

**VILLAGE OF HAMPSHIRE
REGULAR MEETING OF THE BOARD OF TRUSTEES
MINUTES
February 21, 2019**

The regular meeting of the Village Board of Hampshire was called to order by Village President Jeffrey Magnussen at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, February 21, 2019.

Present: Ryan Krajecki, Christine Klein, Janet Kraus, Toby Koth, Michael Reid.

Absent: Erik Robinson

Also Present: Village Clerk Linda Vasquez, Village Finance Director Lori Lyons; Village Police Chief Brian Thompson, Village Engineer Julie Morrison, and Village Attorney Mark Schuster.

A quorum was established.

President Magnussen led the Pledge of Allegiance.

MINUTES

Trustee Krajecki moved to approve the minutes of February 7, 2019.

Seconded by Trustee Kraus

Motion carried by voice vote.

Ayes: Klein, Koth, Krajecki, Kraus, Reid

Nays: None

Absent: Robinson

CITIZEN COMMENTS

Mr. Ruth brought up a about lead in the water lines and how the state would like them all to be changed out. As of now the Village would have to do a few at a time if there are any water service pipes with lead. Budget for 2019-2020.

VILLAGE PRESIDENT REPORT

Trustee Koth moved to approve Ordinance 19-01; granting a special use in the HC Highway Commercial Zoning District to allow for an automobile service station including sales of gasoline at retail, and an automobile/ truck stop, on the property located at 19N479 US Highway 20 in the Village (BSTP- Thorntons Development)

Seconded by Trustee Reid

Motion carried by roll call vote

Ayes: Klein, Kraus, Krajecki, Koth, and Reid

Nays: None

Absent: Robinson

Trustee Klein moved to approve Ordinance 19-02; granting certain variances of the requirements of the village code to allow for i) smaller front yard setback; ii) greater height of accessory structures; and iii) parking facilities in a front yard, on certain property at 19N479 US Highway 20 in the HC Highway commercial zoning district in the village. (BSTP – Thorntons Development)

Seconded by Trustee Krajecki
Motion carried by roll call vote
Ayes: Klein, Kraus, Krajecki, Koth, and Reid
Nays: None
Absent: Robinson

Trustee Koth moved to approve Ordinance 19-03; amending the Village's Liquor regulations to create an additional license in the B-1 license category in the Village.

Seconded by Trustee Kraus
Motion carried by roll call vote
Ayes: Klein, Kraus, Krajecki, Koth, and Reid
Nays: None
Absent: Robinson

The new license will be issued to Block's.

Trustee Krajecki moved to approve Resolution 19-06; approving the acquisition of certain land, to wit: Lot 6 of Ketchum Road Estates subdivision, as and for the site of a new public works facility, or for other public purpose.

Seconded by Trustee Koth
Motion carried by roll call vote
Ayes: Kraus, Krajecki, Koth, and Reid
Nays: None
Absent: Robinson
Abstain: Klein

Trustee Koth reported the fire department is starting soil boring samples. Connection for water sewer would be across the street. Village President Magnussen reported the closing will be around April 1st, 2019.

Trustee Klein moved to approve Resolution 19-07; approving an amendment to tower lease with option with Voicestream (now T-Mobile) for space on the Elm Street elevated water storage tank premises

Seconded by Trustee Krajecki
Motion carried by roll call vote
Ayes: Klein, Kraus, Krajecki, Koth, and Reid
Nays: None
Absent: Robinson

VILLAGE BOARD COMMITTEE REPORTS

a. Finance

Trustee Klein moved to approve the Accounts Payable in the sum of \$242.90 to Various employees to be paid on or before February 27, 2019.

Seconded by Trustee Koth
Motion carried by roll call vote
Ayes: Klein, Kraus, Krajecki, Koth, and Reid
Nays: None

Absent: Robinson

Trustee Klein moved to approve the Accounts Payable in the sum of \$191,098.07 to be paid on or before February 27, 2019.

Seconded by Trustee Krajecki
Motion carried by roll call vote
Ayes: Klein, Kraus, Krajecki, Koth, and Reid
Nays: None
Absent: Robinson

Trustee Klein reported that the Finance Committee had reviewed the status of the outstanding loan to Prime Time Fitness. The loan originated under the former Revolving Loan Fund program, and is currently owned by the Village. The borrower has not fully complied with the terms and provisions of the Loan Agreement, and is delinquent on payments. The borrower and guarantors have proposed to pay down principal by \$4,500 and to re-structure the loan payments going forward. The Village Finance Director explained the proposal, including the new loan payment (\$200.00/month) with the same final due date (June 1, 2021). The Finance Committee recommended accepting the modification proposal of borrower.

Trustee Klein moved to approve a modification of the loan to Prime Time Fitness, including accepting a paydown of principal equal to \$4,500 and restructuring the payments due under the Promissory Note, and directing the Village Finance Director and Village Attorney to prepare and obtain an appropriate Loan Modification Agreement to effectuate the proposed changes.

Seconded by Kraus
Motion carried by roll call vote
Ayes: Klein, Krajecki, Reid, Kraus
Nays: Koth
Absent: Robinson

b. Public Works –

Trustee Koth reported the 1991 truck is now gone, and Public Works is down 3 or 4 trucks. Enterprise Corporation does not lease big trucks. Great Salt Company is not doing a good job with plowing and salting in Lakewood Subdivision. The culverts were not touched at all, no salt on the streets.

Public Works committee is recommending to purchase or lease two trucks.

Business Development Committee did a parking study and sent the report to Public Works with their recommendation of putting large signs with arrows showing parking lots. Is it possible not to have trucks park in the first three parking stalls so people can see oncoming traffic?

EEL presented a power point for a Capital Improvement Plan for the Village. Summary: Wastewater Collection: Gin Interceptor Sewer ballpark cost - \$800,000 and Water works system needs the connection water main a.s.a.p. at a ballpark cost of \$1,275,000. Also, abandon Well No. 7 and WTP a.s.a.p. ballpark cost \$150,000.

Discussed how to fund these capital improvement projects via I.E.P.A. low interest loan with a project plan of 5 years to apply.

- c. **Planning/Zoning**- No report
- d. **Public Safety**- No report.
- e. **Fields & Trails** – No report
- f. **Village Services** – No report
- g. **Business Development Commission** - Trustee Krajecki reported that a BDC committee meeting will be on February 13, at 6:30 p.m. The Beautification Committee will be meeting on Tuesday, February 12 at Resource Bank. The Committee has reviewed applications for the Façade Improvement Program – materials were submitted to the members of the Board of Trustees for further review.
- h. **Economic Development** – No Report

ANNOUNCEMENTS

Village President Magnussen announced Trustee Robinson’s wife’s grandmother passed away. Our condolences to the family.

Village President reported at the next meeting will we be having an executive session- Litigation.

Trustee Klein would like to bring back and rescind the Ordinance previously enacted for periodic changing of the committee chairs among members of the Board of Trustees. .

Trustee Koth will request to put in the budget for FY 2020 purchase of two trucks for Public Works.

ADJOURNMENT

Trustee Koth moved to adjourn the Village Board meeting at 8:45 p.m.

Seconded by Trustee Krajecki
Motion carried by voice vote
Ayes: Klein, Kraus, Krajecki, and Reid
Nays: None
Absent: Robinson

Linda Vasquez Village Clerk