



Village of Hampshire
Village Board Meeting
Thursday, May 19, 2022 - 7:00 PM
Hampshire Village Hall - 234 S. State Street

AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Public Comments
5. Approval of Minutes from May 5, 2022
6. Proclamation of Pediatric Stroke Awareness Month
7. Village Manager's Report
 - a. A Presentation on the Referendum for a New Fire Station - Chief Herrmann
 - b. An Ordinance Authorizing the Sale of Certain Municipal Personal Property to Veto Enterprises for \$10,000 (2017 Dodge Charger Squad)
 - c. A Motion to Approve a Professional Services Agreement with EEI for a Comprehensive Utility Master Plan Update for \$198,903 - Steve Dennison, EEI
 - d. Lead Service Line Update - Steve Dennison, EEI
 - e. A Resolution Authorizing the Village Manager to Enter into a Software as a Service Agreement with Tyler Technologies, Inc. for the ERP Pro Product
 - f. Presentation on the Hampshire TIF District
 - g. Discussion of Home Occupations Regulations
8. Monthly Reports
 - a. April Treasurer's Report
 - b. April Police Incidents Report
 - c. April Engineering Report
9. Accounts Payable
 - a. A Motion to Approve the May 19, 2022 Accounts Payable to Personnel
 - b. A Motion to Approve the May 19, 2022 Regular Accounts Payable
10. Village Board Committee Reports
 - a. Business Development Commission
 - b. Public Relations
 - c. Public Works
 - d. Budget
11. New Business

12. Announcements

13. Adjournment

Attendance: By Public Act 101-0640, all public meetings and public hearings for essential governmental services may be held by video or tele conference during a public health disaster, provided there is an accommodation for the public to participate, and submit questions and comments prior to meeting. If you would like to attend this meeting by Video or Tele Conference, you must e-mail the Village Clerk with your request no later than noon (12 PM) the day of the meeting. A link to participate will be sent to your e-mail address, including all exhibits and other documents (the packet) to be considered at the meeting.

Recording: Please note that all meetings held by videoconference will be recorded, and the recordings will be made public. While State Law does not required consent, by requesting an invitation, joining the meeting by link or streaming, all participants acknowledge and consent to their image and voice being recorded and made available for public viewing.

Accommodations: The Village of Hampshire, in compliance with the Americans with Disabilities Act, requests that persons with disabilities, who require certain accommodations to allow them to observe and/or participate in the meeting(s) or have questions about the accessibility of the meeting(s) or facilities, contact the Village at 847-683-2181 to allow the Village to make reasonable accommodations for these persons.

REGULAR MEETING OF THE BOARD OF TRUSTEES
MINUTES
May 5, 2022

The regular meeting of the Village Board of Hampshire was called to order by Village President Michael J. Reid, Jr. at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, May 5, 2022.

Roll call by Village Clerk Vasquez:

Present: Heather Fodor, Toby Koth, Lionel Mott, Laura Pollastrini, and Erik Robinson.

Absent: Aaron Kelly

A quorum was established.

In addition, present in-person were Village Manager Jay Hedges, Finance Director Lori Lyons, Village Attorney Mark Schuster, Assistant to the Village Manager Josh Wray, and Police Chief Brian Thompson. Also, present electronically: Tim Paulson - EEI

Village President led the Pledge of Allegiance.

MINUTES

Trustee Robinson moved to approve the minutes of April 21, 2022.

Seconded by Trustee Fodor

Motion carried by roll call vote.

Ayes: Robinson, Mott, Koth, Pollastrini, Fodor

Nays: None

Absent: Kelly

APPOINTMENTS

A Motion to approve the appointment of Hank Hoffman to a 5-year term on the Planning and Zoning Commission.

President Reid commented on an email from Chairman Mroch that Mr. Hoffman has been an excellent asset to the Planning and Zoning Commission. President Reid also noted that there were no other applicants for this appointment.

Trustee Koth moved to appoint Hank Hoffman to a 5-year term on the Planning and Zoning Commission.

Seconded by Trustee Robinson

Motion carried by roll call vote.

Ayes: Robinson, Mott, Koth, Pollastrini, Fodor

Nays: None

Absent: Kelly

VILLAGE MANAGER'S REPORT

A Review of the Concept Plan for the Subdivision of the Hampshire 90 Logistics Park.

Mr. Hedges introduced the project, reminding the Board that it was annexed and zoned by

Mike Gazzola with Entre Commercial Realty.

Ken Franzese explained the plans for the property. In general, it will be subdivided into 4 buildable acres totaling about 60 acres and will be used for industrial and logistics companies. They have two logistics companies that sent letters of intent, Vista and Cost Connections. The outlots A & B will be left for stormwater management and wetlands.

An Ordinance Granting a Variance in the M-2 General Industrial Zoning District to allow for Parking of motor vehicles on a gravel surface. (Midwest Companies Site)

President Reid noted that the Village has approved variances for gravel parking before.

Trustee Koth said there should not be much to talk about

Trustee Koth moved to approve Ordinance 22-08: Granting a Variance in the M-2 General Industrial Zoning District to allow for Parking of motor vehicles on a gravel surface. (Midwest Companies Site)

Seconded by Trustee Robinson

Trustee Pollastrini asked for clarification on where the gravel area would be. Mr. Berglund from Midwest Companies verified the area and explained that this is not just for vehicles but will also be used for rollout boxes and heavy equipment, which would too easily damage asphalt.

Trustee Pollastrini also asked how long the long-term parking will be. Mr. Hedges noted that such terms were used to describe this area so as to distinguish it from daily parking that must still be paved.

Trustee Fodor ask if there is any risk of containments from the equipment to be placed here. Mr. Berglund explained that regular fluids like oil and brake fluid could leak, but there is no special risk here, and he believes gravel would be better than asphalt since asphalt would let any contaminates stand and be run-off by water rather than filtered through the gravel.

Motion carried by roll call vote.
Ayes: Koth, Mott, Pollastrini, Fodor, Robinson
Nays: None
Absent: Kelly

An Ordinance Proposing the Establishment of Special Service Area #28 (Stanley Property)

Attorney Schuster clarified the location and purpose of this SSA. It is a standard back-up SSA for the Village to intervene if necessary, and it is located on the northern site that Stanley owns but will also compensate for stormwater area needed for the Stanley East development. He also noted that this vote is to set a public hearing date, so another vote will be necessary to establish the SSA after the hearing.

Trustee Mott moved to Ordinance 22-09: Proposing the Establishment of Special Service Area #28 (Stanley Property).

Seconded by Trustee Robinson
Motion carried by roll call vote.
Ayes: Koth, Mott, Pollastrini, Fodor, Robinson
Nays: None

Absent: Kelly

A Discussion of Zoning Regulations for Home Occupation (No Action Needed)

Mr. Wray explained that the Village only allows a short, specific list of home occupations that do not encompass the many existing home businesses, including online businesses. Additionally, a potential online retail firearms business has inquired about starting at his home in Hampshire, which is currently now allowed due to the short list. Staff asked for discussion on what types of businesses the Board would like to see allowed as home occupations moving forward. He also noted that many other communities in the area do not keep a list of permitted home occupations; rather, they have performance regulations that allow any type of businesses that stays within those regulations, such as signage, number of employees, parking, etc.

Trustee Robinson said he is in favor of the broader regulations rather than a specific list, but he is not sure about firearms. President Reid noted that an online business selling firearms is different than someone selling guns out of their garage.

Trustee Koth asked Chief Thompson for his opinion on firearms sales. Chief Thompson commented that current operation does not keep a showcase or inventory of guns for people to come and look at.

Trustee Robinson noted that there are too many online businesses that the Village cannot really control, nor should it if they are not changing the house. Trustee Koth agreed and said that the Village should not be telling anyone what they can and cannot do in their house except for selling weapons and ammunition because those items carry a different kind of danger for the neighborhood.

Trustee Robinson again said the regulations should be kept general like other communities do. Mr. Wray passed out an example of these regulations from Huntley.

Trustee Fodor added that she would like to limit large deliveries.

President Reid commented that the Board seems to want to restrict inventory of dangerous or hazardous items like firearms or fertilizer. Trustee Robinson noted that Huntley's regulations generally restrict hazardous items, so Hampshire could do the same. Trustee Pollastrini added that the Board should be conscious of restricting inventory because the inventory could be a hundred hats or some craft item that pose no problems if it is kept indoors.

Trustee Pollastrini noted that deliveries in residential neighborhoods have increased a lot, including deliveries of groceries, so she is not really concerned about that issue. Trustee Fodor noted that Huntley's regulations have a statement about traffic that prohibit atypical traffic in residential districts.

President Reid asked about Huntley's provision about licensing. Attorney Schuster responded that Huntley is home-rule, so this provision would have to be removed.

Trustee Fodor noted that a state regulation requires a video system at locations where firearms are sold. She asked if the Village must enforce that requirement. Attorney Schuster responded that he does not believe so because firearms are federally regulated, so it would likely be ATF's authority and responsibility to enforce such a provision.

Trustee Robinson is in favor of prohibiting the sale of firearms in-person but is fine with online-only sales.

Trustee Pollastrini asked the Board to consider the many services, such as hair styling, massages, or tattoo parlors, that would be affected by these regulations.

Staff will draft a set of regulations and bring it back to the Village Board at the next meeting prior to the Planning and Zoning Commission's public hearing on the text amendment.

A Motion to approve a payment to Kane County Excavating for the Connection Water Main Project for \$214,835.40.

Mr. Hedges thanked Mr. Paulsen for the daily updates EEl sends as the project progresses.

Trustee Fodor moved to approve payment to Kane County Excavating for the Connection Water Main Project for \$214,835.40.

Seconded by Trustee Robinson
Motion carried by roll call vote.
Ayes: Koth, Mott, Pollastrini, Fodor, Robinson
Nays: None
Absent: Kelly

A Resolution to authorize the purchase of a 2022 John Deere wheel Loader from West Side Tractor at a cost of \$163,100.

Trustee Koth moved to approve Resolution 22-04; authorizing the purchase of a 2022 John Deere wheel Loader from West Side Tractor at a cost of \$163,100.

Seconded by Trustee Fodor
Motion carried by roll call vote.
Ayes: Koth, Mott, Pollastrini, Fodor, Robinson
Nays: None
Absent: Kelly

Trustee Koth noted that it currently takes 45 minutes to load one snowplow truck with salt, and this new loader will cut that to 15 minutes.

A Resolution to authorize the purchase of a 2021 Ram 550 with equipment from Henderson Products at a cost of \$100,153

President Reid asked if this is off the state bid program. Ms. Lyons responded no; the state bid program does not have this vehicle available.

Ms. Lyons clarified that this is a 2021 model.

Trustee Pollastrini asked if a 1-year-old truck is worth the cost if it will only last another 9 years like the last truck. Ms. Lyons noted that the Streets Department built a sprayer to keep the salt off of the chassis. Ms. Lyons also noted that this is just a large pick-up truck, and a 9-10 year life is pretty normal for municipal use. Mr. Hedges noted that the Capital Improvement Plan budgets equipment like this for 7 years.

Trustee Robinson moved to approve Resolution 22-05; authorizing the purchase of a 2021 Ram 5500 with equipment from Henderson Products at a cost of \$100,153.

Seconded by Trustee Fodor
Motion carried by roll call vote.
Ayes: Koth, Mott, Pollastrini, Fodor, Robinson
Nays: None
Absent: Kelly

A Motion to approve a request for reimbursement for the sidewalk repair project at 239 Schmidt Dr. in the amount of one-third of the lowest bid, or \$1,291.67.

Mr. Hedges note that there is \$20,000 budgeted for sidewalk repairs in the budget.

President Reid would like these items to go to Village Manager Hedges rather than the Village Board since he already has the authority to approve expenditures up to \$25,000.

Trustee Fodor moved to approve the request for reimbursement for the sidewalk repair project at 239 Schmidt Dr. in the amount of one-third of the lowest bid, or \$1,291.67.

Seconded by Trustee Robinson
Motion carried by roll call vote.
Ayes: Koth, Mott, Pollastrini, Fodor, Robinson
Nays: None
Absent: Kelly

A Motion to modify the Façade Improvement Grant Award for the Hampshire Social Project 123 S. State Street, increasing the amount from \$55,563 to \$57,406.13.

Mr. Hedges said there was a math error on the numbers at the last meeting when the Board approved this grant. Staff believes the intention of the Board was to fund 75% of the total project, which would require this action.

Several trustees agreed that the intention was to fund 75% of the total project, including the patio and fence in the rear.

Trustee Koth moved to modify the Façade Improvement Grant Award for the Hampshire Social Project 123 S. State Street, increasing the amount from \$55,563 to \$57,406.13.

Seconded by Trustee Robinson
Motion carried by roll call vote.
Ayes: Koth, Mott, Pollastrini, Fodor, Robinson
Nays: None
Absent: Kelly

MONTHLY REPORTS

April Building Report

Trustee Fodor asked if we knew which subdivisions were seeing the most growth. The permitting system does not track by subdivision, but Mr. Hedges noted that Tamms Farm had about 20 basements in place when he last drove by. Prairie Ridge Neighborhood M has started the earthwork for the townhomes.

Trustee Koth asked about the apartments that were going to be built south of Tuscany Woods. Mr. Hedges said they have considered other options, and there are no longer plans for

apartments on that lot. The developers are instead looking at commercial and institutional users.

April Street Report

Mr. Hedges expressed great appreciation for the Public Works staff in preparing for Streetscape. He also reported the Street Department is preparing the new parking lot by the train tracks.

ACCOUNTS PAYABLE

A Motion to approve the May 5, 2022 Accounts Payable to Personnel

Trustee Robinson moved to approve the Accounts Payable for Josh Wray and Mark Montgomery in the sum of \$504.48 paid on or before May 11, 2022.

Seconded by Trustee Mott
Motion carried by roll call vote.
Ayes: Koth, Mott, Pollastrini, Fodor, Robinson
Nays: None
Absent: Kelly

A Motion to approve the May 5, 2022 Regular Accounts Payable

Trustee Robinson asked about the large payment to the IEPA. Ms. Lyons said it is for the Wastewater Treatment Plant loan.

Trustee Pollastrini asked about the façade grant reimbursement to River Valley Turf. Ms. Lyons said it is for the work done on the old doctor's office at 165 S State. President Reid noted that the owners said this week that they may have a potential renter for that space.

Trustee Fodor asked about the payment to Bank of America. Ms. Lyons responded that it is an agent fee to disburse bond payments.

Trustee Robinson moved to approve the Accounts Payable in the sum of \$524,164.56 paid on or before May 11, 2022.

Seconded by Trustee Koth
Motion carried by roll call vote.
Ayes: Koth, Mott, Pollastrini, Fodor, Robinson
Nays: None
Absent: Kelly

COMMITTEE / COMMISSION REPORTS

- a) Business Development Commission - President Reid said talked with Chairman Krajecki about leaving the two open seats for a while and potentially removing them completely to make the body smaller to avoid their current challenges with participation. There are some open questions, such as how to deal with the terms, so they are just wanting to tryout having 5 members for a while.

The next meeting is May 11 at 6:30 p.m.

- b) Public Relations - Trustee Fodor reported the Committee held a meeting last Thursday where they discussed moving the meeting date because it interferes with other programs in towns. They also considered scaling back to one meeting every other month. The Committee also discussed communication strategies to a diverse group of residents.

President Reid noted that the older residents love the newsletter, and he thanked the Committee and Mr. Rossetti.

Mr. Hedges noted that the upcoming 1-year review of Flood Brothers services will include another communication package to residents reminding them of what services are available.

- c) Public Works - Trustee Koth said that the Village should consider purchasing a tar kettle to fill street cracks rather than renting the machine which is very expensive. It would save us money in the long run, and it will allow us to repair streets that will not be paved for a long time due to lack of funds.

- d) Budget Committee - No report.

ANNOUNCEMENTS

Mr. Hedges explained to the Board that the Streetscape project uncovered a layer of brick pavers that was dug up while during the construction. Everyone was very excited, and we want to do something with the bricks. President Reid said that staff checked into some potential projects the Village could do, but major projects such as road sections or bulb-outs are impractical because not enough of the bricks will be salvageable, and those types of big projects would present maintenance issues. Instead, he described a small project where some bricks would be incorporated in one bulb-out around the clock on Jefferson and State. Mr. Hedges said the cost would be about \$10,000 added to Streetscape. Other features such as a commemorative plaque or laser-engraved Hampshire "H" could be incorporated. The consensus from the Board was to move forward with this for the historic significance.

President Reid also noted that a local company has agreed to investigate a cheaper catenary lighting system that could be added to Streetscape - maybe around \$20,000-\$25,000. Mr. Hedges added that the big question for the feasibility of this idea is if the six light poles will be able to hold the lighting system.

Mr. Hedges also added that staff is working on a sponsor program where a local business could donate a bench or another feature.

Trustee Mott said the Lions Club is interested in donating something to the Streetscape project.

Trustee Robinson wished a Happy Mother's Day to all the mothers. He also announced the elementary school principal, DW as she is known, is leaving for a district position. She is a wonderful woman and all the kids from kindergarten through 5th grade were so happy with her there. She will be missed big time.

Trustee Pollastrini announced Historical Society event on May 26 at 7pm at the Township Building. The program will be on the history of the war and how it affected Hampshire.

President Reid congratulated the Village Board on its 1-year anniversary.

ADJOURNMENT

Trustee Koth moved to adjourn the Village Board meeting at 8:31 p.m.

Seconded by Trustee Robinson

Motion carried by roll call vote.

