



Village of Hampshire  
Village Board Meeting  
Thursday, November 16, 2023 - 7:00 PM  
Hampshire Village Hall  
234 South State Street, Hampshire, IL 60140

## AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Public Comments
5. A Motion to Approve the Meeting Minutes from November 2, 2023
6. Village Manager's Report
  - a. A Presentation from Crown Community Development Regarding ComEd Easements in Front Yard vs Rear Yards. No Action Requested
  - b. A Motion to Award a Façade Improvement Grant to Corner Spot Inc. DBA the Kave for Improvements at 123 Washington Ave. in an Amount not to Exceed \$29,062.50 (75% of the total project cost)
  - c. A Motion to Award a Façade Improvement Grant to Roger Larson of Farmers Insurance for Improvements at 242 S State St. in an Amount Not to Exceed \$48,768.75 (75% of the total project cost)
  - d. A Motion to Award a Façade Improvement Grant to Stitching on State for Improvements at 290 S State St. in an Amount Not to Exceed \$19,350.00 (75% of the total project cost)
  - e. A Motion to Award a Façade Improvement Grant to Magnussen Benefit Consultants for Improvements at 278 N State St. in an Amount Not to Exceed \$687.22 (75% of the total project cost)
  - f. A Public Hearing Regarding the Enlargement of Special Services Area #21 to Include Additional Territory in the Oakstead Residential Development
  - g. A Motion to Exclude from SSA #21 the Property Conveyed to CUSD 300 in 2021 and Now Improved with an Elementary School
  - h. An Ordinance Approving the Enlargement of SSA #21
  - i. A Resolution Approving an Expenditure of \$30,492.80 for Rehab of the UV Process at the Wastewater Treatment Plant
  - j. A Resolution Approving an Expenditure of \$88,986.00 for Sludge Transfer Pumps at the Wastewater Treatment Plant
  - k. A Resolution Determining the Amount to be Levied for the 2023 Tax Year through Real Estate Taxes and Scheduling of the Associated Public Hearing
  - l. A Presentation on the 2023 Tax Year SSA Levies (not in Packet)
7. Staff Reports
  - a. Police Report
  - b. Engineering Report

8. Accounts Payable
  - a. A Motion to Approve the November 16, 2023, Accounts Payable to Personnel
  - b. A Motion to Approve the November 16, 2023, Regular Accounts Payable
9. Village Board Committee Reports
  - a. Business Development Commission
  - b. Public Works
10. New Business
11. Announcements
12. Executive Session
13. Adjournment

Public Comments: The Board will allow each person who is properly registered to speak a maximum time of five (5) minutes, provided the Village President may reduce the maximum time to three (3) minutes before public comments begin if more than five (5) persons have registered to speak. Public comment is meant to allow for expression of opinion on, or for inquiry regarding, public affairs but is not meant for debate with the Board or its members. Good order and proper decorum shall always be maintained.

Recording: Please note that all meetings held by videoconference may be recorded, and all recordings will be made public. While State Law does not require consent, by requesting an invitation, joining the meeting by link or streaming, all participants acknowledge and consent to their image and voice being recorded and made available for public viewing.

Accommodations: The Village of Hampshire, in compliance with the Americans with Disabilities Act, requests that persons with disabilities, who require certain accommodations to allow them to observe and/or participate in the meeting(s) or have questions about the accessibility of the meeting(s) or facilities, contact the Village at 847-683-2181 to allow the Village to make reasonable accommodations for these persons.

**REGULAR MEETING OF THE BOARD OF TRUSTEES  
MINUTES  
November 2, 2023**

The regular meeting of the Village Board of Hampshire was called to order by Village President Michael J. Reid Jr. at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, November 2, 2023.

Roll call by Village Clerk, Karen Stuehler:

Present: Heather Fodor, Aaron Kelly, Toby Koth, Lionel Mott, Laura Pollastrini, and Erik Robinson

Absent: none

A quorum was established.

In addition, present in-person were Village Manager Jay Hedges, Finance Director Lori Lyons, Village Attorney James Vasselli, Chief Doug Pann, and Asst. to the Village Manager Josh Wray. Village Engineer Tim Paulson attended remotely.

President Reid led the Pledge of Allegiance.

**PUBLIC COMMENTS**

None

**MINUTES**

Trustee Robinson moved to approve the minutes of October 19, 2023.

Seconded by Trustee Mott

Motion carried by roll call vote.

Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson

Nays: None

Absent: None

**PRESENTATION FROM ELLA JOHNSON MEMORIAL LIBRARY DISTRICT**

Steve Bero spoke on behalf of the Library District and their plans to expand. The trustees asked several questions, and discussion ensued.

**VILLAGE MANAGER'S REPORT**

Trustee Koth moved to approve Ordinance 23-21 Granting a Special Use to Brier Hill Ventures to Allow for Trailer Sales at 370 S. Brier Hill Rd.

Seconded by Trustee Fodor

Motion carried by roll call vote.

Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson

Nayes: None  
Absent: None

Trustee Koth moved to approve Resolution 23-22 Approving a Lease Agreement for a Public Works Facility.

Seconded by Trustee Robinson  
Motion carried by roll call vote  
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson  
Nayes: None  
Absent: None

Trustee Mott moved to approve Resolution 23-21 to Authorize the Village Manager to Execute a Professional Service Agreement with EEI in the Amount of \$218,453 for the Design and Construction Engineering of a Lift Station in Prairie Ridge (costs to be reimbursed by developer per annexation agreement).

Seconded by Trustee Fodor  
Motion carried by roll call vote.  
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson  
Nayes: None  
Absent: None

Trustee Pollastrini moved to approve Resolution 23-22 to Accepting Public Improvements in the Metrix Industrial Park.

Seconded by Trustee Mott  
Motion carried by roll call vote.  
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson  
Nayes: None  
Absent: None

Trustee Pollastrini moved to approve Resolution 23-23 to Accepting Public Improvements in the Love's Development.

Seconded by Trustee Fodor  
Motion carried by roll call vote.  
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson  
Nayes: None  
Absent: None

## **STAFF REPORTS**

There was some discussion about growth, utility billing, and the permit process.

## **ACCOUNTS PAYABLE**

Trustee Robinson moved to approve the November 2, 2023, Accounts Payable to Personnel in the amount of \$466,99.

Seconded by Trustee Fodor  
Motion carried by roll call vote.  
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson  
Nays: None  
Absent: None

Trustee Robinson moved to approve the November 2, 2023, Regular Accounts Payable in the amount of \$433,970.43.

Seconded by Trustee Fodor  
Motion carried by roll call vote.  
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson  
Nays: None  
Absent: None

## **COMMITTEE/COMMISSION REPORT**

The Business Development Commission cancelled the October meeting. They will meet in November.

Trustee Koth announced a Public Works Committee meeting for November 18, 2023.

## **NEW BUSINESS**

Mr. Hedges mentioned Super 8 Hotel will be remodeled and they are also planning on including a restaurant.

Trustee Mott asked about parts of town not being well lit. Staff can look into a particular light if it is reported, preferably through the My Hampshire app.

Trustee Mott asked about the location for the bench donated by the Lions Club. Mr. Hedges suggested outside of Garden Berry Restaurant. Further discussion will be held later.

## **ANNOUNCEMENTS**

President Reid reminded everyone of the Pumpkin Smash event being held at Henpeck Park on Saturday, November 4, 2023. Flood Brothers is donating the dumpster and transporting it to Beans Farm who will take the pumpkins.

President Reid reminded everyone of Holidays on State this Saturday, November 4, 2023, from 10 AM - 4 PM hosted by the Hampshire Chamber.

Trustee Fodor wanted to wish everyone a Happy Veterans Day and thanked all veterans for their service.

Trustee Fodor wanted to congratulate George and Marcella Drendel on their 75<sup>th</sup> wedding anniversary.

Trustee Fodor thanked everyone that attended the D300 School Board meeting for the positive impact they made for Hampshire residents and the relationship between D300 and the Village.

### **EXECUTIVE SESSION**

No executive session was held.

### **ADJOURNMENT**

Trustee Mott moved to adjourn the Village Board meeting at 8:15 p.m.

Seconded by Trustee Fodor  
Motion carried by voice vote.

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Karen Stuehler Village Clerk

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**From:** Olsem, Dan (CCD) <[dolsem@crow-chicago.com](mailto:dolsem@crow-chicago.com)>

**Sent:** Friday, October 27, 2023 2:52 PM

**To:** Jay Hedges <[JHedges@hampshireil.org](mailto:JHedges@hampshireil.org)>

**Subject:** FW: Front Yard Pedestals

Jay,

I stopped by our Highland Wood subdivision after the meeting and took some photos of the front yard pedestals. You can find them below. Landscape screening is key but, in my view, it isn't a bad look. I'd like to plead my case to Board at their meeting on November 16<sup>th</sup>.

Let me know if that works for you and have a great weekend.

**Daniel J. Olsem P.E.**

Director of Engineering & Construction

E: [dolsem@crow-chicago.com](mailto:dolsem@crow-chicago.com)

T: 630.851.5490

M: 630.267.0782

F: 630.898.0480

W: [crowcommunities.com](http://crowcommunities.com)



















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**From:** Danielle Dash <[DMDash@drhorton.com](mailto:DMDash@drhorton.com)>

**Sent:** Friday, November 10, 2023 11:29 AM

**To:** Jay Hedges <[JHedges@hampshireil.org](mailto:JHedges@hampshireil.org)>

**Subject:** [EXTERNAL] Dry Utilities

Good afternoon Jay. Dan Olsem mentioned that he's planning to attend the City Council meeting on Thursday, November 16<sup>th</sup> to speak on the location of dry utilities (electric/cable/telephone). It's my understanding that the Village is considering mandating that the utilities be installed in the rear yards of homes versus ComEd's standard for front yards. I'm not able to attend the City Council meeting however I'd like to provide the following reasons why front yard electric utilities are considered better for all parties.

- Less conflicts with mainline & services for homeowners that want to install fences, pools, landscaping, etc. in their rear yard.
- Better visibility for the utility companies if there is service needed during non-daylight times as rear yards are not lit.
- Less challenges with grading/topography in the parkway area. The rear yard lot lines are normally graded to convey water for drainage which does not create a more flat condition. We often see issues with depth of main and elevation of equipment in rear yards.
- Front yard installations are more accessible to utility workers and maintenance crews because they are adjacent to paved roadways. This can lead to quicker response times in case of outages or maintenance needs.
- Homeowners won't have to screen equipment in their rear yard using fencing or landscaping which improves the visual appeal of their property.
- ComEd requires conduit to be installed for mainline and services when rear yard utilities are mandated. This adds approximately \$1,500 per lot which is a cost passed on to buyers creating less affordability.
- If rear yard utilities are installed and grading revisions are needed after the mainline is installed it's a costly and long lead time issue.
- Easier accessibility for restoration if maintenance is needed.
- Adds approximately 30 days to the process for developers to be shovel ready for ComEd. We have to achieve certain milestones before they consider sites ready for mainline installation. ComEd is already severely behind servicing new construction communities. We have a number of models open on generators because electric service is not completed. We also have finished homes that we can't close with buyers because they don't have electric service. These are big issues.
- Less damage to streetlight cables because they are in closer proximity to the electric equipment.

I may not have done an excellent job describing the above mentioned bullet points, so feel free to call me to discuss.

Thank you,  
Danielle Dash



**DANIELLE DASH**  
Engineering Project Manager

**D.R. HORTON**  
1750 E Golf Rd, Suite 925, Schaumburg, IL 60173  
o: 847.984.4420 m: 630.878.8510

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GENERAL STANDARDS AND SPECIFICATIONS  
REFERENCE  
FOR  
UNDERGROUND RESIDENTIAL DISTRIBUTION



# GENERAL STANDARDS AND SPECIFICATIONS REFERENCE FOR UNDERGROUND RESIDENTIAL DISTRIBUTION

## NOTES:

### APPLICATION

- THIS DOCUMENT SHALL BE USED AS A GENERAL REFERENCE GUIDE TO ASSIST IN UNDERSTANDING COMED RESIDENTIAL SERVICE CABLE AND EQUIPMENT INSTALLATIONS IN TRENCHES IN EASEMENT STRIPS.
- "FRONT LOT" IS THE STANDARD INSTALLATION LOCATION.
- REAR LOT CABLE INSTALLATIONS, INCLUDING PRIMARY, SECONDARY, AND SERVICES, SHALL BE INSTALLED IN CONDUIT.
- THIS DOCUMENT IS FOR GENERAL REFERENCE ONLY. THIS DOCUMENT SHALL NOT SUPERSEDE OR OVERRULE DETAILED ENGINEERING DRAWINGS AND/OR CONTRACT DOCUMENTS SPECIFICALLY PREPARED AND PROVIDED BY ComEd ENGINEERING FOR ANY PARTICULAR PROJECT.
- THIS DOCUMENT MAY NOT COVER ALL POSSIBILITIES, EQUIPMENT, AND DETAILS OF RESIDENTIAL UNDERGROUND FACILITY INSTALLATIONS. PROJECT SPECIFIC INFORMATION SHALL BE CONTAINED IN THE DETAILED ENGINEERING DRAWINGS AND/OR CONTRACT DOCUMENTS RECEIVED FROM ComEd PERTAINING TO INDIVIDUAL PROJECTS.
- ComEd RESERVES THE RIGHT TO MODIFY THE REQUIREMENTS AND PRACTICES DEPICTED IN THIS REFERENCE DOCUMENT.

### INFORMATION

- ① THE TYPICAL PLAN SHOWS THE REQUIRED LOCATION OF THE TRANSFORMER AND PEDESTALS FOR NEW CONSTRUCTION. THIS 6 PEDESTAL EXAMPLE SHOWN IS THE MAXIMUM RATIO OF TRANSFORMER-TO-PEDESTALS. DESIGN CAN VARY BASED ON SIZE OF ELECTRICAL LOADS BEING SERVED, QUANTITY OF CABLES NEEDED TO SERVE EACH ELECTRICAL LOAD LOCATION, AND THE NECESSARY LENGTHS OF SERVICE/SECONDARY CABLES NEEDED.

SERVICE PEDESTALS SHALL BE LOCATED AND MAINTAINED WITH THE ComEd COMPARTMENT ON THE FOLLOWING SIDES OF THE POST:

- (A) ON THE NORTH SIDE OF POSTS IN EAST AND WEST LEADS
- (B) ON THE EAST SIDE OF POSTS IN NORTH AND SOUTH LEADS
- (C) ON THE NORTHWEST SIDE OF POSTS IN NORTHEAST AND SOUTHWEST LEADS.
- (D) ON THE NORTHEAST SIDE OF POSTS IN NORTHWEST AND SOUTHEAST LEADS.

WHEN REQUIRED THE TELEPHONE COMPANY SERVICES CONNECTION COMPARTMENT SHALL BE ON THE OPPOSITE SIDE.

THIRD PARTY AND TELEPHONE COMPANY PEDESTAL COMPARTMENTS MAY HAVE INDIVIDUAL CLEARANCE REQUIREMENTS.

SPECIFIC ComEd PEDESTAL COMPARTMENT LOCATIONS SHALL BE DETERMINED WITH CONSIDERATION OF REQUIRED WORKING CLEARANCES, SEE PEDESTAL CLEARANCE REQUIREMENTS, PAGE 9.

- ② CONDUIT SHALL BE INSTALLED FOR ANY REAR LOT ELECTRICAL INFRASTRUCTURE, UNDER ALL PAVED SURFACES, INCLUDING STREETS, DRIVEWAYS AND SIDEWALKS, BY DEVELOPER OR AS AGREED UPON WITH ComEd.
- ③ ComEd PRIMARY VOLTAGE CABLE (4kV, 12kV, AND 34kV) REQUIRES A MINIMUM OF EIGHT GROUNDS WITHIN A MILE WITH 660 FOOT MAXIMUM SEPARATION. ComEd SHALL INSTALL GROUNDS RODS AT CABLE JOINT LOCATIONS WITH 2'-6" MINIMUM COVER.
- ④ SLOT SIDE OF TRENCH FOR CABLE ENTRANCE TO TRANSFORMER.
- ⑤ THE STANDARD POSITION OF RACEWAY IS ON SIDE OF RESIDENTIAL BUILDING NEAREST PEDESTAL.
- ⑥ MINIMUM DISTANCE BETWEEN PEDESTAL AND TRANSFORMER SHALL BE 6 FEET.
- ⑦ CONDUIT SHALL TERMINATE FLUSH WITH THE TOP OF THE FOUNDATION. IF METAL CONDUIT IS USED, THE GROUNDING BUSHING SHALL NOT PROTRUDE ABOVE THE TOP OF THE FOUNDATION. PRIMARY CABLE CONDUIT AND SECONDARY CABLE CONDUIT MUST COME THROUGH DESIGNATED AREA.
- ⑧ DO NOT PLACE CONDUIT UNDER THIS SECTION OF FOUNDATION IF AVOIDABLE.
- ⑨ A 3 INCH MINIMUM CONCRETE ENCASEMENT ON EACH SIDE OF THE COUPLING IS REQUIRED ON BENDS ENTERING THE TRANSFORMER FOUNDATION FOR CABLE IN CONDUIT INSTALLATIONS.
- ⑩ MINIMUM CLEARANCE DIMENSION REQUIREMENTS CAN VARY BASED ON TYPE OF ComEd PAD-MOUNTED EQUIPMENT OR ABOVE GROUND ENCLOSURES BEING INSTALLED AND PROXIMITY OF OTHER STRUCTURES SUCH AS FIRE HYDRANTS. REFER TO COMED DESIGN ENGINEER AND DETAILED ENGINEERING DRAWINGS FOR PROJECT SPECIFIC QUESTIONS.

### **CONDUIT INSTALLATION**

DIRECT BURIED CONDUIT SHALL BE SUPPORTED ON UNDISTURBED SOIL OR ON PIERS EXTENDING DOWN TO UNDISTURBED SOIL.

BOTTOM OF TRENCH SHALL BE UNDISTURBED OR WELL TAMPED EARTH FREE FROM ROCKS AND/OR DEBRIS. AFTER THE CONDUIT IS INSTALLED, THE TRENCH SHALL BE BACKFILLED USING THE EXCAVATED SOIL. IF THE EXCAVATION IS MADE IN SANDY SOIL, THE REMOVED MATERIAL MAY BE USED FOR BACKFILL. BACKFILL SHALL BE DIRT FREE FROM STONES, BROKEN GLASS, CANS AND/OR OTHER DEBRIS THAT MAY DAMAGE THE CABLE. IF THIS IS NOT AVAILABLE, SAND SHALL BE SUBSTITUTED. ALL BACKFILL IN PAVED AREAS SHALL BE THOROUGHLY COMPACTED AND FLOODED.

CONDUIT RUNS AND CONDUIT BENDS SHALL CONSIST OF MINIMUM SCHEDULE 40 PVC. CONDUIT BENDS SHALL CONSIST OF 36 INCH MINIMUM RADIUS. REFER TO DESIGN ENGINEERING DRAWINGS AND/OR CONTRACT DOCUMENTS PROVIDED BY ComEd FOR REQUIREMENTS SPECIFIC TO YOUR PROJECT.

WHERE NON-RANDOM LAY PRIMARY OR SECONDARY CONDUITS AND COMMUNICATION CONDUITS RUN IN PARALLEL, THEY SHALL BE SEPARATED BY 12 INCHES OF SOIL, VERTICALLY AND/OR HORIZONTALLY. IF THE CONDUITS NEED TO BE PLACED ONE ABOVE THE OTHER (VERTICALLY STACKED), THE COMMUNICATION CONDUITS SHALL BE ABOVE THE PRIMARY CONDUITS.

THE CONDUIT SHALL BE CUT SQUARE USING A FINE TOOTHED SAW. REMOVE THE BURRS LEFT BY CUTTING. ROUND ALL SHARP EDGES ON THE OUTER DIAMETER AND INNER DIAMETER OF THE CUT TO PREVENT POSSIBLE INJURY DURING HANDLING AND TO PREVENT DAMAGE TO CABLE COVERINGS DURING SUBSEQUENT CABLE PULLS.

SURFACES TO BE JOINED SHOULD BE CLEAN AND FREE FROM DIRT, SHAVINGS AND MOISTURE.

ALL CONDUIT JOINTS SHALL BE MADE USING INDUSTRY ACCEPTED AND APPROVED PVC ADHESIVE. A MINIMUM SEPARATION OF 2 INCHES, BOTH VERTICALLY AND HORIZONTALLY, BETWEEN DUCTS IS RECOMMENDED TO PROVIDE ROOM FOR HEAT DISSIPATION AND FOR GOOD COMPACTION OF SOIL. CONDUIT SHOULD BE COMPLETELY SURROUNDED BY CLEAN BACKFILL TO PREVENT MORE THAN THE DESIRED DEFLECTION AND TO PROVIDE FOR HEAT DISSIPATION. PROPER COMPACTION IS IMPORTANT FOR LIMITING THE DEFLECTION OF THE CONDUIT. AFTER THE COMPACTION, THE SOIL SHOULD COMPLETELY ENCASE EACH CONDUIT, PROVIDING SUPPORT ENTIRELY AROUND THE DIAMETER AND ALONG THE LENGTH OF EACH CONDUIT. THE SOIL SHALL BE CONSOLIDATED AND FREE OF VOIDS.

#### **ALIGNMENT OF CONDUIT**

PVC CONDUIT IS SUFFICIENTLY FLEXIBLE TO ALLOW IT TO CONFORM TO MINOR CHANGES IN TRENCH DIRECTION OR ELEVATION. ANY BENDS SHALL BE MADE USING PRE-FORMED SWEEPS. PVC 5-DEGREE BEND COUPLINGS SHALL NOT BE USED.

#### **MARKER**

ENDS OF BURIED CONDUIT RUNS SHALL BE CLEARLY MARKED IN THE FIELD. MARKER SHALL BE EASILY VISIBLE AND IDENTIFIABLE BY ComEd.

#### **MINIMUM COVER REQUIREMENTS**

CONDUIT FOR SECONDARY VOLTAGE AND SERVICE CABLE SHALL BE INSTALLED WITH A MINIMUM OF 24 INCHES OF COVER.

