
092321	09/23/21	01	RETURN METER DEPOSIT	300000002020			09/23/21	1,500.00
		02	BULK WATER SALES	300001003500				-413.82
							INVOICE TOTAL:	1,086.18
							VENDOR TOTAL:	1,086.18
MENA	MENARDS - SYCAMORE							
53968	09/17/21	01	SUPPLIES	010030034680			10/17/21	136.09
							INVOICE TOTAL:	136.09
53969	09/17/21	01	CONCRETE MIX	010030034700			10/17/21	101.92
							INVOICE TOTAL:	101.92
							VENDOR TOTAL:	238.01
MIAM	MIDAMERICAN ENERGY SERVICES							
091321	09/13/21	01	455570	300010024260			11/12/21	4,241.55
		02	455571	310010024260				11,551.75
							INVOICE TOTAL:	15,793.30
							VENDOR TOTAL:	15,793.30
MISA	MIDWEST SALT							

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-----								
MISA	MIDWEST SALT							
P459194	09/22/21	01	INDUSTRIAL COARSE SALT	300010034680			10/22/21	3,076.02
							INVOICE TOTAL:	3,076.02
							VENDOR TOTAL:	3,076.02
MUMADI	MUNICIPAL MARKING DISTRIBUTOR							
S32583	09/03/21	01	LOCATING PAINT	010030034670			10/03/21	51.00
							INVOICE TOTAL:	51.00
S32584	09/03/21	01	LOCATING FLAGS	010030034680			10/03/21	441.00
							INVOICE TOTAL:	441.00
							VENDOR TOTAL:	492.00
NICOR	NICOR							
091021	09/10/21	01	19-61-05-1000 0	310010024260			10/26/21	41.16
		02	87-56-68-1000 5	300010024260				146.90
		03	66-55-16-4647 5	310010024260				125.31
		04	96-71-05-6761 9	310010024260				42.77
							INVOICE TOTAL:	356.14
							VENDOR TOTAL:	356.14
OFDE	OFFICE DEPOT, INC.							
191086975001	09/02/21	01	FACE MASKS	010020034650			10/02/21	9.99
							INVOICE TOTAL:	9.99
191088815001	09/02/21	01	PAPER AND WIPES	010020034650			10/02/21	48.32
							INVOICE TOTAL:	48.32
193359154001	09/16/21	01	TOWELS & COFFEE	010020034650			10/16/21	41.94
							INVOICE TOTAL:	41.94
193393337001	09/16/21	01	COPY STAMP	010020034650			10/16/21	8.69
							INVOICE TOTAL:	8.69
							VENDOR TOTAL:	108.94

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-----								
PASS	PASSARELLI LAW LLC							
507	09/10/21	01	LEGAL SERVICES FOR AUG 2021	010020024370			10/10/21	4,550.00
							INVOICE TOTAL:	4,550.00
							VENDOR TOTAL:	4,550.00
PDC	PDC LABORATORIES, INC.							
I9483455	09/30/21	01	DWTP CHEMICALS	300010024380			10/30/21	285.50
							INVOICE TOTAL:	285.50
							VENDOR TOTAL:	285.50
PHCE	PHENOVA CERTIFIED REFERENCE							
175150	09/29/21	01	WWTP CHEMICALS	310010034680			10/29/21	142.90
							INVOICE TOTAL:	142.90
							VENDOR TOTAL:	142.90
PIBO	RESERVE ACCOUNT							
092921	09/29/21	01	46128179	010020024320			10/29/21	100.00
							INVOICE TOTAL:	100.00
							VENDOR TOTAL:	100.00
PITB	PITNEY BOWES GLOBAL FINANCIAL							
3105026587	09/25/21	01	LEASING CHARGES	010020024280			10/29/21	142.53
							INVOICE TOTAL:	142.53
							VENDOR TOTAL:	142.53
QUCO	QUILL CORPORATION							
19282004	09/03/21	01	TIMECARDS, SOAP, HAND TOWELS	310010034650			10/03/21	199.90
							INVOICE TOTAL:	199.90
19295726	09/07/21	01	KNEE PADS	310010034670			10/07/21	14.99
							INVOICE TOTAL:	14.99