Ayes: Fodor, Pollastrini, Koth, Mott, Robinson

Nays: None

Absent: Kelly

Linda Vasquez, Village Clerk

PROCLAMATION

WHEREAS, stroke occurs at a rate of 1 in 1600 to 4000 live births each year and in 12 in 100,000 children per year, with stroke being the sixth leading cause of death in children; and

WHEREAS about 65 percent of infants and children who have a Pediatric Stroke will have serious, permanent neurological disabilities, including paralysis, seizures, speech and vision problems, attention, learning and behavioral difficulties, and may require ongoing physical therapy and surgeries; and

WHEREAS the life-long health concerns and treatments resulting from Pediatric Stroke result in a heavy financial and emotional toll on the child, the family, and society; and

WHEREAS an early diagnosis and commencement of treatment of Pediatric Stroke greatly improves chances of recovery and prevention of recurrence; and

WHEREAS on May 20, 2021, Vinny Zoufal was born after a massive stroke before birth and spent 34 days in the NICU; and

WHEREAS the Zoufal family will celebrate Vinny's first birthday on May 20, 2022;

THEREFORE, I, Mike Reid, President of the Village of Hampshire in the State of Illinois, do hereby officially proclaim May 2022 as:

PEDIATRIC STROKE AWARENESS MONTH

and May 20, 2022 as:

"Vinny the Warrior" Zoufal Day

In the Village of Hampshire of the State of Illinois, I urge all citizens to join me in supporting the efforts, programs, services, and advocacy the Children's Hemiplegia and Stroke Association provides as they strive to enhance public awareness of Pediatric Stroke.

Second Fire Station Proposal

To build a second fire station that will be located at Gast Road and Whip-pur Way (West of the Hampshire High School in Tamms Farm Development)

Facts about proposed fire Station 2 - Why is a second fire station needed?

1. About our Department

- a. One fire station
- b. Protect 42 square miles plus 9 miles of I-90
- c. 1,460 calls in 2021
- d. Personnel
 1. 9 Full time firefighters to include Chief, DC and EMS Captain
 2. 20 Part time firefighters (cover 30,000 shifts hours a year)
- e. Staffing should be at 5 per day to include 2 FT and 3 PT
- f. Due to a shortage of PT, we are staffed at 4 more often to include a FT on overtime, we're at 3 FF occasionally

2. Calls

- a. 1,460 total calls in 2021 for the entire district
- b. We currently respond to approximately 500 calls per year in District 2 (21,22,23)
- c. This number is projected to steadily increase annually based on development
- d. Projected calls to 1,100 per year for District 2 when current development is completed
- e. District 2 will respond to District 1, approximately 150 calls per year (multiple calls in progress or multi station responses)

3. Response Times

- a. Currently 7-18 minutes in District 2
- b. Second station will reduce times to 2-8 minutes
- c. Without oxygen, brain begins to die at 4 minutes (Cardiac arrest)
- d. After 10 minutes without oxygen, chance of survival is minimal
- e. Fire doubles in size every 30 seconds to 1 minute

4. Area of Coverage

- a. Our district is 42 square miles plus 9 miles of Interstate 90

- b. The second station will cover approximately 20 square miles plus interstate 90
- c. Kelley Road to the south
- d. Getty Road to the north
- e. Ridgecrest to the east
- f. New Lebanon to the west
- g. Rt. 20 / Allen / Hampshire Corporate Park
- h. I-90 32.5 to 41.9

5. Subdivisions / Roads

- a. Lakewood Crossing
- b. Casa De Aero
- c. Hampshire Oaks
- d. Woodview Parkway
- e. Tamms Farm
- f. Primrose Lake
- g. Kelley Road
- h. Marney Drive
- i. Melms Road
- j. Most of Widmayer Road
- k. Elgiloy Business Park
- l. Hampshire Woods Business Park
- m. Loves Business Park
- n. Hampshire Corporate Park

6. Schools

- a. Hampshire High School (2,000 students and staff)
- b. Gary D Wright Elementary School (Approx. 600 students and staff)
- c. New Elementary School (Approx. 600 students and staff)
- d. Our current response times are 7 to 8 minutes to these schools
- e. A second station will reduce times to 2-4 minutes

7. Traffic Count

- a. Approximately 60,000 vehicles per day travel through District 2

8. Businesses

- a. 5 Industrial Parks (30 businesses)
- b. 4 Truck stops (Little village by itself) Loves – 300 semis park at night
- c. Hotel
- d. Several Restaurants

- e. Illinois Tollway District 15 Headquarters

9. New Development

- a. Tamms Farm (187 homes)
- b. Oakstead (1,100 homes)
- c. Prairie Ridge (north side – Approx. 1,000 homes)
- d. New School
- e. New Logistics Park at Rt. 20/Gast

10. Railroad

- a. It will give us a fire station north of the railroad tracks.
- b. We currently get delayed approximately 6 times per year
- c. New railroad merger will go from 3 to 11 trains per day over 5 years (much greater chance of a delay)
- d. If District 1 is delayed going to their area, District 2 will respond.
- e. We have been delayed for as long as 5 minutes

11. Insurance Service Offices (ISO Rating)

- a. 1-10 with one being best
- b. Insurance companies use the rating to help reduce your premiums
- c. Criteria: Water supply, response times, fire station locations, fire apparatus, equipment, staffing, dispatching, training, fire inspections, pre-plans, public education programs
- d. We are currently a 4 in most of the district.
- e. We are a 10 due to no water and more than 5 miles from the fire station at:
 - 1. Aileron Road
 - 2. Brier Hill Road south
 - 3. Chandelle Drive
 - 4. Dietrich Road
 - 5. Factly Road
 - 6. Hackman Road
 - 7. Hemlock Road
 - 8. Immelman Lane
 - 9. Melms Road
 - 10. New Lebanon Road
 - 11. OBrian Road
- f. 4 or 10 cannot be improved without a second station and increase staffing

- g. We do well on all other categories of the rating system

Mutual aid / Auto Aid

- a. We have a strong mutual/auto aid system with:
 - 1. Pingree Grove
 - 2. Burlington
 - 3. Huntley
 - 4. Genoa
 - 5. Fox River
 - 6. Marengo
- b. Types of calls we work together
 - 1. Structure fires
 - 2. Vehicle accidents with multiple patients, entrapment
 - 3. Multiple calls in progress
 - 4. Critical medical calls
 - 5. Calls that can turn bad quickly

12. Grants

- a. We are always looking and applying for grants
- b. We have secured roughly \$1.2 million in grants and funding over the last 15 years
- c. We have purchased:
 - 1. Apparatus
 - 2. SCBA's
 - 3. Equipment

13. Apparatus Fleet

- a. \$3.5 million dollars in our apparatus fleet
- b. In the last 3 years we have:
 - 1. New tanker/pumper replaced a 25-year-old tanker (\$300,000)
 - 2. New fire engine/squad replaced a 24-year-old engine/squad (\$730,000)
 - 3. New brush / EMS truck replaced a 24-year-old brush truck (\$140,000)
 - 4. 2 new staff/command/EMS vehicles replaced 11-year-old vehicles (\$120,000)
 - 5. Scheduled to Refurbish 16-year-old fire engine (\$50,000)

Perspective:

Pingree Grove: 3 staffed fire stations covering 50 square miles, 16,000 people, 1,750 calls a year with 11 firefighters on duty per day.

Huntley: 5 staffed fire stations covering 55 square miles, 50,000 people, 6,000 calls per year with 25 firefighters on per day.

Marengo: 3 staffed fire stations covering 100 square miles, 20,000 people, 2,200 calls per year with 9 firefighters on per day.

Rutland Dundee: 2 staffed fire stations covering 50 square miles, 10,000 people, 1,300 calls per year with 5 firefighters on per day.

Fox River: 2 staffed fire stations, 20,000 people, 1,800 calls per year with 8 firefighters on per day, their going for a 3rd fire station now.

Hampshire: 1 staffed fire station covering 42 square miles, 10,000 people, 1,450 calls per year, with 4-5 firefighters per day.

2021 Organizational Accomplishments

- We finalized a 3-year contract with Professional Firefighters Local 4782.
- We sold land on Rowell Road that was purchased by the District in the late 80's for a second station but it is no longer a good location.
- We purchased land for a second fire station on Gast Road adjacent to the high school. This was based on a study. Preliminary engineering and station floor plans were completed.
- We purchased a new command vehicle replacing an 11-year-old vehicle.
- A new fire engine was purchased and will be delivered in early 2022. This replaced a 24-year-old fire engine.
- A new brush truck was purchased and will be delivered in early 2022. This replaced a 24-year-old brush truck.
- A new ambulance was purchased and placed in service in March 2021.
- We completed year 3 of the station upkeep program which included a new floor in the training room, new rear bay apron, and 2 new man doors.
- We worked out an agreement with the Illinois Tollway to use their facility at Rt. 20 and I-90 as a temporary fire station during inclement weather only. This will reduce response times in that area which can take as long as 15 minutes during snowstorms.
- We started a 5-year strategic plan that will be completed in early 2022.
- We received several grants and purchased: gas monitors, thermal imaging camera, ventilation fan, EMS training mannequin, and grain bin rescue equipment.
- We finalized an agreement with Illinois Department of Transportation to have pre-emption light installed as Rt. 72 and State Street when construction is completed in 2022. This gives fire apparatus responding to emergencies priority.
- We hired 2 new full-time firefighter/Paramedics.

- We hired 3 Part time firefighters.
- We promoted Zack Rice to Lieutenant.
- We sent 4 firefighters to paramedic school.
- We had 3 firefighters graduate from paramedic school.
- We sent 3 firefighters to the fire academy.
- We were staffed with:
 - 3 personnel 1% of the time
 - 4 personnel 39% of the time
 - 5 personnel 58% of the time
 - 6 personnel 2% of the time
- Our department completed over 10,000 hours of training.
- We completed over 280 hours on business fire inspections to assure community safety.
- We completed over 150 hours on Public Education such as CPR and fire safety classes.
- We replaced several sets of firefighter gear that were close to expiration.
- All of our fire apparatus and ambulances had their annual preventive maintenance and repairs completed.
- Equipment such as heart monitors, cots, fire hose, extrication equipment, hazardous materials monitors, etc. had their annual service completed.
- We completed the 5-year fire hydrant flag installation program, over 800 hydrants have flags.
- We replaced 100 rural fire number address signs.

The cost of a fire station is estimated at \$4.5 million. This is a satellite station, 9,500 square feet to include 3 bays, small office, living area, fitness room, maintenance and mechanical rooms.

Initially this station will have 3 firefighters on duty per day who will be a jump company (jump to either Fire Engine or Ambulance based on the type of call).

Long term the second station will have 5-6 firefighters on duty to staff a fire engine and ambulance.

This is a bond referendum meaning the tax increase will pay off the bond debt in 20 years and then it will no longer be on your tax bill.

The cost for this is \$75 more per year on a \$300,000 home.

We also need to staff the fire station, so there is a separate referendum request to add additional full-time firefighters. We currently struggle to find and keep part time firefighters. Many fire departments are hiring full time firefighters. So, this is where we lose a majority of are part time firefighters too.

We struggle to compete with those departments as their full-time firefighters make \$20,000 - \$30,000 more annually than our firefighters. Those same departments pay their part time firefighters \$2-4 hour more than we can.

The cost for this is \$99 more a year on a \$300,000 home.

AGENDA SUPPLEMENT

TO: President Reid and Village Board

FROM: Lori Lyons, Finance Director

FOR: May 19, 2022 Village Board Meeting

RE: Ordinance Authorizing Sale Surplus Squad

Background. As the Village replaces parts, equipment and vehicles periodically or otherwise accumulated unusable articles, there occasionally arises the need to dispose of these obsolete items. State Statues allows corporate authorities to authorize the sale of property that is no longer necessary or useful to the Village in a manner that they designate without advertising the sale.

Analysis. To comply with the statue, the attached ordinance should be approved by the Village board authorizing staff to dispose of the surplus vehicle. The Village received an offer to purchase a 2017 Dodge Charger which has been replaced by a 2021 Dodge Durango Police Pursuit vehicle. The cash offer from Veto Enterprises of \$10,000 and deemed a reasonable offer for the vehicle by staff. A copy of the vehicle purchase offer is attached to this agenda supplement.

Recommendation. Staff recommends approval of the attached ordinance authorizing the sale of the 2017 Dodge Charge squad to Veto Enterprises.



Veto Enterprises, Inc.

Police Car Sales & Equipment Specialists
212 W Exchange St.
Sycamore IL 60178
Phone: 815-895-9755
Federal Tax ID# 36-2744710

Proposal

Proposal Date: 4/19/2022
Proposal #: 22.45
Terms: See Below
Project: Trade in

Bill To:

Hampshire Police Dept
215 Industrial Dr
Hampshire IL 60140

Item	Description	Qty	Rate	Total
TRADE IN	Purchase of: Unit #488 2017 Dodge Charger 4 door, white, 2C3CDXAG2HH657190 102k V6 RWD	1	10,000.00	10,000.00

**** GOVERNMENT PAYMENT TERMS: ****

Orders of new equipment: Due within 30 days of order
Orders of new vehicle: Due within 10 days of receipt of vehicle to us, or on receipt to customer
Orders of used vehicle: Due on receipt or prior to delivery/pickup
All other government orders will remain Net 30. *Prompt prepayment will help assure equipment arrives in conjunction with vehicle, and will be given priority for install time slots upon vehicle & equipment arrival.
Due to recent manufacturing delays, we cannot be held responsible if any factory suspends, delays, or otherwise cancels any order of new vehicles &/or equipment. Vehicle equipment could be subject to restocking and/or cancellation charges.

1.5% Service charge if not pd in full. 14-Day return privilege w/notification. Restocking fees may apply. Appropriate taxes will be collected. Return checks subject to \$25 handling charge.

Please notify us if you'd like to receive a copy of this invoice electronically.

Sub-total \$10,000.00

Tax (0.0%) \$0.00

Total \$10,000.00

Thank You!

Approved By: _____

19
Date: _____

No. 22 - XX

**AN ORDINANCE
AUTHORIZING THE SALE OF CERTAIN MUNICIPAL PERSONAL PROPERTY
(2017 Dodge Charger)**

WHEREAS, the Village of Hampshire is the owner of a certain motor vehicle, being a 2017 Dodge Charger which had in the past been utilized by the Police Department; and

WHEREAS, said vehicle has exceeded its useful life in the Village and the Hampshire Police Department has no other need for the motor vehicle; and

WHEREAS, the Corporate Authorities have therefore determined that the motor vehicle is not necessary or useful to the Village and that the best interests of the Village would be served by sale and conveyance of said vehicle; and

WHEREAS, the Village is authorized under the Illinois Municipal Code, Section 11-76-4, to authorize the sale of personal property in such manner as the corporate authorities may designate, with or without advertising the sale; and

WHEREAS, the Village will sell the vehicle for the sum of Ten Thousand and no/100 dollars (\$10,000.00).

NOW THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE COUNTY, ILLINOIS AS FOLLOWS:

Section 1. Pursuant to Section 11-76-4 of the Illinois Municipal Code, 65 ILCS 5/11-76-4, the Corporate Authorities determine and find that the following described personal property, to wit: a 2017 Dodge Charger VIN: 2C3CDXAG6HH657190, now owned by the Village, is no longer necessary or useful to the Village and the best interests of the Village will be served by its sale.

Section 2. The Village shall be and hereby is authorized and directed to transfer and sell said personal property to Veto Enterprises, Inc., Sycamore IL for the sum of Ten Thousand and no/100 dollars (\$10,000.00), and the Village Finance Director shall be and hereby is authorized to execute and deliver to the Buyer the appropriate Motor Vehicle and/or Bill of Sale, upon receipt of said sum.

Section 3. Any and all ordinances, resolutions, and orders, or parts thereof, which are in conflict with the provisions of this Ordinance, to the extent of any such conflict, are hereby superseded and waived.

Section 4. If any section, subdivision, sentence or phrase of this Ordinance is for any reason held to be void, invalid, or unconstitutional, such decision shall not affect the validity of the remaining portions of this Ordinance.

Section 5. This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

ADOPTED THIS 19th DAY OF MAY, 2022, pursuant to roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

APPROVED THIS 19th DAY OF MAY, 2022.

Michael J. Reid
Village President

ATTEST:

Linda Vasquez
Village Clerk



To: Village of Hampshire

From: Engineering Enterprises, Inc.

Date: May 17, 2022

**Re: Comprehensive Utility Master Plan – 2022
Agenda Supplement**

EEI Job #: HA2117-V

Background

On March 17, 2022, EEI gave a presentation to Village Board titled “Water Works System and Wastewater System Planning”. In the presentation, it was identified that communities typically target updating water/wastewater planning studies every 10 years to adjust the plans for continual changes in their systems, growth, and development opportunities. Hampshire has not updated their water/wastewater plans in the past 15 years (since before the development slowdown in ~2008).

The Presentation discussed background information on Hampshire’s water/wastewater systems, as well as a recommended project approach that EEI has successfully utilized in many other communities. This approach utilizes specific Village growth, water use projections, and facility needs to define costs and phasing for recommended improvements; and this is the basis for the Professional Services Agreement herein. Additionally, water modeling will be utilized to quickly and accurately define impacts of potential development activity. A water and sewer rate study component will be included in the scope of the project to understand cost impacts of proposed improvements and options for phasing/funding of those improvements. The Master Plan will provide a better understanding of existing and future water/wastewater needs, as well as defining a roadmap for implementing necessary improvements.

The project team will also provide status updates via email to Village Staff throughout the project and there will be four (4) total project meetings with Staff, as well as a final presentation to Village Board at the end of the project. The project is anticipated to be complete by the end of April 2023. The total contract amount for the PSA is \$198,903.