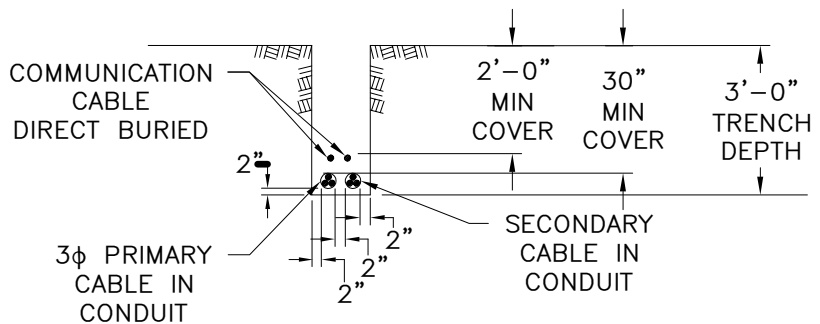
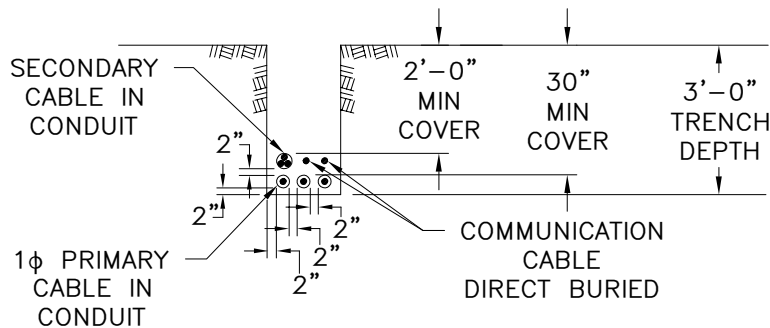
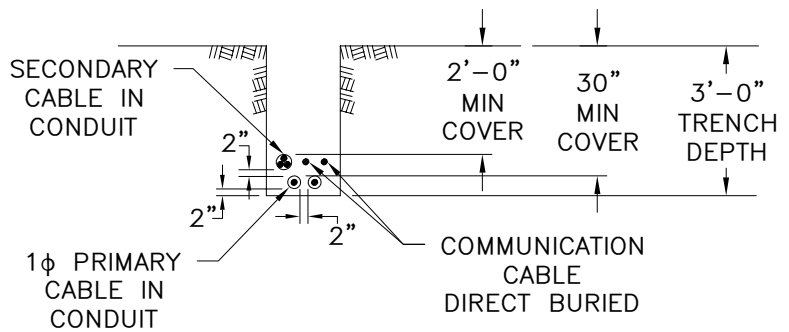
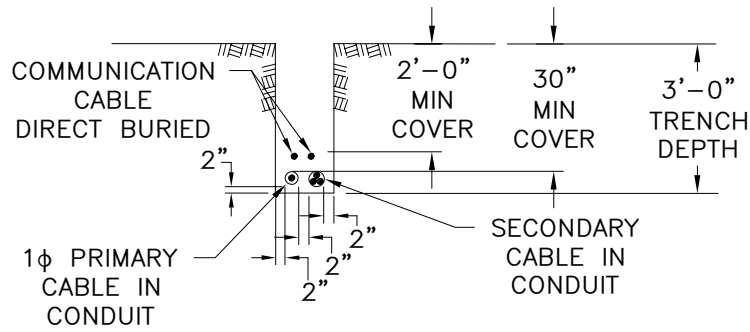
CONDUIT FOR PRIMARY VOLTAGE CABLE SHALL BE INSTALLED WITH A MINIMUM OF 30 INCHES OF COVER.

REFER TO DETAILED ENGINEERING DRAWINGS FROM ComEd DESIGN ENGINEER FOR SPECIFIC CONDUIT SIZE REQUIREMENTS, LOCATIONS AND MINIMUM DEPTH OF BURIAL FOR YOUR PARTICULAR PROJECT.

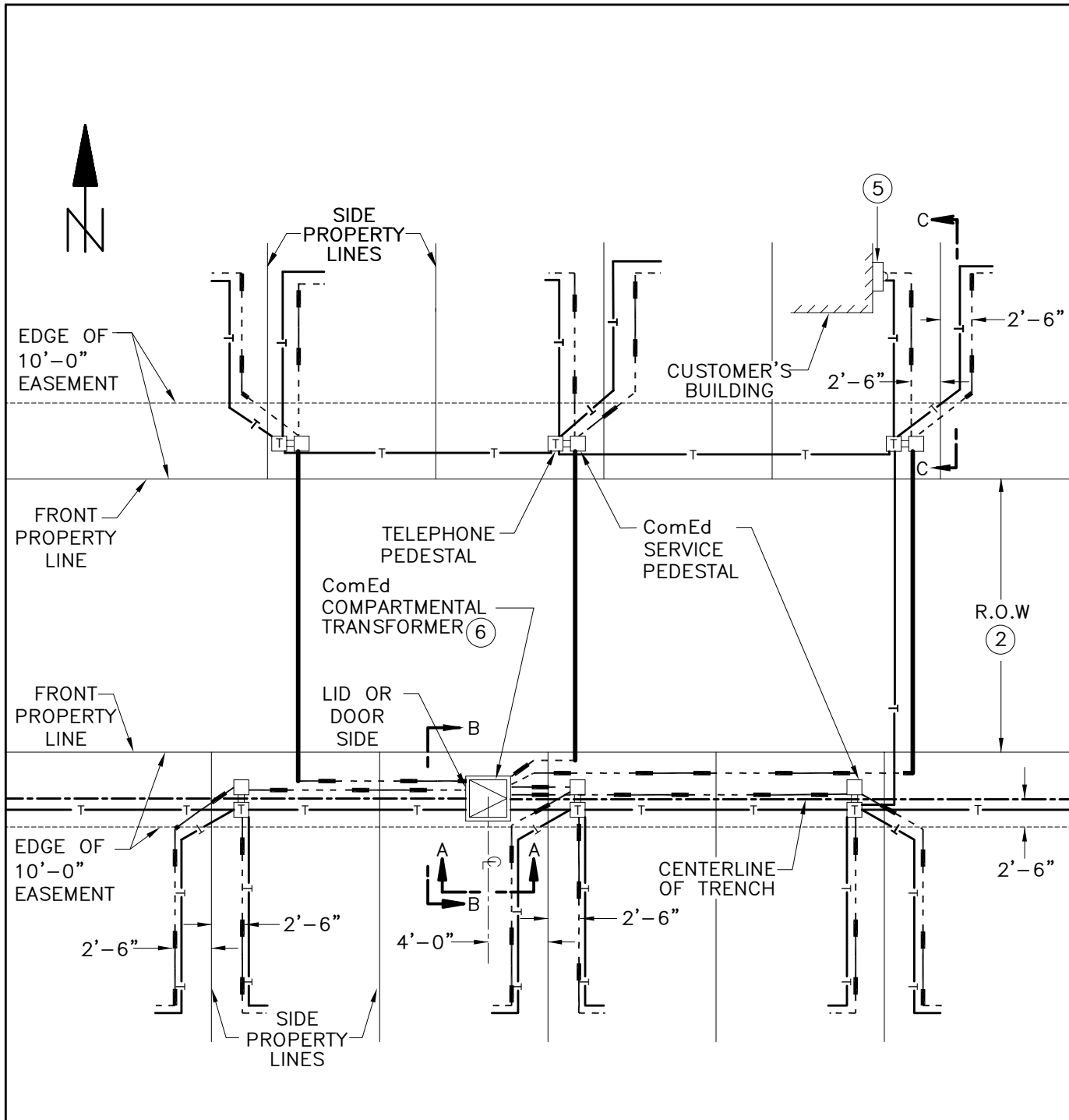
#### **CONDUIT PREPARATION**

EACH CONDUIT SHALL BE RODDED AND MANDRELLED AFTER TRENCH IS BACKFILLED. THE MANDRELLING OF SMALL RADIUS BENDS SHALL BE DONE WITH A FLEXIBLE MANDREL, NO SMALLER THAN 1/2 INCH LESS THAN

THE NOMINAL DIAMETER OF THE BEND. A 1/4 INCH POLYETHYLENE CORD SHALL BE PULLED IN AND LEFT FOR CABLE INSTALLATION.



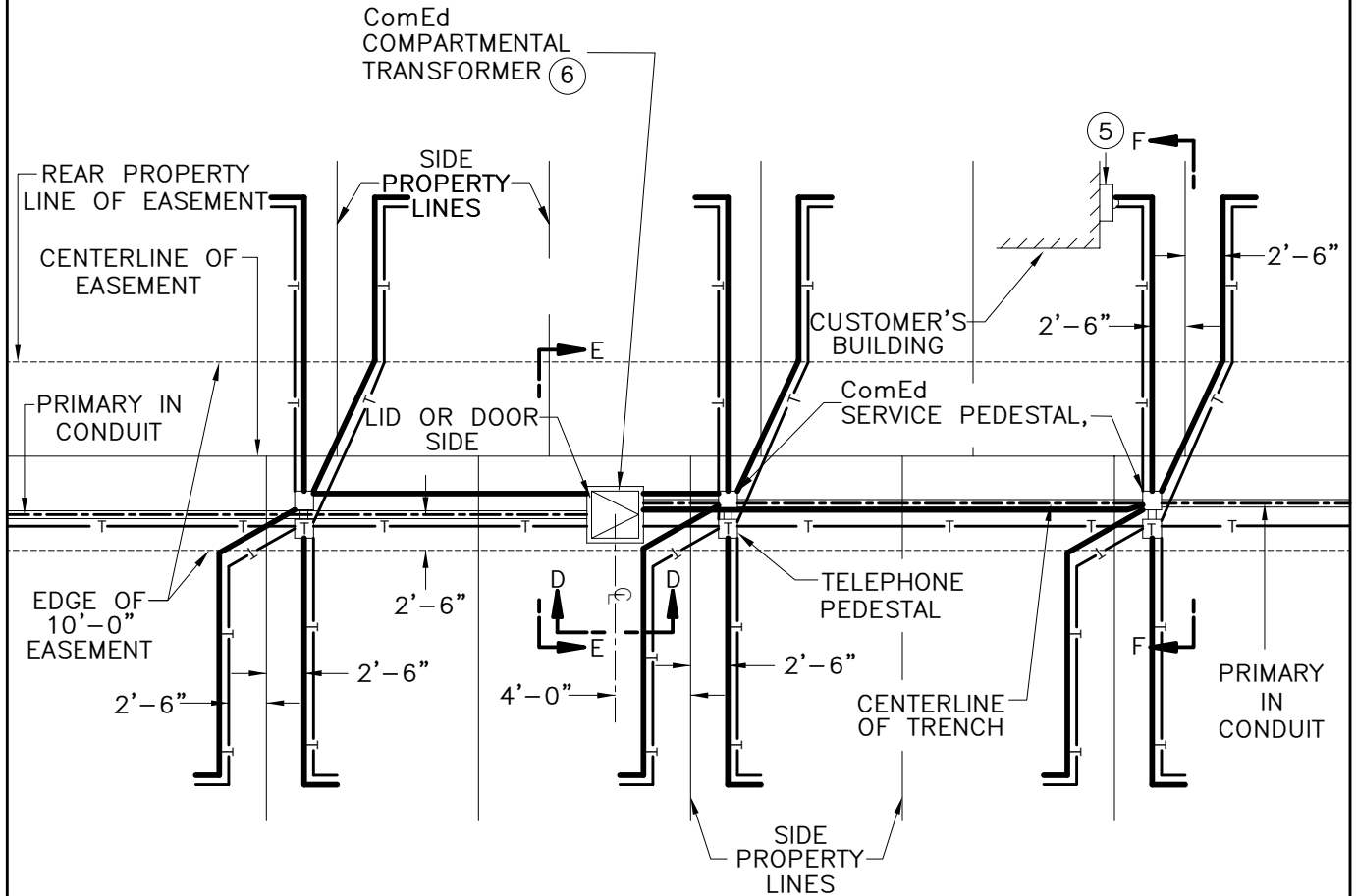
**TYPICAL TRENCH ELEVATIONS**



TYPICAL FRONT LOT (STANDARD) PLAN (6 PEDESTAL DESIGN) ①

CABLE LEGEND

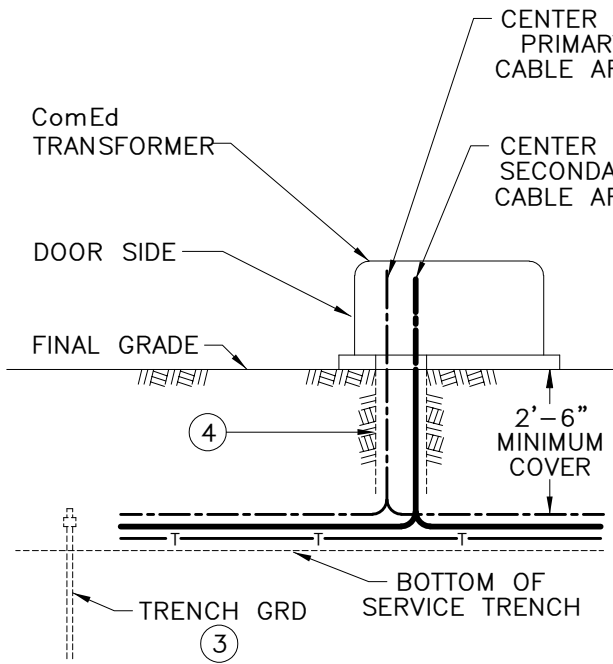
- PRIMARY CABLE
- SECONDARY & SERVICE CABLE (IN CONDUIT)
- T-T- TELEPHONE
- · - · - · SECONDARY & SERVICE CABLE (DIRECT BURIED)



