

**VILLAGE OF HAMPSHIRE
REGULAR MEETING OF THE BOARD OF TRUSTEES
MINUTES
May 16, 2019**

The regular meeting of the Village Board of Hampshire was called to order by Village President Jeffrey Magnussen at 7:00 PM in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, May 16, 2019.

Present: Aaron Kelly, Christine Klein, Ryan Krajecki, Toby Koth, Erik Robinson, Michael Reid.

Absent: None

Also Present: Village Clerk Linda Vasquez, Village Finance Director Lori Lyons, Village Police Chief Brian Thompson, Village Engineer Brad Sanderson, and Village Attorney Mark Schuster.

A quorum was established.

President Magnussen led the Pledge of Allegiance.

MINUTES

Trustee Robinson moved to approve the minutes of May 2, 2019, with a change on page 2. The line should read "2020 Freightliner" instead of "220 Freightliner."

Seconded by Trustee Koth
Motion carried by voice vote
Ayes: Kelly, Klein, Koth, Krajecki, Robinson, Reid
Nays: None
Absent: None

VILLAGE PRESIDENT REPORT

Village President Magnussen updated the Village Board in regard to the water drainage issue reported by Mr. Del Kosyla at the previous meeting. Mr. Kosyla came to the board meeting on May 2 to inquire about the water issue that is affecting some homes on Highland. The village sent a letter & pictures to the homeowner at 360 Highland. The homeowner came in to Village Hall. Dave Starrett, the street supervisor, went to the address and explained what needs to be done – move the swing set and the berm needs to be taken care of. The homeowner will hire a landscaper and restore it back to the required condition this week.

Hampshire Ridge: Peter Lapin from PND Investments & Michael Gazzola from Entre Commercial Reality, Land Planner Rich Olsen and Monica reported after talking to each trustee in a one-on-one setting, they answered all of their questions. The one-on-one meetings went very well. A great deal of information was received and processed. Mr. Gazzola mentioned that the group has not met with Hampshire Park District nor have they met with School District 300.

The major discussion about this development was in regard to the taxes. The homeowners in this development will not own the land under their residence. Some

trustees feel that paying for the HOA, mortgage, and the cost of the lease per month is not a cost savings for the seniors that will be living in the community. These fees do not include mowing the grass or snow plowing.

Other trustees felt comfortable with numbers as mentioned by the development group.

The Village Board agreed to have Mr. Lapin, Mr. Gazzola, and their group move forward with the concept plan but would like the group to bring back more information in regard to the taxes.

Trustee Robinson moved to approve the engagement letter of Miller Canfield law firm for the bond refunding transaction for SSA #13.

Seconded by Trustee Reid
Motion carried by roll call vote
Ayes: Klein, Krajecki, Robinson, Koth and Reid
Nays: None
Absent: None
Abstain: Kelly

Trustee Robinson moved to approve the 2019 Road Improvements project as stated and authorize to accept the quote from Champion Paving in the amount of \$110,350.00 will be paid out from Road & Bridge fund, plus accept the quote from AC Paving in the amount of \$49,706.56; \$ 29,941.36 for striping and \$19,765.20 for crack sealing.

Seconded by Trustee Koth
Motion carried by roll call vote
Ayes: Kelly, Klein, Krajecki, Robinson, Koth and Reid
Nays: None
Absent: None

State Street will be closed from 1 PM to 11 PM on Saturday, June 8 from Jefferson to Washington for the Hampshire Chamber of Commerce 2019 Summer on State. Summer on State hours are 3:00 PM to 8:00 PM and Copper Barrel Restaurant hours are 3:00 PM to 11:00 PM (with a band and a large tent outside of their establishment). The Village Board had no issues with the extended time of the event. Trustee Kelly talked to Waste Management and stated that they will provide the same garbage disposal service as they did at last year's Summer on State event.

Trustee Kelly moved to authorize to purchase 2015 Dodge Ram 1500 pickup truck in the amount of \$15,824.81 including document fee, title and license.

Seconded by Trustee Koth
Motion carried by roll call vote
Ayes: Kelly, Klein, Krajecki, Robinson, Koth and Reid
Nays: None
Absent: None

Trustee Koth stated that the grill that comes with the vehicle will remain on the vehicle.

