Village of Hampshire
Village Board Meeting Minutes
Thursday, October 15, 2026 – 7:00 PM
Hampshire Village Hall
234 South State Street, Hampshire, IL 60140

1. **Call to Order**

   Village President Michael J. Reid Jr. called the Village Board Meeting to order at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, October 15, 2026.

2. **Roll Call by Village Clerk, Karen Stuehler**

   Present: Village President Michael J. Reid Jr., Trustee Fodor, Trustee Jarnebro, Trustee Kelly, Trustee Koth, Trustee Pollastrini, Trustee Robinson.

   A Quorum was Established.

   Others Present: Village Manager Mary Jo Seehausen, Village Clerk Karen Stuehler, Assistant Village Manager for Development Mo Khan, Village Attorney Julie Diemer, Finance Director Lori Lyons and Tim Paulsen from EEI joined remotely.

   Absent: None.

3. **Pledge of Allegiance**

   Mo Khan led the Pledge of Allegiance.

4. **Public Comments**

   Diane Paulek shared her concerns with the corner of Woodside Terrace and Prairieview Pkwy. She stated that there is a large truck and trailer that parks on the street which makes it hard to see. She feels that it is a safety concern for all. Village Manager Seehausen has been talking and working with Ms. Paulek who is very grateful for all Ms. Seehausen has done.

5. **A Motion to Approve Meeting Minutes from October 1, 2026.**

   Trustee Robinson moved to approve the meeting minutes for October 1, 2026.

   Seconded by: Trustee Fodor.

   All Call Vote.

   Ayes: Fodor, Jarnebro, Kelly, Koth, Pollastrini, Robinson.

   Nayes: None.

   Absent: None.

Abstain: None.

Motion Approved.

6. **A Motion to Approve Accounts Payable for October 15, 2026, in the amount of $819,149.61.**

   Trustee Koth moved to approve Accounts Payable for October 15, 2026, in the amount of $819,149.61.

   Seconded by: Trustee Kelly.

   Roll Call Vote.

   Ayes: Fodor, Jarnebro, Kelly, Koth, Pollastrini, Robinson.

   Nayes: None.

   Absent: None.

   Abstain: None.

   Motion Approved.

7. **New Business**

   a. **Resolution 26-45 Approving an Engagement Letter with Lauterbach & Amen.**

      Trustee Fodor moved to Approve Resolution 26-45 Approving an Engagement Letter with Lauterbach & Amen.

      Seconded by: Trustee Robinson.

      Roll Call Vote:

      Ayes: Fodor, Jarnebro, Kelly, Koth, Pollastrini, Robinson.

      Nayes: None.

      Absent: None.

      Abstain: None.

      Motion Approved.

   b. **Resolution 26-46 Awarding a Bid to Houseal Lavigne for the Comprehensive Plan Project.**

      Mo. Khan gave a networking presentation, and Ms. Seehausen will answer any questions.

      Mitchell Baker from Houseal Lavigne gave a formal presentation.

      Trustee Kelly moved to Approve Resolution 26-46 Awarding a Bid to Houseal

Lavigne for the Comprehensive Plan Project.

Seconded by: Trustee Fodor.

Roll Call Vote:

Ayes: Fodor, Jarnebro, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

8. **Old Business**

No discussion.

9. **Staff Reports**

a. Building Report

Trustee Fodor asked about the average plan time review and what makes it take longer. Mr. Khan explained that they need to review each model, we wait for resubmittals, there was also one new commercial building, and we have more permits right now than usual and Safebuilt is being a bit more thorough to be catching everything.

Trustee Kelly asked for an update for the property discussed in the last meeting and if Safebuilt would be covering the cost or the error. Ms. Seehausen reported that the permit was issued correctly but the inspection was in error of the location of the fence. It was also reported that Safebuilt is covering the cost of the correction that will be made. Trustee Koth confirmed that Safebuilt also covered the cost of their error on State Street and was reported that yes, they did.

b. Financial Report

Trustee Kelly asked about accounts payable that were with MSI and LOCiS at the last meeting and asked if they would only be coming out of LOCiS now. Manager Seehausen reported that most is still in MSI but financial will be done in LOCiS when all the numbers are good.

Manager Seehausen also reported that there was an issue with the bills in LOCiS and when residents were making a payment with their Chase bank account. The issue was with about 10 accounts. The Village does work with each resident that may have issues. She assured this was a problem with the processing of the bank and post office not because of the Village and the new account numbers have nothing to do with the problem.

Residents have been sent information for e-billing which will go live November 1

and for the first time residents will be able to see their bill online.

It was asked that residents please call the office for help and do not tag Facebook for help.

c. Police Report

No discussion.

d. Streets Report

No discussion.

10. **Village Board Committee Reports**

a. Business Development Commission

Trustee Kelly reported the committee met on October 14 but was unable to attend the meeting, so referred to Mr. Khan for the report. Mo reported they talked about the Comprehensive Plan and the process Houseal Lavigne to the Village Board. Tabled discussion on a potential new logo for the BDC to be in line with the Village's current logo. The next meeting will be held November 18.

Mr. Kelly also wanted to thank the budget committee for reviewing his proposal on the timeline and Mrs. Seehausen for getting back on suggestions for timing updates. The Village Board is all invited to the working sessions. First meeting will be on Monday November 2 at 6:00 p.m. Second Tuesday November 17, December 3 meeting will be the Public Hearing, conversation and a vote for consideration of approval. There is a meeting scheduled for December 17 if necessary.

11. **Announcements**

Next regular Board meeting will be on November 5.

12. **Executive Session**

No discussion.

13. **Adjournment**

Trustee Koth moved to adjourn at 8:10 p.m.

Seconded by: Trustee Kelly.

All Call Vote.

Ayes: Fodor, Jarnebro, Koth, Kelly, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

Meeting Video Available Online at www.hamsphireil.org