

**REGULAR MEETING OF THE BOARD OF TRUSTEES
MINUTES
April 6, 2023**

The regular meeting of the Village Board of Hampshire was called to order by Village President Michael J. Reid, Jr. at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, April 6, 2023.

Roll call by Village Clerk Vasquez:

Present: Heather Fodor, Aaron Kelly, Lionel Mott, Laura Pollastrini, and Erik Robinson
Audio: Toby Koth
Absent: None

A quorum was established.

In addition, present in-person were Village Manager Jay Hedges, Assistant to the Village Manager Josh Wray, Village Attorney James Vasselli, Finance Director Lori Lyons, and Police Chief Doug Pann. Also, present electronically: Tim Paulson from EEI.

President Reid led the Pledge of Allegiance.

PUBLIC COMMENTS

Ms. Carr commented about the Light property annexation and zoning.

Mr. Stebbins also commented about the Light property annexation and zoning and asked if there was a way for the Village to work with the unincorporated property owners affected by developments.

MINUTES

Trustee Mott moved to approve the minutes of March 16, 2023.

Seconded by Trustee Fodor
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, and Robinson
Nays: None
Absent: None

Trustee Robinson moved to approve the Special Meeting Minutes of March 28, 2023.

Seconded by Trustee Fodor
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, and Robinson
Nays: None
Absent: None

APPOINTMENTS

A Motion to approve the Reappointment of Maureen McGreevy as Chair of the Board of Police Commissioners for a Term Ending March 31 2026

Trustee Robinson moved to approve the reappointment of Maureen McGreevy as chair of the Board of Police Commissioners for a term ending March 31, 2026.

Seconded by Trustee Kelly

Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, and Robinson
Nays: None
Absent: None

A Motion to Approve the Appointment of Grace Duchaj to the Planning and Zoning Commission for a term ending April 30, 2027

Trustee Fodor moved to approve the appointment of Grace Duchaj to the Planning and Zoning Commission for a term ending April 30, 2027.

Seconded by Trustee Robinson
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, and Robinson
Nays: None
Absent: None

A Motion to Approve the Appointment of James Vasselli as Village Attorney for a Term Ending May 1, 2025

Mr. Vasselli briefly presented his credentials and his work history. He also explained the team that will be working on the Village's legal business and how the firm bills for that work.

The trustees provided their comments and concerns, and President Reid explained that he is willing to postpone this appointment if the Board is uncomfortable with it at this point.

President Reid and Mr. Hedges explained that Attorney Schuster has agreed to stay with the Village as special counsel, which will be a great asset during the transition given his long history with the Village.

Trustee Mott moved to approve the appointment of James Vasselli as Village Attorney for a term ending May 1, 2025.

Seconded by Trustee Fodor
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, and Robinson
Nays: Pollastrini
Absent: None

PUBLIC HEARING

At 7:40 p.m., President Reid opened a public hearing regarding the fiscal year 2023-2024 Annual Budget and noted the requirements for publishing notice of this hearing were met.

Ms. Carr spoke regarding the proposed expenditures with a list of questions. She then spoke regarding the Village's income.

President Reid clarified that the proposed vehicle infrastructure fee is in the budget but is not actually approved with the budget; it will require its own ordinance to adopt at a future date.

Trustee Pollastrini mentioned this is her second year with the budget, and she felt like she was side swiped with the proposed vehicle infrastructure fee. She expressed disappointed about the last Budget Committee meeting. She also stated Ms. Lyons did a great job throughout the budget cycle.

Ms. Lyons presented the tentative annual budget, highlighting the department-level Village

mission statement and goals for the upcoming fiscal year. She also noted a change from the Budget Committee meeting that she moved \$5,000 from Hotel/Motel Tax Fund to the General Fund to contribute to the personnel expenses for police officer and Streets Dept. staffing during special events that aim to generate overnight stays in the Village.

The trustees asked questions for clarification.

President Reid thanked the Budget Committee, Ms. Lyons, Mr. Hedges, and staff for doing a very difficult job organizing this budget.

Mr. Hedges noted that this budget is the most thoroughly vetted budget the Village has had since he started here, and he also thanked the Budget Committee and Village Board for their efforts.

The ordinance adopting the budget will be on the April 20 agenda for approval. There will be a recording of the budget presentation posted separately from the entire meeting if anyone would like to view that.

Trustee Kelly moved to close the public hearing at 8:32 p.m.

Seconded by Trustee Robinson
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, and Robinson
Nays: None
Absent: None

VILLAGE MANAGER'S REPORT

A Motion to Approve a Legal Services Engagement Letter with Ottosen DiNolfo Hasenbalg & Castaldo, Ltd - Village Attorney Services

Trustee Koth moved to approve a legal services engagement letter with Ottosen DiNolfo Hasenbalg & Castaldo, Ltd - Village Attorney Services.

Seconded by Trustee Fodor
Motion carried by roll call vote.
Ayes: Fodor, Koth, Mott, Robinson and Reid
Nays: Pollastrini
Absent: None

A Motion to Approve a Legal Services Engagement Letter with Bazos, Freeman, Schuster & Pop, LLC - Special Counsel and Prosecutor Services

Trustee Robinson moved to approve a legal services engagement letter with Bazos, Freeman, Schuster & Pop, LLC - Special Counsel and Prosecutor Services.