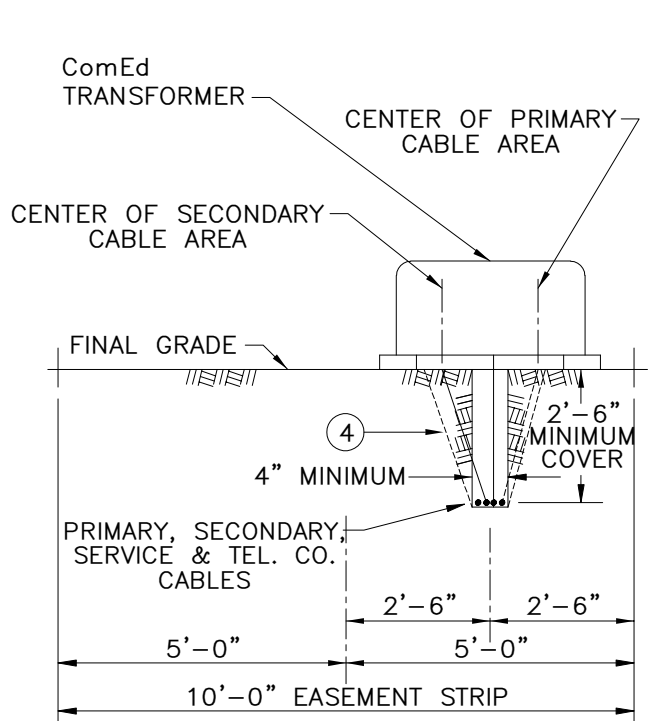
EXAMPLE OF REAR LOT PLAN (3 PEDESTAL DESIGN) (2)  
CABLE LEGEND

- ==== PRIMARY CABLE (IN CONDUIT)
- SECONDARY & SERVICE CABLE (IN CONDUIT)
- T- -T- TELEPHONE

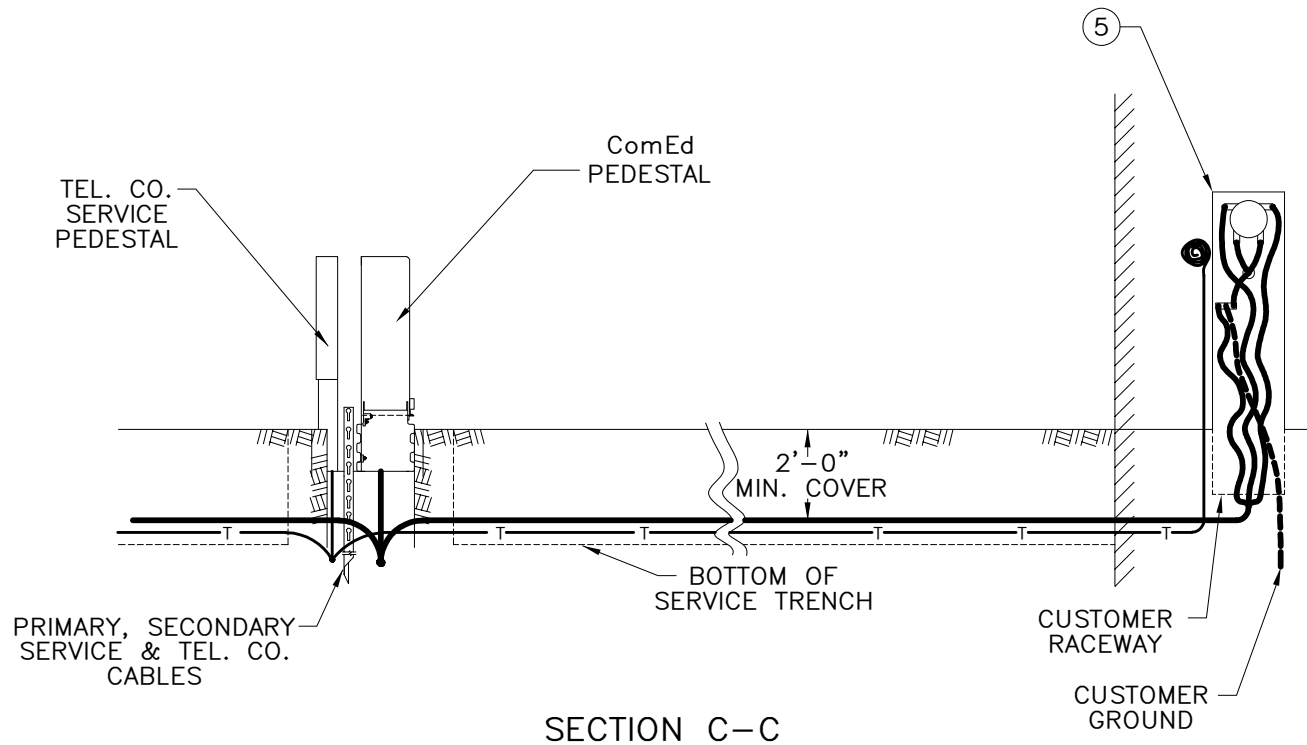
# DIRECT BURIED CABLE



SECTION A-A

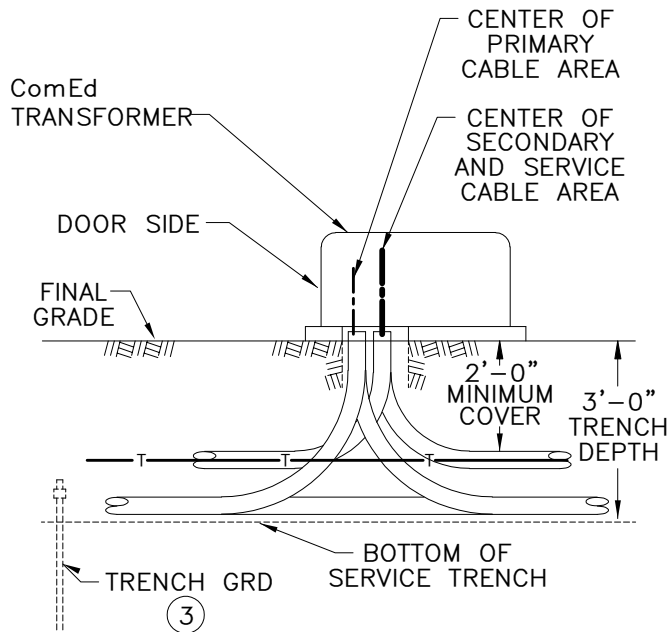


SECTION B-B

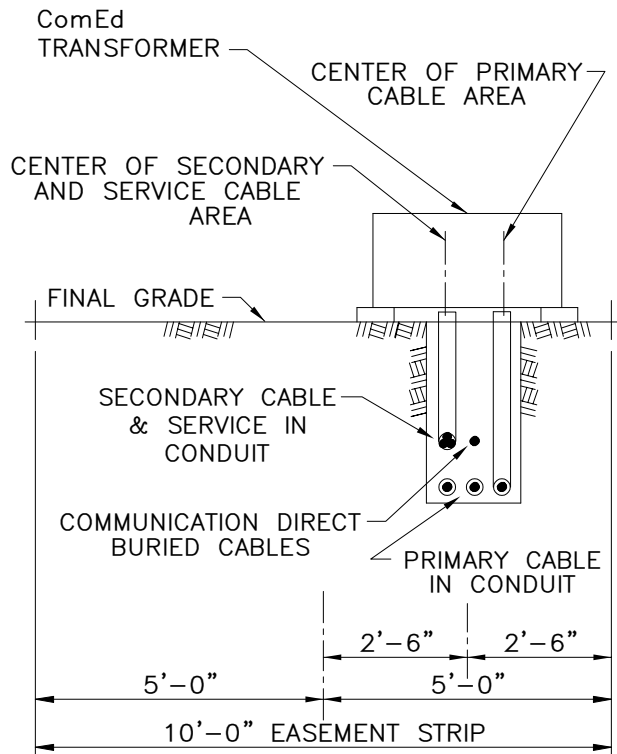


SECTION C-C

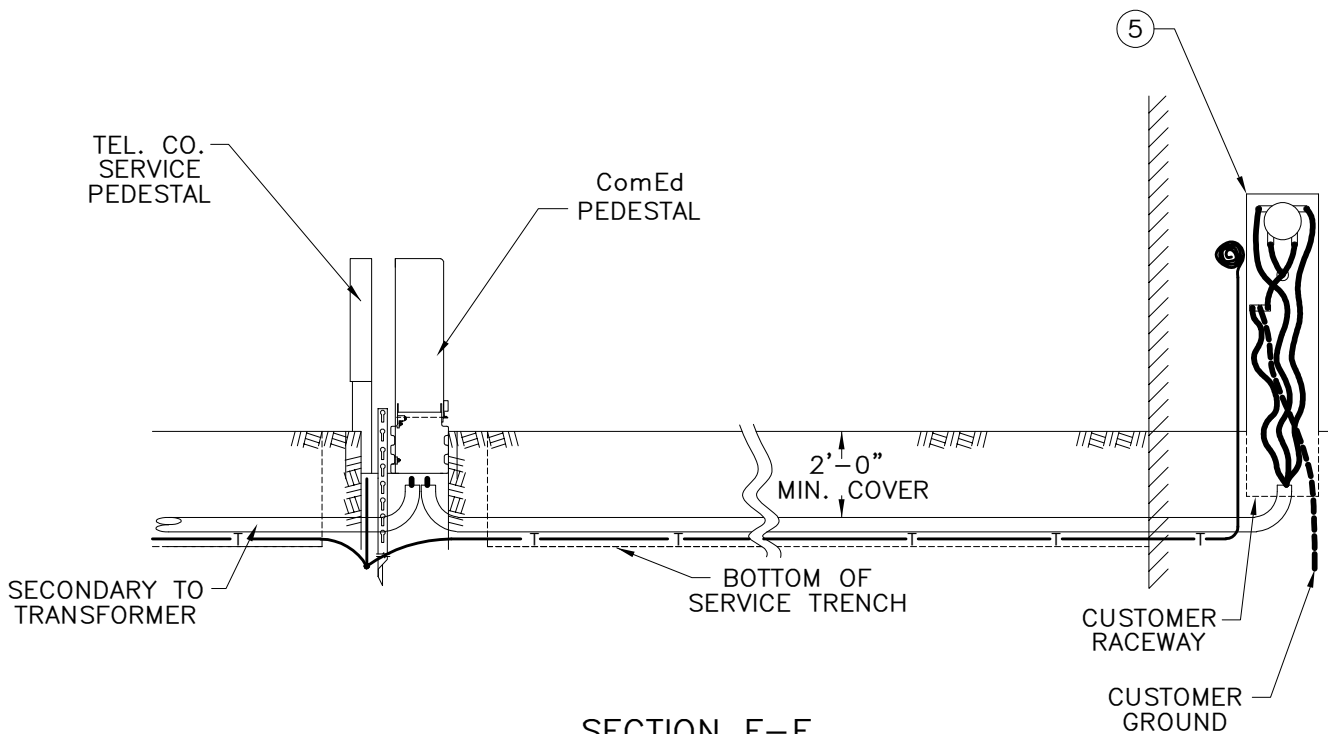
# CABLE IN CONDUIT



SECTION D-D



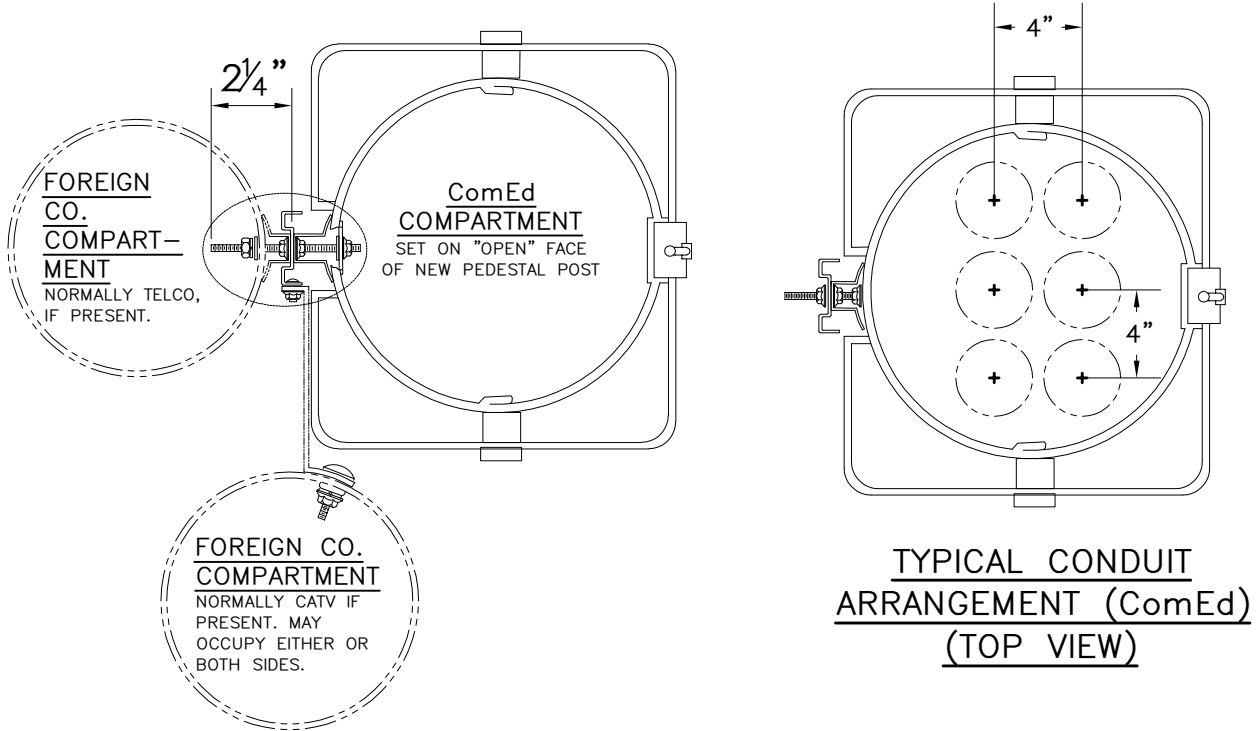
SECTION E-E



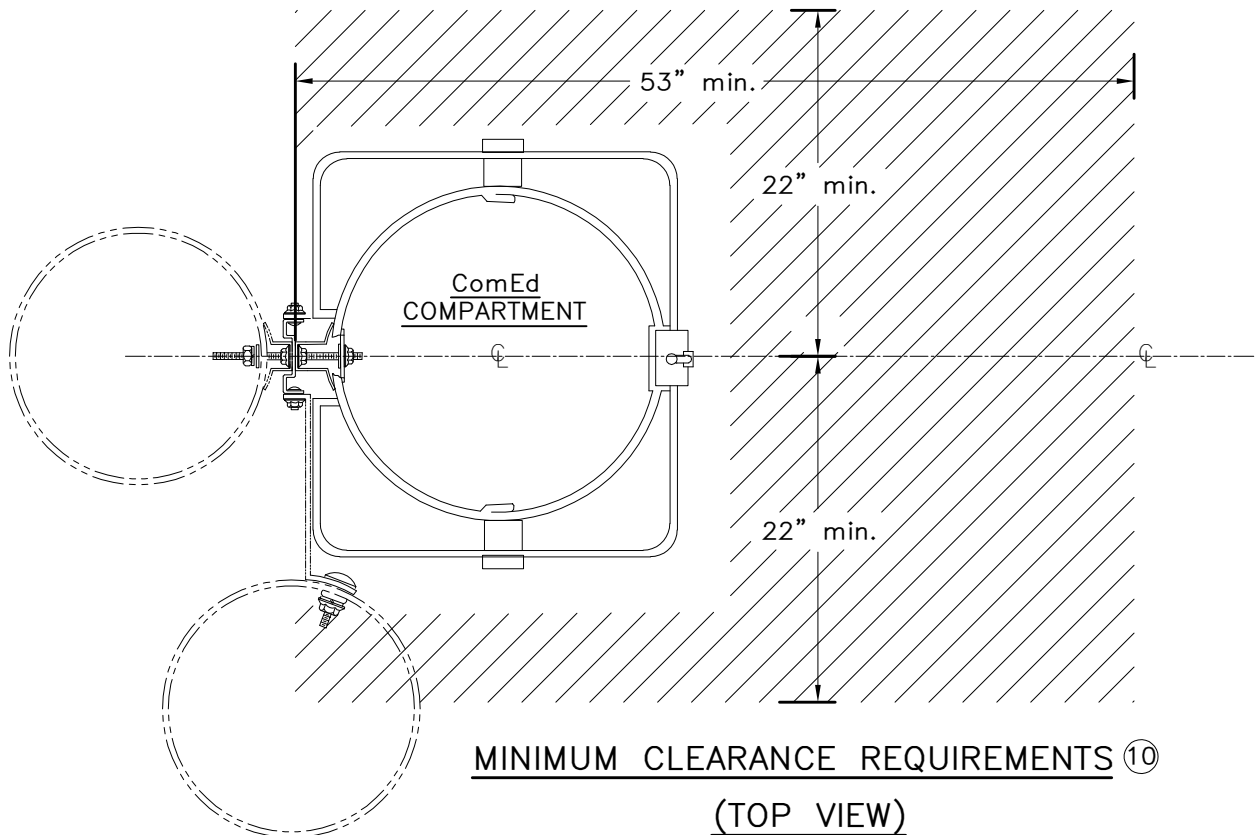
SECTION F-F



## ComEd SERVICE PEDESTAL DETAILS



ARRANGEMENT OF JOINT PEDESTALS  
(TOP VIEW)



MINIMUM CLEARANCE REQUIREMENTS ⑩  
(TOP VIEW)





Village of Hampshire  
 234 S. State Street, Hampshire IL 60140  
 Phone: 847-683-2181      www.hampshireil.org

## Agenda Supplement

**TO: President Reid; Board of Trustees**  
**FROM: Josh Wray, Assistant to the Village Manager**  
**FOR: Village Board Meeting on November 16, 2023**  
**RE: Façade Improvement Grant Applications**

**Background:** The Village has received four façade improvement grant applications detailed below. The Beautification Subcommittee has recommended approval of all four projects at 75% funding. The Business Development Commission has not been able to meet to review, but the projects are running out of time to contract and complete work before the end of the current fiscal year, so staff has brought them to the Village Board for consideration.

**Analysis:**

Status of the Façade Improvement Program

Project	Project Amount	Award	Funds Remaining
FY 2024 Budget			\$100,000.00
State Farm	\$40,300.00	\$20,150.00	\$79,850.00
Meli's Cafe	\$34,427.48	\$25,820.61	\$54,029.39
Hampshire Social	\$3,138.44	\$2,353.83	\$51,675.56

Four New Applications

Business	Project Amount	Funding at 75%	Funding at 50%
The Kave	\$38,750.00	\$29,062.50	\$19,375.00
Farmers Insurance	\$65,025.00	\$48,768.75	\$32,512.50
Stitching on State	\$25,800.00	\$19,350.00	\$12,900.00
Magnussen Benefit	\$904.29	\$678.22	\$452.15
<b>Total</b>	<b>\$130,479.29</b>	<b>\$97,859.47</b>	<b>\$65,239.65</b>

The Village Board has total discretion in awarding grants to all, some, or none of the projects and in any amount.

**Action Needed:** Consider funding of the four new projects.



Village of Hampshire  
234 S. State Street, Hampshire, IL 60140  
Phone: 847-683-2181 • www.hampshireil.org

## FAÇADE IMPROVEMENT PROGRAM APPLICATION

### Applicant Information:

Name: GINA PEARSON Phone: 847-346-8165  
Address: 16N971 GLEN OAKS CT. Email: ginapearson.73@gmail.com  
HAMPSHIRE, IL 60140

### Property Owner Information (if different from applicant):

Name: ORRIS RUTH Phone: 224-828-1209  
Address: 152 SOUTH AVE Email: N/A.  
HAMPSHIRE, IL 60140

### Property Information

Business Name: THE KAVE Total Eligible Expenses: \_\_\_\_\_  
Address: 123 WASHINGTON Parcel Identification Number: 01-22-352-008

### Proposed Improvements (Check all that apply):

- |                                                            |                                                                                 |
|------------------------------------------------------------|---------------------------------------------------------------------------------|
| <input type="checkbox"/> Brick Cleaning                    | <input type="checkbox"/> Original architectural features repair and replacement |
| <input type="checkbox"/> Awnings                           | <input type="checkbox"/> Exterior doors                                         |
| <input type="checkbox"/> Tuck Pointing                     | <input checked="" type="checkbox"/> Windows and window frames                   |
| <input type="checkbox"/> Exterior Lighting                 | <input type="checkbox"/> Shutters                                               |
| <input type="checkbox"/> Painting                          | <input type="checkbox"/> Stairs, porches, railings                              |
| <input type="checkbox"/> Streetscape elements              | <input type="checkbox"/> Roof                                                   |
| <input type="checkbox"/> Wall facade repair or improvement | <input type="checkbox"/> Exterior improvements for ADA                          |
| <input type="checkbox"/> Landscaping                       |                                                                                 |
| <input type="checkbox"/> Other                             |                                                                                 |

### Description of proposed work:

REPLACE 9 UPPER WINDOWS @ THE KAVE, 123  
WASHINGTON AVE. WRAP ALL TRIM & THE  
WOODEN ARCH ABOVE THE WINDOWS IN  
BLACK ALUMINUM. BOTH THE WINDOWS & THE  
ALUMINUM WRAP WILL BE BLACK, TO MATCH  
THE REST OF OUR FACADE IMPROVEMENTS.

I agree to comply with the guidelines and standards of the Village of Hampshire facade Improvement Assistance Program and I understand that this is a voluntary program under which the village has the right to approve or deny any project or proposal or portions thereof.

Gina K Pearson  
Applicant Signature

6-28-23  
Date

GINA K. PEARSON  
Print Name

If the applicant is other than the owner, the owner must complete the following:

I certify that I am the owner of the property located at 123 WASHINGTON AVE, Hampshire, IL, and that I authorize the applicant to apply for assistance under the Village of Hampshire Facade Improvement Program and undertake the approved improvements.

Orris C. Ruth  
Signatures

6-28-23  
Date

ORRIS RUTH  
Print Names

37,850.00  
75%

28,387.50

Facade Improvement Program Committee,

9/24/23

We appreciate your time and patience during our application and bid process. Once again, this program is the only way we would be able to help beautify our wonderful downtown at our location.

We met with Bill a few weeks ago to go over our original plans and bid. He had some great questions that we really hadn't considered.

Some of his questions:

Q #1. Why are you guys not doing the rest of the windows?

A....didn't think we could add windows to those openings, since there are currently no windows there now.

He replied, that we absolutely can add windows to the openings. It would beautify the building significantly. So we got a bid to do all of the openings.

Our first and only reason was cost....we wanted to make sure we got the most reasonable bid to replace the 7 front windows on Washington Ave and the 2 on Maple Pl, because those are the only windows up there and they desperately need to be replaced. We wanted to make sure we were in the running to at least get those 9 windows done.

Another topic which was brought up was type of window....there are currently 9 windows up there. 3 are currently casement, and the other 6 are a fixed picture window.

We would like to add casement windows to all of the openings for several reasons:

1. They would look sharp, and give it a clean sleek look
2. They are the type of window we would like to display signage for our bar. A double hung window, just wouldn't look right.
3. They are what is up there now - *Not Historically Correct*
4. We feel that if we ever decide to expand to the second floor, it would be foolish to put in new windows that can't be opened. ✓OK
5. We realize that double hung windows are slightly less expensive than casement windows. The difference is only \$50 per window. In order to preserve the casement style that we desire, we would be open to paying the \$50 difference per window to accomplish that.

Q #2 Have you thought about replacing the entry door into the 2nd floor? It's an eye sore and desperately needs to be replaced.

A.....I told him we didn't even consider the door, since we were just focused on the 7 windows across the front on Washington and the 2 windows along Maple.

I said, well that would be a great idea to replace that door too, it has got to be 60 years old. (What is left of it anyway)

So, by adding windows and a new door to the rear and alley side, we would add masonry and framing costs for those windows and door.

Hopefully this helps answer some questions, we again appreciate your time and efforts during this process.

Thank you for your time,

David Ruth and Gina Pearson

**MLE ENTERPRISES, INC  
14N682 TIMBER RIDGE DR  
ELGIN, IL 60124  
815-375-8989**

**TO: THE KAVE  
123 WASHINGTON  
HAMPSHIRE, IL 60140**

**Proposal & Scope of work: 2nd Floor windows & Door at The Kave**

- Remove and replace existing entry door into 2nd floor.
- Install new fire rated steel door
- Remove and dispose of the existing 9 exterior windows (along front and East side of building)
- Replace any damaged jams as needed in those 9 openings
- Open all boarded up openings along back and alley side of upper floor. ( currently no windows in these 9 openings)
- Reframe all walls where there are currently no windows
- Install new concrete sill on one of the boarded up openings
- Tuck point and repair brick around windows and Door as needed
- Provide and install 18 American Craftsman windows by Ply Gem With Black Vinyl clad exterior
- Wrap exterior wood on sides and top arch with Black Aluminum
- Caulk in windows with black Quad exterior caulk as needed



**TOTAL BID** W/ 18 DOUBLE HUNG WINDOWS,  
SILL, TUCKPOINTING, NEW DOOR, LABOR  
AND ALL MATERIALS \$ 37,850.00

~~W/ 9 DOUBLE HUNG WINDOWS,  
SILL, TUCKPOINTING, DOOR, LABOR  
AND ALL MATERIALS \$ 20,925.00~~

CASEMENT WINDOWS ARE \$50 MORE PER WINDOW

18- WINDOWS + \$900 MORE

9 - WINDOWS + \$450 MORE

---

*Thank you!*

*Matt Ellett  
President  
MLE Enterprises, Inc*

- Double Hung OR CASEMENT -

75%

# The Home Depot Special Order Quote

Customer Agreement #: H1948-115318

Printed Date: 9/19/2023

**Customer:** MATT ELLETT

**Address:** 14N682 TIMBER RIDGE DR  
ELGIN, IL 60124

**Phone 1:** 815-375-8989

**Phone 2:**

**Phone 3:**

**Email:** MJELLETT1@GMAIL.COM

**Store:** 1948

**Associate:** CHARLES

**Address:** 251 Spring Hill Rd  
Carpentersville, IL 60110

**Phone:** (847)783-0766

**Pre-Savings Total:**

**Total Savings:** (\$0.00)

**Pre-Tax Price:**

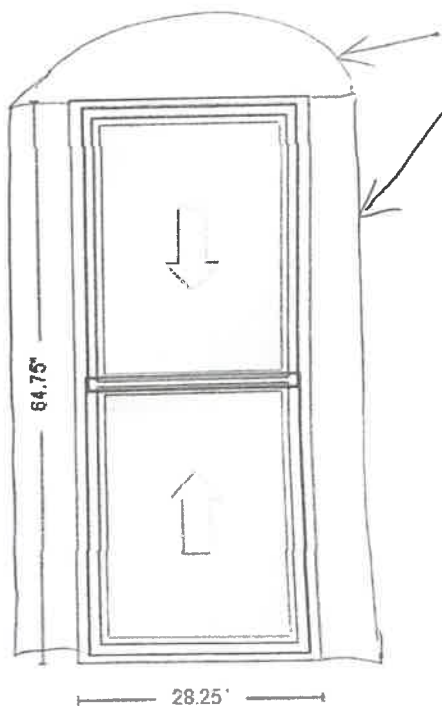
All prices are subject to change. Customer is responsible for verifying product selections. The Home Depot will not accept returns for the below products.

Item #	Item Description	Room Location	Unit Price	Qty	Total Price
100-1	70 Series NF Double-Hung-3001,3901 Equal Sash, AA, 28.25 x 64.75, Black / White	Second Floor			



Carroll, Robert (30)

Double Hung  
Windows  
Are  
Approx. \$50.00  
Less Per Window  
Than The  
Casement  
Style Window.  
18-Windows - \$900-  
9-Windows - \$450-



WRAP SIDES  
& ARCH  
w/ BLACK  
ALUMINUM  
MAINTENANCE  
FREE  
EXTERIOR  
USING QUAD  
CAULK.

IF IT COMES DOWN TO PRICE, THE KAVE WOULD PREFER A CASEMENT WINDOW, TO DISPLAY NEONS & SIGNAGE. IF WE NEED TO PAY FOR THE DIFFERENCE OF A Double-Hung, WE WOULD DO THAT.

# The Home Depot Special Order Quote

Customer Agreement #: H1948-109284

Printed Date: 5/15/2023

**Customer:** MATTHEW ELLETT

**Address:** 14N682 TIMBER RIDGE DR  
ELGIN, IL 60124

**Phone 1:** 815-375-8989

**Phone 2:**

**Phone 3:**

**Email:** MJELLETT1@GMAIL.COM

**Store:** 1948

**Associate:** CHARLES

**Address:** 251 Spring Hill Rd  
Carpentersville, IL 60110

**Phone:** (847)783-0766

**Pre-Savings Total:**

**Total Savings:** (\$0.00)

**Pre-Tax Price:**

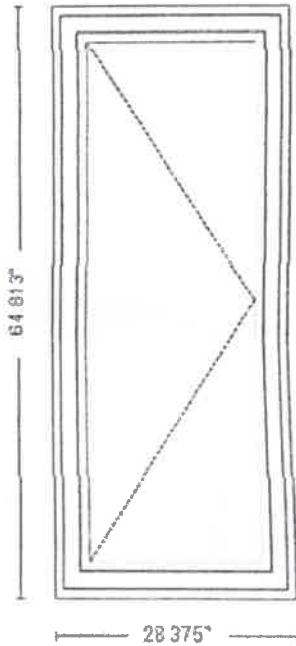
All prices are subject to change. Customer is responsible for verifying product selections. The Home Depot will not accept returns for the below products.