**Agreement for Professional Services
Village of Hampshire, IL
COMPREHENSIVE UTILITY MASTER PLAN UPDATE – 2022**

THIS AGREEMENT, by and between the Village of Hampshire, hereinafter referred to as the "Village" or "OWNER" and Engineering Enterprises, Inc. hereinafter referred to as the "Contractor" or "ENGINEER" agrees as follows:

A. Services:

The Engineer shall furnish the necessary personnel, materials, equipment and expertise to make the necessary investigations, analysis and calculations along with exhibits, cost estimates and narrative, to complete all necessary engineering services to the Village as indicated on the included Attachment B. Services to be provided include engineering services for the Comprehensive Utility Master Plan Update – 2022 indicated on Attachment C.

B. Term:

Services will be provided beginning on the date of execution of this agreement and continuing, until terminated by either party upon 7 days written notice to the non-terminating party or upon completion of the Services. Upon termination the Contractor shall be compensated for all work performed for the Village prior to termination.

C. Compensation and maximum amounts due to Contractor:

Contractor shall receive as compensation for all work and services to be performed herein an amount based on the Estimate of Level of Effort and Associated Cost included in Attachment C. The total contract amount is \$198,903.00 (Fixed Fee), including Subcontractor's expenses. The hourly rates for this project are shown in the attached 2020 Standard Schedule of Charges (Attachment E). All payments will be made according to the Illinois State Prompt Payment Act and not less than once every thirty days.

D. Changes in Rates of Compensation:

In the event that this contract is designated in Section B hereof as an Ongoing Contract, Contractor, on or before February 1st of any given year, shall provide written notice of any change in the rates specified in Attachment C hereof (or on any attachments hereto) and said changes shall only be effective on and after May 1st of that same year.

E. Ownership of Records and Documents:

Contractor agrees that all books and records and other recorded information developed specifically in connection with this agreement shall remain the property of the Village.

Contractor agrees to keep such information confidential and not to disclose or disseminate the information to third parties without the consent of the Village. This confidentiality shall not apply to material or information, which would otherwise be subject to public disclosure through the freedom of information act or if already previously disclosed by a third party. Upon termination of this agreement, Contractor agrees to return all such materials to the Village. The Village agrees not to modify any original documents produced by Contractor without contractors' consent. Modifications of any signed duplicate original document not authorized by ENGINEER will be at OWNER's sole risk and without legal liability to the ENGINEER. Use of any incomplete, unsigned document will, likewise, be at the OWNER's sole risk and without legal liability to the ENGINEER.

F. Governing Law:

This contract shall be governed and construed in accordance with the laws of the State of Illinois. Venue shall be in Kane County, Illinois.

G. Independent Contractor:

Contractor shall have sole control over the manner and means of providing the work and services performed under this agreement. The Village's relationship to the Contractor under this agreement shall be that of an independent contractor. Contractor will not be considered an employee to the Village for any purpose.

H. Certifications:

Employment Status: The Contractor certifies that if any of its personnel are an employee of the State of Illinois, they have permission from their employer to perform the service.

Anti-Bribery: The Contractor certifies it is not barred under 30 Illinois Compiled Statutes 500/50-5(a) - (d) from contracting as a result of a conviction for or admission of bribery or attempted bribery of an officer or employee of the State of Illinois or any other state.

Loan Default: If the Contractor is an individual, the Contractor certifies that he/she is not in default for a period of six months or more in an amount of \$600 or more on the repayment of any educational loan guaranteed by the Illinois State Scholarship Commission made by an Illinois institution of higher education or any other loan made from public funds for the purpose of financing higher education (5 ILCS 385/3).

Felony Certification: The Contractor certifies that it is not barred pursuant to 30 Illinois Compiled Statutes 500/50-10 from conducting business with the State of Illinois or any agency as a result of being convicted of a felony.

Barred from Contracting: The Contractor certifies that it has not been barred from contracting as a result of a conviction for bid-rigging or bid rotating under 720 Illinois Compiled Statutes 5/33E or similar law of another state.

Drug Free Workplace: The Contractor certifies that it is in compliance with the Drug Free Workplace Act (30 Illinois Compiled Statutes 580) as of the effective date of this contract. The Drug Free Workplace Act requires, in part, that Contractors, with 25 or more employees certify and agree to take steps to ensure a drug free workplace by informing employees of the dangers of drug abuse, of the availability of any treatment or assistance program, of prohibited activities and of sanctions that will be imposed for violations; and that individuals with contracts certify that they will not engage in the manufacture, distribution, dispensation, possession, or use of a controlled substance in the performance of the contract.

Non-Discrimination, Certification, and Equal Employment Opportunity: The Contractor agrees to comply with applicable provisions of the Illinois Human Rights Act (775 Illinois Compiled Statutes 5), the U.S. Civil Rights Act, the Americans with Disabilities Act, Section 504 of the U.S. Rehabilitation Act and the rules applicable to each. The equal opportunity clause of Section 750.10 of the Illinois Department of Human Rights Rules is specifically incorporated herein. The Contractor shall comply with Executive Order 11246, entitled Equal Employment Opportunity, as amended by Executive Order 11375, and as supplemented by U.S. Department of Labor regulations (41 C.F.R. Chapter 60). The Contractor agrees to incorporate this clause into all subcontracts under this Contract.

International Boycott: The Contractor certifies that neither it nor any substantially owned affiliated company is participating or shall participate in an international boycott in violation of the provisions of the U.S. Export Administration Act of 1979 or the regulations of the U.S. Department of Commerce promulgated under that Act (30 ILCS 582).

Record Retention and Audits: If 30 Illinois Compiled Statutes 500/20-65 requires the Contractor (and any subcontractors) to maintain, for a period of 3 years after the later of the date of completion of this Contract or the date of final payment under the Contract, all books and records relating to the performance of the Contract and necessary to support amounts charged to the Village under the Contract. The Contract and all books and records related to the Contract shall be available for review and audit by the Village and the Illinois Auditor General. If this Contract is funded from contract/grant funds provided by the U.S. Government, the Contract, books, and records shall be available for review and audit by the Comptroller General of the U.S. and/or the Inspector General of the federal sponsoring agency. The Contractor agrees to cooperate fully with any audit and to provide full access to all relevant materials.

United States Resident Certification: (This certification must be included in all contracts involving personal services by non-resident aliens and foreign entities in accordance with requirements imposed by the Internal Revenue Services for withholding and reporting federal income taxes.) The Contractor certifies that he/she is a: United States Citizen
 Resident Alien Non-Resident Alien The Internal Revenue Service requires that

taxes be withheld on payments made to non-resident aliens for the performance of personal services at the rate of 30%.

Tax Payer Certification: Under penalties of perjury, the Contractor certifies that its Federal Tax Payer Identification Number or Social Security Number is (provided separately) and is doing business as a (check one): Individual Real Estate Agent Sole Proprietorship Government Entity Partnership Tax Exempt Organization (IRC 501(a) only) Corporation Not for Profit Corporation Trust or Estate Medical and Health Care Services Provider Corp.

I. Indemnification:

Contractor shall indemnify and hold harmless the Village and Village's agents, servants, and employees against all loss, damage, and expense which it may sustain or for which it will become liable on account of injury to or death of persons, or on account of damage to or destruction of property resulting from the performance of work under this agreement by Contractor or its Subcontractors, or due to or arising in any manner from the wrongful act or negligence of Contractor or its Subcontractors of any employee of any of them. In the event that the either party shall bring any suit, cause of action or counterclaim against the other party, the non-prevailing party shall pay to the prevailing party the cost and expenses incurred to answer and/or defend such action, including reasonable attorney fees and court costs. In no event shall the either party indemnify any other party for the consequences of that party's negligence, including failure to follow the ENGINEER's recommendations.

J. Insurance:

The contractor agrees that it has either attached a copy of all required insurance certificates or that said insurance is not required due to the nature and extent of the types of services rendered hereunder. (Not applicable as having been previously supplied)

K. Additional Terms or Modification:

The terms of this agreement shall be further modified as provided on the attached Exhibits. Except for those terms included on the Exhibits, no additional terms are included as a part of this agreement. All prior understandings and agreements between the parties are merged into this agreement, and this agreement may not be modified orally or in any manner other than by an agreement in writing signed by both parties. In the event that any provisions of this agreement shall be held to be invalid or unenforceable, the remaining provisions shall be valid and binding on the parties. The list of Attachments are as follows:

Attachment A: Standard Terms and Conditions

Attachment B: Scope of Services

Attachment C: Estimate of Level of Effort and Associated Cost

Attachment D: Anticipated Project Schedule

Attachment E: 2020 Standard Schedule of Charges

L. Notices:

All notices required to be given under the terms of this agreement shall be given by mail, addressed to the parties as follows:

For the Village:

Village Manager
Village of Hampshire
P.O. Box 157, 234 S. State Street
Hampshire, IL 60140

For the Contractor:

Stephen T. Dennison
Engineering Enterprises, Inc.
52 Wheeler Road
Sugar Grove, IL 60554

Either of the parties may designate in writing from time to time substitute addresses or persons in connection with required notices.

Agreed to this ___ day of _____, 2022.

Village of Hampshire

Engineering Enterprises, Inc.:

Mike Reid, Jr.
Village President

Stephen T. Dennison, P.E.
Senior Project Manager / Principal

Linda Vasquez
Village Clerk

Brad P. Sanderson, P.E.
President

Attachment A:

STANDARD TERMS AND CONDITIONS

Agreement: These Standard Terms and Conditions, together with the Professional Services Agreement, constitute the entire integrated agreement between the OWNER and Engineering Enterprises, Inc. (EEI) (hereinafter “Agreement”), and take precedence over any other provisions between the Parties. These terms may be amended, but only if both parties consent in writing.

Standard of Care: In providing services under this Agreement, the ENGINEER will endeavor to perform in a matter consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under same circumstances in the same locality. ENGINEER makes no other warranties, express or implied, written or oral under this Agreement or otherwise, in connection with ENGINEER’S service.

Construction Engineering and Inspection: The ENGINEER shall not supervise, direct, control, or have authority over any contractor work, nor have authority over or be responsible for the means, methods, techniques sequences, or procedures of construction selected or used by any contractor, or the safety precautions and programs incident thereto, for security or safety of the site, nor for any failure of a contractor to comply with laws and regulations applicable to such contractor’s furnishing and performing of its work.

The ENGINEER neither guarantees the performance of any contractor nor assumes responsibility for contractor’s failure to furnish and perform the work in accordance with the contract documents.

The ENGINEER is not responsible for the acts or omissions of any contractor, subcontractor, or supplies, or any of their agents or employees or any other person at the site or otherwise furnishing or performing any work.

Shop drawing and submittal review by the ENGINEER shall apply to only the items in the submissions and only for the purpose of assessing if upon installation or incorporation in the project work they are generally consistent with the construction documents. OWNER agrees that the contractor is solely responsible for the submissions and for compliance with the construction documents. OWNER further agrees that the ENGINEER’S review and action in relation to these submissions shall not constitute the provision of means, methods, techniques, sequencing or procedures of construction or extend or safety programs or precautions. The ENGINEER’S consideration of a component does not constitute acceptance of the assembled items.

The ENGINEER’S site observation during construction shall be at the times agreed upon in the Project Scope. Through standard, reasonable means the ENGINEER will become generally familiar with observable completed work. If the ENGINEER observes completed work that is inconsistent with the construction documents, that information shall be communicated to the contractor and OWNER for them to address.

Opinion of Probable Construction Costs: ENGINEER'S opinion of probable construction costs represents ENGINEER'S best and reasonable judgment as a professional engineer. OWNER acknowledges that ENGINEER has no control over construction costs of contractor's methods of determining pricing, or over competitive bidding by contractors, or of market conditions or changes thereto. ENGINEER cannot and does not guarantee that proposals, bids or actual construction costs will not vary from ENGINEER'S opinion of probable construction costs.

Copies of Documents & Electronic Compatibility: Copies of Documents that may be relied upon by OWNER are limited to the printed copies (also known as hard copies) that are signed or sealed by the ENGINEER. Files in electronic media format of text, data, graphics, or of other types that are furnished by ENGINEER to OWNER are only for convenience of OWNER. Any conclusion or information obtained or derived from such electronic files will be at the user's sole risk. When transferring documents in electronic media format, ENGINEER makes no representations as to long term compatibility, usability, or readability of documents resulting from the use of software application packages, operating systems, or computer hardware differing from those used by ENGINEER at the beginning of the project.

Changed Conditions: If, during the term of this Agreement, circumstances or conditions that were not originally contemplated by or known to the ENGINEER are revealed, to the extent that they affect the scope of services, compensation, schedule, allocation of risks, or other material terms of this Agreement, the ENGINEER may call for renegotiation of appropriate portions of this Agreement. The ENGINEER shall notify the OWNER of the changed conditions necessitating renegotiation, and the ENGINEER and the OWNER shall promptly and in good faith enter into renegotiation of this Agreement to address the changed conditions. If terms cannot be agreed to, the parties agree that either party has the absolute right to terminate this Agreement, in accordance with the termination provision hereof.

Hazardous Conditions: OWNER represents to ENGINEER that to the best of its knowledge no Hazardous Conditions (environmental or otherwise) exist on the project site. If a Hazardous Condition is encountered or alleged, ENGINEER shall have the obligation to notify OWNER and, to the extent of applicable Laws and Regulations, appropriate governmental officials. It is acknowledged by both parties that ENGINEER's scope of services does not include any services related to a Hazardous Condition. In the event ENGINEER or any other party encounters a Hazardous Condition, ENGINEER may, at its option and without liability for consequential or any other damages, suspend performance of services on the portion of the project affected thereby until OWNER: (i) retains appropriate specialist consultant(s) or contractor(s) to identify and, as appropriate, abate, remediate, or remove the Hazardous Condition; and (ii) warrants that the project site is in full compliance with applicable Laws and Regulations.

Consequential Damages: Notwithstanding any other provision of this Agreement, and to the fullest extent permitted by law, neither the OWNER nor the ENGINEER, their respective

officers, directors, partners, employees, contractors, or subcontractors shall be liable to the other or shall make any claim for any incidental, indirect, or consequential damages arising out of or connected in any way to the Project or to this Agreement. This mutual waiver of consequential damages shall include, but is not limited to, loss of use, loss of profit, loss of business, loss of income, loss of reputation, or any other consequential damages that either party may have incurred from any cause of action including negligence, strict liability, breach of contract, and breach of strict or implied warranty. Both the OWNER and the ENGINEER shall require similar waivers of consequential damages protecting all the entities or persons named herein in all contracts and subcontracts with others involved in this project.

Termination: This Agreement may be terminated for convenience, without cause, upon fourteen (14) days written notice of either party. In the event of termination, the ENGINEER shall prepare a final invoice and be due compensation as set forth in the Professional Services Agreement for all costs incurred through the date of termination.

Either party may terminate this Agreement for cause upon giving the other party not less than seven (7) calendar days' written notice for the following reasons:

- (a) Substantial failure by the other party to comply with or perform in accordance with the terms of the Agreement and through no fault of the terminating party;
- (b) Assignment of the Agreement or transfer of the project without the prior written consent of the other party;
- (c) Suspension of the project or the ENGINEER'S services by the OWNER for a period of greater than ninety (90) calendar days, consecutive or in the aggregate.
- (d) Material changes in the conditions under which this Agreement was entered into, the scope of services or the nature of the project, and the failure of the parties to reach agreement on the compensation and schedule adjustments necessitated by such changes.

Payment of Invoices: Invoices are due and payable within 30 days of receipt unless otherwise agreed to in writing.

Third Party Beneficiaries: Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the OWNER or the ENGINEER. The ENGINEER'S services under this Agreement are being performed solely and exclusively for the OWNER'S benefit, and no other party or entity shall have any claim against the ENGINEER because of this Agreement or the performance or nonperformance of services hereunder. The OWNER and ENGINEER agree to require a similar provision in all contracts with contractors, subcontractors, vendors and other entities involved in this Project to carry out the intent of this provision.

Force Majeure: Each Party shall be excused from the performance of its obligations under this Agreement to the extent that such performance is prevented by force majeure (defined below) and the nonperforming party promptly provides notice of such prevention to the other

party. Such excuse shall be continued so long as the condition constituting force majeure continues. The party affected by such force majeure also shall notify the other party of the anticipated duration of such force majeure, any actions being taken to avoid or minimize its effect after such occurrence, and shall take reasonable efforts to remove the condition constituting such force majeure. For purposes of this Agreement, "force majeure" shall include conditions beyond the control of the parties, including an act of God, acts of terrorism, voluntary or involuntary compliance with any regulation, law or order of any government, war, acts of war (whether war be declared or not), labor strike or lock-out, civil commotion, epidemic, failure or default of public utilities or common carriers, destruction of production facilities or materials by fire, earthquake, storm or like catastrophe. The payment of invoices due and owing hereunder shall in no event be delayed by the payer because of a force majeure affecting the payer.

Additional Terms or Modification: All prior understandings and agreements between the parties are merged into this Agreement, and this Agreement may not be modified orally or in any manner other than by an Agreement in writing signed by both parties. In the event that any provisions of this Agreement shall be held to be invalid or unenforceable, the remaining provisions shall be valid and binding on the parties.

Assignment: Neither party to this Agreement shall transfer or assign any rights or duties under or interest in this Agreement without the prior written consent of the other party. Subcontracting normally contemplated by the ENGINEER shall not be considered an assignment for purposes of this Agreement.

Waiver: A party's waiver of, or the failure or delay in enforcing any provision of this Agreement shall not constitute a waiver of the provision, nor shall it affect the enforceability of that provision or of the remainder of this Agreement.

Attorney's Fees: In the event of any action or proceeding brought by either party against the other under this Agreement, the prevailing party shall be entitled to recover from the other all costs and expenses including without limitation the reasonable fees of its attorneys in such action or proceeding, including costs of appeal, if any, in such amount as the Court may adjudge reasonable.

Headings: The headings used in this Agreement are inserted only as a matter of convenience only, and in no way define, limit, enlarge, modify, explain or define the text thereof nor affect the construction or interpretation of this Agreement.