Seconded by Trustee Mott
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, and Robinson
Nays: None
Absent: None

A Motion to Authorize Staff to Renew the Medical, Dental and Vision Insurance Plans for Fiscal Year 2024

Trustee Koth moved to authorize staff to renew the medical, dental and vision insurance plans for

fiscal year 2024.

Seconded by Trustee Robinson
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, and Robinson
Nays: None
Absent: None

An Ordinance Amending the Zoning Regulations to Add Motor Vehicle Wash Facilities as a Permitted Use in Various Zoning Districts

Mr. Hedges and Mr. Wray presented the ordinance, noting that several businesses have inquired about adding standalone wash facilities in the truck stop area. There were several questions related to the language of the ordinance and treatment of the wastewater generated by washes. Mr. Hedges suggested that the Board table this item for staff to make adjustments to the ordinance and investigate the questions raised.

Trustee Kelly moved to table Item 9-d.

Seconded by Trustee Fodor
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Mott, Pollastrini
Nays: Koth, Robinson
Absent: None

A Motion to Approve Payment 5 to Alliance Contractors in the Amount of \$108,317.36 for Work completed on the Streetscape Project

Trustee Kelly moved to approve payment 5 to Alliance Contractors in the amount of \$108,317.36 for work completed on the Streetscape project.

Seconded by Trustee Robinson
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, and Robinson
Nays: None
Absent: None

A Motion to Approve Final Payment of Retainage for Change Order 1 to Alliance Contractors in the Amount of \$11,734.11 for Work Completed Outside of the Contract on the Streetscape Project

Trustee Robinson moved to approve final payment of retainage for Change Order 1 to Alliance Contractors in the amount of \$11,734.11 for work completed outside of the contract on the Streetscape project.

Seconded by Trustee Mott
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, and Robinson
Nays: None
Absent: None

A Motion to Approve Final Payment of Retainage for Change Order 3 to Alliance Contractors in the Amount of \$1,220.10 for Work Completed Outside of the Contract on the Streetscape Project

Trustee Robinson moved to approve final payment of retainage for Change Order 3 to Alliance

Contractors in the amount of \$1,220.10 for work completed outside of the contract on the Streetscape project.

Seconded by Trustee Fodor
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, and Robinson
Nays: None
Absent: None

A Motion to Approve a Letter of Credit Reduction for Hampshire West LLC (Crown) in the Amount of \$1,788,624.67 for Public Improvements Completed in the Prairie Ridge Neighborhood R

Trustee Fodor moved to approve a letter of credit reduction for Hampshire West LLC (Crown) for \$1,788,624.67 for public improvements completed in the Prairie Ridge Neighborhood R.

Seconded by Trustee Robinson
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, and Robinson
Nays: None
Absent: None

MONTHLY STAFF REPORTS

Chief Pann walked through his report. He also discussed the storm sirens and how the new system is working. There was a problem with one siren, which has already been fixed.

No other questions about the reports.

ACCOUNTS PAYABLE

A Motion to Approve the April 6, 2023 Accounts Payable to Personnel

Trustee Robinson moved to approve the Accounts Payable for Adam Schumacher, Andrew Kasiba, Garrett Ferrell, Jacob Bell, Maureen McGreevy and Mark Montgomery in the amount of \$1,670.52 paid on or before April 12, 2023.

Seconded by Trustee Fodor
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, and Robinson
Nays: None
Absent: None

A Motion to Approve the April 6, 2023 Regular Accounts Payable

Trustee Mott moved to approve the Accounts Payable in the sum of \$119,604.22 paid on or before April 12, 2023.

Seconded by Trustee Kelly
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, and Robinson
Nays: None
Absent: None

COMMITTEE / COMMISSION REPORTS

- a) Business Development Commission – Next meeting will be April 12 at 6:30 p.m.
- b) Public Relations – Next meeting will be April 13 at 6:30 p.m.
- c) Public Works – No report
- c) Budget Committee – No report

ANNOUNCEMENTS

Trustee Robinson noted that Hampshire Social has made big improvements bringing lots of business downtown.

Trustee Fodor thanked everyone who voted and congratulated our three trustees on their reelections.

Trustee Pollastrini announced a Hampshire resident was severely injured during the recent storms while he was traveling in Iowa. Let us pray he gets better. Sue Castle of Newman's will be donating tips received on Thursday, April 13, to the resident's family. President Reid will be guest bartending to help raise money.

RECESS

Trustee Robinson moved to recess until 9:40 p.m.

Seconded by Trustee Kelly
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, and Robinson
Nays: None
Absent: None

EXECUTIVE SESSION

Trustee Kelly moved to enter executive session at 9:40 p.m. under 5 ILCS 120/2(c)(1): appointment, employment, compensation, discipline, performance, or dismissal of specific employees.

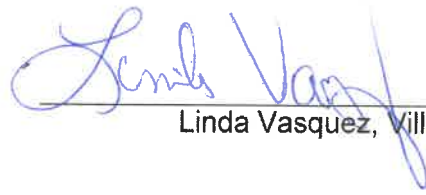
Seconded by Trustee Robinson
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, and Robinson
Nays: None
Absent: None

The Village Board returned to open session at 10:09 p.m. There was no executive session business to report in open session.

ADJOURNMENT

Trustee Kelly moved to adjourn the Village Board meeting at 10:09 p.m.

Seconded by Trustee Robinson
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, and Robinson
Nays: None
Absent: None

A handwritten signature in blue ink, appearing to read "Linda Vasquez", is written over a horizontal line.

Linda Vasquez, Village Clerk