Trustee Robinson moved to authorize to purchase 2018 Dodge Ram Pro Master 1500 Cargo Van amount of \$22,224.81 including document fee, title and license

Seconded by Trustee Koth
Motion carried by roll call vote
Ayes: Kelly, Klein, Krajecki, Robinson, Koth and Reid
Nays: None
Absent: None

Trustee Krajecki moved to approve Resolution 19-11; establishing certain standing committees of the board of trustees, with the changes eliminating under B- provided however the whole sentence. Also the first whereas, the social media is replaced with just Public Relations. Same on page 2- Section One; delete Social media Website & Marketing and replace with Public Relations.

Seconded by Trustee Klein
Motion carried by roll call vote
Ayes: Kelly, Klein, Krajecki, Robinson, Koth and Reid
Nays: None
Absent: None

The Village Board is not interested in a buyout of the ground lease agreement with Vertical Bridge.

VILLAGE BOARD COMMITTEE REPORTS

- a. **Planning/Zoning**: The Zoning Board of Appeals met Monday, May 14, 2019 at 7:00 PM and approved the rezoning of the Stanley Machining property from M-1 to M-2. The ZBA denied the variance for parking within the front yard or side yard on the premises and the rezoning of the Allen Road property.
- b. **Public Safety**- No report.
- c. **Fields & Trails**: Trustee Koth mentioned at the May 2, 2019 Village Board Meeting that the trail by Tuscan Woods (Jake Lane by Marcello) needs to be backfilled. Trustee Krajecki has not yet looked into this issue, but will do so in the near future.
- d. **Village Services**: Trustee Kelly reported the cell tower by Lakewood will be going live on May 17th. The power outage will not affect the residents.

Trustee Kelly reported that he will be meeting with the representative for Waste Management, as there are a few issues that need to be addressed.

- e. **Public Works**: Trustee Koth reported that the site where the new public works building was to be constructed will not work since it is in a flood plain zone.

Trustee Koth announced the Village has hired two part-time employees for summer help: Dillion Gara and Mason Fluery.

f. **Business Development Commission:** Trustee Krajecki reported we will start moving on the street program. Bill Swalwell will take Eileen Fleury's place on the BDC and the Beautification Committee. The BDC will be discussing fine dining, entertainment and small manufacturing. The next BDC committee meeting will occur on June 12 at 6:30 PM. At Village Hall. The facade program is going well. Roy's place is finished and looks really nice as you go past his building now. The owner from the Palizzolo building is interested in the facade program, too.

g. **Accounts Payable:**

Trustee Klein moved to approve the Accounts Payable in the sum of \$441.98 to employees Bryce Renninger, James Reece, and Ryan Rasmussen to be paid on or before May 22, 2019.

Seconded by Trustee Robinson
Motion carried by roll call vote
Ayes: Kelly, Klein, Krajecki, Robinson, Koth and Reid
Nays: None
Absent: None

Trustee Klein moved to approve the Accounts Payable in the sum of \$276,746.14 to be paid on or before May 22, 2019.

Seconded by Trustee Kelly
Motion carried by roll call vote
Ayes: Kelly, Klein, Koth, Krajecki, Robinson, and Reid
Nays: None
Absent: None

Trustee Klein reported handbook is coming along fine.

h. **Economic Development:** Trustee Reid showed a short video showing the highlights of Hampshire. Thank you to Arlo Revolution and a huge thank you to our Hampshire resident Cheri Panzloff for the recommendation.

New Business:

Village President Magnussen reported everyone should have the job description for Village Administrator; please look over to make any comments, additions or changes. Village President Magnussen will be giving the new job description to hire a person in the water department to Trustee Koth.

ADJOURNMENT

Trustee Robinson moved to adjourn the Village Board meeting at 8:55 PM.

Seconded by Trustee Krajecki

Motion carried by voice vote

Ayes: Kelly, Klein, Koth, Krajecki, Robinson, and Reid

Nays: None

Absent: None



Linda Vasquez Village Clerk