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-----								
QUCO	QUILL CORPORATION							
19329227	09/08/21	01	RUGGED PHONE CASES	310010034670			10/08/21	52.98
							INVOICE TOTAL:	52.98
19382691	09/09/21	01	PINE SOL CLEANER	300010034670			10/09/21	11.99
							INVOICE TOTAL:	11.99
19491068	09/14/21	01	PRINTER PAPER	010030034650			10/14/21	104.90
							INVOICE TOTAL:	104.90
19566525	09/16/21	01	STENCILS	310010034670			10/16/21	16.99
							INVOICE TOTAL:	16.99
19636705	09/20/21	01	TOWELS	010030034650			10/20/21	107.97
							INVOICE TOTAL:	107.97
19692266	09/22/21	01	120V ENGRAVER	300010034670			10/22/21	32.99
							INVOICE TOTAL:	32.99
19709407	09/22/21	01	4 IN 1 E-MESSAGE DATER	310010034670			10/22/21	18.99
							INVOICE TOTAL:	18.99
							VENDOR TOTAL:	561.70
RAOH	RAY O'HERRON CO., INC.							
2144982-IN	09/29/21	01	UNIFORMS	010020034690			10/29/21	271.11
							INVOICE TOTAL:	271.11
2144983-IN	09/29/21	01	UNIFORMS	010020034690			10/29/21	260.96
							INVOICE TOTAL:	260.96
2145068-IN	09/29/21	01	UNIFORMS	010020034690			10/29/21	98.97
							INVOICE TOTAL:	98.97
2145677-IN	10/01/21	01	UNIFORMS	010020034690			11/01/21	265.54
							INVOICE TOTAL:	265.54
							VENDOR TOTAL:	896.58

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 DETAIL BOARD REPORT

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INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
-----								
RKQUSE	RK QUALITY SERVICES							
18916	09/13/21	01	CHANGE OIL AND FILTER	010020024110			10/13/21	67.96
							INVOICE TOTAL:	67.96
19043	09/27/21	01	OIL CHANGE AND FILTER	010020024110			10/27/21	42.54
							INVOICE TOTAL:	42.54
19056	09/28/21	01	OIL CHANGE & TIRE ROTATION	010020024110			10/28/21	67.54
							INVOICE TOTAL:	67.54
							VENDOR TOTAL:	178.04
RODB	ROGER BURNIDGE							
100121	10/01/21	01	PD LEASE FOR NOV 21	010020024280			11/01/21	4,798.16
							INVOICE TOTAL:	4,798.16
							VENDOR TOTAL:	4,798.16
SALALF	SALVATORE ALFIERI							
092021	09/20/21	01	MAILBOX REIMBURSEMENT	010030024130			10/20/21	45.00
							INVOICE TOTAL:	45.00
							VENDOR TOTAL:	45.00
SERPR	SERVICE PRINTING CORPORATION							
31579	09/29/21	01	VEHICLE TOW REPORT	010020024340			10/08/21	119.00
							INVOICE TOTAL:	119.00
31580	09/22/21	01	PROPERTY RECEIPT FORM	010020024340			10/08/21	150.00
							INVOICE TOTAL:	150.00
							VENDOR TOTAL:	269.00
STARK	STARK & SON TRENCHING, INC							
55317	08/31/21	01	LOCATE 8" WATER MAIN	300010024160			09/30/21	2,712.50
							INVOICE TOTAL:	2,712.50

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STARK	STARK & SON TRENCHING, INC							
55318	08/31/21	01	REMOVE & REPLACE FIRE HYDRANTS	300010024160			09/30/21	5,887.00
							INVOICE TOTAL:	5,887.00
55319	08/31/21	01	REMOVE & REPLACE FIRE HYDRANTS	300010024160			09/30/21	5,483.50
							INVOICE TOTAL:	5,483.50
55320	08/31/21	01	RECONSTRUCT STORM MANHOLE	310010024160			09/30/21	6,460.00
							INVOICE TOTAL:	6,460.00
55322	09/09/21	01	REPAIR WATER SERVICE	300010024160			10/09/21	1,698.00
							INVOICE TOTAL:	1,698.00
55348	09/23/21	01	INSTALL 8" WATER MAIN CAMERON	300010024160			10/23/21	59,481.18
							INVOICE TOTAL:	59,481.18
							VENDOR TOTAL:	81,722.18
STCO	STERLING CODIFIERS, INC.							
10855	09/16/21	01	2021 S-3 SUPPLEMENT	010010024470			10/08/21	1,167.40
							INVOICE TOTAL:	1,167.40
							VENDOR TOTAL:	1,167.40
STRE	STREICHER'S							
I1524760	09/16/21	01	UNIFORMS	010020034690			10/01/21	62.50
							INVOICE TOTAL:	62.50
I1525266	10/04/21	01	UNIFORMS	010020034690			10/20/21	39.00
							INVOICE TOTAL:	39.00
I1525687	09/22/21	01	UNIFORMS	010020034690			10/22/21	20.00
							INVOICE TOTAL:	20.00
I1526129	09/24/21	01	UNIFORMS	010020034690			10/24/21	196.99
							INVOICE TOTAL:	196.99
							VENDOR TOTAL:	318.49