Item #	Item Description	Room Location	Unit Price	Qty	Total Price
100-1	70 Series NF Single Casement-70NCW1, Right, 28.375 x 64.813, Black / White, FL# 21335	-			



Model # 100-1

KAVES  
PREFERENCE -  
CASEMENT style  
WINDOW





Village of Hampshire  
234 S. State Street, Hampshire, IL 60140  
Phone: 847-683-2181 • www.hampshireil.org

Rec'd 10/5/23

75%  
of  
65,025.00  
= 48,768.75

### FAÇADE IMPROVEMENT PROGRAM APPLICATION

**Applicant Information:**

Name: ROGER LARSEN Phone: 847-845-3894  
Address: 242 S. STATE ST. Email: RLARSEN1@FARMERSAGENT.COM

**Property Owner Information (if different from applicant):**

Name: SAME Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Email: \_\_\_\_\_

**Property Information**

Business Name: ROGER LARSEN INS AGENCY Total Eligible Expenses: \_\_\_\_\_  
Address: 242 S. STATE ST Parcel Identification Number: 01-21-482-008

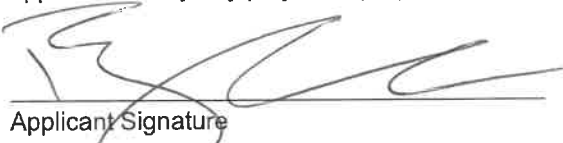
**Proposed Improvements (Check all that apply):**

- Brick Cleaning
- Awnings
- Tuck Pointing
- Exterior Lighting
- Painting (BUMP OUT ON SOUTH SIDE OF BLDG)
- Streetscape elements
- Wall facade repair or improvement
- Landscaping
- Other
- Original architectural features repair and replacement
- Exterior doors NEW FRONT DOOR
- Windows and window frames 2 LOWER WINDOWS IN FRONT
- Shutters
- Stairs, porches, railings
- Roof
- Exterior improvements for ADA

**Description of proposed work:**

SEE ATTACHED DESCRIPTION

I agree to comply with the guidelines and standards of the Village of Hampshire facade Improvement Assistance Program and I understand that this is a voluntary program under which the village has the right to approve or deny any project or proposal or portions thereof.

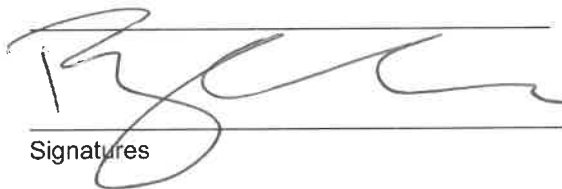
  
Applicant Signature

10/5/23  
Date

ROGER LARSEN  
Print Name

If the applicant is other than the owner, the owner must complete the following:

I certify that I am the owner of the property located at 2425 STATE ST., Hampshire, IL, and that I authorize the applicant to apply for assistance under the Village of Hampshire Facade Improvement Program and undertake the approved improvements.

  
Signatures

10/5/23  
Date

ROGER LARSEN

\_\_\_\_\_  
Print Names

October 4, 2023

## Façade Project for 242 S State Street, Hampshire, IL

All siding on the building will be removed and replaced with vinyl siding (pacific blue – see sample book). The two windows in the front of the building will be replaced with new solid, non-opening, windows. The front door will be replaced, and the entry way sided with siding and the iron railings replaced. Along the siding on the front of the building, under the front windows, there will be stone. The color and style will be mission point (see brochure).

SFL  
1 1  
The trim around the windows in front will be trimmed in black LP. The soffit and fascia will also be replaced with black along with the gutters to contrast the siding.

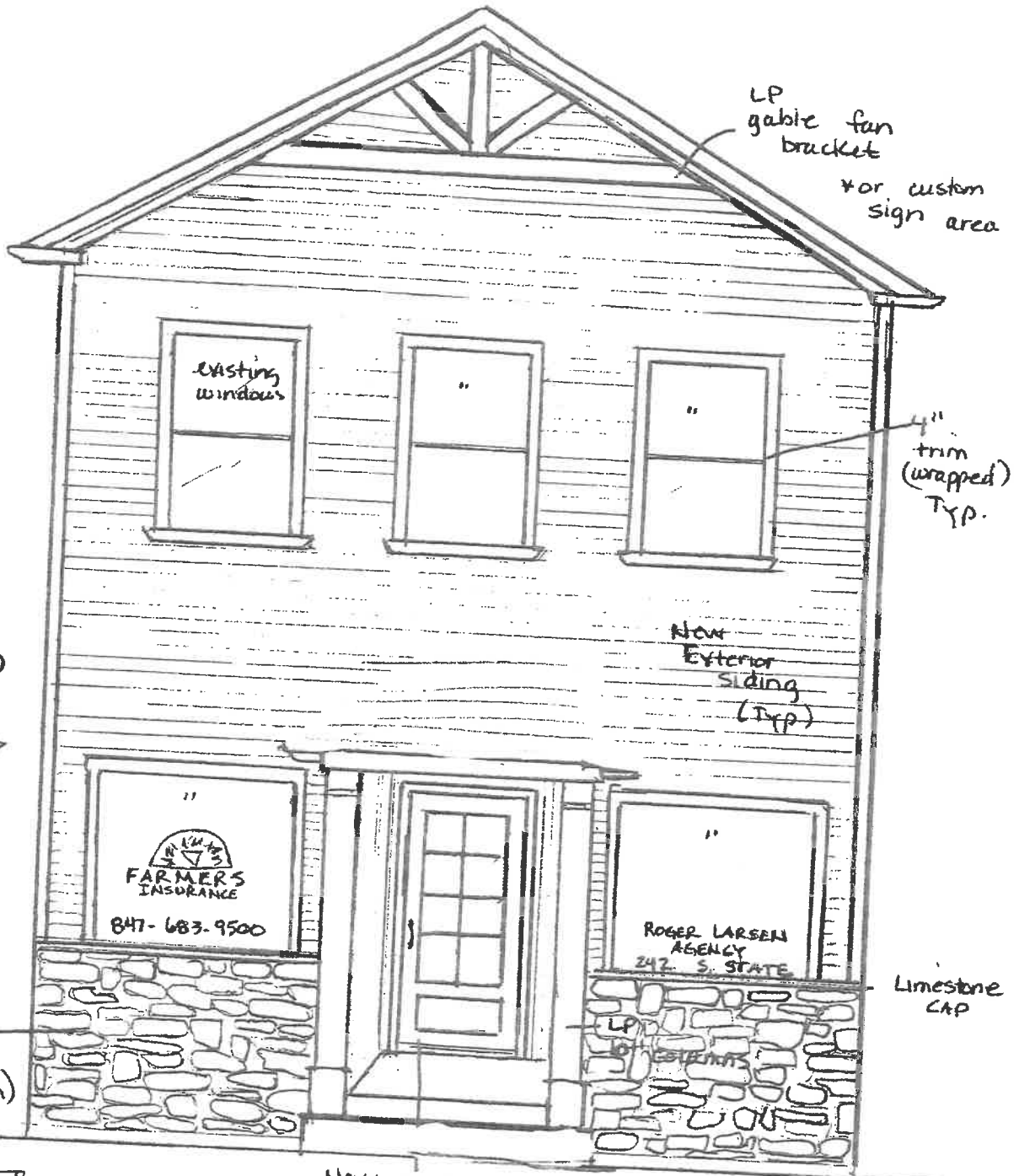
The two “eyebrows” on the front of the building near the roof will be removed and replaced with siding for a cleaner look.

The Farmers Insurance awning will be removed, cleaned and replaced once the job is done.

Since the roof is brown and over 25 years old, it will also be replaced to be consistent with the color of the siding and trim. The color of the roof will be estate gray instead of brown (see sample book).

The bump out on the south side of the building will be painted to match the building and trim.

See attached proposal for costs and details.



WINING WOULD  
E REINSTALLED



Stone  
vener  
(front  
elevation)

Farmers Insurance  
Roger Larsen Agency  
242 S. State St.  
Hampshire, Il. 60140

New 30x68  
front entry  
door

Proposed Exterior remodel

# *BAM EXTERIORS, INC*

## **ROOFING PROPOSAL**

**PREPARED FOR**

**Farmers Insurance  
Roger Larsen**

**PROJECT :  
242 S. State Street  
Hampshire, IL 60140**

**October 4, 2023**



**SCOPE OF WORK:**

- Remove existing vinyl siding on the building.
- Install ¼" fanfold insulation.
- Install new Tyvek House wrap to manufacturer's specifications.
- Install New Vinyl siding color to be chosen by the client.

- .....
- Install new picture windows at the front of the building. To match the existing.
  - Install new Soffit and J-Channel along with new Fascia and soffits.
  - Install new gutters on the building.
  - Install LP Trim Detail and reworking the front gable per drawing/ eliminating the entry gable.
  - Install New Versetta Stone at the face of the building under the picture windows.
  - CLEAN UP AND REMOVE ALL DEBRIS FROM PROJECT INSTALLATION.

.....\$54,025.00  
 Budgetary Roof Replacement for Shingles.....\$11,000.00

TOTAL PROJECT 65,025.00

**OWNER'S RESPONSIBILITY:**

- Dumpsters: As a convenience to the owner, dumpster arrangements will be made by BAM Exteriors Inc utilizing the services of a local refuse removal company. BAM Exteriors Inc will place plywood down prior to the placement of the dumpsters. However BAM Exteriors Inc accepts no responsibility for possible damage to driveways, lawns, or personal injury, and/or vehicle accident involving the dumpster being left onsite. Cost of the dumpster is included in the base bid.
- Interior Damage: It is the owner's responsibility to secure all items on walls and in the interior of the roof areas against vibrations as a result of roofing operations.

**PRE-JOB CONFERENCE:**

- Representatives of BAM Exteriors Inc will visit the job site prior to the start of work. All details regarding the project will be reviewed with the owner at this time, if requested.
- Final instructions regarding things such as security, safety, emergency phone numbers, etc will be covered at this time, where necessary.

**JOB SET-UP:**

- Staging area: BAM Exteriors Inc request that an area next to the building be designated to allow for materials to be hoisted onto the roof. It will be necessary to have a dumpster next to the building during the duration of the project.
- Building Protection: Heavy industrial tarps will be placed over the sides of the building and/or draped over landscaping for protection during the disposal of roofing debris.

**CONTRACTOR FACILITIES:**

- We provide our own electricity, however during the course of the reroof project it may be necessary to tie into the building's electric subject to owner's approval. BAM Exteriors Inc will provide OSHA approved construction power hookups.

**DELIVERY AND STORAGE OF MATERIALS:**

- All products shall be delivered to the jobsite with the manufacturers labels on each roll or container.
- Any materials damaged during shipping will not be used on the roof.
- All fuel, gas tanks, and cylinders will be properly stored on site.
- All materials that can be damaged by weather will be kept as watertight as possible for the duration of the project.

**SAFETY:**

- BAM Exteriors Inc employees will work in a safe manner following standard safety practices of our in house safety program.
- BAM Exteriors Inc provides its own safety program which employees follow and respect.
- Roofers will wear safety harnesses where required when working on the roof.

**PERMITS:**

- BAM Exteriors Inc will provide all permits required for the completion of the reroof project.
-

**INSURANCE:**

- BAM Exteriors Inc and all subcontractors shall furnish the owner with insurance certificates as evidence of proper insurance coverage for workers compensation, completed operations liability as well as vehicles, when requested.

**WARRANTY:**

- The manufacturer's 20 year material warranty is included in the base bid.
- BAM Exteriors Inc 5 year workmanship warranty is included in the base bid.

**PAYMENTS AND TERMS:**

- Payment of 50% of the total contract price at time of delivery of materials to the jobsite.
- Remaining balance due immediately upon completion.
- Client agrees to pay all sums due and owing Contractor when due. If payment is not made when due, late payment shall bear interest at a rate of 12% per annum. In addition, Client shall be responsible for all collection fees incurred by the Contractor including attorney fees. This contract is executed in Kane County, Illinois.

BAM Exteriors Inc will perform the described work including all labor, materials, and taxes in the sum of:

Base Bid	<b>\$54,025.00</b>
<b>Budgetary roof replacement</b>	<b>\$11,000.00</b>

**ACCEPTANCE OF PROPOSAL:**

- The above prices, specifications, and conditions are satisfactory and are hereby accepted. BAM Exteriors Inc is authorized to perform the work as described above. The proposal may be withdrawn if not accepted within 30 days.

.....  
 .....

Authorized Signature

Date



Village of Hampshire  
234 S. State Street, Hampshire, IL 60140  
Phone: 847-683-2181 • www.hampshireil.org

## FAÇADE IMPROVEMENT PROGRAM APPLICATION

### Applicant Information:

Name: Patricia Kreuz Phone: 847-774-2929  
Address: 532 Greenwood Ave Email: pkkrenz@gmail.com  
& Dundee 60118

### Property Owner Information (if different from applicant):

Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Email: \_\_\_\_\_

### Property Information

Business Name: Stitching on State Total Eligible  
Expenses: \$25,400.00  
Address: 290 S State St Parcel Identification 01-21-482-011  
Number: \_\_\_\_\_

### Proposed Improvements (Check all that apply):

- |                                                                       |                                                                                 |
|-----------------------------------------------------------------------|---------------------------------------------------------------------------------|
| <input type="checkbox"/> Brick Cleaning                               | <input type="checkbox"/> Original architectural features repair and replacement |
| <input type="checkbox"/> Awnings                                      | <input type="checkbox"/> Exterior doors                                         |
| <input type="checkbox"/> Tuck Pointing                                | <input type="checkbox"/> Windows and window frames                              |
| <input type="checkbox"/> Exterior Lighting                            | <input type="checkbox"/> Shutters                                               |
| <input checked="" type="checkbox"/> Painting                          | <input checked="" type="checkbox"/> Stairs, porches, railings                   |
| <input checked="" type="checkbox"/> Streetscape elements              | <input type="checkbox"/> Roof                                                   |
| <input checked="" type="checkbox"/> Wall facade repair or improvement | <input type="checkbox"/> Exterior improvements for ADA                          |
| <input type="checkbox"/> Landscaping                                  | <input type="checkbox"/> Other: _____                                           |

**Description of proposed work:**

replace rotted boards & woodwork on handicap  
access and front steps & front porch entry  
paint exterior. replace roof front of building  
pent.

**Acknowledgement:**

I agree to comply with the guidelines and standards of the Village of Hampshire facade  
Improvement Assistance Program and I understand that this is a voluntary program under which  
the village has the right to approve or deny any project or proposal or portions thereof.

Patricia Krenz  
Applicant Signature

10-12-23  
Date

Patricia Krenz  
Print Name

If the applicant is other than the owner, the owner must complete the following:

I certify that I am the owner of the property located at \_\_\_\_\_,  
Hampshire, IL, and that I authorize the applicant to apply for assistance under the Village of  
Hampshire Facade Improvement Program and undertake the approved improvements.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

**New Tomorrow Construction  
834 Lill St.  
Barrington, IL 60010**

Aaron Olsen 630.465.1333  
David Yaeger 630.465.2655

Stitching on State  
290 S State St  
Hampshire, IL 60140  
Pat (773)964-2863

This quote is for, but not limited to the following work  
All pricing here within this quote is subject to changing field conditions

Pull up inspection boards on handicap ramp, and check for unseen damage.  
Pull up inspection boards on front porch, and check structural stability.  
Will advise client upon inspection.  
Any work found from these inspections, is not included in this quote.

Front Entrance-way stairs

Replace 2 (6 x 6) at the bottom of stairs  
Replace 2 (4 x 4) at the top of stairs (supporting header for roof)

Materials	\$ 300.00
Labor	\$ 1,000.00
Sub-total	\$ 1,300.00

This quote will need inspection to see if more posts and or boards need replacing

Handicap access ramp

Remove deck boards for necessary work  
Install joist hangers, and support blocks  
Repair ballasters and secure properly  
Replace necessary decking, and rim board  
Paint/Stain decking, posts, handrails, and rim board

Materials	\$ 1,000.00
Labor	\$ 3,000.00
Sub-total	\$ 4,000.00

Main entrance deck

Replace rotted boards  
Secure decking to joists below  
Secure headers and bolts in crawlspace  
Prep & Paint/Stain deck

Materials	\$ 1,000.00
Labor	\$ 4,000.00
Sub-total	\$ 5,000.00

Replace Eave vent 2<sup>nd</sup> story front

Sub-total	\$ 500.00
-----------	-----------

Scraping, painting, and caulking on exterior of building  
Painting 2 coats on exterior of building, porch, gables, and ramp

Exterior painting 2500 sq ft	@ \$5.00 / sq	\$ 12,500.00
Paint and sundries		\$ 2,500.00

Grand Total	\$ 25,800.00
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Village of Hampshire  
234 S. State Street, Hampshire, IL 60140  
Phone: 847-683-2181 • www.hampshireil.org

## FAÇADE IMPROVEMENT PROGRAM APPLICATION

### Applicant Information:

Name: Elizabeth Magnussen Phone: 847-683-4520  
Address: 278 N State St Email: liz@magnusseninsurance.com  
Hampshire IL 60140

### Property Owner Information (if different from applicant):

Name: Nils VonKendell PC Phone: 847-683-3116  
Address: 278 N. State St. Email: attorneynils@sbcglobal.net

### Property Information

Business Name: Magnussen Benefit Consultants Total Eligible  
Expenses: \_\_\_\_\_  
Address: 278 N. State St Parcel Identification  
Number: \_\_\_\_\_

### Proposed Improvements (Check all that apply):

- |                                                            |                                                                                 |
|------------------------------------------------------------|---------------------------------------------------------------------------------|
| <input type="checkbox"/> Brick Cleaning                    | <input type="checkbox"/> Original architectural features repair and replacement |
| <input type="checkbox"/> Awnings                           | <input type="checkbox"/> Exterior doors                                         |
| <input type="checkbox"/> Tuck Pointing                     | <input type="checkbox"/> Windows and window frames                              |
| <input type="checkbox"/> Exterior Lighting                 | <input type="checkbox"/> Shutters                                               |
| <input type="checkbox"/> Painting                          | <input type="checkbox"/> Stairs, porches, railings                              |
| <input type="checkbox"/> Streetscape elements              | <input type="checkbox"/> Roof                                                   |
| <input type="checkbox"/> Wall facade repair or improvement | <input type="checkbox"/> Exterior improvements for ADA                          |
| <input type="checkbox"/> Landscaping                       | <input checked="" type="checkbox"/> Other: <u>Sign</u>                          |





Village of Hampshire  
234 S. State Street, Hampshire, IL 60140  
Phone: 847-683-2181 ▪ www.hampshireil.org

**FAÇADE IMPROVEMENT PROGRAM  
REQUEST FOR REIMBURSEMENT**

(To be completed at end of project)

**Applicant Information:**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Email: \_\_\_\_\_

**Property Owner Information** (if different from applicant):

Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Email: \_\_\_\_\_

**Property Information**

Business Name: \_\_\_\_\_ Total Eligible  
Expenses: \_\_\_\_\_  
Address: \_\_\_\_\_ Parcel Identification  
Number: \_\_\_\_\_

I, the applicant, hereby make request for reimbursement to the Village of Hampshire for the Façade Improvement Program. I certify that this request and the supporting documents reflect the project as previously approved by the Village Board of Trustees.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

**Description of proposed work:**

36 x 24 Blade Sign w/ Bracket  
The sign will have a burgandy background w/ white letters.

**Acknowledgement:**

I agree to comply with the guidelines and standards of the Village of Hampshire facade Improvement Assistance Program and I understand that this is a voluntary program under which the village has the right to approve or deny any project or proposal or portions thereof.

Elizabeth Magnusse  
Applicant Signature

10/26/23  
Date

Elizabeth Magnusse  
Print Name

If the applicant is other than the owner, the owner must complete the following:

I certify that I am the owner of the property located at \_\_\_\_\_ Hampshire, IL, and that I authorize the applicant to apply for assistance under the Village of Hampshire Facade Improvement Program and undertake the approved improvements.

Milankin  
Signature

10/26/23  
Date

Nils VonKendell  
Print Name



**WAGNUSSON**  
**INSURANCE**

**HEALTH - LIFE - MEDICARE**

**847-6883-4520**

24 in



The Way To Grow Your Business

Payment Terms: Cash Customer

Created Date: 10/25/2023

**DESCRIPTION:** 36" x 24" Blade Sign with Bracket

**Bill To:** Magnussen Insurance  
278 N. State St.  
Hampshire, IL 60140  
US

**Installed:** Magnussen Insurance  
278 N. State St.  
Hampshire, IL 60140  
US

**Requested By:** Liz Magnussen  
Email: lizmagnussen@att.net

**Salesperson:** Scot Bemus

NO.	Product Summary	QTY	UNIT PRICE	AMOUNT
1	36" x 24" Oval Hanging Bracket w/ Blade Sign Full Color (CMYK) 36" x 24" (Oval) 6mm MaxMetal OHB - M 36" x 24" Bracket Installation Included	1	\$848.20	\$848.20

Regarding production of custom signs, this estimate is valid based on information from client about the project requirements. Changes by the client after proof and quote approval may result in a change to the price of the produced signs.

<b>Subtotal:</b>	\$848.20
<b>Taxes:</b>	\$56.09
<b>Grand Total:</b>	\$904.29

Regarding Installation and onsite services, this quote is for estimation purposes and is not a guarantee of cost for sign services for installation. The Estimate is based on current information from client about the project. Actual cost may change once project elements are finalized. Client agrees that sign service & repair will add on the cost of ballast, LED lights, lamps, sockets, wiring and other components to restore sign illumination as needed only. Client must request and approve complete replacement of lamps. Client may choose to pay for a site survey wherein we will inspect the sign illumination and will provide an itemized list of replacement components the sign needs.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_



**MAGNUSSEN**  
**INSURANCE**

*HEALTH - LIFE - MEDICARE*

**847-683-4520**

24 in



Village of Hampshire  
234 S. State Street, Hampshire IL 60140  
Phone: 847-683-2181      www.hampshireil.org

## Agenda Supplement

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**TO:** President Reid; Board of Trustees  
**FROM:** Josh Wray, Assistant to the Village Manager  
**FOR:** Village Board Meeting on November 16, 2023  
**RE:** Enlargement of Oakstead SSA 21

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**Background:** Special Service Area #21 was originally established for the Oakstead development. Since then, new territory was annexed to the Village and included in the Oakstead development during the redesign in 2021 (the Weseman farm property), and that territory should be added to the existing SSA.