**ATTACHMENT B: SCOPE OF SERVICES
EXHIBIT 1**

SECTION A - PROFESSIONAL DESIGN ENGINEERING SERVICES

For purposes of this Exhibit 1 and all attachments hereto, the term “contractor” shall not refer to Engineering Enterprises, Inc., but shall instead refer to individuals or companies contracted with, to construct or otherwise manage the project described herein. The ENGINEER shall furnish professional design engineering services as follows:

1. The ENGINEER will attend conferences with the OWNER, or other interested parties as may be reasonably necessary.
2. The ENGINEER will perform the necessary design surveys, accomplish the detailed design of the project, prepare construction drawings, specifications and contract documents, and prepare a final cost estimate based on final design for the entire system. It is also understood that if subsurface explorations (such as borings, soil tests, rock soundings and the like) are required, the ENGINEER will furnish coordination of said explorations without additional charge, but the costs incident to such explorations shall be paid for by the OWNER as set out in Section C hereof.
3. The contract documents furnished by the ENGINEER under Section A-2 shall utilize IEPA endorsed construction contract documents, including Supplemental General Conditions, Contract Change Orders, and partial payment estimates.
4. Prior to the advertisement for bids, the ENGINEER will provide for each construction contract, not to exceed 10 copies of detailed drawings, specifications, and contract documents for use by the OWNER, appropriate Federal, State, and local agencies from whom approval of the project must be obtained. The cost of such drawings, specifications, and contract documents shall be included in the basic compensation paid to the ENGINEER.
5. The ENGINEER will furnish additional copies of the drawings, specifications and contract documents as required by prospective bidders, material suppliers, and other interested parties,

but may charge them for the reasonable cost of such copies. Upon award of each contract, the ENGINEER will furnish to the OWNER five sets of the drawings, specifications and contract documents for execution. The cost of these sets shall be included in the basic compensation paid to the ENGINEER. Original documents, survey notes, tracings, and the like, except those furnished to the ENGINEER by the OWNER, are and shall remain the property of the ENGINEER.

6. The drawings prepared by the ENGINEER under the provisions of Section A-2 above shall be in sufficient detail to permit the actual location of the proposed improvements on the ground. The ENGINEER shall prepare and furnish to the OWNER without any additional compensation, three copies of map(s) showing the general location of needed construction easements and permanent easements and the land to be acquired. Property surveys, property plats, property descriptions, abstracting and negotiations for land rights shall be accomplished by the OWNER, unless the OWNER requests, and the ENGINEER agrees to provide those services. In the event the ENGINEER is requested to provide such services, the ENGINEER shall be additionally compensated as set out in Section C hereof.
7. The ENGINEER will attend the bid opening and tabulate the bid proposal, make an analysis of the bids (including review of analytical review of the bid prices, as well as Bidder's Qualifications and reference checks for the apparent low bidder), and make recommendations for awarding contracts for construction.
8. The ENGINEER further agrees to obtain and maintain, at the ENGINEER's expense, such insurance as will protect the ENGINEER from claims under the Workman's Compensation Act and such comprehensive general liability insurance as will protect the OWNER and the ENGINEER from all claims for bodily injury, death, or property damage which may arise from the performance by the ENGINEER or by the ENGINEER's employees of the ENGINEER's functions and services required under this Agreement.
9. The ENGINEER will complete the final plans, specifications and contract documents and submit for approval of the OWNER, and all State regulatory agencies to meet the project schedule(s) as summarized in Attachment D: Anticipated Project Schedule.

SECTION B – COMPENSATION FOR ENGINEERING SERVICES

1. The OWNER shall compensate the ENGINEER for professional engineering services in the amount of One Hundred Ninety-Eight Thousand Nine Hundred Three Dollars – Fixed Fee (FF) (\$198,903.00 FF) as summarized on Attachment C: “Estimate of Level of Effort and Associated Cost for Professional Engineering Services – Comprehensive Utility Master Plan – 2022”.
 - (a) The compensation for the professional engineering services shall be payable as follows:
 - (1) A sum which does not exceed ninety percent (90%) of the total compensation payable under Section B-1 shall be paid in monthly increments for work actually completed and invoiced, for grant administration and for the preparation and submission to the OWNER of the construction drawings, specifications, cost estimates and contract documents.
 - (2) A sum which, together with the compensation paid pursuant to Section B-1(a)(1) above, equals one hundred percent (100%) of the total compensation due and payable in accord with Section B-1 above, shall be due after receipt of the invoice in accordance with the Illinois Prompt Payment Act.
2. The OWNER shall compensate the ENGINEER for direct expenses as identified in the contract and as noted in the attachments at the actual cost or hourly cost for the work completed.
 - (1) A sum which equals any charges for work actually completed and invoiced shall be paid at least once per month.
3. The compensation for any additional engineering services authorized by the OWNER pursuant to Section C shall be payable as follows:
 - (a) A sum which equals any charges for work actually completed and invoiced shall be paid at least once per month.

SECTION C – ADDITIONAL ENGINEERING SERVICES

In addition to the foregoing being performed, the following services may be provided UPON PRIOR WRITTEN AUTHORIZATION OF THE OWNER.

1. Site surveys outside of the project limits and other similar special surveys as may be required.
2. Laboratory tests, well tests, borings, specialized geological soils hydraulic, or other studies recommended by the ENGINEER that are not already included in the scope.
3. Property surveys, detailed description of sites, maps, drawings, or estimates related thereto; assistance in negotiating for land and easement rights.
4. Necessary data and filing maps for litigation, such as condemnation.
5. Redesigns ordered by the OWNER after final plans have been accepted by the OWNER and IEPA.
6. Appearances before courts or boards on matters of litigation or hearings related to the project.
7. Preparation of environmental impact assessments or environmental impact statements.
8. Making drawings from field measurements of existing facilities when required for planning additions or alterations thereto.
9. Services due to changes in the scope of the Project or its design, including but not limited to, changes in size, complexity, schedule or character of construction.
10. Revising studies or reports which have previously been approved by the OWNER, or when revisions are due to cases beyond the control of the ENGINEER.

11. Preparation of design documents for alternate bids where major changes require additional documents.
12. Preparation of detailed renderings, exhibits or scale models for the Project.
13. Providing special analysis of the OWNER's needs such as owning and operating analysis, plan for operation and maintenance, OWNER's special operating drawings or charts, and any other similar analysis. Further information on the details of the operation and maintenance document will be provided in a separate Construction Engineering Agreement.
14. The preparation of feasibility studies, appraisals and evaluations, detailed quantity surveys of material and labor, and material audits or inventories by the OWNER.
15. Additional or extended services during construction made necessary by (1) work damaged by fire or other cause during construction, (2) defective or incomplete work of the contractor, and/or (3) the contractor's default on the Construction Contract due to delinquency or insolvency.
16. Providing design services relating to future facilities, systems and equipment which are not intended to be constructed or operated as a part of the Project.
17. Attachment B, Exhibit 2 includes further details of included and excluded work scope items.
18. Providing other services not otherwise provided for in this Agreement, including services normally furnished by the OWNER as described in Section D – SPECIAL PROVISIONS – Owner's Responsibilities.

Payment for the services specified in this Section D shall be as agreed in writing between the OWNER and the ENGINEER prior to commencement of the work. The ENGINEER will render to OWNER for such services an itemized bill, separate from any other billing, once each month, for compensation for services performed hereunder during such period, the same to be due and payable by OWNER to the ENGINEER in accordance with the Illinois Prompt Payment Act. Payment for services noted in D shall be at Actual Cost (AC), Fixed Fee (FF) or Hourly (HR).

SECTION D - SPECIAL PROVISIONS

1. OWNER'S RESPONSIBILITIES

- (a) Provide to the ENGINEER all criteria, design and construction standards and full information as to the OWNER's requirements for the Project.
- (b) Designate a person authorized to act as the OWNER's representative. The OWNER or his representative shall receive and examine documents submitted by the ENGINEER, interpret and define the OWNER's policies and render decisions and authorizations in writing promptly to prevent unreasonable delay in the progress of the ENGINEER's services.
- (c) Furnish laboratory tests, air and water pollution tests, reports and inspections of samples, materials or other items required by law or by governmental authorities having jurisdiction over this Project, or as recommended by the ENGINEER.
- (d) Provide legal, accounting, right-of-way acquisition and insurance counseling services necessary for the Project, legal review of the construction Contract Documents, and such auditing services as the OWNER may require to account for expenditures of sums paid to the contractor.
- (e) Furnish above services at the OWNER's expense and in such manner that the ENGINEER may rely upon them in the performance of his services under this Agreement and in accordance with the Project timetable.
- (f) Guarantee full and free access for the ENGINEER to enter upon all property required for the performance of the ENGINEER's services under this Agreement.
- (g) Give prompt written notice to the ENGINEER whenever the OWNER observes or otherwise becomes aware of any defect in the Project or other event which may substantially affect the ENGINEER's performance of services under this Agreement.

- (h) Protect and preserve all survey stakes and markers placed at the project site prior to the assumption of this responsibility by the contractor and bear all costs of replacing stakes or markers damaged or removed during said time interval.

- 2. Delegation of Duties - Neither the OWNER nor the ENGINEER shall delegate his duties under this Agreement without the written consent of the other.

- 3. The ENGINEER has not been retained or compensated to provide design services relating to the contractor's safety precautions or to means, methods, techniques, sequences, or procedures required by the contractor to perform his work but not relating to the final or completed structure. Omitted services include but are not limited to shoring, scaffolding, underpinning, temporary retainment of excavations and any erection methods and temporary bracing.

- 4. The ENGINEER intends to render his services under this Agreement in accordance with generally accepted professional practices for the intended use of the Project.

- 5. Since the ENGINEER has no control over the cost of labor, materials, equipment or services furnished by others, or over the contractor(s) methods of determining prices, or over competitive bidding or market conditions, his opinions of probable Project Costs and Construction Costs provided for herein are to be made on the basis of his experience and qualifications and represent his best judgment as an experienced and qualified professional engineer, familiar with the construction industry. The ENGINEER cannot and does not guarantee that proposals, bids or actual project or construction cost will not vary from opinions of probable cost prepared by him. If prior to the bidding or negotiating phase OWNER wishes greater assurance as to project or construction costs he shall employ an independent cost-estimator.

ATTACHMENT B: SCOPE OF SERVICES

EXHIBIT 2

SUPPLEMENTAL DESCRIPTION OF SCOPE OF SERVICES

Project Background:

The Village is soliciting the services of a consulting engineer to prepare a Comprehensive Utility Master Plan. There will be a particular emphasis on improvements to the Water Works System (WWS) and Wastewater infrastructure that will be necessary to service pending and potential development activity.

The proposed work items for this project are as follows:

PROJECT FACILITATION

- 0.01 Project Administration
- 0.02 Project Initiation & Progress Meetings (4 Total)

BACKGROUND INFORMATION & DATA ANALYSIS

- 1.01 Site Visit To Wells & WTPs (To Be Combined with Project Kickoff Meeting)
- 1.02 Site Visit To WWTF & Lift Stations (To Be Combined with Project Kickoff Meeting)
- 1.03 Review and Summarize WWTF DMR Data for Last Five Years
- 1.04 Prepare Water Balance of Water & Wastewater Systems For Last Five Years
(Organize/Summarize Data Provided by Village)
- 1.05 Characterize Conditions & Capacities of WTP, Storage & SCADA Facilities
- 1.06 Evaluate Existing Water Distribution System
- 1.07 Conduct Non-Revenue Water Analysis (Water Audit) – Using AWWA Software
- 1.08 Characterize Conditions & Capacities of WWTF & Lift Stations

REVIEW EXISTING & FUTURE SERVICE AREAS & IDENTIFY NEEDS

- 2.01 Develop Current Trends (CT) Water Use Projections
- 2.02 Conduct Needs Assessment Calculations
- 2.03 Develop CT Wastewater Generation Projections
- 2.04 Conduct Water Works System Regulatory Audit
- 2.05 Confirm Present & Future Service Area & PE – Served by WWS and Tributary WWTF

WATER DISTRIBUTION SYSTEM PLANNING/MODELING

- 3.01 Review Existing Water Model and Determine Update Needs
- 3.02 Update/Develop Water Model
- 3.03 Perform Fire Flow Testing (Prep, Calcs, and Results Summary) - 2 days
- 3.04 Verification of Model
- 3.05 Evaluate Strength and Capacity of Existing Distribution System
- 3.06 Model Benefit of Proposed Modifications to Existing System
- 3.07 Model North Area/Tollway Vicinity Service Area
- 3.08 Model Brier Hill Service Area
- 3.09 Input Future Water Demands into Water Model
- 3.10 Optimize Future Water Main Network – Full Planning Area
- 3.11 Review/Update of Booster Pump and/or Pressure Reducing Valve Stations – Full Planning Area

3.12 Optimize Location of Proposed Water Transmission (BP/PRV) & Storage Facilities

WATER WORKS & WASTEWATER SYSTEMS EVALUATION AND RECOMMENDATIONS

- 4.01 Update Water Works System Improvement Plan for Undeveloped Areas
- 4.02 Develop Water Works System Improvement Plan for North Area/Tollway Service Area
- 4.03 Develop Water Works System Improvement Plan for Brier Hill Service Area
- 4.04 Update Wastewater Collection & Conveyance Plan for Undeveloped Areas
- 4.05 Develop Wastewater Collection & Conveyance Plan for North Area Tollway Service Area
- 4.06 Cost Analysis For Proposed Water Works System Improvements
- 4.07 Evaluate Needs/Phasing Plan/Cost Estimates for New Water Treatment Plant and Well Rehabilitation at Tamms Farm Well No. 12
- 4.08 Develop Draft Implementation Plans For Proposed Water Works System Improvements
- 4.09 Cost Analysis For Proposed Wastewater System Improvements
- 4.10 Evaluate Needs/Phasing Plan/Cost Estimates for Starting Up Current Unused WWTF Components
- 4.11 Evaluate Needs/Phasing Plan/Cost Estimates for Starting Up Oakstead Lift Station
- 4.12 Update Needs/Phasing Plan/Cost Estimates for Higgins Road Lift Station Improvements
- 4.13 Develop Draft Implementation Plans For Proposed Wastewater System Improvements

WATER AND SEWER RATE STUDY

- 5.01 Coordinating Information Request
- 5.02 Review Pumped and Billed Water For Last Five Years by Consumer Type
- 5.03 Prepare CIP for Water Works and Sewer Systems (20 Year Period)
- 5.04 Review and Evaluation of Historical and Projected Water and Sewer Expenses
- 5.05 Review and Evaluation of Historical and Projected Water and Sewer Revenues
- 5.06 Revising Projected Water and Sewer Revenues
- 5.07 Revising Projected Water and Sewer Expenses
- 5.08 Prepare Connection Fee and Rate Options (Based on 20 Year Period) - 4 Alternatives Maximum
- 5.09 Revise Connection Fee and Rate Options (Based on Village Staff Comments) - 4 Alternatives Maximum

REPORT AND PRESENTATION

- 6.01 Prepare Draft Report For Village For Review
- 6.02 Prepare Draft Presentation For Village Staff Review
- 6.03 Finalize Report
- 6.04 Finalize Presentation
- 6.05 Village Board Presentation & Final Report Submittal

Notes/Exclusions:

- Excludes Additional Meetings with Village Other Than Those Specifically Noted in the Scope
- Excludes Any Design and Construction Engineering

The above scope summarizes the work items that will be completed for this contract. Additional work items, including additional meetings beyond the meetings defined in the above scope, shall be considered outside the scope of the base contract and will be billed in accordance with the Standard Schedule of Charges.



