

REGULAR MEETING OF THE BOARD OF TRUSTEES

MINUTES

June 15, 2023

The regular meeting of the Village Board of Hampshire was called to order by Village President Michael J. Reid, Jr. at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, June 15, 2023.

Roll call by Village Clerk Vasquez:

Present: Heather Fodor, Aaron Kelly, Toby Koth, Lionel Mott, and Erik Robinson.

Absent: Laura Pollastrini

A quorum was established.

In addition, present in-person were Village Manager Jay Hedges, Assistant to the Village Manager Josh Wray, Village Attorney James Vasselli, Police Chief Doug Pann, and Finance Director Lori Lyons. Also, present electronically: Tim Paulson from EEI.

President Reid led the Pledge of Allegiance.

PUBLIC COMMENTS

Beverly Dohn noted that the meeting agenda was not posted on the website until 7:45 am this morning, so she questions if having the meeting was in compliance with the Open Meetings Act. Attorney Vasselli explained the Village does not have a full-time staff to maintain the website, so the requirement to post online does not apply. The Village Clerk did have it posted on the front window of Village Hall as required.

Voytek Reczek spoke against the amendment to allow truck washes for environmental reasons.

Bonnie Engel reported that membership in the Historical Society is up, and they have 13 programs for the season. Bill Swalwell has taken over as president.

Bill Swalwell announced the Historical Society will be having a fundraiser soon, and they are looking to upgrade their website.

Cynthia Rafkind spoke against the amendment to allow truck washes for environmental reasons.

MINUTES

Trustee Robinson moved to approve the minutes of June 1, 2023, with a correction to Trustee Kelly's name on page 5.

Seconded by Trustee Mott

Motion carried by roll call vote.

Ayes: Fodor, Kelly, Koth, Mott, and Robinson

Nays: None

Absent: Pollastrini

SERVICE AWARDS

Chip Hessenflow was able to attend remotely. Ryan Krajecki was not able to be present.

President Reid extended a thank you to Mr. Hessenflow for his 10 years of service to the Village.

Everyone thanked Mr. Krajecki for his dedication to Hampshire and his service as both a village trustee and the BDC chair.

VILLAGE MANAGER'S REPORT

An Update on Lead Service Line Surveys

Utilities Supervisor Mark Montgomery presented an update on the status of the Village's lead service line inventory. He explained the department was able to use historic information to eliminate the majority of homes in town, but there are around 600 homes that needed surveyed. The Village sent two letters asking for survey participation, and the number of unknowns is now down to about 130 homes, so the department will be trying to either schedule inspections or will have to do digs at the b-boxes to determine the line materials of the remaining homes. There are only 6 lines requiring replacement at this point.

A Motion to Approve an Agreement with James Motors for use of Village Property on Town Place Road

Trustee Kelly asked if the \$10 consideration for the use of Village property was sufficient, noting that it works out to a valuation less than that of farmland. Mr. Hedges mentioned that there was no intention of market-rate consideration; rather, it's just a nominal value to make the contract legal.

There was also discussion concerning Coon Creek Country Days. Mr. Hedges assured that the Village and James Motors will cooperate so the festival can be set up and taken down.

Trustee Koth moved to approve an agreement with James Motors for use of Village Property on Town Place Road.

Seconded by Trustee Robinson
Motion carried by roll call vote.
Ayes: Mott, Robinson, Koth,
Nays: Fodor, Kelly
Absent: Pollastrini

An Ordinance Amending Village Code Chapter 6: Zoning to Allow Motor Vehicle Wash Facility as a Permitted Use in Various Zoning Districts

After much discussion, the Board decided to table this action and ask staff to look into the pretreatment requirements further.

Trustee Robinson moved to table the Ordinance Amending Village Code Chapter 6: Zoning to allow motor vehicle wash facility as a permitted use in Various Zoning Districts.

Seconded by Trustee Mott
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, and Robinson
Nays: None
Absent: Pollastrini

A Presentation of the Annual TIF District Joint Review Board Meeting

Ms. Lyons gave a presentation on the TIF district status that was previously given to representatives of the various taxing bodies at the annual TIF joint review board meeting.

STAFF REPORTS

There were some questions about the staff reports. Chief Pann noted a cooperative active shooter training is coming up; it will be held at Big Timber Elementary School, and several police and fire departments will attend.

ACCOUNTS PAYABLE

A Motion to Approve the June 15, 2023 Regular Accounts Payable to Personnel

Trustee Kelly moved to approve the Accounts Payable for Rush Randolph and Linda Vasquez in the amount of \$132.54 paid on or before June 21, 2023.

Seconded by Trustee Fodor
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, and Robinson
Nays: None
Absent: Pollastrini

A Motion to Approve the June 1, 2023 Regular Accounts Payable

Trustee Mott moved to approve the Accounts Payable in the sum of \$366,198.70 paid on or before June 21, 2023.

Seconded by Trustee Robinson
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, and Robinson
Nays: None
Absent: Pollastrini

COMMITTEE / COMMISSION REPORTS

- a) Business Development Commission – Trustee Kelly reported Liz Martin had a great first meeting as chair. Beautification is looking to update the façade program. Any changes will be presented to the BDC then, if approved, will go the Village Board. He also noted that the Garden Berry's façade project was approved last fiscal year but has not finished yet, so it will be paid out in the current fiscal year.
- b) Public Relations – No report
- c) Public Works – No Report
- c) Budget Committee – No report

NEW BUSINESS

Trustee Robinson inquired about the status of the vacant trustee seat. President Reid reported that we are waiting to hear from the County Clerk on where we stand with the resignation. We are hopeful to bring in a new trustee at the next Village Board meeting.

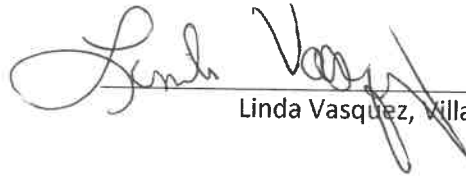
Mr. Hedges mentioned that the Village will be hosting a meeting with surrounding towns' management and public works to discuss shared services.

Trustee Robinson wished everyone a Happy Father's Day!

ADJOURNMENT

Trustee Fodor moved to adjourn the Village Board meeting at 8:50 p.m.

Seconded by Trustee Mott
Motion carried by voice vote.
Absent: Pollastrini


Linda Vasquez, Village Clerk