**Analysis:** The ordinance adopted in September 2023 that set this hearing date included all the additional territory earlier annexed to the Village and added to the Oakstead Subdivision (the Weseman Farm). However, Crown has conveyed a portion of the property to CUSD 300, making that portion of the additional property tax exempt. Mark Schuster has noted that, according to the SSA Law, the statutory process gives an opportunity to the Village to omit the School District property from the final establishing ordinance for the enlarged SSA. The attached ordinance has been drafted to this effect. If not omitted by motion, the School District property will be included in the SSA, and the Village will have to extend the tax-exempt status for each tax levy in the future.

**Recommendation:** Staff recommends three actions by the Board:

1. Hold a public hearing on the proposed enlargement of SSA #21.
2. Motion to exclude the School District property from the SSA.
3. Motion to approve the attached ordinance enlarging SSA #21.



**NOTICE OF PUBLIC HEARING  
VILLAGE OF HAMPSHIRE  
SPECIAL SERVICE AREA #21**

NOTICE IS HEREBY GIVEN that on November 16, 2023, commencing at 7:30 a.m. at the Village Hall, located at 234 South State Street, Hampshire, Illinois 60140, a hearing will be conducted by the President and Board of Trustees of the Village of Hampshire, Kane County, Illinois, to consider the enlargement of Village of Hampshire Special Service Area #21, to add to the existing special service area the following described territory:

**Parcel 1:** The Southwest Quarter of the Northeast Quarter and that part of the East Half of said Northeast Quarter lying South of the Center Line of the State Road, of Section 13, Township 42 North, Range 6 East of the Third Principal Meridian, excepting from said parcel the following described Parcels 1a, 1b, 1c and 1d:

**Exception 1a:** Except that part conveyed to the State of Illinois, for Right of way purposes described in Document Number 1727649, described as follows: That part of the Northeast Quarter of Section 13, Township 42 North, Range 6, East of the Third Principal Meridian described as follows: Commencing at the Northwest Corner said Northeast Quarter of Section 13; Thence on an assumed bearing of South 00 Degrees 12 Minutes 33 Seconds East along the West Line of said Northeast Quarter; 1316.57 Feet to the South Line of the Northeast Quarter of said Northeast Quarter for a point of beginning; Thence East along said South Line 30.77 Feet; Thence South 05 Degrees 42 Minutes 28 Seconds West, 127.16 Feet to the East Line of U.S. Route 20; Thence North 90 Degrees 00 Minutes 00 Seconds West, 17.85 Feet to the aforementioned West Line of the Northeast Quarter of Section 13; Thence North 00 Degrees 12 Minutes 33 Seconds West along said West Line 126.53 Feet to the point of beginning;

**Exception 1b:** Except that part conveyed to Hampshire East as per Document Number 2003K162937 described as follows: Beginning at the Southeast Corner of the Northeast Quarter of said Section 13 as per monument record 2002K037284; Thence South 89 Degrees 30 Minutes 28 Seconds West along the South Line of the Northeast Quarter of said Section 13 as established by monument records 2002K037284 and 1571693, a distance of 596.33 Feet to a line drawn 596.32 Feet West and parallel with the East Line of said Northeast Quarter (as measured at right angles thereto); Thence North 00 Degrees 07 Minutes 04 Seconds West along said parallel Line, 1474.53 Feet to the Centerline of the State Road; Thence southeasterly along said Centerline, 622.38 Feet along a curve to the right having a radius of 1910.08 Feet, the chord of said curve bearing South 53 Degrees 07 Minutes 16 Seconds East; Thence South 43 Degrees 37 Minutes 39 Seconds East along said Centerline, 135.65 Feet to the East Line of said Northeast Quarter; Thence South 00 Degrees 07 Minutes 04 Seconds East along said East Line 993.33 Feet to the point of beginning, in the Township of Hampshire, Kane County, Illinois.

**Exception 1c:** Except that part of the East Half of the Northeast Quarter of Section 13, Township 42 North, Range 6 East of the Third Principal Meridian, described as follows: Commencing at the Southeast Corner of said Northeast Quarter as per monument record 2002K037284; Thence South 89 Degrees 30 Minutes 28 Seconds West, 177.72 Feet along the South Line of said Northeast Quarter established by monument records 2002K037284 and 1571693 to a line that is 596.32 Feet West of and parallel with the East Line of said Quarter Section; Thence North 00 Degrees 07 Minutes 04 Seconds West, 1474.53 Feet along said parallel to the Centerline of Big Timber Road for a point of beginning; Thence South 00 Degrees 07 Minutes 04 Seconds West, 129.62 Feet along the last described course; Thence North 18 Degrees 54 Minutes 36 Seconds West, 29.29 Feet; Thence Northwesterly, along a curve to the left having a radius of 2546.00 Feet, the chord of said curve bearing North 61 Degrees 46 Minutes 00 Seconds West; Thence North 60 Degrees 56 Minutes 25 Seconds West, 177.72 Feet; Thence Northwesterly, 263.37 Feet along a curve to the left having a radius of 2538.37 Feet, the chord of said curve bearing North 69 Degrees 45 Minutes 01 Seconds West; Thence North 72 Degrees 41 Minutes 39 Seconds West 129.62 Feet; Thence North 17 Degrees 18 Minutes 01 Seconds East, 12.00 Feet to the South Line of Big Timber Road based on occupation and Kane County Department of Transportation Strip Maps Date 1931 (said South Line Being 30 Feet Southerly of and parallel with the Centerline of Big Timber Road, County Highway 211); Thence North 72 Degrees 41 Minutes 39 Seconds West, 102.10 Feet along said South Line to West Line of the East Half of the Northeast Quarter of said Section 13; Thence North 00 Degrees 07 Minutes 04 Seconds West, 31.43 Feet along said West Line to the Centerline of Big Timber Road; Thence North 72 Degrees 41 Minutes 39 Seconds East, 400.75 Feet along said Centerline; Thence southeasterly along said Centerline, 336.39 Feet along a curve to the right having a radius of 1910.08 Feet, the chord of said curve bearing South 07 Degrees 39 Minutes 15 Seconds East to the point of beginning, in Kane County, Illinois.

**Exception 1d:** Except that part held in the Herman A. Wesemann Trust described as follows: That part of the West Half of the Northeast Quarter of Section 13, Township 42, Range 6 East of the Third Principal Meridian; Commencing at the Northwest Corner of the Southwest Quarter of the Northeast Quarter of said Section 13; said Corner being 1227.20 Feet North of the center of Section 13; Thence North 89 Degrees 24 Minutes 48 Seconds East to the Easterly Right of Way of Illinois Route 20 as per Document #1727649, 20.34 Feet, for the point of beginning; Thence South 5 Degrees 55 Minutes 52 Seconds West 127.16 Feet; Thence continuing along said Easterly Right of Way South 0 Degrees 01 Minutes 17 Seconds West 173.31 Feet; Thence North 89 Degrees 24 Minutes 49 Seconds East 808.63 Feet; Thence North 0 Degrees 02 Minutes 04 Seconds East to the North Line of the Southwest Quarter of the Northeast Quarter of said Section, 300.00 Feet; Thence continuing North 1 Degrees 02 Minutes 04 Seconds East to the fence line, 2.73 Feet; said fence line is the Northerly property line as per Judicial Order Dated March 1, 1990 in the 16th Judicial Circuit in Case #87-CH-273; Thence Westerly, hence said fence line to a point that is North 6 Degrees 04 Minutes 49 Seconds East 4.87 Feet from the point of beginning; Thence South 6 Degrees 04 Minutes 49 Seconds West 4.87 Feet to the point of beginning, all in Hampshire Township, Kane County, Illinois.

**Parcel 2:** That part of the Northwest Quarter of the Northeast Quarter of the Northeast Quarter of Section 13, Township 42 North, Range 6 East of the Third Principal Meridian, described as follows: The East 400.52 Feet of a strip of land that lies North of the north line of the Southwest Quarter of the Northeast Quarter of said Section 13, and South of a fence line which is the North property line of as per Judicial Order dated March 1, 1990 in the 16th Judicial Circuit in Case #87 CH 273, all in Hampshire Township, Kane County, Illinois.

PIN: 01-15-200-027 and 01-15-200-029 (formerly, 01-13-200-024)  
Common Address: Vacant and US Highway 20, Hampshire, IL, and 1400 South Ridgecrest Drive, Hampshire, IL.  
An accurate map of said territory is on file in the office of the Village Clerk of said Village and is available for public inspection.

The purpose of the enlargement of Special Service Area #21 is to include territory which has been added to the Oakstead Subdivision, where the following special municipal services are to be provided to said Special Service Area (the "services"):

Maintenance of the stormwater management facilities, located on Parcel One of the Subject Property, consisting of a detention/retention basin (the "Facility") including the operation, maintenance, repair, rehabilitation, replacement and reconstruction of any components of said Facility including the costs of consulting services, surveying and permits, public liability insurance, and all administrative, legal and other costs or expenses necessarily incurred in connection with the administration of the Facility, including also but not limited to erosion control, nuisance control and sedimentation control, sediment removal, structural maintenance and replacement, removal of debris, and/or re-grading, re-seeding or re-planting, as from time to time deemed necessary and appropriate in accordance with the requirements of the Village Code and/or the Kane County Stormwater Regulations).

At the public hearing, there will be considered the levy of an annual tax not to exceed the rate of \$1.50 per \$100.00 of the total equalized assessed valuation of all taxable real property within the Special Service Area, including the territory to be added. Said taxes shall be in addition to all other taxes provided by law and shall be levied pursuant to the provisions of the Illinois Special Service Area Law. Provided, however, said taxes shall be levied and extended only in the event that the person or entity designated as having primary responsibility for the performance of the Services fails to adequately carry out its duties, and then, taxes shall be levied as necessary to produce revenue sufficient to provide for the performance of the Services in accordance with the requirements of the Hampshire Municipal Code and other applicable ordinances, statutes, and regulations. This is a back up special service area, and there is no intention to levy special taxes so long as those primarily responsible for the maintenance perform the necessary services.

The term of the proposed Special Service Area is perpetual; no maximum number of years has been established. All interested persons, including all persons owning taxable real property located within the special service area and within the territory to be added, will be given an opportunity to be heard at said hearing regarding the enlargement of said Special Service Area and the levy of said tax and an opportunity to file objections to the amount of the proposed tax levy.

At said public hearing, any interested persons affected by said proposed Special Service Area may file with the Village Clerk of said Village written objections to and may be heard orally in respect to any issues embodied in this notice. The President and Board of Trustees of said Village shall hear and determine all protests and objections of said hearing, and said hearing may be adjourned to another date without further notice other than a motion to be entered upon the minutes fixing the time and place of its adjournment.

By order of the President and Board of Trustees of the Village of Hampshire, Kane County, Illinois.  
Dated this 25th day of October, 2023.  
By Karen Stuehler  
Village Clerk  
Village of Hampshire, Kane County, Illinois  
Published in Daily Herald October 27, 2023 (4607312)

# CERTIFICATE OF PUBLICATION

Paddock Publications, Inc.

Fox Valley  
**Daily Herald**

Corporation organized and existing under and by virtue of the laws of the State of Illinois, DOES HEREBY CERTIFY that it is the publisher of the **Fox Valley DAILY HERALD**. That said **Fox Valley DAILY HERALD** is a secular newspaper, published in Elgin, Kane County, State of Illinois, and has been in general circulation daily throughout Kane County, continuously for more than 50 weeks prior to the first Publication of the attached notice, and a newspaper as defined by 715 ILCS 5/5.

I further certify that the **Fox Valley DAILY HERALD** is a newspaper as defined in "an Act to revise the law in relation to notices" as amended in 1992 Illinois Compiled Statutes, Chapter 715, Act 5, Section 1 and 5. That a notice of which the annexed printed slip is a true copy, was published 10/27/2023 in said **Fox Valley DAILY HERALD**. This notice was also placed on a statewide public notice website as required by 5 ILCS 5/2.1.

BY *Daula Baltz*  
Designee of the Publisher of the Daily Herald

Control # 4607312



No. 23 - \_\_\_\_

**AN ORDINANCE  
APPROVING THE ENLARGEMENT OF SPECIAL SERVICE AREA #21  
IN THE VILLAGE  
(Crown – Oakstead Subdivision – Stormwater Maintenance)**

WHEREAS, the Village is authorized to establish special service areas pursuant to Part (6) of Section 7 of Article VII of the Constitution of the State of Illinois, and pursuant to the provisions of the Illinois Special Area Tax Law, 35 ILCS 200/27-5 et seq. which provides the manner of levying or imposing taxes for the provision of special services to areas within the boundaries of municipalities; and may also enlarge the territory of such Special Service Area thereafter, 35 ILCS 200/27-50, and

WHEREAS, Hampshire East, LLC, the owner, has proposed to develop certain territory designated as the Oakstead Subdivision as described on Exhibit “B,” attached hereto and incorporated herein, with a new residential development, including a certain stormwater drainage system, including detention or retention areas and stormwater management areas, including wetlands, and related appurtenances (together, the “Facilities”); and

WHEREAS, the owner has recently added certain territory to the Oakstead Subdivision, the additional territory being described on Exhibit “A,” attached hereto and incorporated herein, and has submitted and obtained approval for a revised Preliminary Development Plan for the Subdivision to include said additional territory; and

WHEREAS, it is in the public interest that the enlargement of Special Service Area #21 previously established in the Village be considered; and

WHEREAS, as enlarged, the total area of the Special Service Area remains compact and contiguous;

WHEREAS, the purpose of the establishment of said Special Service Area Number Twenty-One is to provide special municipal services to said Special Service Area, including the maintenance and repair of any and all wetland areas and stormwater management areas for retention or detention of stormwater, and related appurtenances (the “Facilities”), in the Crown – Oakstead Development, as required by the Village of Hampshire Municipal Code and/or the Kane County Stormwater Ordinance, not primarily but as a back-up mechanism in the event that the individual property owners, individually or acting through a Property Owner’s Association, or any other person or entity primarily responsible for such maintenance and repair, shall fail or refuse to provide for same; and

WHEREAS, all of the territory included the territory to be added will benefit from said special municipal services to be provided in the Special Service Area; and



WHEREAS, the proposed municipal services are in addition to municipal services provided in the Village as a whole, and it is, therefore, in the best interests of the Village that the levy of special taxes in said area for the services to be provided be considered; and

WHEREAS, the Village's Stormwater Administrator has determined the maximum tax rate required to produce a tax to be levied upon all taxable property within the area, sufficient for the maintenance and repair of the Facilities, and said tax rate shall be and is incorporated herein; and

WHEREAS, said annual rate shall be levied and extended only in the event that the person or persons, or Property Owners' Association, designated as having primary responsibility for the maintenance and repair of the Facilities fail(s) to adequately carry out his/its duties in accordance with the requirements of the Village of Hampshire Municipal Code and the Kane County Stormwater Ordinance, after written notice to said person(s) or Property Owners' Association, as the case may be, specifying the defects in such maintenance and/or repair, and failure thereafter to remedy same for a period of not less than thirty (30) days; and then, said annual rate shall be levied and extended as necessary to produce revenue sufficient to provide for the proper maintenance and repair of the Facilities, which levy shall be in addition to all other taxes permitted by law; and

WHEREAS, it is in the public interest that special taxes be levied by the Village at a rate or amount of tax sufficient to produce revenues required for the purpose of paying the cost of providing the special municipal services as described herein; and

WHEREAS, the establishment of the Area was proposed by the President and Board of Trustees of the Village pursuant to Ordinance No. 23-10, enacted on September 7, 2023; and

WHEREAS, the matter of establishing the Special Service Area was thereafter considered at a public hearing conducted by the Board of Trustees on November 16, 2023; and

WHEREAS, notice of the public hearing was published in the Daily Herald newspaper, a newspaper of general circulation within the Village, not less than fifteen days prior to said hearing; in form as attached hereto as Exhibit "C"; and

WHEREAS, notice of the public hearing was mailed not less than ten (10) days prior to the time set for the public hearing, addressed to the person or persons in whose name the general taxes for the last preceding year were paid on each lot, block, tract or parcel of land lying within the proposed Special Service Area, and in the event taxes for the last preceding year were not paid, the notice was sent to the person or persons last listed on the tax rolls prior to that year as the owner or owners of said property; and

WHEREAS, at the public hearing, all interested persons, including persons owning taxable real property located within the proposed Special Service Area, were given the opportunity to be heard regarding any issues embodied within the notice, including the establishment of the Area and the levy of taxes; and

WHEREAS, no petition objecting to the creation of this Special Service Area, or to the imposition of a special tax therein, has to date been filed with the Village Clerk, in accordance with 35 ILCS 200/27-55; and

WHEREAS, the Village Board of Trustees, having found that a part of said territory proposed to be added to Special Service Area #21 has been conveyed by owner to the Board of Education of Community Unit School District 300, a public entity that is tax exempt, and that said property has been improved by the construction of a new elementary school, determines that the part so conveyed ought to be excluded from any special taxes related to said Special Service Area; and

WHEREAS, the Village Board does hereby determine that it is in the public interest and in the interest of the Village that the proposal for enlargement of said Special Service Area be approved.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. The preambles of this Ordinance are hereby incorporated into this text as if set out herein in full.

Section 2. Special Service Area Number Twenty-One (Crown-Oakstead Subdivision) is hereby enlarged to include the territory described on Exhibit A and shall consist of the contiguous territory legally described in Exhibit A and Exhibit B hereto, and outlined on the map attached as Exhibit D hereto, which description and map are made a part hereof.

Section 3. An annual special tax shall be levied by the Village Board, based upon the estimated total expenses to be incurred for said special municipal services, in the event that the property owner(s), individually or acting through a Property Owner's Association, or any other person or entity bearing primary responsibility for the provision of the special municipal services, shall fail or refuse to provide said services and adequately carry out his/her, its or their duties in said regard, and then as necessary to produce revenue sufficient to provide for said maintenance and repair of said facilities in accordance with the requirements of the Village of Hampshire Municipal Code and/or Kane County Stormwater Ordinance, and for an indefinite period of time as needed, in an amount not to exceed a rate of \$1.50 per \$100.00 of equalized assessed valuation of each tax parcel located within the Special Service Area and which shall be in addition to all other taxes permitted by law.

Section 4. This ordinance, upon enactment, shall be promptly recorded in the Office of the Kane County Recorder.

Section 5. Any and all ordinances, orders and resolutions and parts thereof in conflict with this Ordinance shall be and hereby are repealed.

Section 6. If any section, sentence, subdivision, or phrase of this Ordinance, shall be held to be void, invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this Ordinance.

Section 7. This Ordinance shall be in full force and effect upon its adoption and approval in accordance with law.

ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.

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Michael J. Reid, Jr.  
Village President

ATTEST:

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Karen Stuehler  
Village Clerk

## Exhibit A

### Legal Description of Territory to be Added To Special Service Area #21

Parcel 1: The Southwest Quarter of the Northeast Quarter and that part of the East Half of said Northeast Quarter lying South of the Center Line of the State Road, of Section 13, Township 42 North, Range 6 East of the Third Principal Meridian, excepting from said parcel the following described Parcels 1a, 1b, 1c and 1d:

Exception 1a: Except that part conveyed to the State of Illinois, for right of way purposes described in Document Number 1727649, described as follows: That part of the Northeast Quarter of Section 13, Township 42 North, Range 6, East of the Third Principal Meridian described as follows: Commencing at the Northwest Corner of said Northeast Quarter of Section 13; Thence on an assumed bearing of South 00 Degrees 12 Minutes 33 Seconds East along the West Line of said Northeast Quarter, 1316.57 Feet to the South Line of the Northwest Quarter of said Northeast Quarter for a point of beginning; Thence East along said South Line 30.97 Feet; Thence South 05 Degrees 42 Minutes 38 Seconds West, 127.16 Feet to the East Line of U.S. Route 20; Thence North 90 Degrees 00 Minutes 00 Seconds West, 17.85 Feet to the aforementioned West Line of the Northeast Quarter of Section 13; Thence North 00 Degrees 12 Minutes 33 Seconds West along said West Line, 126.53 Feet to the point of beginning;

Exception 1b: Except that part conveyed to Hampshire East as per Document Number 2003K162937 described as follows: Beginning at the Southeast Corner of the Northeast Quarter of said Section 13 as per monument record 2002K037384; Thence South 89 Degrees 30 Minutes 28 Seconds West along the South Line of the Northeast Quarter of said Section 13 as established by monument records 2002K037384 and 1571693, a distance of 596.33 Feet to a line drawn 596.32 Feet West and parallel with the East Line of said Northeast Quarter (as measured at right angles thereto); Thence North 00 Degrees 07 Minutes 04 Seconds West along said parallel Line, 1474.53 Feet to the Centerline of the State Road; Thence Southeasterly along said Centerline, 632.58 Feet along a curve to the right having a radius of 1910.08 Feet, the chord of said curve bearing South 53 Degrees 07 Minutes 16 Seconds East; Thence South 43 Degrees 37 Minutes 59 Seconds East along said Centerline, 135.65 Feet to the East Line of said Northeast Quarter; Thence South 00 Degrees 07 Minutes 04 Seconds East along said East Line 993.33 Feet to the point of beginning, in the Township of Hampshire, Kane County, Illinois.