DATE: 2/15/2022
ENTERED BY: STD/MLP

**ATTACHMENT C:
ESTIMATE OF LEVEL OF EFFORT AND ASSOCIATED COST
PROFESSIONAL ENGINEERING SERVICES**

Comprehensive Utility Master Plan - 2022
Village of Hampshire, Kane Co., IL

WORK ITEM NO.	WORK ITEM	ENTITY:		EEI			WORK ITEM HOUR SUMM.	COST PER ITEM	
		PROJECT ROLE:	PRINCIPAL IN CHARGE	PROJECT MANAGER	PROJECT ENGINEER	GIS / CAD TECH.			ADMIN.
		HOURLY RATE:	\$209	\$183	\$145	\$90			\$70
PROJECT FACILITATION									
0.01	Project Administration		3	6			9	\$ 1,725	
0.02	Project Kickoff & Progress Meetings (4 Total)		16	16	16		48	\$ 8,592	
Project Facilitation Subtotal:			19	22	16	-	57	\$ 10,317	
BACKGROUND INFORMATION & DATA ANALYSIS									
1.01	Site Visit To Wells & WTPs (To Be Combined with Project Kickoff Meeting)		3	3	3		9	\$ 1,611	
1.02	Site Visit To WWTF & Lift Stations (To Be Combined with Project Kickoff Meeting)		3	3	3		9	\$ 1,611	
1.03	Review and Summarize WWTF DMR Data for Last Five Years			3	8		11	\$ 1,709	
1.04	Prepare Water Balance of Water & Wastewater Systems For Last Five Years (Organize/Summarize Data Provided by Village)			2	4		6	\$ 946	
1.05	Characterize Conditions & Capacities of WTP, Storage & SCADA Facilities			2	4		6	\$ 946	
1.06	Evaluate Existing Water Distribution System			2	4		6	\$ 946	
1.07	Conduct Non-Revenue Water Analysis		16		24		40	\$ 6,824	
1.08	Characterize Condition & Capacity of WWTF & Lift Stations		2	6	8		16	\$ 2,676	
Background Information & Data Analysis Subtotal:			24	21	58	-	103	\$ 17,269	
REVIEW EXISTING & FUTURE SERVICE AREAS & IDENTIFY NEEDS									
2.01	Develop Water Use Projections			2	4		6	\$ 946	
2.02	Conduct Needs Assessment Calculations			2	6		8	\$ 1,236	
2.03	Develop Wastewater Generation Projections			2	4		6	\$ 946	
2.04	Conduct Water Works System Regulatory Audit		1	2	2		5	\$ 865	
2.05	Confirm Present & Future Service Areas & PE - Served by WWS and Tributary to WWTF		1	2	4		7	\$ 1,155	
Review Existing & Future Service Areas & Identify Needs Subtotal:			2	10	20	-	32	\$ 5,148	
WATER DISTRIBUTION SYSTEM PLANNING/MODELING									
3.01	Review Existing Model and Determine Update Needs		2	4	8		14	\$ 2,310	
3.02	Update/Develop Water Model		12	36	64	8	120	\$ 19,096	
3.03	Perform Fire Flow Testing (Prep, Calcs, and Results Summary) - 2 days		1	8	20		29	\$ 4,573	
3.04	Verification of Model		2	12	24		38	\$ 6,094	
3.05	Evaluate Strength and Capacity of Existing Distribution System		2	12	24		38	\$ 6,094	
3.06	Model Benefit of Proposed Modifications to Existing System		2	8	16	8	34	\$ 4,922	
3.07	Model North Area/Tollway Vicinity Service Area		2	6	12	4	24	\$ 3,616	
3.08	Model Brier Hill Service Area		2	6	12	4	24	\$ 3,616	
3.09	Input Future Water Demands Into Water Model		4	6	12		22	\$ 3,674	
3.10	Optimize Future Water Main Network - Full Planning Area		1	3	6	2	12	\$ 1,808	
3.11	Review/Update of Booster Pump and/or Pressure Reducing Valve Stations - Full Planning Area		2	6	12		20	\$ 3,256	
3.12	Optimize Location of Proposed Water Transmission (BP/PRV) & Storage Facilities		1	2	4	2	9	\$ 1,335	
Water Distribution System Planning/Modeling Subtotal:			33	109	214	28	384	\$ 60,394	
WATER WORKS & WASTEWATER SYSTEMS EVALUATIONS & RECOMMENDATIONS									
4.01	Update Water Works System Improvement Plan for Undeveloped Areas		4	8	8	4	24	\$ 3,820	
4.02	Develop Water Works System Improvement Plan for North Area/Tollway Vicinity Service Area		1	4	4	2	11	\$ 1,701	
4.03	Develop Water Works System Improvement Plan for Brier Hill Service Area		1	4	4	2	11	\$ 1,701	
4.04	Update Wastewater Collection & Conveyance Plan for Undeveloped Areas		4	12	16	4	36	\$ 5,712	
4.05	Develop Wastewater Collection & Conveyance Plan for North Area/Tollway Vicinity Service Area		1	4	4	2	11	\$ 1,701	
4.06	Cost Analysis For Proposed Water Works System Improvements		1	8	8		17	\$ 2,833	
4.07	Evaluate Needs/Phasing Plan/Cost Estimates for New Water Treatment Plant and Well Rehabilitation at Tamms Farm Well No. 12		4	16	24	8	52	\$ 7,964	
4.08	Develop Draft Implementation Plans For Proposed Water Works System Impr.			2	4	4	10	\$ 1,306	
4.09	Cost Analysis For Proposed Wastewater System Improvements		1	8	8		17	\$ 2,833	
4.10	Evaluate Needs/Phasing Plan/Cost Estimates for Starting Up Current Unused WWTF Components		4	20	36	4	64	\$ 10,076	
4.11	Evaluate Needs/Phasing Plan/Cost Estimates for Starting Up Oakstead Lift Station		4	12	24	4	44	\$ 6,872	
4.12	Update Needs/Phasing Plan/Cost Estimates for Higgins Road Lift Station Improvements		2	8	16	4	30	\$ 4,562	
4.13	Develop Draft Implementation Plans For Proposed Wastewater System Impr.			2	4	2	8	\$ 1,126	
Water Works & Wastewater Systems Evaluations and Recommendations Subtotal:			27	108	160	40	335	\$ 52,207	
WATER AND SEWER RATE STUDY									
5.01	Coordinating Information Request			4	4		8	\$ 1,312	
5.02	Review Pumped and Billed Water For Last Five Years by Consumer Type			2	6		8	\$ 1,236	
5.03	Prepare CIP for Water Works and Sewer Systems (20 Year Period)		8	24	40		72	\$ 11,864	
5.04	Review and Evaluation of Historical and Projected Water and Sewer Expenses		2	8	8		18	\$ 3,042	
5.05	Review and Evaluation of Historical and Projected Water and Sewer Revenues		2	8	8		18	\$ 3,042	
5.06	Revising Projected Water and Sewer Revenues			4	4		8	\$ 1,312	
5.07	Revising Projected Water and Sewer Expenses			4	4		8	\$ 1,312	
5.08	Prepare Connection Fee and Rate Options (Based on 20 Year Period) - 4 Alternatives Maximum		2	12	12		26	\$ 4,354	
5.09	Revise Connection Fee and Rate Options (Based on Village Staff Comments) - 4 Alternatives Maximum		2	4	8		14	\$ 2,310	
Water and Sewer Rate Study Subtotal:			16	70	94	-	180	\$ 29,784	
REPORT & PRESENTATION									
6.01	Prepare Draft Report For Village For Review		4	16	40	4	64	\$ 9,924	
6.02	Prepare Draft Presentation For Village Staff Review		2	8	8		18	\$ 3,042	
6.03	Finalize Report		2	4	4	1	11	\$ 1,800	
6.04	Finalize Presentation		2	2	2		6	\$ 1,074	
6.05	Village Board Presentation & Final Report Submittal		2	2	2	1	7	\$ 1,144	
Report & Presentation Subtotal:			12	32	56	4	106	\$ 16,984	
PROJECT TOTAL:			133	372	618	72	2	1,197	
								192,103	

Note: Utilized 2020 Standard Schedule of Charges.

DIRECT EXPENSES	
Printing =	\$ 300
Supplies & Misc. =	\$ -
Water Main Capacity Testing =	\$ 6,500
DIRECT EXPENSES =	\$ 6,800

LABOR EXPENSES	
Engineering Expenses =	\$ 185,483
Drafting & GIS Technician Expenses =	\$ 6,480
Administrative Expenses =	\$ 140
TOTAL LABOR EXPENSES =	\$ 192,103

TOTAL COSTS = \$ 198,903

ATTACHMENT E

Standard Schedule of Charges

January 1, 2020



EMPLOYEE DESIGNATION	CLASSIFICATION	HOURLY RATE
Senior Principal	E-4	\$214.00
Principal	E-3	\$209.00
Senior Project Manager	E-2	\$203.00
Project Manager	E-1	\$183.00
Senior Project Engineer/Planner/Surveyor II	P-6	\$172.00
Senior Project Engineer/Planner/Surveyor I	P-5	\$160.00
Project Engineer/Planner/Surveyor	P-4	\$145.00
Senior Engineer/Planner/Surveyor	P-3	\$133.00
Engineer/Planner/Surveyor	P-2	\$121.00
Associate Engineer/Planner/Surveyor	P-1	\$109.00
Senior Project Technician II	T-6	\$158.00
Senior Project Technician I	T-5	\$145.00
Project Technician	T-4	\$133.00
Senior Technician	T-3	\$121.00
Technician	T-2	\$109.00
Associate Technician	T-1	\$ 96.00
GIS Technician	G-1	\$ 90.00
Engineering/Land Surveying Intern	I-1	\$ 79.00
Administrative Assistant	A-3	\$ 70.00

VEHICLES, REPROGRAPHICS, DIRECT COSTS, DRONE AND EXPERT TESTIMONY

Vehicle for Construction Observation		\$ 15.00
In-House Scanning and Reproduction	\$0.25/Sq. Ft. (Black & White) \$1.00/Sq. Ft. (Color)	
Reimbursable Expenses (Direct Costs)	Cost	
Services by Others (Direct Costs)	Cost + 10%	
Unmanned Aircraft System / Unmanned Aerial Vehicle / Drone		\$ 200.00
Expert Testimony		\$ 250.00

AGENDA SUPPLEMENT

TO: President Reid and Village Board

FROM: Lori Lyons, Finance Director

FOR: May 19, 2022 Village Board Meeting

RE: Resolution Authorizing Village Manager to Enter into Software as a Service Agreement with Tyler Technologies, Inc.

Background. MSI is a financial software product of Harris Local Government that was designed for government organizations located in Illinois, Minnesota, and Wisconsin. The Village has been utilizing MSI for financial reporting purposes since its implementation in FY2002. While this software has been good to the Village to this point, it is outdated and in need of replacement. As early as 2015, staff began researching software that would better suit the Village's needs. In all, the Village looked at five different software products and has selected Tyler Technologies, Inc.'s (Tyler) ERP Pro powered by Incode- (ERP Pro) as best fitting the needs of the Village.

Analysis. With an eye to enhanced efficiencies, integration and civic engagement, the Village is requesting the Village Board's approval of the attached resolution allowing the Village Manager to enter into a Service as a Software Agreement with Tyler, and more specifically for their product ERP Pro. ERP Pro is an integrated enterprise resource planning system designed to improve financial and personnel management, modernize utility billing and provide at-a glance reporting an analytics which are now a very manual process. Entering into this SaaS agreement will be accompanied by a contract, invoicing and payment and travel policies, service level agreement, support call process, third party terms and a statement of work. Our project will include MyCivic (which some have already seen first-hand), Time & Attendance, Financial Management, HR Management including benefit enrollments, Project Accounting, Purchasing, Accounts Receivable, Utility Billing, Cashiering, Utility Access & Service Orders. The total cost of the project will not exceed the quote attached in the amount of \$124,622.00.

Recommendation. Staff recommends approval of the attached resolution authorizing the Village Manager to enter into a Software as a Service Agreement with Tyler Technologies, Inc.



Quoted By: Scott Isaacs
 Quote Expiration: 05/08/22
 Quote Name: Tyler Investment Summary for Village of Hampshire

Sales Quotation For:
 Village of Hampshire
 234 S. State Street
 Hampshire IL 60140-0457

Approval

Tyler Annual Software – SaaS

Description	List Price	Discount	Annual
Tyler One			
My Civic Suite			
My Civic & Service Requests Pro	\$ 4,000	\$ 1,520	\$ 2,480
Time & Attendance powered by ExecuTime			
Time & Attendance	\$ 3,107	\$ 1,181	\$ 1,926
Content Manager Suite			
Core	\$ 3,501	\$ 1,330	\$ 2,171
ERP Pro powered by Incode			
ERP Pro 10 Financial Management Suite			

Core Financials		\$ 10,285	\$ 3,908	\$ 6,377
Benefits Enrollment		\$ 1,650	\$ 627	\$ 1,023
Human Resources Management (Includes Position Budgeting)		\$ 7,070	\$ 2,687	\$ 4,383
Employee Access Pro		\$ 0	\$ 0	\$ 0
Project Accounting		\$ 2,312	\$ 879	\$ 1,433
Purchasing		\$ 3,076	\$ 1,169	\$ 1,907
Accounts Receivable Online Component		\$ 1,200	\$ 456	\$ 744
Accounts Receivable		\$ 1,945	\$ 739	\$ 1,206
ERP Pro 10 Customer Relationship Management Suite				
Utility Billing Water/Gas		\$ 8,356	\$ 3,175	\$ 5,181
Cashiering		\$ 2,894	\$ 1,100	\$ 1,794
Utility Access		\$ 1,344	\$ 511	\$ 833
Third-Party Printing Interface		\$ 2,572	\$ 977	\$ 1,595
Service Orders Mobile		\$ 643	\$ 244	\$ 399
	TOTAL:	\$ 53,955	\$ 20,503	\$ 33,452
	Term # of Years:	3		

Tyler Annual Services

Description	Annual
ERP	
Other Services	
Tyler University	\$ 1,328
TOTAL:	\$ 1,328

Tyler Fees per Transaction

Description	Net Unit Price
ERP Pro powered by Incode	
ERP Pro 10 Financial Management Suite	
AP Automation	\$ 0.00
ERP Pro 10 Customer Relationship Management Suite	
Interactive Voice Response	\$ 1.25
Notify	
Notifications for Utilities	\$ 0.10

Third Party Software & Hardware

Description	Quantity	Unit Price	Extended Price	Annual
Tyler One				
Time & Attendance powered by ExecuTime				
Touchscreen 10: Biometric Reader	2	\$ 2,710	\$ 5,420	\$ 542
TOTAL:			\$ 5,420	\$ 542

Services

Description	Hours/Units	Extended Price	Maintenance
ERP Pro 10 Financial Management Suite			
Professional Services	296	\$ 38,480	\$ 0
Accounts Payable OT Data Conversion	1	\$ 1,000	\$ 0
General Ledger Data Conversion	1	\$ 1,000	\$ 0
Financials Project Management	1	\$ 1,500	\$ 0

Human Resources Management	1	\$ 2,000	\$ 0
ERP Pro 10 Customer Relationship Management Suite			
Professional Services	204	\$ 26,520	\$ 0
Project Management	1	\$ 1,500	\$ 0
Utilities Data Conversion	1	\$ 6,000	\$ 0
My Civic Suite			
My Civic & Service Requests Pro	1	\$ 2,250	\$ 0
Project Management	1	\$ 250	\$ 0
Time & Attendance powered by ExecuTime			
Professional Services	50	\$ 6,500	\$ 0
Content Manager Suite			
Professional Services	32	\$ 4,160	\$ 0
TOTAL:		\$ 91,160	\$ 0

Summary	One Time Fees	Recurring Fees
Total SaaS		\$ 33,452
Total Third Party Hardware, Software, Services	\$ 5,420	\$ 542
Total Tyler Services	\$ 91,160	\$ 1,328
Summary Total	\$ 96,580	\$ 35,322

Detailed Breakdown of Professional Services (Included in Summary Total)

Description	Hours	Extended Price	Maintenance
Tyler One			

Time & Attendance powered by ExecuTime			
Time & Attendance	50	\$ 6,500	\$ 0
Sub-Total	50	\$ 6,500	\$ 0
Content Manager Suite			
Core	32	\$ 4,160	\$ 0
Sub-Total	32	\$ 4,160	\$ 0
ERP Pro powered by Incode			
ERP Pro 10 Financial Management Suite			
Benefits Enrollment	12	\$ 1,560	\$ 0
Project Accounting	12	\$ 1,560	\$ 0
Purchasing	20	\$ 2,600	\$ 0
Accounts Payable OT Data Analysis	4	\$ 520	\$ 0
Accounts Receivable	12	\$ 1,560	\$ 0
Core Financials	116	\$ 15,080	\$ 0
General Ledger Data Analysis	8	\$ 1,040	\$ 0
Human Resources Management	4	\$ 520	\$ 0
Human Resources Management	92	\$ 11,960	\$ 0
Employee Self Service - Employee Portal	16	\$ 2,080	\$ 0
Sub-Total	296	\$ 38,480	\$ 0
ERP Pro 10 Customer Relationship Management Suite			
Third-Party Printing Interface	4	\$ 520	\$ 0
Cashiering	32	\$ 4,160	\$ 0
Utilities Data Analysis	12	\$ 1,560	\$ 0
Utility Billing Water/Gas	152	\$ 19,760	\$ 0
Service Orders Mobile	4	\$ 520	\$ 0
Sub-Total	204	\$ 26,520	\$ 0

TOTAL:

582

\$ 75,660

\$ 0

Comments

Your acquisition of clocks and/or clock maintenance is subject to the following terms: <https://www.tylertech.com/terms/executime-clock-terms>.

Accounts Payable conversion includes Vendor Master records, current fiscal year transactions, and unlimited history.

Cashiering supports credit/debit cards via ETS, includes PCI Compliant, a cash collection interface, a cashiering receipt import)

Core Financials includes general ledger, budget prep, bank recon, AP, CellSense, a standard forms pkg, output director, positive pay, secure signatures.

General Ledger conversion includes Chart of Accounts, current fiscal year transactions, and unlimited history.

Accounts Receivable Online Component displays account status, accounts for payment, has Security-(Secure Socket Layer), and payment processing via credit cards. Payment packet is created to be imported to accounts receivable system.

RESOLUTION XX

**A RESOLUTION AUTHORIZING THE VILLAGE MANAGER
TO ENTER INTO A SERVICE AS A SOFTWARE AGREEMENT
WITH TYLER TECHNOLOGIES, INC.**

WHEREAS, the financial software currently in use by the Village of Hampshire is outdated and no longer supports its accounting needs; and

WHEREAS, efficient and effective computing and software solutions exist that would: vastly simplify management tasks, integrate with other office systems; provide grant management tools, automate accounts payable and receivable processes; and streamline routine but vital budgetary analyses; and

WHEREAS, one such solution, Tyler Technologies, Inc’s enterprise resource planning application known as “ERP Pro powered by Incode,” provides a cloud based computing application, that meets the current needs of the Village; and

WHEREAS, the Village has participated in demonstrations and determined that ERP Pro powered by Incode would best meet the Village’s needs.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Hampshire, Kane County, Illinois as follows:

Section 1. The Village Manager is hereby authorized to enter into a Software as a Service agreement with Tyler Technologies, Inc. for the configuration and implementation of ERP Pro powered by Incode in an amount not to exceed \$124,622.

Section 2. Because the services to be provided are of a professional nature, and that Tyler Technologies, Inc. is a contracted vendor secured by Sourcewell through their competitive procurement process, the competitive bidding requirements are hereby waived.

ADOPTED THIS 19th Day of May 2022.

AYE: _____

NAY: _____

ABSENT: _____

ABSTAIN: _____

APPROVED THIS 19th Day of May 2022.