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THBLLI	THE BLUE LINE							
42152	09/17/21	01	RECRUITMENT LISTING	010020024340			10/17/21	397.00
							INVOICE TOTAL:	397.00
							VENDOR TOTAL:	397.00
TOBA	TONY BACHERA							
092921	09/29/21	01	CDL RENEWAL	310010034650			10/29/21	65.00
							INVOICE TOTAL:	65.00
							VENDOR TOTAL:	65.00
TRCOPR	TRAFFIC CONTROL & PROTECTION							
108929	09/24/21	01	SIGNS	010030024130			10/24/21	895.35
							INVOICE TOTAL:	895.35
							VENDOR TOTAL:	895.35
TRUN	TREES UNLIMITED C P INC							
8339	09/03/21	01	TREE REMOVAL & STUMP GRINDING	300010024160			10/03/21	1,800.00
							INVOICE TOTAL:	1,800.00
8340	09/13/21	01	WATER MAIN BREAK RESTORATION	300010024160			10/13/21	1,600.00
							INVOICE TOTAL:	1,600.00
8341	09/13/21	01	HYDRANT REPAIR RESTORATION	300010024160			10/13/21	1,520.00
							INVOICE TOTAL:	1,520.00
8344	09/14/21	01	PARKWAY RESTORATAION	310010024160			10/14/21	4,800.00
							INVOICE TOTAL:	4,800.00
							VENDOR TOTAL:	9,720.00
USBL	USA BLUEBOOK							
728886	09/16/21	01	PAINTING SUPPLIES	310010034670			10/16/21	12.89
							INVOICE TOTAL:	12.89



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USBL	USA BLUEBOOK							
729261	09/16/21	01	PAINTING SUPPLIES	310010034670			10/16/21	26.63
							INVOICE TOTAL:	26.63
733603	09/21/21	01	SMALL TOOLS	310010034670			10/21/21	196.87
							INVOICE TOTAL:	196.87
734913	09/22/21	01	SMALL TOOLS	300010034670			10/22/21	71.95
							INVOICE TOTAL:	71.95
736650	09/23/21	01	VEHICLE CHOKE BLOCK	300010034670			10/23/21	58.30
							INVOICE TOTAL:	58.30
738164	09/24/21	01	RUSTOLEUM PAINT	310010034670			10/24/21	38.00
							INVOICE TOTAL:	38.00
							VENDOR TOTAL:	404.64
VUMA	VULCAN MATERIALS							
32726123	08/31/21	01	CA-6 STONE	010030024130			09/15/21	472.45
							INVOICE TOTAL:	472.45
32732507	09/07/21	01	CA-7 BEDDING STONE	010030024130			10/15/21	708.28
							INVOICE TOTAL:	708.28
							VENDOR TOTAL:	1,180.73
VWVH	VERIZON WIRELESS							
9888549602	09/15/21	01	ADM	010010024230			09/15/21	115.30
		02	PD	010020024230				27.59
		03	STREETS	010030024230				41.60
		04	WATER	300010024230				32.74
		05	SEWER	310010024230				70.65
							INVOICE TOTAL:	287.88
							VENDOR TOTAL:	287.88

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-----								
WADI	WAREHOUSE DIRECT							
5056244-0	09/20/21	01	GARBAGE BAGS	010010034650			09/30/21	19.99
							INVOICE TOTAL:	19.99
5062186-0	09/27/21	01	INK FOR POSTAGE METER	010010034650			10/08/21	41.59
							INVOICE TOTAL:	41.59
5063927-0	09/29/21	01	ADDING MACHINE RIBBON	010010034650			10/08/21	6.99
							INVOICE TOTAL:	6.99
5063927-1	09/30/21	01	CALCULATER ROLLS	010010034650			10/30/21	14.88
							INVOICE TOTAL:	14.88
5064270-0	09/29/21	01	TISSUE	010010034650			10/08/21	41.59
							INVOICE TOTAL:	41.59
5064961-0	09/30/21	01	BANKERS BOXES	010010034650			10/30/21	99.00
							INVOICE TOTAL:	99.00
							VENDOR TOTAL:	224.04
WEBR	WELCH BROTHERS, INC.							
3151473	09/21/21	01	MASTIC	010030034700			10/21/21	156.00
							INVOICE TOTAL:	156.00
							VENDOR TOTAL:	156.00
WEXE	WEX BANK - ENTERPRISE							
74211945	09/23/21	01	POLICE FUEL	010020034660			10/19/21	2,612.03
		02	SSA FUEL	520010024999				177.28
		03	STREETS FUEL	010030034660				1,988.51
		04	WATER FUEL	300010034660				246.63
		05	SEWER FUEL	310010034660				489.61
							INVOICE TOTAL:	5,514.06
							VENDOR TOTAL:	5,514.06

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ZAWACKI	ALLISON	ZAWACKI						
092121	09/21/21	01	UTILITY REFUND 1841 CAMERON	300000002200			10/08/21	348.83
							INVOICE TOTAL:	348.83
							VENDOR TOTAL:	348.83
							TOTAL ALL INVOICES:	197,479.76