Exception 1c: Except that part of the East Half of the Northeast Quarter of Section 13, Township 42 North, Range 6 East of the Third Principal Meridian, described as follows: Commencing at the Southeast Corner of said Northeast Quarter as per monument record 2002K037384; Thence South 89 Degrees 30 Minutes 28 Seconds West, 596.33 Feet along the South Line of said Quarter Section as established by monument records 2002K037384 and 1571693 to a line that is 596.32 Feet West of and parallel with the East Line of said Quarter Section; Thence North 00 Degrees 07 Minutes 04 Seconds West, 1474.53 Feet along said parallel to the Centerline of Big Timber Road for a point of beginning; Thence

South 00 Degrees 07 Minutes 04 Seconds East, 108.57 Feet along the last described course; Thence North 18 Degrees 54 Minutes 36 Seconds West, 29.29 Feet; Thence Northwesterly, 93.53 Feet along a curve to the left having a radius of 2546.00 Feet, the chord of said curve bearing North 61 Degrees 46 Minutes 00 Seconds West; Thence North 60 Degrees 56 Minutes 25 Seconds West, 177.72 Feet; Thence Northwesterly, 263.37 Feet Along a curve to the left having a radius of 2558.00 Feet, the chord of said curve bearing North 69 Degrees 45 Minutes 01 Seconds West; Thence North 72 Degrees 41 Minutes 59 Seconds West 129.62 Feet; Thence North 17 Degrees 18 Minutes 01 Seconds East, 12.00 Feet to the South Line of Big Timber Road based on occupation and Kane County Department of Transportation Strip Maps Date 1931 (said South Line Being 30 Feet Southerly of and parallel with the Centerline of Big Timber Road, County Highway 21); Thence North 72 Degrees 41 Minutes 59 Seconds West, 102.89 Feet along said South Line to West Line of the East Half of the Northeast Quarter of said Section 13; Thence North 00 Degrees 02 Minutes 35 Seconds West, 31.43 Feet along said West Line to the Centerline of Big Timber Road, aforesaid; Thence South 72 Degrees 41 Minutes 59 Seconds East, 420.75 Feet along said Centerline; Thence Southeasterly along said Centerline, 336.39 Feet Along a curve to the right having a radius of 1910.08 Feet, the chord of said curve bearing South 67 Degrees 39 Minutes 15 Seconds East, to the point of beginning, In Kane County, Illinois.

Exception 1d: Except that part held in the Herman A. Wesemann Trust described as follows: That part of the West Half of the Northeast Quarter of Section 13, Township 42, Range 6 East of the Third Principal Meridian: Commencing at the Northwest Corner of the Southwest Quarter of the Northeast Quarter of said Section 13; said Corner being 1327.00 Feet North of the center of Section 13; Thence North 89 Degrees 24 Minutes 48 Seconds East to the Easterly Right of Way of Illinois Route 20 as per Document #1727649, 30.34 Feet, for the point of beginning; Thence South 5 Degrees 55 Minutes 59 Seconds West 127.16 Feet; Thence continuing along said Easterly Right of Way South 0 Degrees 01 Minutes 17 Seconds West 173.31 Feet; Thence North 89 Degrees 24 Minutes 49 Seconds East 808.63 Feet; Thence North 0 Degrees 02 Minutes 04 Seconds East to the North Line of the Southwest Quarter of the Northeast Quarter of said Section, 300.00 Feet; Thence continuing North 0 Degrees 02 Minutes 04 Seconds East to the fence line, 2.73 Feet; said fence line is the Northerly property line as per Judicial Order Dated March 1, 1990 In the 16th Judicial Circuit In Case #87-CH-273; Thence Westerly along said fence line to a point that is North 6 Degrees 04 Minutes 49 Seconds East 4.87 Feet from the point of beginning; Thence South 6 Degrees 04 Minutes 49 Seconds West 4.87 Feet to the point of beginning, all in Hampshire Township, Kane County, Illinois.

Parcel 2: That part of the Northwest Quarter of the Northwest Quarter of the Northeast Quarter of Section 13, Township 42 North, Range 6 East of the Third Principal Meridian, described as follows: The East 400.52 feet of a strip of land that lies North of the north line of the Southwest Quarter of the Northeast Quarter of said Section 13, and South of a fence line which is the North property line of as per Judicial Order dated March 1, 1990 in the 16<sup>th</sup> Judicial Circuit in Case #87 CH 273, all in Hampshire Township, Kane County, Illinois.

And excepting that part conveyed to Board of Education of Community Unit School District 300 by Special Warranty Deed dated March 30, 2021, recorded in the Office of the Kane County Recorder as Document Number 2021K037524, and legally described as follows:

That part of the Northeast Quarter of Section 13, Township 42 North Range 6 East of the Third Principal Meridian, described as follows:

Commencing at the Southeast Corner of the Northeast Quarter of said Section 13 as per Monument Record 2002K037384; Thence South 89 Degrees 30 Minutes 28 Seconds West along the South Line of said Northeast Quarter, 596.33 feet (said south line established between Monument Records 2002K037384 and 1571693) to a line drawn 596.32 feet west of and parallel with the east line of said Northeast Quarter (as measured at right angles thereto); Thence North 00 Degrees 07 Minutes 04 Seconds West, 1,388.35 feet to a southerly line of Big Timber Road, County Highway 21 as dedicated per Document 2008K016302 (the following 6 courses are along said southerly line); 1) Thence Westerly, 104.37 feet along a curve to the left, having a radius of 2,546.00 feet and a chord bearing North 61 Degrees 38 Minutes 40 Seconds West 2) Thence North 60 Degrees 56 Minutes 25 Seconds West, 177.72 feet; 3) Thence Westerly, 263.37 feet along a curve to the left having a radius of of 2,558.00 feet and a chord bearing North 69 Degrees 45 Minutes 01 Seconds West; 4) Thence North 72 Degrees 41 Minutes 59 Seconds West, 129.62 feet; 5) Thence North 17 Degrees 18 Minutes 00 Seconds, 12.00 feet; 6) Thence North 74 Degrees 41 Minutes 59 Seconds West, 102.89 feet to the west line of the West Half of the Northeast Quarter of said Section; Thence South 00 Degrees 02 Minutes 35 Seconds East, 382.34 feet along said west line to the point of beginning at the northeast corner of a strip of land that lies north of the north line of the Southwest Quarter of said Northeast Quarter, said corner is on the north property line of property per the Judicial Order dated March 1, 1990 in the 16<sup>th</sup> Judicial Circuit in Case No. 87-CH-273; Thence North 89 Degrees 30 Minutes 08 Seconds East, 513.26 feet; Thence South 20 Degrees 45 Minutes 31 Seconds East, 106.51 feet; Thence South 69 Degrees 14 Minutes 29 Seconds West, 182.35 feet; Thence Southwesterly along a curve to the left, 523.04 feet, having a radius of 433.00 feet and a chord bearing South 34 Degrees 38 Minutes 12 Seconds West; Thence South 00 Degrees 01 Minutes 54 Seconds West, 127.24 feet; Thence North 89 Degrees 58 Minutes 06 Seconds West, 480.00 feet; Thence North 00 Degrees 01 Minutes 54 Seconds East, 133.00 feet; Thence Northwesterly, 153.70 feet along a curve to the left having a radius of 120.00 feet and a chord bearing North 36 Degrees 39 Minutes 43 Seconds West; Thence North 00 Degrees 35 Minutes 18 Seconds West, 137.39 feet to a point on the easterly extension of the south line of property described per Document 2019K018930; Thence South 89 Degrees 24 Minutes 42 Seconds West, 34.24 feet along said extended line to the Southeast Corner of said described property; Thence North 00 Degrees 03 Minutes 14 Seconds East, 301.98 feet along the east line of said described property to the north line of the aforesaid property per Case No. 87-CH-273; Thence North 89 Degrees 30 Minutes 08 Seconds East, 500.06 feet along said north line to the point of beginning, in Kane County, Illinois.

PIN:	01-24-400-034	02-19-300-001	01-13-200-027
	01-24-400-031	02-19-400-002	01-13-200-028
	01-13-400-007	02-13-300-021	02-19-100-004
	01-13-400-008	02-13-200-002	02-19-100-002
	01-13-400-006	02-13-200-004	

Common Address: Vacant land, US Highway 20, Hampshire, IL

**Exhibit B**

**Territory Originally Included in Special Service Area #21**  
**(labeled “Exhibit A” in the original Ordinance)**



**EXHIBIT A**

**Legal Description of SSA  
(Crown Development Projects – Oakstead)**

THAT PART OF SECTIONS 13 AND 24, IN TOWNSHIP 42 NORTH, RANGE 6 EAST OF THE THIRD PRINCIPAL MERIDIAN AND THAT PART OF SECTIONS 18 AND 19, IN TOWNSHIP 42 NORTH, RANGE 7 EAST OF THE THIRD PRINCIPAL MERIDIAN, KANE COUNTY, ILLINOIS FURTHER DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF THE SOUTHEAST QUARTER OF SAID SECTION 24 AS MONUMENTED PER DOCUMENT 2002K037383; THENCE NORTH 00 DEGREES 11 MINUTES 49 SECONDS WEST, 2137.29 FEET ALONG THE WEST LINE OF SAID SOUTHEAST QUARTER TO THE POINT OF BEGINNING; THENCE CONTINUE NORTHERLY ALONG SAID WEST LINE, 517.37 FEET ; THENCE NORTH 89 DEGREES 30 MINUTES 25 SECONDS EAST, 2624.83 FEET TO THE EAST LINE OF SAID SECTION 24; THENCE NORTH 00 DEGREES 07 MINUTES 46 SECONDS WEST ALONG SAID EAST LINE, 2622.74 FEET TO THE NORTHWEST CORNER OF SAID SECTION 19; THENCE NORTH 00 DEGREES 07 MINUTES 04 SECONDS WEST ALONG THE WEST LINE OF SAID SECTION 18 A DISTANCE OF 3.28 FEET TO THE SOUTHEAST CORNER OF SAID SECTION 13; THENCE SOUTH 89 DEGREES 31 MINUTES 17 SECONDS WEST ALONG THE SOUTH LINE OF THE SOUTHEAST QUARTER OF SAID SECTION 13 A DISTANCE OF 1313.96 FEET TO THE WEST LINE OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SAID SECTION 13; THENCE NORTH 00 DEGREES 02 MINUTES 35 SECONDS WEST ALONG SAID WEST LINE, 1317.31 FEET TO THE NORTH LINE OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SAID SECTION 13; THENCE SOUTH 89 DEGREES 30 MINUTES 53 SECONDS WEST ALONG THE NORTH LINE OF THE SOUTH HALF OF THE SOUTHEAST QUARTER OF SAID SECTION 13 A DISTANCE OF 440.08 FEET; THENCE NORTH 00 DEGREES 01 MINUTES 54 SECONDS EAST, 500.00 FEET; THENCE SOUTH 89 DEGREES 30 MINUTES 53 SECONDS WEST, 872.16 FEET TO THE WEST LINE OF THE SOUTHEAST QUARTER OF SAID SECTION 13; THENCE NORTH 00 DEGREES 01 MINUTES 54 SECONDS EAST ALONG SAID WEST LINE, 817.17 FEET TO THE NORTH LINE OF THE SOUTHEAST QUARTER OF SAID SECTION 13; THENCE NORTH 89 DEGREES 30 MINUTES 28 SECONDS EAST ALONG SAID NORTH LINE, 2024.71 FEET TO A LINE DRAWN 596.32 FEET WEST AND PARALLEL WITH THE EAST LINE OF THE NORTHEAST QUARTER OF SAID SECTION 13; THENCE NORTH 00 DEGREES 07 MINUTES 04 SECONDS WEST ALONG SAID PARALLEL LINE, 1474.53 FEET TO THE CENTERLINE OF BIG TIMBER ROAD (THE FOLLOWING TWO COURSES ARE ALONG THE CENTERLINE OF BIG TIMBER ROAD); THENCE SOUTHEASTERLY, 632.58 FEET ALONG A CURVE CONCAVE TO THE SOUTHWEST, HAVING A RADIUS OF 1910.08 FEET, THE CHORD OF SAID CURVE BEARING SOUTH 53 DEGREES 07 MINUTES 16 SECONDS EAST; THENCE SOUTH 43 DEGREES 37 MINUTES 59 SECONDS EAST, 135.65 FEET TO THE AFOREMENTIONED EAST LINE OF SAID SECTION 13; THENCE SOUTH 00 DEGREES 07 MINUTES 04 SECONDS EAST ALONG SAID EAST LINE, 1990.54 FEET; THENCE NORTH 46 DEGREES 22 MINUTES

EXHIBIT A

**Exhibit C**

**NOTICE OF PUBLIC HEARING  
VILLAGE OF HAMPSHIRE SPECIAL SERVICE AREA #21**

NOTICE IS HEREBY GIVEN that on November 16, 2023, commencing at 7:00 p.m. at the Village Hall, located at 234 South State Street, Hampshire, Illinois 60140, a hearing will be conducted by the President and Board of Trustees of the Village of Hampshire, Kane County, Illinois, to consider the enlargement of Village of Hampshire Special Service Area #21, to add to the existing special service area the following described territory:

Parcel 1: The Southwest Quarter of the Northeast Quarter and that part of the East Half of said Northeast Quarter lying South of the Center Line of the State Road, of Section 13, Township 42 North, Range 6 East of the Third Principal Meridian, excepting from said parcel the following described Parcels 1a, 1b, 1c and 1d:

Exception 1a: Except that part conveyed to the State of Illinois, for right of way purposes described in Document Number 1727649, described as follows: That part of the Northeast Quarter of Section 13, Township 42 North, Range 6, East of the Third Principal Meridian described as follows: Commencing at the Northwest Corner of said Northeast Quarter of Section 13; Thence on an assumed bearing of South 00 Degrees 12 Minutes 33 Seconds East along the West Line of said Northeast Quarter, 1316.57 Feet to the South Line of the Northwest Quarter of said Northeast Quarter for a point of beginning; Thence East along said South Line 30.97 Feet; Thence South 05 Degrees 42 Minutes 38 Seconds West, 127.16 Feet to the East Line of U.S. Route 20; Thence North 90 Degrees 00 Minutes 00 Seconds West, 17.85 Feet to the aforementioned West Line of the Northeast Quarter of Section 13; Thence North 00 Degrees 12 Minutes 33 Seconds West along said West Line, 126.53 Feet to the point of beginning;

Exception 1b: Except that part conveyed to Hampshire East as per Document Number 2003K162937 described as follows: Beginning at the Southeast Corner of the Northeast Quarter of said Section 13 as per monument record 2002K037384; Thence South 89 Degrees 30 Minutes 28 Seconds West along the South Line of the Northeast Quarter of said Section 13 as established by monument records 2002K037384 and 1571693, a distance of 596.33 Feet to a line drawn 596.32 Feet West and parallel with the East Line of said Northeast Quarter (as measured at right angles thereto); Thence North 00 Degrees 07 Minutes 04 Seconds West along said parallel Line, 1474.53 Feet to the Centerline of the State Road; Thence Southeasterly along said Centerline, 632.58 Feet along a curve to the right having a radius of 1910.08 Feet, the chord of said curve bearing South 53 Degrees 07 Minutes 16 Seconds East; Thence South 43 Degrees 37 Minutes 59 Seconds East along said Centerline, 135.65 Feet to the East Line of said Northeast Quarter; Thence South 00 Degrees 07 Minutes 04 Seconds East along said East Line 993.33 Feet to the point of beginning, in the Township of Hampshire, Kane County, Illinois.

Exception 1c: Except that part of the East Half of the Northeast Quarter of Section 13, Township 42 North, Range 6 East of the Third Principal Meridian, described as follows:

Commencing at the Southeast Corner of said Northeast Quarter as per monument record 2002K037384; Thence South 89 Degrees 30 Minutes 28 Seconds West, 596.33 Feet along the South Line of said Quarter Section as established by monument records 2002K037384 and 1571693 to a line that is 596.32 Feet West of and parallel with the East Line of said Quarter Section; Thence North 00 Degrees 07 Minutes 04 Seconds West, 1474.53 Feet along said parallel to the Centerline of Big Timber Road for a point of beginning; Thence South 00 Degrees 07 Minutes 04 Seconds East, 108.57 Feet along the last described course; Thence North 18 Degrees 54 Minutes 36 Seconds West, 29.29 Feet; Thence Northwesterly, 93.53 Feet along a curve to the left having a radius of 2546.00 Feet, the chord of said curve bearing North 61 Degrees 46 Minutes 00 Seconds West; Thence North 60 Degrees 56 Minutes 25 Seconds West, 177.72 Feet; Thence Northwesterly, 263.37 Feet Along a curve to the left having a radius of 2558.00 Feet, the chord of said curve bearing North 69 Degrees 45 Minutes 01 Seconds West; Thence North 72 Degrees 41 Minutes 59 Seconds West 129.62 Feet; Thence North 17 Degrees 18 Minutes 01 Seconds East, 12.00 Feet to the South Line of Big Timber Road based on occupation and Kane County Department of Transportation Strip Maps Date 1931 (said South Line Being 30 Feet Southerly of and parallel with the Centerline of Big Timber Road, County Highway 21); Thence North 72 Degrees 41 Minutes 59 Seconds West, 102.89 Feet along said South Line to West Line of the East Half of the Northeast Quarter of said Section 13; Thence North 00 Degrees 02 Minutes 35 Seconds West, 31.43 Feet along said West Line to the Centerline of Big Timber Road, aforesaid; Thence South 72 Degrees 41 Minutes 59 Seconds East, 420.75 Feet along said Centerline; Thence Southeasterly along said Centerline, 336.39 Feet Along a curve to the right having a radius of 1910.08 Feet, the chord of said curve bearing South 67 Degrees 39 Minutes 15 Seconds East, to the point of beginning, In Kane County, Illinois.

Exception 1d: Except that part held in the Herman A. Wesemann Trust described as follows: That part of the West Half of the Northeast Quarter of Section 13, Township 42, Range 6 East of the Third Principal Meridian: Commencing at the Northwest Corner of the Southwest Quarter of the Northeast Quarter of said Section 13; said Corner being 1327.00 Feet North of the center of Section 13; Thence North 89 Degrees 24 Minutes 48 Seconds East to the Easterly Right of Way of Illinois Route 20 as per Document #1727649, 30.34 Feet, for the point of beginning; Thence South 5 Degrees 55 Minutes 59 Seconds West 127.16 Feet; Thence continuing along said Easterly Right of Way South 0 Degrees 01 Minutes 17 Seconds West 173.31 Feet; Thence North 89 Degrees 24 Minutes 49 Seconds East 808.63 Feet; Thence North 0 Degrees 02 Minutes 04 Seconds East to the North Line of the Southwest Quarter of the Northeast Quarter of said Section, 300.00 Feet; Thence continuing North 0 Degrees 02 Minutes 04 Seconds East to the fence line, 2.73 Feet; said fence line is the Northerly property line as per Judicial Order Dated March 1, 1990 In the 16th Judicial Circuit In Case #87-CH-273; Thence Westerly along said fence line to a point that is North 6 Degrees 04 Minutes 49 Seconds East 4.87 Feet from the point of beginning; Thence South 6 Degrees 04 Minutes 49 Seconds West 4.87 Feet to the point of beginning, all in Hampshire Township, Kane County, Illinois.

Parcel 2: That part of the Northwest Quarter of the Northwest Quarter of the Northeast Quarter of Section 13, Township 42 North, Range 6 East of the Third Principal Meridian,

described as follows: The East 400.52 feet of a strip of land that lies North of the north line of the Southwest Quarter of the Northeast Quarter of said Section 13, and South of a fence line which is the North property line of as per Judicial Order dated March 1, 1990 in the 16<sup>th</sup> Judicial Circuit in Case #87 CH 273, all in Hampshire Township, Kane County, Illinois.

PIN: 01-13-200-027 and 01-13-200-029 (formerly, 01-13-200-024)  
Common Address: Vacant land, US Highway 20, Hampshire, IL and 1400 South Ridgecrest Drive, Hampshire, IL

An accurate map of said territory is on file in the office of the Village Clerk of said Village and is available for public inspection.

The purpose of the enlargement of Special Service Area #21 is to include territory which has been added to the Oakstead Subdivision, where the following special municipal services are to be provided to said Special Service Area (the “Services”):

Maintenance of the stormwater management facilities, located on Parcel One of the Subject Property, consisting of a detention/retention basin (the “Facility”) including the operation, maintenance, repair, rehabilitation, replacement and reconstruction of any components of said Facility including the costs of consulting services, surveying and permits, public liability insurance, and all administrative, legal and other costs or expenses necessarily incurred in connection with the administration of the Facility, including also but not limited to erosion control, nuisance control and sedimentation control, sediment removal, structural maintenance and replacement, removal of debris, and/or re-grading, re-seeding, or re-planting, as from time to time deemed necessary and appropriate in accordance with the requirements of the Village Code and/or the Kane County Stormwater Regulations).

At the public hearing, there will be considered the levy of an annual tax not to exceed the rate of \$1.50 per \$100.00 of the total equalized assessed valuation of all taxable real property within the Special Service Area, including the territory to be added. Said taxes shall be in addition to all other taxes provided by law and shall be levied pursuant to the provisions of the Illinois Special Service Area Law. Provided, however, said taxes shall be levied and extended only in the event that the person or entity designated as having primary responsibility for the performance of the Services fails to adequately carry out its duties, and then, taxes shall be levied as necessary to produce revenue sufficient to provide for the performance of the Services in accordance with the requirements of the Hampshire Municipal Code and other applicable ordinances, statutes, and regulations. This is a back up special service area, and there is no intention to levy special taxes so long as those primarily responsible for the maintenance perform the necessary services.

The term of the proposed Special Service Area is perpetual; no maximum number of years has been established.

All interested persons, including all persons owning taxable real property located within the special service area and within the territory to be added, will be given an opportunity to be heard at said hearing regarding the enlargement of said Special Service Area and the levy of said tax and an opportunity to file objections to the amount of the proposed tax levy.

At said public hearing, any interested persons affected by said proposed Special Service Area may file with the Village Clerk of said Village written objections to and may be heard orally in respect to any issues embodied in this notice. The President and Board of Trustees of said Village shall hear and determine all protests and objections at said hearing, and said hearing may be adjourned to another date without further notice other than a motion to be entered upon the minutes fixing the time and place of its adjournment.

By order of the President and Board of Trustees of the Village of Hampshire, Kane County, Illinois.

Dated this 25<sup>th</sup> day of October, 2023.

/s/ Karen Stuehler  
Village Clerk  
Village of Hampshire, Kane County, Illinois

**Exhibit D**

**Map of Territory of Special Service Area #21  
(as enlarged)**

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## AGENDA SUPPLEMENT

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**TO: President Reid and Village Board**

**FROM: Lori Lyons, Finance Director**

**FOR: November 16, 2023 Village Board Meeting**

**RE: Motion to Approve UV Light Disinfection Expenditures**

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**Background.** Ultra Violet Light (UV) is utilized at Hampshire’s wastewater treatment plant (WWTP) during non-winter months. Water that has been reclaimed from the treatment process is exposed to UV light which will kill or inactivate microorganisms prior to the water reaching Hampshire Creek. The Village’s UV system was designed more than 20 years ago and was one of the first Trojan B UV Systems placed into service.