Michael J. Reid, Village President

ATTEST:

Linda Vasquez, Village Clerk

Incode IVR Solution for Utility Billing-The payment packet is created in centralized cash collections. The IVR system gives the customer an account balance, the customer makes the payment by phone, and the account manager is updated with the payment record. NOTE: There is a \$1.25 per transaction fee associated with the IVR that will be paid by client unless Tyler is instructed by the client to pass along to the user at time of payment. Notification for Utility Billing (\$0.10 per call) includes Customer notification by phone (call late notices and general notifications). Call lists are automatically generated and the account is updated after the call. It includes a custom message for each call type and the call message can be in English or Spanish. It generates reports based on call results. Note: The Utility will be billed at the rate specified above for all the calls made. The Utility will be billed quarterly by Tyler Technologies for calls conducted.

Incode Utility Billing Online Component displays the current status (late, cut off etc), the action needed to avoid penalty, current balance, deposits on file (optional), last payment date, last payment amount, payment arrangements on file, last bill amount, last bill date, bill due date, contracts on file and status, transaction history (online payments). Payment packet is created to be imported to utility system. Address information includes legal description, precinct, school district, and services at address(subject to data availability). Includes consumption history by service (including graphs), request for service (optional), information change request (optional), security -SSL (secure socket layer). Note that the customer pays \$1.25 fee per transaction for payment on-line.

Personnel Management conversion includes employee master, deductions/taxes, retirement, current leave totals, current direct deposit, current calendar year transactions, and unlimited history.

Utility Billing conversion includes contacts/properties/accounts, meters, transaction/consumption/read history, metered services, non-metered service. Balanced transactions converted from current calendar year plus prior 2 years. Unlimited history imported upon request.

Utility CIS System includes collections, tax lien process and import, utility payment import, a standard forms pkg., output director and one Utility handheld meter-reader interface.

Client agrees that items in this sales quotation are, upon Client's signature or approval of same, hereby added to the existing agreement ("Agreement") between the parties and subject to its terms. Additionally, payment for said items, as applicable but subject to any listed assumptions herein, shall conform to the following terms, subject to payment terms in an agreement, amendment, or similar document in which this sales quotation is included:

- License fees for Tyler and third-party software are invoiced upon the earlier of (i) delivery of the license key or (ii) when Tyler makes such software available accessible.
- Fees for hardware are invoiced upon delivery.
- Fees for year one of hardware maintenance are invoiced upon delivery of the hardware.
- Annual Maintenance and Support fees, SaaS fees, Hosting fees, and Subscription fees are first payable when Tyler makes the software accessible to the Client (for Maintenance) or on the first day of the month following the date this quotation was signed (for SaaS, Hosting, and Subscription), and any such fees are prorated to align with the applicable term under the agreement, with renewals invoiced annually thereafter in accord with the Agreement.
- Fees for services included in this sales quotation shall be invoiced as indicated below.
 - o Implementation and other professional services fees shall be invoiced as delivered.

- o Fixed-fee Business Process Consulting services shall be invoiced 50% upon delivery of the Best Practice Recommendations, by module, and 50% upon delivery of custom desktop procedures, by module.
- o Fixed-fee conversions are invoiced 50% upon initial delivery of the converted data, by conversion option, and 50% upon Client acceptance to load the converted data into Live/Production environment, by conversion option. Where conversions are quoted as estimated, Tyler will invoice Client the actual services delivered on a time and materials basis.
- o Except as otherwise provided, other fixed price services are invoiced upon complete delivery of the service. For the avoidance of doubt, where "Project Planning Services" are provided, payment shall be invoiced upon delivery of the Implementation Planning document. Dedicated Project Management services, if any, will be invoiced monthly in arrears, beginning on the first day of the month immediately following initiation of project planning.
- o If Client has purchased any change management services, those services will be invoiced in accordance with the Agreement.
- o Notwithstanding anything to the contrary stated above, the following payment terms shall apply to fees specifically for migrations: Tyler will invoice Client 50% of any Migration Services Fees listed above upon Client approval of the product suite migration schedule. The remaining 50%, by line item, will be billed upon the go-live of the applicable product suite. Tyler will invoice Client for any Project Management Fees listed above upon the go-live of the first product suite. Annual SaaS Fees will be invoiced upon availability of the hosted environment.

Any SaaS or hosted solutions added to an agreement containing Client-hosted Tyler solutions are subject to Tyler’s SaaS Services terms found here: <https://www.tylertech.com/terms/tyler-saas-services>.

Unless otherwise indicated in the contract or amendment thereto, pricing for optional items will be held For six (6) months from the Quote date or the Effective Date of the Contract, whichever is later.

Customer Approval: _____ Date: _____
 Print Name: _____ P.O.#: _____

§ 6-3-16 HOME OCCUPATIONS

- A. Authorization: Subject to the limitations of this Section, any home occupation that is incidental to the principal use of a building as a dwelling shall be permitted in any dwelling unit.
- B. Definition: A home occupation is a business, profession, occupation, or trade that:
 - 1. Is conducted for gain or support by a full-time occupant of a dwelling unit; and
 - 2. Is incidental to the use of such dwelling unit for residential purposes; and
 - 3. Does not change the residential character of such dwelling unit.
- C. Use Limitations:
 - 1. The use for the home occupation must be clearly incidental to the use of the dwelling as a residence.
 - 2. No activity, structure or anything exterior to any structure shall indicate that the structure is being used for any non-residential purpose, and there shall be no visible evidence of conduct of such home occupation and no change in the outside appearance of the premises, except a sign as may be permitted by village regulations.
 - 3. Every home occupation shall be conducted wholly within a principal dwelling unit, unless otherwise approved as a special use in accordance with subsection 6-14-3(H) of this chapter; provided, the limitation of this sub-section shall not apply to a day care home operated as a home occupation.
 - 4. No stock-in-trade shall be displayed or sold upon the premises; stock-in-trade may be inventoried inside the premises.
 - 5. No outdoor storage shall be allowed in connection with any home occupation.
 - 6. No refuse in excess of the amount allowable for regular residential pick-up shall be generated by any home occupation.
 - 7. No mechanical or electrical equipment shall be installed or maintained on the premises other than such as is customarily incidental to a residence.
 - 8. No mechanical or electrical equipment shall be operated on the premises in such a way as to interfere with the use and enjoyment of neighboring properties or to indicate that the structure is being used for a non-residential purpose, or to place demands on public infrastructure that are excessive when compared to a typical single-family residence.
 - 9. No home occupation shall cause or create any nuisance, or cause or create any substantial or undue adverse impact on any adjacent property or the character of the area, or threaten the public health, safety or general welfare, or be noxious, offensive,

or hazardous, including but not limited to any of the following:

- a. The activity will not require more vehicle parking space than exists on the residential drive or assigned parking spaces servicing the dwelling unit.
 - b. The activity shall create no noise in excess of that of normal daily activity for a residential area.
 - c. The activity will not result in the emission of odorous matter in such quantities as to be readily detectable at any point along lot lines, or exterior to party walls in multiple family areas.
 - d. The activity will not create aesthetic problems in the storing or disposing of trash or materials.
 - e. The activity will not generate more vehicular or pedestrian traffic than is typical of residences in the area.
10. No home occupation shall create any hazard that would or could endanger the dwelling unit or its occupants or other structures or their occupants by reason of additional fire, health, safety, or environmental hazards, including but not limited to the presence of firearms, knives, ammunition, explosives, or dangerous chemicals on the premises, other than legally-owned personal property.
11. Every home occupation shall comply with all applicable federal, State, and local laws and regulations, including, without limitation, obtaining, maintaining, and complying with regulations applicable to any required Federal, State, or local license or permit.

D. Vehicle Limitations:

1. Parking of trucks associated with a home occupation shall conform to regulations concerning parking of commercial vehicles in residential areas as delineated in Section 2-6-3 and in accordance with any other ordinance of the village.
2. Commercial vehicles used in connection with any home occupation shall conform to regulations concerning parking of commercial vehicles in residential areas as delineated in Section 2-6-3 and in accordance with any ordinance of the village.

E. Employee Limitations:

1. The operator of every home occupation shall be domiciled in the dwelling unit where such business is conducted
2. No employee who is not domiciled in the dwelling unit where a home occupation is conducted shall be present in connection with, or otherwise participate in the operation of, a home occupation at any one time. This limitation on the number of employees shall not apply to employees who do not work at the dwelling unit devoted to such home occupation.

F. Structural Limitations:

1. No alteration of any kind shall be made to the dwelling unit where a home occupation is conducted that would change its residential character as a dwelling unit, including the enlargement of public utility services beyond that customarily required for residential use.
2. No separate entrance shall be provided in connection with the conduct of any home occupation.

G. Operational Limitations:

1. No home occupation shall involve the keeping or care of animals, birds or reptiles.
2. No routine attendance of patients, clients, subcontractors, or employees associated with any home occupation shall be allowed at the premises of the home occupation, except:
 - a. attendance of up to twelve children at any one time may be allowed at a day care home operated as a home occupation,
 - b. the attendance of up to four persons at any one time may be allowed for the purpose of receiving private instruction in any subject or skill, and
 - c. attendance of up to two (2) clients at any one time may be allowed for personal or advisory services.

"Routine attendance" means that the conduct of the home occupation requires non-domiciled persons to visit the premises of the home occupation as part of the regular conduct of the occupation, without regard to the number, frequency, or duration of such visits.

AGENDA SUPPLEMENT

TO: President Reid and Village Board

FROM: Lori Lyons, Finance Director

FOR: May 19, 2022 Village Board Meeting

RE: Treasurer's Report as of April 30, 2022

Background. The Village Finance Director will supply a monthly treasurer's report for review. Following this agenda supplement is the preliminary report for the 12 months ending April 30, 2022.

Analysis. This report is preliminary. All cash accounts are reconciled and the attached report the Village's results on a cash basis. Audit field work is scheduled for the week of July 18, and in the weeks that follow; adjustments will be made to get governmental funds presented on a modified cash basis and enterprise funds on a full accrual basis.

Recommendation. For informational purposes only; no action required.

A large, stylized, light purple watermark logo for "Hampshire" is centered on the page. The word "Hampshire" is written in a cursive, script font. Above the letters "H" and "P" are vertical bars in shades of purple and pink. Below the word are two horizontal, curved lines in a light purple color.

Village of Hampshire
 Budget Versus Actual Report Overview
 Twelve Months Ended April 30, 2022

General Fund (01)						% of Budget
	12 MONTHS ENDED				2021-2022	
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	
Revenue	4,814,914	5,464,337	649,423	13%	4,814,914	113%
Expenditures/Expense	4,823,246	4,859,484	36,238	1%	4,823,246	101%
YTD Surplus/(Deficit)	(8,332)	604,853	613,185		(8,332)	
Special Revenue Funds						
Revenue	854,915	645,031	(209,884)	-25%	854,915	75%
Expenditures/Expense	1,470,235	644,760	(825,475)	-56%	1,470,235	44%
YTD Surplus/(Deficit)	(615,320)	271	615,591		(615,320)	
Capital Project Funds						
Revenue	1,215,989	186,693	(1,029,296)	-85%	1,215,989	15%
Expenditures/Expense	1,510,200	85,029	(1,425,171)	-94%	1,510,200	6%
YTD Surplus/(Deficit)	(294,211)	101,664	395,875		(294,211)	
Enterprise Funds						
Revenue	3,848,858	3,984,211	135,353	4%	3,848,858	104%
Expenditures/Expense	4,055,696	3,167,869	(887,827)	-22%	4,055,696	78%
YTD Surplus/(Deficit)	(206,838)	816,342	1,023,180		(206,838)	
Total Village						
Revenue	10,734,676	10,280,272	(454,404)	-4%	10,734,676	96%
Expenditures/Expense	11,859,377	8,757,142	(3,102,235)	-26%	11,859,377	74%
YTD Surplus/(Deficit)	(1,124,701)	1,523,130	2,647,831		(1,124,701)	



Agency Funds						
	12 MONTHS ENDED				2021-2022	
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	
Revenue	1,440,888	1,520,899	80,011	6%	1,440,888	106%
Expenditures/Expense	1,481,064	1,576,189	95,125	6%	1,481,064	106%
YTD Surplus/(Deficit)	(40,176)	(55,290)	(15,114)		(40,176)	
Pension Trust Fund						
	12 MONTHS ENDED				2021-2022	
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	
Revenue	771,771	1,017,847	246,076	32%	771,771	132%
Expenditures/Expense	74,928	164,091	89,163	119%	74,928	219%
YTD Surplus/(Deficit)	696,843	853,756	156,913		696,843	

Village of Hampshire
 Budget Versus Actual Report - General Fund Summary
 Twelve Months Ended April 30, 2022

	General Fund Revenues (01)				
	12 MONTHS ENDED				2021-2022
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
GENERAL FUND REVENUE					
Property Tax	1,108,223	1,129,555	21,332	2%	1,108,223
Intergovernmental	2,226,719	3,023,148	796,429	36%	2,226,719
Service Fees	73,040	84,840	11,800	16%	73,040
Investment Income	5,000	3,926	(1,074)	-21%	5,000
Reimbursable	184,650	151,616	(33,034)	-18%	184,650
Licenses, Fines, Permits, Fees	320,015	428,762	108,747	34%	320,015
Other Income	345,637	642,490	296,853	86%	345,637
Transfers In	551,630	-	(551,630)	-100%	551,630
TOTAL GENERAL FUND REVENUE	4,814,914	5,464,337	649,423	13%	4,814,914

	General Fund Expenses (01)				
	12 MONTHS ENDED				2021-2022
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
GENERAL FUND EXPENSE					
ADMINISTRATION					
Personal Services	587,747	560,098	(27,649)	-5%	587,747
Contractual Services	482,279	431,169	(51,110)	-11%	482,279
Commodities	25,080	19,492	(5,588)	-22%	25,080
Other Expenses	92,677	35,460	(57,217)	-62%	92,677
Capital Outlay	6,825	18,954	12,129	178%	6,825
Transfers	-	101,786	101,786	100%	-
TOTAL ADMINISTRATION	1,194,608	1,166,959	(27,649)	-2%	1,194,608

POLICE					
Personal Services	2,173,193	2,201,667	28,474	1%	2,173,193
Contractual Services	280,846	270,832	(10,014)	-4%	280,846
Commodities	64,100	58,797	(5,303)	-8%	64,100
Capital Outlay	132,320	123,974	(8,346)	-6%	132,320
TOTAL POLICE	2,650,459	2,655,270	4,811	0%	2,650,459

STREET DEPARTMENT					
Personal Services	476,430	432,525	(43,905)	-9%	476,430
Contractual Services	254,640	196,256	(58,384)	-23%	254,640
Commodities	59,500	65,692	6,192	10%	59,500
Other Expenses	35,782	35,845	63	0%	35,782
Capital Outlay	139,513	302,261	162,748	117%	139,513
TOTAL STREET DEPARTMENT	965,865	1,032,579	66,714	7%	965,865

PLANNING AND ZONING DEPARTMENT					
Personal Services	1,195	1,098	(97)	-8%	1,195
TOTAL PLANNING AND ZONING DEPT.	1,195	1,098	(97)	-8%	1,195

POLICE COMMISSION					
Personal Services	969	969	-	0%	969
Contractual Services	10,100	2,609	(7,491)	-74%	10,100
Other Expenses	-	-	-	0%	-
Commodities	50	-	(50)	-100%	50
TOTAL POLICE COMMISSION	11,119	3,578	(7,541)	-68%	11,119

TOTAL GENERAL FUND EXPENSE	4,823,246	4,859,484	36,238	1%	4,823,246
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YEAR-TO-DATE SURPLUS/(DEFICIT)	(8,332)	604,853	613,185	-7359%	(8,332)
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Village of Hampshire
 Budget Versus Actual Report - Special Revenue Fund Summary
 Twelve Months Ended April 30, 2022

	Tax Increment Financing (05)					Hotel/Motel Tax (07)				
	12 MONTHS ENDED		DELTA \$	DELTA %	2021-2022 TOT BUDGET	12 MONTHS ENDED		DELTA \$	DELTA %	2021-2022 TOT BUDGET
	YTD BUDGET	YTD ACTUAL				YTD BUDGET	YTD ACTUAL			
REVENUE										
Property Tax	53,208	54,181	973	2%	53,208	-	-	-	0%	-
Intergovernmental	-	-	-	0%	-	-	-	-	0%	-
Investment Income	10	2	(8)	-80%	10	25	6	(19)	-76%	25
Licenses, Fines, Permits, Fees	-	-	-	0%	-	12,000	24,451	12,451	104%	12,000
Other Income	-	-	-	0%	-	-	-	-	0%	-
Transfers	25,000	25,000	-	0%	25,000	-	-	-	0%	-
TOTAL REVENUE	78,218	79,183	965	1%	78,218	12,025	24,457	12,432	103%	12,025
EXPENSE										
Contractual Services	2,500	3,438	938	38%	2,500	19,000	626	(18,374)	-97%	19,000
Commodities	-	-	-	0%	-	-	-	-	0%	-
Other Expenses	61,103	61,490	387	1%	61,103	31,000	35,000	4,000	13%	31,000
TOTAL EXPENSE	63,603	64,928	1,325	2%	63,603	50,000	35,626	(14,374)	-29%	50,000
YEAR-TO-DATE SURPLUS/(DEFICIT)	14,615	14,255	(360)	-2%	14,615	(37,975)	(11,169)	26,806	-71%	(37,975)