**Analysis.** While the Village has a replacement for the UV system in the capital budget and engineering for that will begin soon, a new system will not be in place for approximately 2 years. The current system consists of several banks or “modules” of lights and while it would be ideal to purchase additional modules, they are no longer manufactured. It is therefore necessary to rehabilitate and maintain the existing modules being used. The Village is able to purchase new Trojan ballasts through Peterson and Matz (P&M), the Trojan sales representative, and P&M has partnered with Piedmont Technical Services (Piedmont) to service the old modules. Following this agenda supplement, there are quotes from P&M and Piedmont totaling \$30,492.80. The proprietary nature of this old equipment there is no other source for additional quotes. This expenditure exceeds the Village Manager’s expenditure authorization level and while unbudgeted will be completed with funds originally budgeted for surge suppression at the WWTP.

**Recommendation.** Staff recommends approval of the purchase of ballasts plus labor costs for 15 UV modules at a cost of \$34,392.80 by motion.



**QUOTE**

A division of Trojan Technologies Group ULC  
 3020 GORE ROAD  
 LONDON, ONTARIO, CANADA N5V 4T7  
 T 519.457.3400 F 519.457.3030 www.trojanuv.com

**Original**

**QUOTE FOR:** HAMPSHIRE WWTP  
 350 MILL ST.  
 HAMPSHIRE, IL  
 60140  
 UNITED STATES

**SHIP TO:** HAMPSHIRE WWTP  
 847-683-2275  
 350 MILL ST.  
 HAMPSHIRE, IL  
 60140  
 UNITED STATES

FOR CUSTOMER SERVICE, CONTACT MIKE D'ORIA  
 VOICE - 1-800-294-2150  
 FAX - 1-800-291-0205  
 EMAIL - southernus@trojanuv.com

**FORWARD AGENT:**  
**CUSTOMER #:** 407520  
**QUOTE #:** 123208  
**QUOTE DATE:** 02-01-2021  
**REFERENCE:** MARK MONTGOMERY PJ#310862  
**LOB:** W97 AFTERMARKET PARTS

**We thank you for your inquiry.**

QTY	UNIT	ITEM	PRICE	UNIT	AMOUNT	
60.00	EA	302403	239.88	EA	0	14392.80
		BALLAST, ELEC 64" LMP 120V				
1.00	EA	FREIGHT			0	
		FREIGHT & HANDLING				

GOODS	COSTS	TOTAL USD
14392.80		14392.80

**DELIVERY TERMS:** NO URGENCY FOR DELIVERY

**PAYMENT TERMS:**

**FREIGHT MAY BE ADDED TO THE TOTAL OF THIS QUOTE ONLY IF REQUESTED.**

**SUBJECT TO SALES TAX, WHERE APPLICABLE. Tax to be included if not tax exempt.**

**GST# R105405385**

**THIS QUOTE EXPIRES: 03-03-2021**

**U.S. CUSTOMERS MUST PROVIDE SHIP TO'S FEDERAL I.D. #'s**

**FOR SHIPPING PURPOSES UPON RECEIPT OF A FORMAL PURCHASE ORDER.**

**SOLD:**

**SHIP:**



Piedmont Technical Services

Post Office Box 608  
 818 Lake Orange Road  
 Hillsborough, NC 27278  
 (919)-697-0128

# QUOTATION

DATE	Quote #
2/2/2021	1378

Quoted to:
Peterson & Matz, Inc. Dean Wiebenga 2250 Point Blvd. Suite 30 Elgin, Illinois 60123

Ship To
Hampshire WWTP 350 Mill Street Hampshire, Illinois 60140

DESCRIPTION	QTY	UNIT COST	AMOUNT
Labor only to pull and replace 60 ballasts in 15 modules at the Hampshire WWTP.  This is the replacement of ballast only and does not include any other repairs as may be required.  PO is required to schedule and payment to be made within 30 days of repairs	1	16,100.00	16,100.00
This proposal is good for 30 days		<b>Total</b>	\$16,100.00

**RESOLUTION NO. 23-\_\_\_\_\_**

**A RESOLUTION APPROVING THE EXPENDITURE OF FUNDS IN CONNECTION  
WITH IMPROVEMENTS FOR FACILITIES OF THE VILLAGE OF HAMPSHIRE,  
KANE AND HAMPSHIRE COUNTIES, ILLINOIS  
(*Rehabilitate Ultraviolet System*)**

**WHEREAS**, the Village of Hampshire, Illinois (the “Village”) is a duly organized and validly existing non-home rule municipality organized and operating under the Illinois Municipal Code (65 ILCS 5/1-1-1, *et seq.*); and

**WHEREAS**, the President of the Village (the “President”) and the Board of Trustees of the Village (the “Village Board” and with the President, the “Corporate Authorities”) are committed to protecting the health, safety and welfare of the residents of the Village; and

**WHEREAS**, the Public Works Department of the Village is responsible for maintaining all Village infrastructure, including the Village’s water and wastewater infrastructure (the “Water Systems”); and

**WHEREAS**, to ensure that the Water Systems continue to operate in a safe and efficient manner, it is necessary to rehabilitate the ultraviolet light banks by replacing ballasts and any related material and paying for the associated labor (the “Improvements”); and

**WHEREAS**, pursuant to Section 8-9-1 of the Illinois Municipal Code (65 ILCS 5/8-9-1), two-thirds (2/3) of the Village Board may authorize the Improvements; provided all material with a value of twenty-five thousand and no/100 dollars (\$25,000.00) or more is purchased by a contract let to the lowest responsible bidder; and

**WHEREAS**, the materials to be used in connection with the Improvements will not exceed twenty-five thousand and no/100 dollars (\$25,000.00); and

**WHEREAS**, the Village has received separate responsible quotes for the materials and labor needed to complete the Improvements (the “Quotes”), attached hereto and incorporated herein as Group Exhibit A; and

**WHEREAS**, to promote public health and safety, the Corporate Authorities have determined that it is advisable, necessary and in the best interests of the Village and its residents to undertake the Improvements and approve and authorize the expenditure of funds in accordance with the Quotes;

**NOW, THEREFORE, BE IT RESOLVED** BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE AND MCHENRY COUNTIES, ILLINOIS, AS FOLLOWS:

**SECTION 1.** The Corporate Authorities hereby find that all of the recitals hereinbefore stated as contained in the preambles to this Resolution are full, true and correct and hereby incorporate and make them part of this Resolution.

**SECTION 2.** The purpose of this Resolution is to authorize and approve undertaking the Improvements in accordance with the terms of the Quotes and to authorize the President or his designee to execute and enter all necessary documents and perform all necessary acts to effectuate the intent of this Resolution, including the expenditure of all necessary funds.

**SECTION 3.** The Corporate Authorities hereby approve of and authorize undertaking the Improvements in accordance with the terms of the Quotes and authorize the President or his designee to execute and enter into documentation as may be required to carry out the intent of this Resolution. The Village Clerk is hereby authorized and directed to attest to, countersign and affix the Seal of the Village to any documentation as may be necessary to carry out and effectuate the purpose of this Resolution. The officers, agents and/or employees of the Village shall take all action

necessary or reasonably required by the Village to carry out, give effect to and effectuate the purpose of this Resolution and shall take all action necessary in conformity therewith. The Village is authorized to allocate and spend all necessary funds to fulfill the requirements of the Quotes and this Resolution.

**SECTION 4.** The officers, agents, and/or employees of the Village shall take all action necessary or reasonably required to carry out, give effect to and effectuate the purpose of this Resolution.

**SECTION 5.** That all past, present and future acts and doings of the officials of the Village that are in conformity with the purpose and intent of this Resolution are hereby, in all respects, ratified, approved, authorized and confirmed.

**SECTION 6.** That the provisions of this Resolution are hereby declared to be severable and should any provision of this Resolution be determined to be in conflict with any law, statute or regulation, said provision shall be excluded and deemed inoperative and unenforceable and all other provisions shall remain unaffected, unimpaired, valid and in full force and effect.

**SECTION 7.** All code provisions, ordinances, resolutions, rules and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

**SECTION 8.** If required by law, a full, true and complete copy of this Resolution shall be published in book or pamphlet form or in a newspaper published and of general circulation within the Village.

**SECTION 9.** This Resolution shall be effective and in full force immediately upon passage and approval as provided by law.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

ADOPTED THIS \_\_ DAY OF \_\_\_\_\_, 2023.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

APPROVED THIS \_\_ DAY OF \_\_\_\_\_, 2023.

\_\_\_\_\_  
Michael J. Reid, Jr., Village President

ATTEST:

\_\_\_\_\_  
Karen L. Stuehler, Village Clerk

**GROUP EXHIBIT A**  
**(Quotes)**

STATE OF ILLINOIS        )  
                                          ) SS  
COUNTY OF KANE         )

**CLERK’S CERTIFICATE**  
(RESOLUTION)

I, Karen L. Stuehler, certify that I am the duly appointed and acting Clerk of the Village of Hampshire, Kane and McHenry Counties, Illinois, and I do hereby certify that I am currently the keeper of its books and records and that the attached hereto is a true and correct copy of a Resolution titled:

**A RESOLUTION APPROVING THE EXPENDITURE OF FUNDS IN CONNECTION  
WITH IMPROVEMENTS FOR FACILITIES OF THE VILLAGE OF HAMPSHIRE,  
KANE AND HAMPSHIRE COUNTIES, ILLINOIS  
*(Rehabilitate Ultraviolet System)***

I certify that on \_\_\_\_\_, 2023, the Board of Trustees of Hampshire (or the Corporate Authorities, if required by law) passed and adopted Resolution No. \_\_\_\_\_, which was approved by the Village President on the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

I do further certify, in my official capacity, that a quorum of said Board of Trustees was present at the meeting and that the meeting was held in compliance with all requirements of the Open Meetings Act (5 ILCS 120/1, *et seq.*).

A copy of such Resolution was available for public inspection upon request in the office of the Village Clerk.

DATED at Hampshire, Illinois, this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Karen L. Stuehler, Village Clerk  
Village of Hampshire

(Seal)

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## AGENDA SUPPLEMENT

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**TO:** President Reid and Village Board

**FROM:** Lori Lyons, Finance Director

**FOR:** November 16, 2023 Village Board Meeting

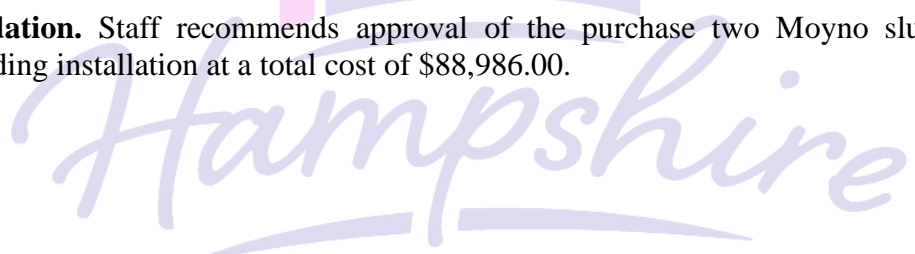
**RE:** Motion to Approve Purchase of Sludge Pumps for the WWTP

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**Background.** Utility Staff is requesting to purchase two new pumps for the wastewater treatment plant. The first pump which conveys sludge to the centrifuge has developed a significant seal leak and is in need of replacement while the second pump is fed by the thickener and transfers sludge to the digesters. Both of these two pumps are key to the sludge-making process.

**Analysis.** LAI, Ltd. is the local Moyno distributor and has provided a quote for the replacement of both pumps. The quote follows this document. Moyno branded pumps are used extensively at the wastewater treatment plant and have performed well for the Village. Both of these pumps are 20 years old. The first pump replacement is an unplanned expenditure and will be paid for out of the contingency line item in the budget while the second pump replacement was a planned expenditure.

**Recommendation.** Staff recommends approval of the purchase two Moyno sludge transfer pumps including installation at a total cost of \$88,986.00.







# LAI, Ltd.

5400 Newport Drive • Suite 10 • Rolling Meadows, Illinois 60008 • 847/392-0990 • FAX 847/392-1095

## QUOTATION SHEET

To: Mark Montgomery	From: Peter J. Lynch
Village of Hampshire	LAI, Ltd
e-mail: <a href="mailto:mmontgomery@hampshireil.org">mmontgomery@hampshireil.org</a>	Pages: 1
Phone: (815) 712-0245	Date: November 8, 2023
Re: Moyno Model AS4868402-2, AS4600703 and MO 3063021	

On behalf of **Moyno Pump** we are pleased to provide the following quotation options for replacement pump.

Replacement Pump AS4868402-2, Sludge Transfer Pump  
1 PUMP                      2E022G1CDQ3DRA 2000 Series Pump fitted with 5 HP Long Coupled Gearbox, Motor coupling and New Base with in-line arrangement.

Installation to include:

- new pump unloaded and staged by others; we will get it into the building
- electrical disconnects/reconnects and integration (Tri-R)
- remove existing pump and dispose of as directed by Owner
- pad repairs and anchor bolt adjustments; new holes may need to be drilled in new pump frame
- pump grouting as required by the manufacturer
- minor sludge piping modifications as needed
- seal water piping modifications and insulation to match existing
- drain piping as needed
- start-up assistance

**Total Price** **\$ 42,498.00**

Replacement Pump MO 3063021, GBT Thickened Sludge Pump  
1 PUMP 1F065G1CDQ3ERA 2000 Series Pump fitted with 10 HP Long Coupled  
Gearbox, Motor coupling and New Base with in-line arrangement.

Installation to include:

- new pump unloaded and staged by others; we will get it into the building
- electrical disconnects/reconnects and integration (Tri-R)
- remove existing pump and dispose of as directed by Owner
- pad repairs and anchor bolt adjustments; new holes may need to be drilled in new pump frame
- pump grouting as required by the manufacturer
- minor sludge piping modifications as needed
- seal water piping modifications and insulation to match existing
- drain piping as needed
- start-up assistance

**Total Price**

**\$ 46,488.00**

Delivery: 14 to 16 weeks for pump delivery, installation 2 to 3 days each pump to be scheduled with Hampshire availability

FOB: FOB Origin, Freight included

Warranty: 18 months from shipment or 12 months from startup; whichever occurs first.

TERMS: Net 30 Days

Validity: Quote is valid for sixty (60) days

Payment: Credit Card Orders are subject to 3% CC processing fee

Sincerely,

Peter J Lynch

**RESOLUTION NO. 23-\_\_\_\_\_**

**A RESOLUTION APPROVING THE EXPENDITURE OF FUNDS IN CONNECTION  
WITH IMPROVEMENTS FOR FACILITIES OF THE VILLAGE OF HAMPSHIRE,  
KANE AND HAMPSHIRE COUNTIES, ILLINOIS  
(*Sludge Transfer Pumps*)**

**WHEREAS**, the Village of Hampshire, Illinois (the “Village”) is a duly organized and validly existing non-home rule municipality organized and operating under the Illinois Municipal Code (65 ILCS 5/1-1-1, *et seq.*); and

**WHEREAS**, the President of the Village (the “President”) and the Board of Trustees of the Village (the “Village Board” and with the President, the “Corporate Authorities”) are committed to protecting the health, safety and welfare of the residents of the Village; and

**WHEREAS**, the Public Works Department of the Village is responsible for maintaining all Village infrastructure, including the Village’s water and wastewater infrastructure (the “Water Systems”); and

**WHEREAS**, to ensure that the Water Systems continue to operate in a safe and efficient manner, it is necessary to replace two sludge transfer pumps and paying for the associated labor (the “Improvements”); and

**WHEREAS**, pursuant to Section 8-9-1 of the Illinois Municipal Code (65 ILCS 5/8-9-1), two-thirds (2/3) of the Village Board may authorize the Improvements; provided all material with a value of twenty-five thousand and no/100 dollars (\$25,000.00) or more is purchased by a contract let to the lowest responsible bidder; and

**WHEREAS**, the materials to be used in connection with the Improvements will not exceed twenty-five thousand and no/100 dollars (\$25,000.00); and

**WHEREAS**, the Village has received separate responsible quotes for the materials and labor needed to complete the Improvements (the “Quotes”), attached hereto and incorporated herein as Group Exhibit A; and

**WHEREAS**, to promote public health and safety, the Corporate Authorities have determined that it is advisable, necessary and in the best interests of the Village and its residents to undertake the Improvements and approve and authorize the expenditure of funds in accordance with the Quotes;

**NOW, THEREFORE, BE IT RESOLVED** BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE AND MCHENRY COUNTIES, ILLINOIS, AS FOLLOWS:

**SECTION 1.** The Corporate Authorities hereby find that all of the recitals hereinbefore stated as contained in the preambles to this Resolution are full, true and correct and hereby incorporate and make them part of this Resolution.

**SECTION 2.** The purpose of this Resolution is to authorize and approve undertaking the Improvements in accordance with the terms of the Quotes and to authorize the President or his designee to execute and enter all necessary documents and perform all necessary acts to effectuate the intent of this Resolution, including the expenditure of all necessary funds.

**SECTION 3.** The Corporate Authorities hereby approve of and authorize undertaking the Improvements in accordance with the terms of the Quotes and authorize the President or his designee to execute and enter into documentation as may be required to carry out the intent of this Resolution. The Village Clerk is hereby authorized and directed to attest to, countersign and affix the Seal of the Village to any documentation as may be necessary to carry out and effectuate the purpose of this Resolution. The officers, agents and/or employees of the Village shall take all action

necessary or reasonably required by the Village to carry out, give effect to and effectuate the purpose of this Resolution and shall take all action necessary in conformity therewith. The Village is authorized to allocate and spend all necessary funds to fulfill the requirements of the Quotes and this Resolution.

**SECTION 4.** The officers, agents, and/or employees of the Village shall take all action necessary or reasonably required to carry out, give effect to and effectuate the purpose of this Resolution.

**SECTION 5.** That all past, present and future acts and doings of the officials of the Village that are in conformity with the purpose and intent of this Resolution are hereby, in all respects, ratified, approved, authorized and confirmed.

**SECTION 6.** That the provisions of this Resolution are hereby declared to be severable and should any provision of this Resolution be determined to be in conflict with any law, statute or regulation, said provision shall be excluded and deemed inoperative and unenforceable and all other provisions shall remain unaffected, unimpaired, valid and in full force and effect.

**SECTION 7.** All code provisions, ordinances, resolutions, rules and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

**SECTION 8.** If required by law, a full, true and complete copy of this Resolution shall be published in book or pamphlet form or in a newspaper published and of general circulation within the Village.

**SECTION 9.** This Resolution shall be effective and in full force immediately upon passage and approval as provided by law.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

ADOPTED THIS \_\_ DAY OF \_\_\_\_\_, 2023.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

APPROVED THIS \_\_ DAY OF \_\_\_\_\_, 2023.

\_\_\_\_\_  
Michael J. Reid, Jr., Village President

ATTEST:

\_\_\_\_\_  
Karen L. Stuehler, Village Clerk

**GROUP EXHIBIT A**  
**(Quotes)**

STATE OF ILLINOIS     )  
                                          ) SS  
COUNTY OF KANE        )

**CLERK’S CERTIFICATE**  
**(RESOLUTION)**

I, Karen L. Stuehler, certify that I am the duly appointed and acting Clerk of the Village of Hampshire, Kane and McHenry Counties, Illinois, and I do hereby certify that I am currently the keeper of its books and records and that the attached hereto is a true and correct copy of a Resolution titled:

**A RESOLUTION APPROVING THE EXPENDITURE OF FUNDS IN CONNECTION  
WITH IMPROVEMENTS FOR FACILITIES OF THE VILLAGE OF HAMPSHIRE,  
KANE AND HAMPSHIRE COUNTIES, ILLINOIS  
(*Sludge Transfer Pumps*)**

I certify that on \_\_\_\_\_, 2023, the Board of Trustees of Hampshire (or the Corporate Authorities, if required by law) passed and adopted Resolution No. \_\_\_\_\_, which was approved by the Village President on the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

I do further certify, in my official capacity, that a quorum of said Board of Trustees was present at the meeting and that the meeting was held in compliance with all requirements of the Open Meetings Act (5 ILCS 120/1, *et seq.*).

A copy of such Resolution was available for public inspection upon request in the office of the Village Clerk.

DATED at Hampshire, Illinois, this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Karen L. Stuehler, Village Clerk  
Village of Hampshire

(Seal)



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## AGENDA SUPPLEMENT

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**TO:** President Reid and Village Board

**FROM:** Lori Lyons, Finance Director

**FOR:** November 16, 2023 Village Board Meeting

**RE:** Resolution Determining the Request of \$1,405,200.00 to be Levied for the 2023 Tax Year through Real Estate Taxes for the Village of Hampshire, Kane and McHenry Counties, Illinois

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**Background.** The 2023 Tax Levy Request is attached for your review. Each year corporate authorities for the Village of Hampshire are required to estimate the revenues required to conduct the various functions of the Village. Included in the revenues are those amounts funded through property tax. Therefore, the Village must estimate the amounts required for the property tax levy so that the funds generated through this revenue instrument will become available during the upcoming fiscal year. The estimated levy must be approved by the Village Board and submitted to the County Clerks in both Kane and McHenry counties by the last Tuesday in December, December 26, 2023.

**Analysis.** The 2023 levy request is for \$1,405,200 an increase of 10.0% over the last year's adjusted extension of \$1,277,449. In March 2024, the County Clerk will provide the limiting extension and, if the Village's request has exceeded the tax extension limitation, the levy amount will be reduced accordingly. If the EAV and new construction values meet staff estimates, it is expected that the levy request will be reduced, by more than \$14,000 upon applying the limitation calculation. It is always best to request more than is expected to be received based on the estimated EAV and New Construction estimates that are published by the Kane County Clerk's Office plus the estimated EAV of the newly annexed McHenry County properties. If the levy request does not meet the limitation figure, the Village will not have the ability to increase the levy to make up the difference. It is crucial that the original request be higher than the anticipated levy extension in order to capture all new growth in the community and the property tax revenue the Village is authorized to receive under the Property Tax Extension Limitation Law or PTELL.