	Road and Bridge (10)					Motor Fuel Tax (15)				
	12 MONTHS ENDED		DELTA \$	DELTA %	2021-2022 TOT BUDGET	12 MONTHS ENDED		DELTA \$	DELTA %	2021-2022 TOT BUDGET
	YTD BUDGET	YTD ACTUAL				YTD BUDGET	YTD ACTUAL			
REVENUE										
Property Tax	116,492	118,727	2,235	2%	116,492	-	-	-	0%	-
Intergovernmental	-	3,175	3,175	100%	-	408,269	239,502	(168,767)	-41%	408,269
Investment Income	5	5	-	0%	5	840	947	107	13%	840
Licenses, Fines, Permits, Fees	-	-	-	0%	-	-	-	-	0%	-
Other Income	-	-	-	0%	-	183,312	122,208	(61,104)	-33%	183,312
TOTAL REVENUE	116,497	121,907	5,410	5%	116,497	592,421	362,657	(229,764)	-39%	592,421
EXPENSE										
Contractual Services	250,074	218,624	(31,450)	-13%	250,074	324,635	212,405	(112,230)	-35%	324,635
Commodities	-	-	-	0%	-	250,000	85,751	(164,249)	-66%	250,000
Other Expenses	-	-	-	0%	-	476,430	-	(476,430)	-100%	476,430
TOTAL EXPENSE	250,074	218,624	(31,450)	-13%	250,074	1,051,065	298,156	(752,909)	-72%	1,051,065
YEAR-TO-DATE SURPLUS/(DEFICIT)	(133,577)	(96,717)	36,860	-28%	(133,577)	(458,644)	64,501	523,145	-114%	(458,644)

	SSA #2-26 (52)					Total Special Revenue Funds				
	12 MONTHS ENDED		DELTA \$	DELTA %	2021-2022 TOT BUDGET	12 MONTHS ENDED		DELTA \$	DELTA %	2021-2022 TOT BUDGET
	YTD BUDGET	YTD ACTUAL				YTD BUDGET	YTD ACTUAL			
REVENUE										
Property Tax	55,679	56,794	1,115	2%	55,679	225,379	229,702	4,323	2%	225,379
Intergovernmental	-	-	-	0%	-	408,269	242,677	(165,592)	-41%	408,269
Investment Income	75	33	(42)	-56%	75	955	993	38	4%	955
Licenses, Fines, Permits, Fees	-	-	-	0%	-	12,000	24,451	12,451	104%	12,000
Other Income	-	-	-	0%	-	183,312	122,208	(61,104)	-33%	183,312
Transfers	-	-	-	0%	-	25,000	25,000	-	0%	25,000
TOTAL REVENUE	55,754	56,827	1,073	2%	55,754	854,915	645,031	(209,884)	-25%	854,915
EXPENSE										
Personal Services	18,750	16,337	(2,413)	-13%	18,750	18,750	16,337	(2,413)	-13%	18,750
Contractual Services	-	-	-	0%	-	596,209	435,093	(161,116)	-27%	596,209
Commodities	-	-	-	0%	-	250,000	85,751	(164,249)	-66%	250,000
Other Expenses	36,743	11,089	(25,654)	-70%	36,743	605,276	107,579	(497,697)	-82%	605,276
TOTAL EXPENSE	55,493	27,426	(28,067)	-51%	55,493	1,470,235	644,760	(825,475)	-56%	1,470,235
YEAR-TO-DATE SURPLUS/(DEFICIT)	261	29,401	29,140	11165%	261	(615,320)	271	615,591	-100%	(615,320)

Village of Hampshire
 Budget Versus Actual Report - Capital Project Fund Summary
 Twelve Months Ended April 30, 2022

	Equipment Replacement (03)					Capital Improvement (04)				
	12 MONTHS ENDED		DELTA \$	DELTA %	2021-2022 TOT BUDGET	12 MONTHS ENDED		DELTA \$	DELTA %	2021-2022 TOT BUDGET
	YTD BUDGET	YTD ACTUAL				YTD BUDGET	YTD ACTUAL			
REVENUE										
Investment Income	15	16	1	7%	15	20	2	(18)	-90%	20
Licenses, Fines, Permits, Fees	-	-	-	0%	-	-	-	-	0%	-
Grant Income	-	-	-	0%	-	1,030,435	-	(1,030,435)	-100%	1,030,435
Other Income	-	-	-	0%	-	-	-	-	0%	-
Transfer from Capital Improv.	30,000	-	(30,000)	-100%	30,000	-	-	-	0%	-
TOTAL REVENUE	30,015	16	(29,999)	-100%	30,015	1,030,455	2	(1,030,453)	-100%	1,030,455

EXPENSE										
Contractual Services	-	-	-	0%	-	-	180	180	100%	-
Other Expenses	-	-	-	0%	-	-	-	-	0%	-
Capital Outlay	140,000	-	(140,000)	-100%	140,000	1,061,000	41,065	(1,019,935)	-96%	1,061,000
Transfer to General Fund	-	-	-	0%	-	-	-	-	0%	-
TOTAL EXPENSE	140,000	-	(140,000)	-100%	140,000	1,061,000	41,245	(1,019,755)	-96%	1,061,000
YEAR-TO-DATE SURPLUS/(DEFICIT)	(109,985)	16	110,001	-100%	(109,985)	(30,545)	(41,243)	(10,698)	35%	(30,545)

	Public Use Fees (06)					Capital Projects/Debt Service (33)				
	12 MONTHS ENDED		DELTA \$	DELTA %	2021-2022 TOT BUDGET	12 MONTHS ENDED		DELTA \$	DELTA %	2021-2022 TOT BUDGET
	YTD BUDGET	YTD ACTUAL				YTD BUDGET	YTD ACTUAL			
REVENUE										
Investment Income	100	67	(33)	-33%	100	-	15	15	100%	-
Licenses, Fines, Permits, Fees	39,160	70,310	31,150	80%	39,160	-	-	-	0%	-
Other Income	-	-	-	0%	-	-	-	-	0%	-
Transfers	-	-	-	0%	-	26,279	-	(26,279)	-100%	26,279
TOTAL REVENUE	39,260	70,377	31,117	79%	39,260	26,279	15	(26,264)	-100%	26,279

EXPENSE										
Contractual Services	69,000	-	(69,000)	-100%	69,000	-	-	-	0%	-
Other Expenses	-	-	-	0%	-	-	-	-	0%	-
Capital Outlay	-	-	-	0%	-	140,000	-	(140,000)	-100%	140,000
Transfers Out	25,000	25,000	-	0%	25,000	-	-	-	0%	-
TOTAL EXPENSE	94,000	25,000	(69,000)	-73%	94,000	140,000	-	(140,000)	-100%	140,000
YEAR-TO-DATE SURPLUS/(DEFICIT)	(54,740)	45,377	100,117	-183%	(54,740)	(113,721)	15	113,736	-100%	(113,721)

	Transportation Impact Fees (64)					Early Warning (65)				
	12 MONTHS ENDED		DELTA \$	DELTA %	2021-2022 TOT BUDGET	12 MONTHS ENDED		DELTA \$	DELTA %	2021-2022 TOT BUDGET
	YTD BUDGET	YTD ACTUAL				YTD BUDGET	YTD ACTUAL			
REVENUE										
Investment Income	-	-	-	0%	-	-	-	-	0%	-
Licenses, Fines, Permits, Fees	89,980	114,520	24,540	27%	89,980	-	1,763	1,763	100%	-
Other Income	-	-	-	0%	-	-	-	-	0%	-
TOTAL REVENUE	89,980	114,520	24,540	27%	89,980	-	1,763	1,763	100%	-

EXPENSE										
Contractual Services	-	80	80	100%	-	-	-	-	0%	-
Other Expenses	-	-	-	0%	-	-	-	-	0%	-
Capital Outlay	-	-	-	0%	-	-	-	-	0%	-
Transfer to General	75,200	-	(75,200)	-100%	75,200	-	-	-	0%	-
TOTAL EXPENSE	75,200	80	(75,120)	-100%	75,200	-	-	-	0%	-
YEAR-TO-DATE SURPLUS/(DEFICIT)	14,780	114,440	99,660	674%	14,780	-	1,763	1,763	100%	-

	Capital Improvement (70)					Total Capital Project Funds				
	12 MONTHS ENDED		DELTA \$	DELTA %	2021-2022 TOT BUDGET	12 MONTHS ENDED		DELTA \$	DELTA %	2021-2022 TOT BUDGET
	YTD BUDGET	YTD ACTUAL				YTD BUDGET	YTD ACTUAL			
REVENUE										
Investment Income	-	-	-	0%	-	135	100	(35)	-26%	135
Licenses, Fines, Permits, Fees	-	-	-	0%	-	129,140	186,593	57,453	44%	129,140
Grant Income	-	-	-	0%	-	1,030,435	-	(1,030,435)	-100%	1,030,435
Other Income	-	-	-	0%	-	-	-	-	0%	-
Transfers	-	-	-	0%	-	56,279	-	(56,279)	-100%	56,279
TOTAL REVENUE	-	-	-	0%	-	1,215,989	186,693	(1,029,296)	-85%	1,215,989

EXPENSE										
Contractual Services	-	-	-	0%	-	69,000	260	(68,740)	-100%	69,000
Other Expenses	-	-	-	0%	-	-	-	-	0%	-
Capital Outlay	-	18,704	18,704	100%	-	1,341,000	59,769	(1,281,231)	-96%	1,341,000
Transfers	-	-	-	0%	-	100,200	25,000	(75,200)	-75%	100,200
TOTAL EXPENSE	-	18,704	18,704	100%	-	1,510,200	85,029	(1,425,171)	-94%	1,510,200
YEAR-TO-DATE SURPLUS/(DEFICIT)	-	(18,704)	(18,704)	-100%	-	(294,211)	101,664	395,875	-135%	(294,211)

Village of Hampshire
 Budget Versus Actual Report - Enterprise Fund Summary
 Twelve Months Ended April 30, 2022

	ARRA Loan Debt Serv Fund (28)					Garbage (29)				
	12 MONTHS ENDED		DELTA \$	DELTA %	2021-2022 TOT BUDGET	12 MONTHS ENDED		DELTA \$	DELTA %	2021-2022 TOT BUDGET
	YTD BUDGET	YTD ACTUAL				YTD BUDGET	YTD ACTUAL			
REVENUE										
Service Fees	344,372	349,121	4,749	1%	344,372	874,000	648,120	(225,880)	-26%	874,000
Investment Income	-	-	-	0%	-	-	-	-	0%	-
Licenses, Fines, Permits, Fees	2,667	5,174	2,507	94%	2,667	12,203	17,331	5,128	42%	12,203
Other Income	-	-	-	0%	-	-	-	-	0%	-
TOTAL REVENUE	347,039	354,295	7,256	2%	347,039	886,203	665,451	(220,752)	-25%	886,203
EXPENSE										
Personal Services	-	-	-	0%	-	-	-	-	0%	-
Contractual Services	-	-	-	0%	-	874,400	646,339	(228,061)	-26%	874,400
Commodities	-	-	-	0%	-	-	22	22	100%	-
Other Expenses	-	-	-	0%	-	-	-	-	0%	-
Capital Outlay	-	-	-	0%	-	-	-	-	0%	-
Transfers	564,518	52,827	(511,691)	-91%	564,518	11,800	11,800	-	0%	11,800
TOTAL EXPENSE	564,518	52,827	(511,691)	-91%	564,518	886,200	658,161	(228,039)	-26%	886,200
YEAR-TO-DATE SURPLUS/(DEFICIT)	(217,479)	301,468	518,947	-239%	(217,479)	3	7,290	7,287	242900%	3

	Water (30)					Sewer (31)				
	12 MONTHS ENDED		DELTA \$	DELTA %	2021-2022 TOT BUDGET	12 MONTHS ENDED		DELTA \$	DELTA %	2021-2022 TOT BUDGET
	YTD BUDGET	YTD ACTUAL				YTD BUDGET	YTD ACTUAL			
REVENUE										
Service Fees	1,038,115	1,065,410	27,295	3%	1,038,115	1,348,429	1,330,030	(18,399)	-1%	1,348,429
Investment Income	10	3	(7)	-70%	10	-	-	-	0%	-
Licenses, Fines, Permits, Fees	33,015	49,372	16,357	50%	33,015	50,787	18,938	(31,849)	-63%	50,787
Other Income	140,250	-	(140,250)	-100%	140,250	-	-	-	0%	-
Transfers	-	101,786	101,786	100%	-	-	-	-	0%	-
TOTAL REVENUE	1,211,390	1,216,571	5,181	0%	1,211,390	1,399,216	1,348,968	(50,248)	-4%	1,399,216
EXPENSE										
Personal Services	241,128	220,171	(20,957)	-9%	241,128	244,718	223,885	(20,833)	-9%	244,718
Contractual Services	639,591	635,405	(4,186)	-1%	639,591	616,006	436,839	(179,167)	-29%	616,006
Commodities	146,000	126,377	(19,623)	-13%	146,000	112,590	104,781	(7,809)	-7%	112,590
Other Expenses	116,957	116,957	-	0%	116,957	344,028	345,256	1,228	0%	344,028
Capital Outlay	121,960	113,524	(8,436)	-7%	121,960	22,000	48,946	26,946	122%	22,000
Bond Issuance and Escrow Agent Costs	-	-	-	0%	-	-	-	-	0%	-
TOTAL EXPENSE	1,265,636	1,212,434	(53,202)	-4%	1,265,636	1,339,342	1,159,707	(179,635)	-13%	1,339,342
YEAR-TO-DATE SURPLUS/(DEFICIT)	(54,246)	4,137	58,383	-108%	(54,246)	59,874	189,261	129,387	216%	59,874

	Water Construction (34)					Total Enterprise Funds				
	12 MONTHS ENDED		DELTA \$	DELTA %	2021-2022 TOT BUDGET	12 MONTHS ENDED		DELTA \$	DELTA %	2021-2022 TOT BUDGET
	YTD BUDGET	YTD ACTUAL				YTD BUDGET	YTD ACTUAL			
REVENUE										
Service Fees	-	-	-	0%	-	3,604,916	3,392,681	(212,235)	-6%	3,604,916
Investment Income	10	53	43	430%	10	20	56	36	180%	20
Licenses, Fines, Permits, Fees	5,000	-	(5,000)	-100%	5,000	103,672	90,815	(12,857)	-12%	103,672
Other Income	-	-	-	0%	-	140,250	-	(140,250)	-100%	140,250
Grant Income	-	346,046	346,046	100%	-	-	346,046	346,046	100%	-
Transfers	-	52,827	52,827	100%	-	-	154,613	154,613	100%	-
TOTAL REVENUE	5,010	398,926	393,916	7863%	5,010	3,848,858	3,984,211	135,353	4%	3,848,858
EXPENSE										
Personal Services	-	-	-	0%	-	485,846	444,056	(41,790)	-9%	485,846
Contractual Services	-	84,740	84,740	100%	-	2,129,997	1,803,323	(326,674)	-15%	2,129,997
Commodities	-	-	-	0%	-	258,590	231,180	(27,410)	-11%	258,590
Other Expenses	-	-	-	0%	-	460,985	462,213	1,228	0%	460,985
Capital Outlay	-	-	-	0%	-	143,960	162,470	18,510	13%	143,960
Transfers	-	-	-	0%	-	576,318	64,627	(511,691)	-89%	576,318
Bond Issuance and Escrow Agent Costs	-	-	-	0%	-	-	-	-	0%	-
TOTAL EXPENSE	-	84,740	84,740	100%	-	4,055,696	3,167,869	(887,827)	-22%	4,055,696
YEAR-TO-DATE SURPLUS/(DEFICIT)	5,010	314,186	309,176	6171%	5,010	(206,838)	816,342	1,023,180	-495%	(206,838)

Village of Hampshire
 Budget Versus Actual Report - Agency Fund Summary
 Twelve Months Ended April 30, 2022

	SSA#14 B&I (43)					SSA#13 B&I (45)				
	12 MONTHS ENDED		2021-2022			12 MONTHS ENDED		2021-2022		
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
REVENUE										
Property Tax	768,018	768,020	2	0%	768,018	380,770	380,772	2	0%	380,770
Investment Income	4,000	95	(3,905)	-98%	4,000	-	191	191	100%	-
Licenses, Fines, Permits, Fees	-	-	-	0%	-	-	-	-	0%	-
Other Income	-	-	-	0%	-	-	-	-	0%	-
TOTAL REVENUE	772,018	768,115	(3,903)	-1%	772,018	380,770	380,963	193	0%	380,770
EXPENSE										
Other Expenses	812,942	810,229	(2,713)	0%	812,942	380,022	377,522	(2,500)	-1%	380,022
TOTAL EXPENSE	812,942	810,229	(2,713)	0%	812,942	380,022	377,522	(2,500)	-1%	380,022
YEAR-TO-DATE SURPLUS/(DEFICIT)	(40,924)	(42,114)	(1,190)	3%	(40,924)	748	3,441	2,693	360%	748

	School Impact Fees (60)					Library Impact Fees (61)				
	12 MONTHS ENDED		2021-2022			12 MONTHS ENDED		2021-2022		
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
REVENUE										
Property Tax	-	-	-	0%	-	-	-	-	0%	-
Investment Income	5	7	2	40%	5	15	26	11	73%	15
Licenses, Fines, Permits, Fees	200,182	253,149	52,967	26%	200,182	14,438	18,324	3,886	27%	14,438
TOTAL REVENUE	200,187	253,156	52,969	26%	200,187	14,453	18,350	3,897	27%	14,453
EXPENSE										
Other Expenses	200,187	274,469	74,282	37%	200,187	14,453	10,970	(3,483)	-24%	14,453
TOTAL EXPENSE	200,187	274,469	74,282	37%	200,187	14,453	10,970	(3,483)	-24%	14,453
YEAR-TO-DATE SURPLUS/(DEFICIT)	-	(21,313)	(21,313)	-100%	-	-	7,380	7,380	100%	-