Since the proposed tax levy request reflects an increase of more than 5% when compared to the previous extension, a public hearing is required for the 2023 tax levy request. It is proposed that the public hearing be held on December 7, 2023. Consideration of the tax levy ordinance is also scheduled for the December 7<sup>th</sup> Village Board meeting. A schedule of the levy process follows this document.

**Recommendation.** Staff recommends approval of the attached resolution setting the levy request for 2023 (collected in 2024) at \$1,405,200.

**2023 Property Tax Levy Process  
(Collected in 2024)**

**November 2023**

- Municipalities must estimate the revenues required from property taxes and consider a levy estimate at a public meeting which must be approved by the majority of the elected body. The estimate must be considered at least 20 days prior to the consideration and passage of the tax levy ordinance. Resolution on the agenda for the second Village Board Meeting in November (21 days prior to the scheduled consideration and approval of the tax levy ordinance). 11/16/2023
  
- If the estimated levy is more than 105% of the prior year's levy amount, the municipality must hold a public hearing prior to the passage of the tax levy ordinance. A notice of the hearing must also be published. The notice must be published not more than 14 or less than 7 days prior to the public hearing. Publication of hearing notice scheduled following the second meeting of Village Board in November. Publication of hearing scheduled between 11/24 & 11/30/2023

**December 2023**

- The public hearing is held prior to the passage of the tax levy ordinance. During the hearing, the corporate authorities are required to explain the reasons for the proposed increase. Public comments must also be permitted. Public hearing will be scheduled for night of the first December Village Board Meeting at the start 7:00 Board Meeting. Public hearing scheduled for 12/07/23
  
- Upon closure of the public hearing, the Village can immediately consider a tax levy ordinance. The tax levy ordinance must be passed and filed with the County Clerk no later than the last Tuesday of December . the goal is to file before the week of the Christmas holiday. Tax levy ordinance on agenda for 12/07/23. Tax levy request filed with the Co Clerks by 12/26/23

**March 2024**

- The County Clerk finalizes the compilation of the Equalized Assessed Valuation statistics in March.
  
- The County Clerk evaluates the Village's levy request in light of property tax extension and limitation legislation (levy, exclusive of new growth and annexations, cannot increase more than 5% or the rate of inflation whichever is less).

**April 2024**

- The County Clerk applies the limitation criteria and resubmits the extension to the Village for review.
  
- The Village reviews the limitation information, makes any changes desired, and resubmits (usually within 24 hours).
  
- The County Clerk issues the final tax levy information.

Resolution 23-XX

DETERMINING THE AMOUNT OF FUNDS TO BE LEVIED  
FOR THE 2023 TAX YEAR THROUGH REAL ESTATE TAXES  
FOR THE VILLAGE OF HAMPSHIRE, KANE and MCHENRY COUNTIES, ILLINOIS

**WHEREAS**, the Village of Hampshire historically levies taxes for the purpose of conducting Village business for its residents and local businesses; and

**WHEREAS**, it has been determined the requested levy amount is an increase of ten percent (10.0%) over the 2022 levy amount; and

**WHEREAS**, it is in the interest of the Village of Hampshire for the 2023 tax levy request to not exceed 110 percent of the 2022 tax extension; and

**WHEREAS**, a Public Hearing as required by the Truth in Taxation Act of 1981 will be held on December 7, 2023; and

**WHEREAS**, consideration of the Tax Levy Ordinance has been scheduled for December 7, 2023 at the regular meeting of the Hampshire Village Board.

**NOW THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND VILLAGE BOARD OF THE VILLAGE OF HAMPSHIRE, KANE AND MCHENRY COUNTIES, ILLINOIS** that it has determined the amount of taxes to be levied by the Village of Hampshire exclusive of elections costs, shall be \$1,405,200.00

ADOPTED THIS 16th day of November 2023, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSTAIN:

APPROVED by the Village President and Board of Trustees of the Village of Hampshire this 16<sup>th</sup> day of November 2023.

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Michael J. Reid, Jr., Village President

Attest:

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Karen Stuehler, Village Clerk



EMBRACE OPPORTUNITY

HONOR TRADITION

# HAMPSHIRE POLICE DEPARTMENT MONTHLY REPORT

October 2023

Chief Doug Pann

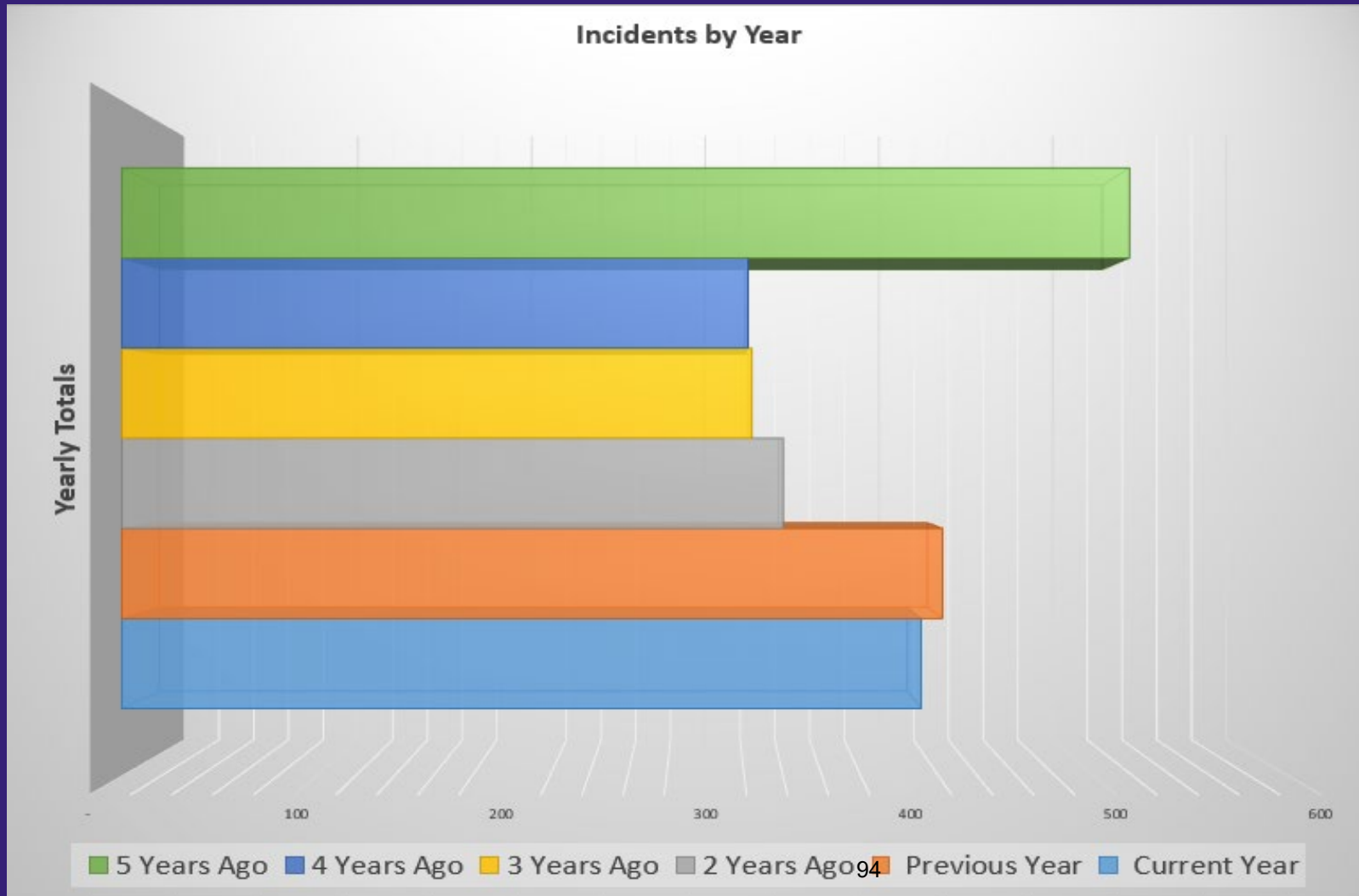
# HAMPSHIRE POLICE DEPARTMENT OCTOBER SCORECARD



## Hampshire Police Department Scorecard

OFFENSES						
	Previous Month	Current Month	% Change	YTD	YTD '22	YTD '21
Group A Offenses	3		-300.0%	56	60	83
All Dispatched Calls for Service	330	277	-16.1%	2728	2200	2342
Burglary	0	0	0.0%	1	4	3
Burglary to Motor Vehicle and Theft from Motor Vehicle	2	3	50.0%	11	1	20
Auto Theft	0	0	0.0%	2	2	3
Theft	3	2	-33.3%	23	26	22
Domestic Violence Cases	1	1	0.0%	8	10	5
Mental Health Calls for Service	1	4	300.0%	25	N/A	N/A
Alarm Responses	11	3	-72.7%	100	130	106
Assists to Neighboring Communities / KCSO	22	20	-9.1%	181	219	296
ACTIVITY						
	Previous Month	Current Month	% Change	YTD		
# Traffic Stops	219	137	-37.4%	1775		
# Traffic Tickets	143	106	-25.9%			
# Traffic Warnings	96	74	-22.9%			
# Parking Tickets	1	3	200.0%			

# OCTOBER CALLS FOR SERVICE - 5 YEAR COMPARISON



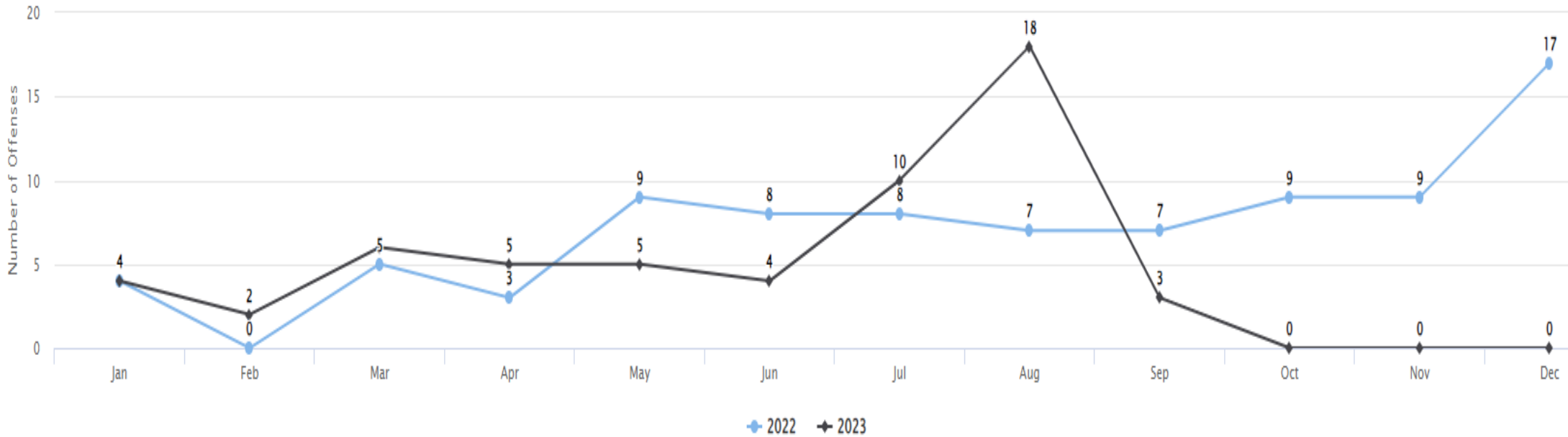
# OFFENSE TRENDS COMPARISON 2022-2023



Agency: HAMPSHIRE  
Offense: Group A Offenses

## Offense Trends Comparison Report

Years: 2022 - 2023



Month	2022	2023
Jan	4	4
Feb	0	2
Mar	5	5
Apr	3	5
May	9	5
Jun	8	4
Jul	8	10
Aug	7	18
Sep	7	3
Oct	9	0
Nov	9	0
Dec	17	0

# GROUP A OFFENSES - CRIMES AGAINST PERSONS



Offense	Reported in 2023	Reported in 2022	Percent Change	Offenses Cleared	Percent Cleared	Percent Of Category	Rate Per 100,000*
Murder	0	0	NA	0	0.00%	0.00%	0.00
Negligent Manslaughter	0	0	NA	0	0.00%	0.00%	0.00
Justifiable Homicide	0	0	NA	0	0.00%	0.00%	0.00
Non-consensual Sex Offenses:							
Rape	0	1	-100.00%	0	0.00%	0.00%	0.00
Sodomy	0	0	NA	0	0.00%	0.00%	0.00
Sexual Assault with Object	0	0	NA	0	0.00%	0.00%	0.00
Fondling	0	0	NA	0	0.00%	0.00%	0.00
Aggravated Assault	2	1	100.00%	2	100.00%	15.38%	31.13
Simple Assault	11	13	-15.38%	10	90.91%	84.62%	171.21
Intimidation	0	0	NA	0	0.00%	0.00%	0.00
Kidnapping/Abduction	0	0	NA	0	0.00%	0.00%	0.00
Consensual Sex Offenses:							
Incest	0	0	NA	0	0.00%	0.00%	0.00
Statutory Rape	0	0	NA	0	0.00%	0.00%	0.00
Human Trafficking, Commercial Sex Acts	0	0	NA	0	0.00%	0.00%	0.00
Human Trafficking, Involuntary Servitude	0	0	NA	0	0.00%	0.00%	0.00
<b>Crimes Against Persons Total</b>	<b>13</b>	<b>15</b>	<b>-13.33%</b>	<b>12</b>	<b>92.31%</b>	<b>20.31%</b>	<b>202.33</b>

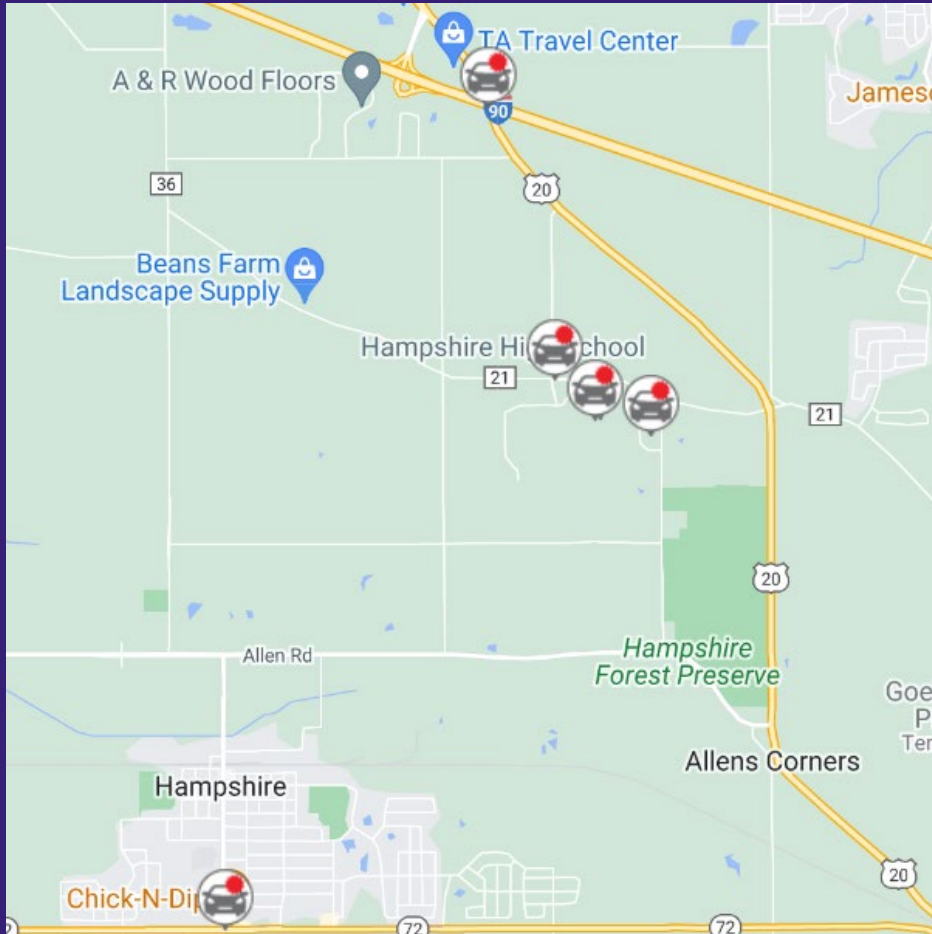


# GROUP A OFFENSES - PROPERTY CRIMES AND CRIMES AGAINST SOCIETY



Offense	Reported in 2023	Reported in 2022	Percent Change	Offenses Cleared	Percent Cleared	Percent Of Category	Rate Per 100,000*
Robbery	0	0	NA	0	0.00%	0.00%	0.00
Burglary/Breaking & Entering	4	1	300.00%	0	0.00%	9.52%	62.26
Larceny/Theft Offenses	9	11	-18.18%	0	0.00%	21.43%	140.08
Motor Vehicle Theft	1	1	0.00%	0	0.00%	2.38%	15.56
Arson	0	0	NA	0	0.00%	0.00%	0.00
Destruction Of Property	20	11	81.82%	4	20.00%	47.62%	311.28
Counterfeiting/Forgery	3	1	200.00%	0	0.00%	7.14%	46.69
Fraud Offense	5	14	-64.29%	0	0.00%	11.90%	77.82
Embezzlement	0	0	NA	0	0.00%	0.00%	0.00
Extortion/Blackmail	0	1	-100.00%	0	0.00%	0.00%	0.00
Bribery	0	0	NA	0	0.00%	0.00%	0.00
Stolen Property Offenses	0	1	-100.00%	0	0.00%	0.00%	0.00
<b>Crimes Against Property Total</b>	<b>42</b>	<b>41</b>	<b>2.44%</b>	<b>4</b>	<b>9.52%</b>	<b>65.63%</b>	<b>653.7</b>
Drug/Narcotic Violations	4	2	100.00%	3	75.00%	44.44%	62.26
Drug Equipment Violations	3	0	NA	3	100.00%	33.33%	46.69
Gambling Offenses	0	0	NA	0	0.00%	0.00%	0.00
Pornography/Obscene Material	0	1	-100.00%	0	0.00%	0.00%	0.00
Prostitution	0	0	NA	0	0.00%	0.00%	0.00
Weapons Law Violation	2	1	100.00%	2	100.00%	22.22%	31.13
Animal Cruelty	0	0	NA	0	0.00%	0.00%	0.00
<b>Crimes Against Society Total</b>	<b>9</b>	<b>4</b>	<b>125%</b>	<b>8</b>	<b>88.89%</b>	<b>14.06%</b>	<b>140.08</b>
<b>Total Group "A" Offenses</b>	<b>64</b>	<b>60</b>	<b>6.67%</b>	<b>24</b>	<b>37.5%</b>	<b>100%</b>	<b>996.11</b>

# SEPTEMBER TRAFFIC CRASHES



## TOP Locations

- HHS - 4 Crashes
- State / 72 - 1 Crash
- TA Truck Stop - 1 Crash
- Road Ranger - 1 Crash
- 17N584 Harmony Road - 1 Crash

# CURRENT PROJECTS



Project	Start Date	Status
Install In-car printers and transition to digital ticketing	11/01/2022	Printers installed - Training on-going GoLive scheduled for 11-20-2023
Transition to County RMS	05/01/2023	Delayed by KaneComm until July 2024
Buildout for Virtra 300	01/01/2023	Substantially completed - waiting for punch list items / Final Inspection
Developing Lesson Plans - De-Escalation Training	04/10/2023	Lesson plans in development
Body Cameras / BWC Grant	01/01/2023	Purchase completed - Grant applied for
Complete Server Update	05/01/2023	Server delivered and configured - troubleshooting - awaiting final verification of data
Host community open house(s) - Virtra 300	10/13/2023	Planned for December - Dates TBA

# GOALS ACCOMPLISHED



Project	Start Date	Status
Hire, Equip, Train New Lateral Entry FT Officer		Sworn in on October 19

# COMMUNITY ENGAGEMENT EVENTS



- Trunk or Treat – October 18, 2023







To: Village President and Board of Trustees

From: Timothy N. Paulson, P.E., CFM  
Senior Project Manager

Date: November 13, 2023

**Re: Monthly Engineering Update**

EEI Job #: HA2300-V

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All:

Please find below a brief status report of current Village and development projects.

## **Village Projects**

- Utilities Master Plan.
  - ✓ Presentation at Public Works Committee 11/18/23
- Safe Routes to School
  - ✓ Phase I Study Work Ongoing
- Park and Rinn Storm Sewer Improvements
  - ✓ Grant Approval Process Expected to be Finalized Soon
  - ✓ Then Move into Design

## **Development Projects**

- Prairie Ridge K&L, M and R
  - ✓ Home Construction
- Prairie Ridge – North of Kelley Road
  - ✓ Underground Work Ongoing for T, Z, and AA and J
  - ✓ Binder for Neighborhoods T Completed and Part of J to be Paved this Month
- Tamms Farm
  - ✓ Home Construction
- Stanley North – TRZ Self Storage
  - ✓ Construction Ongoing
- Brier Hill Ventures/Midwest
  - ✓ Construction Ongoing



- Hampshire 90 Logistics Park and Vista Trans
  - ✓ Binder Paving Complete on Gast Road
  - ✓ IDOT Route 20 Improvements this Fall and Next Spring
- Hampshire Grove
  - ✓ Construction Ongoing on Ryan Drive and Old Dominion Site
- Tinajero Property
  - ✓ Anticipating Engineering Resubmittal for Review Soon
- Oakstead
  - ✓ Engineering Approved
  - ✓ Anticipated Construction Start in 2024

If you have any questions please contact me at [tpaulson@eeiweb.com](mailto:tpaulson@eeiweb.com) or (630) 466-6727.

Pc: Jay Hedges, Village Manager