	Parks Impact Fees (62)					Fire Impact Fees (63)				
	12 MONTHS ENDED		2021-2022			12 MONTHS ENDED		2021-2022		
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
REVENUE										
Investment Income	5	2	(3)	-60%	5	5	8	3	60%	5
Licenses, Fines, Permits, Fees	18,199	23,014	4,815	26%	18,199	52,496	68,498	16,002	30%	52,496
TOTAL REVENUE	18,204	23,016	4,812	26%	18,204	52,501	68,506	16,005	30%	52,501
EXPENSE										
Other Expenses	18,204	32,008	13,804	76%	18,204	52,501	67,541	15,040	29%	52,501
TOTAL EXPENSE	18,204	32,008	13,804	76%	18,204	52,501	67,541	15,040	29%	52,501
YEAR-TO-DATE SURPLUS/(DEFICIT)	-	(8,992)	(8,992)	-100%	-	-	965	965	100%	-

	Cemetery Impact Fees (66)					Township Impact Fees (67)				
	12 MONTHS ENDED		2021-2022			12 MONTHS ENDED		2021-2022		
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
REVENUE										
Property Tax	-	-	-	0%	-	-	-	-	0%	-
Investment Income	5	3	(2)	-40%	5	-	-	-	0%	-
Licenses, Fines, Permits, Fees	2,750	3,500	750	27%	2,750	-	5,290	5,290	100%	-
TOTAL REVENUE	2,755	3,503	748	27%	2,755	-	5,290	5,290	100%	-
EXPENSE										
Other Expenses	2,755	-	(2,755)	-100%	2,755	-	3,450	3,450	100%	-
TOTAL EXPENSE	2,755	-	(2,755)	-100%	2,755	-	3,450	3,450	100%	-
YEAR-TO-DATE SURPLUS/(DEFICIT)	-	3,503	3,503	100%	-	-	1,840	1,840	100%	-

	Total Agency Funds				
	12 MONTHS ENDED		2021-2022		
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
REVENUE					
Property Tax	1,148,788	1,148,792	4	0%	1,148,788
Investment Income	4,035	332	(3,703)	-92%	4,035
Licenses, Fines, Permits, Fees	288,065	371,775	83,710	29%	288,065
TOTAL REVENUE	1,440,888	1,520,899	80,011	6%	1,440,888
EXPENSE					
Other Expenses	1,481,064	1,576,189	95,125	6%	1,481,064
TOTAL EXPENSE	1,481,064	1,576,189	95,125	6%	1,481,064
YEAR-TO-DATE SURPLUS/(DEFICIT)	(40,176)	(55,290)	(15,114)	38%	(40,176)

Village of Hampshire
 Budget Versus Actual Report - Pension Trust Summary
 Twelve Months Ended April 30, 2022

	Pension Trust Fund Revenues (90)				
	12 MONTHS ENDED				2021-2022
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
REVENUE					
Investment Income	13,200	2,080	(11,120)	-84%	13,200
Member Contributions	110,819	107,348	(3,471)	-3%	110,819
Employer Contributions	647,752	647,752	-	0%	647,752
Creditable Service Transfer In	-	260,667	260,667	100%	-
Miscellaneous Income	-	-	-	0%	-
TOTAL REVENUE	771,771	1,017,847	246,076	32%	771,771

	Pension Trust Fund Expenses (90)				
	12 MONTHS ENDED				2021-2022
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
EXPENSE					
Pension Payments	33,900	33,895	(5)	0%	33,900
Refund of Contributions	18,928	117,786	98,858	522%	18,928
Contractual Services	20,000	11,052	(8,948)	-45%	20,000
Other Expenses	2,100	1,358	(742)	-35%	2,100
TOTAL EXPENSE	74,928	164,091	89,163	119%	74,928

YEAR-TO-DATE SURPLUS/(DEFICIT)	696,843	853,756	156,913	23%	696,843
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HAMPSHIRE IL POLICE DEPARTMENT

215 INDUSTRIAL DRIVE UNIT D
HAMPSHIRE IL 60140

Date : 05/16/2022
Page : 1
Agency : HPD

Incident Primary Offense Totals

04/01/2022 to 04/30/2022

Offense	Total Incidents
625 ILCS 5/3-401(d)2 Overweight (Registration)	6
625-5/11-501(a)(2) DUI - Under the Influence of...	3
625-5/3-708 Operation of Motor Vehicle When...	6
625-5/6-101(a) Operating a Motor Vehicle With No...	7
625-5/6-303 Driving While Driver's License,...	9
720-5/16-1(a)(2) Theft - Obtained by Deception...	1
720-5/16-1(a)(4) Theft - Obtains or Exerts...	1
720-5/16-1~1 Theft over \$500	1
720-5/16-30(a) Identity Theft	1
720-5/31-1(a) Resisting or Obstructing Peace...	1
720-5/32-10(b) Violation of Bail Bond - Violates...	3
Accident (Info Only) Accident Report (Private...	1
Alarm Activation Alarm Activation	4
Animal Complaint Animal Complaint	2
Assist Another Dept Assist Another Dept	6
Assist Citizen Assist Citizen	11
Assist Fire Dept Assist Fire Dept	2
Assist Kane County Assist Kane County	5
Civil Citation Poss cann-less than 2.5 grams	1
Domestic - Verbal Domestic Disturbance	7
Juvn. Complt - info Juvenile Complaint...	4
Lost/Found Articles Lost/Found Articles	2
Neighbor Dispute Neighbor Dispute	1
ORD Ordinance Violation	5
Susp Circumstances Suspicious Circumstances	4
Suspicious Auto Suspicious Auto	1
Village Ord. 2-23-1 Poss cann-not more than 10...	3
Grand Total	98

**HAMPSHIRE IL
POLICE DEPARTMENT**

215 INDUSTRIAL DRIVE UNIT D
HAMPSHIRE IL 60140

Date : 05/16/2022
Page : 1
Agency : HPD

Calls For Service Totals By Call Type

04/01/2022 to 04/30/2022

Call Type	Totals
1033 Alarm	1
4710 Suspicious Circumstances	4
6043 Info-Police	2
6513 Motorist Assist	6
6529 Other Traffic Related Services	1
7720 Juvenile - Other	1
9001 Assist Fire Department	3
9033 Assist Citizen	13
9083 Assist Ambulance	1
9091 Repossessions	1
9101 Suspicious Auto	5
9103 Suspicious Person	4
9116 Mini Bike Complaints	2
9121 Assist Ambulance	2
9125 Animal Complaint	1
9150 Assist Other Department	3
9511 Traffic Control	1
9712 Investigation	1
9911 911 Hang-Up Investigation	2
9916 Notification	1
CD Check Conditions	4
CW Check Welfare	10
DRV COMP Driving Complaint	2
PARK COM Parking Complaint	3
Grand Total for all calls	74

HAMPSHIRE IL POLICE DEPARTMENT

215 INDUSTRIAL DRIVE UNIT D
HAMPSHIRE IL 60140

Date : 05/16/2022
Page : 1
Agency : HPD

Citation Totals By Violation

04/01/2022 to 04/30/2022

Violation	Total
625 ILCS 5/3-401 No Valid Registration	11
625 ILCS 5/11-1204 Disobeyed stop sign	13
625 ILCS 5/11-1301 Improper parking on roadway	1
625 ILCS 5/11-307 Disobeyed pedestrian control signal	1
625 ILCS 5/11-601- Failure to reduce speed to avoid an	1
625 ILCS 5/11-601. Speeding 40 MPH or more over posete	1
625 ILCS 5/11-601. Speeding 26 to 35 mph	1
625 ILCS 5/11-605 Speeding school or construction zon	3
625 ILCS 5/11-608 Speed limit on elevated structure	1
625 ILCS 5/11-706 Improper passing-crest, curve, inte	1
625 ILCS 5/11-707 Disobeyed no passing zone	1
625 ILCS 5/11-802 Improper U turn-hill or curve	2
625 ILCS 5/11-804- Failure to signal when required	1
625 ILCS 5/12-201b Only one red tail light	4
625 ILCS 5/12-201c No rear registration plate light	4
625 ILCS 5/12-205. No lights when required-specific ve	2
625 ILCS 5/12-210 Failue to dim headlamps	1
625 ILCS 5/12-211 Improper Lighting-one headlamp	5
625 ILCS 5/12-503(Tinted windshield or front side win	6
625 ILCS 5/12-503- Obstructed windshield- front/side w	1
625 ILCS 5/12-603 No seat belts	1
625 ILCS 5/12-610. use of electronic device while driv	5
625 ILCS 5/13-111 No Valid Safety Test Sticker	11
625 ILCS 5/3-401 No Valid Registration	19
625 ILCS 5/3-401(d Overweight (Registration)	2
625 ILCS 5/3-401d2 Overweight on Registration	5
625 ILCS 5/3-413 F Operation of Vehicle displaying	30
625 ILCS 5/3-413(b Improper Display of Registration St	2
625 ILCS 5/3-416 Failure to Notfy Sec of State Chang	1
625 ILCS 5/413 B Improper Display Lic Plate/plastic	10
625 ILCS 5/6-104 A Violation of Classification 1st div	2
625 ILCS 5/6-112 Drivers license not on person	1
625 ilcs 5/6-115 expiration of drivers license	1
625-5/11-501(a)(1) DUI - Alcohol Concentration in Bloo	1
625-5/11-501(a)(2) DUI - Under the Influence of Alcoho	3
625-5/11-502(a) Illegal Transportation or Possessio	1
625-5/11-502(b) Illegal Transportation or Possessio	1

HAMPSHIRE IL POLICE DEPARTMENT

215 INDUSTRIAL DRIVE UNIT D
HAMPSHIRE IL 60140

Date : 05/16/2022
Page : 2
Agency : HPD

Citation Totals By Violation

04/01/2022 to 04/30/2022

Violation	Total
625-5/11-502.15(b) Possession Adult Use Cannabis in Mo	1
625-5/11-601(b) Speeding - Over Statutory Limit	120
625-5/11-709 Improper Lane Usage	10
625-5/3-701(a) Operation of Vehicle Without Regist	3
625-5/3-707(a) Operation of Uninsured Motor Vehicl	17
625-5/3-708 Operation of Motor Vehicle When Reg	10
625-5/6-101(a) Operating a Motor Vehicle With No V	11
625-5/6-303 Driving While Driver's License, Per	8
720-5/11-14.1 Solicitation of a Sexual Act	1
Parking Violation Village Parking Ticket	5
Village Ord. 2-10- Truancy	1
Village Ord. 2-23- Poss cann-not more than 10 grams	4
Village Ord. 2-23- Possession of Drug Paraphernalia	3
Village Ord. 2-3-1 Disorderly Conduct	2
Grand Total	353



To: Village President and Board of Trustees

From: Timothy N. Paulson, P.E., CFM
Senior Project Manager

Date: May 17, 2022

Re: Monthly Engineering Update

EEI Job #: HA2200

All:

Please find below a brief status report of current Village and development projects.

Village Projects

- Connection Water Main
 - ✓ Under Construction

- Route 72 and State Street Village Utilities
 - ✓ Under Construction

- Route 72 Water Main Repair
 - ✓ Punch List and Closeout in May/June

- Central Business District Streetscape Improvements
 - ✓ Under Construction
 - ✓ Pavement Removal Complete; Utility Construction in Process

- Julie Lane Resurfacing
 - ✓ Punch List and Closeout in May/June

- Utilities Master Plan
 - ✓ PSA for consideration May 19 Board Meeting

- Safe Routes to School
 - ✓ Preparing Engineering PSA and Schedule



Development Projects

- D300 Elementary School at Oakstead
 - ✓ School Crossing to be in place for school opening
- Prairie Ridge K&L
 - ✓ Home Construction
- Prairie Ridge M
 - ✓ Construction Ongoing
- Prairie Ridge R
 - ✓ Plans and Plat under review
- Tamms Farm
 - ✓ Home Construction in northern section
 - ✓ Utility construction underway in southern section
- Stanley North – TRZ Self Storage
 - ✓ Construction Ongoing
- Brier Hill Ventures/Midwest
 - ✓ Detention basin constructed, restoration this spring
 - ✓ Planned building improvements in 2022
- Freight Union (Lot 9 Hampshire Woods)
 - ✓ Construction starting in May
- Love's/Metrix
 - ✓ Working on acceptance documentation for June 2nd Board Meeting

If you have any questions please contact me at tpaulson@eeiweb.com or (630) 466-6727.

Pc: Jay Hedges, Village Manager

VILLAGE OF HAMPSHIRE

Accounts Payable

May 19, 2022

The President and Board of Trustees of the Village of Hampshire
Recommends the following **Employee and/or Elected Official Cody Grindley, Doug Brox, John Huff, and Lori Lyons**
Warrant in the amount of

Total: \$201.95

To be paid on or before
May 25, 2022

Village President: _____

Attest: _____

Village Clerk: _____

Date: _____

VILLAGE OF HAMPSHIRE

Accounts Payable

May 19, 2022

The President and Board of Trustees of the Village of Hampshire
Recommends the following Warrant in the amount of

Total: \$949,844.33

To be paid on or before
May 25, 2022

Village President: _____

Attest: _____

Village Clerk: _____

Date: _____

DATE: 05/17/22
 TIME: 15:20:44
 ID: AP441000.WOW

VILLAGE OF HAMPSHIRE
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 08/31/2022

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

AHW	AHW LLC - HAMPSHIRE							
11357675	05/11/22	01	BLADE	520010024999			06/10/22	74.58
							INVOICE TOTAL:	74.58
11359194	05/12/22	01	MOWER SWITCH	520010024999			06/11/22	79.18
							INVOICE TOTAL:	79.18
							VENDOR TOTAL:	153.76
AMBU	AMAZON CAPITAL SERVICES							
113-6718822-1218632	05/09/22	01	PANEL LIGHT	010020024100			06/08/22	89.00
							INVOICE TOTAL:	89.00
114-8375390-7785813	05/11/22	01	EAR PLUGS	010030034680			06/10/22	30.25
							INVOICE TOTAL:	30.25
							VENDOR TOTAL:	119.25
AT&T	AT&T							
042422	04/24/22	01	286721220	300010024230			05/23/22	462.30
		02	286721221	300010024230				575.85
		03	287708728	300010024230				575.85
							INVOICE TOTAL:	1,614.00
							VENDOR TOTAL:	1,614.00
BEFA	BEAN'S FARM, INC.							
5413	05/04/22	01	SSA#11 MULCH	520010024999			06/03/22	45.00
							INVOICE TOTAL:	45.00
							VENDOR TOTAL:	45.00
BLCR	HEALTH CARE SERVICES CORP							
041622	04/16/22	01	ADM	010010014031			05/01/22	5,384.66
		02	PD	010020014031				28,223.93

INVOICES DUE ON/BEFORE 08/31/2022

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BLCR	HEALTH CARE SERVICES CORP							
041622	04/16/22	03	STREETS	010030014031			05/01/22	14,115.31
		04	SEWER	310010014031				4,990.37
		05	WATER	300010014031				3,806.81
							INVOICE TOTAL:	56,521.08
							VENDOR TOTAL:	56,521.08
BPCI	BENEFIT PLANNING CONSULTANTS,							
BPCI00283450	05/11/22	01	MONTHLY FLEX AND COBRA	010010024380			06/20/22	118.75
							INVOICE TOTAL:	118.75
							VENDOR TOTAL:	118.75
CASE	CARDMEMBER SERVICE							
050422	05/04/22	01	LL ADOBE	010010034650			06/01/22	317.69
		02	LL HEARTSMART	010010034650				147.67
		03	DS FLAG	010030024100				88.25
		04	DS WELDING RODS	010030034670				198.15
		05	MM PROPANE	300010034680				11.77
		06	JH ADOBE ID CREATIVE CLD	010010034650				22.30
		07	JH BUSINESS CARDS	010010034650				169.12
		08	MM PROPANE	310010034680				11.76
							INVOICE TOTAL:	966.71
050422A	05/04/22	01	LL ADOBE ACROPRO SUBS	010010034650			06/01/22	15.93
		02	MM FIIX ROCKWELL	300010024380				2,200.20
		03	JH INTER NACHI	010010024430				49.00
							INVOICE TOTAL:	2,265.13
							VENDOR TOTAL:	3,231.84
CHEX	CHRISTENSEN EXCAVATING							
7832	04/28/22	01	STREET GRAVEL	010030024130			05/27/22	250.00
							INVOICE TOTAL:	250.00
							VENDOR TOTAL:	250.00

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VILLAGE OF HAMPSHIRE
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COCRCO	COON CREEK COUNTRY DAYS							
051322	05/13/22	01	CCCD SPONSORSHIP	070020024376			06/12/22	19,000.00
							INVOICE TOTAL:	19,000.00
							VENDOR TOTAL:	19,000.00
COGR	CODY GRINDLEY							
050922	05/09/22	01	PHONE STIPEND	010020024230			06/09/22	40.00
							INVOICE TOTAL:	40.00
							VENDOR TOTAL:	40.00
COMA	CORE & MAIN LP							
Q765396	04/29/22	01	METERS	300010054960			05/28/22	683.13
							INVOICE TOTAL:	683.13
							VENDOR TOTAL:	683.13
COMBU	COMCAST							
142046037 051222	03/01/22	01	PARTIAL PAYMENT	010010024230			04/01/22	300.00
							INVOICE TOTAL:	300.00
							VENDOR TOTAL:	300.00
COMED	COMED							
2522108141 - 050522	05/05/22	01	2522108141	310010024260			07/05/22	98.97
							INVOICE TOTAL:	98.97
							VENDOR TOTAL:	98.97
COUNSCDI	COMMUNITY UNIT SCHOOL DIST 300							
051622	05/16/22	01	DISBURSEMENT OF TRANSITION FEE	600010044800			06/15/22	61,874.56
							INVOICE TOTAL:	61,874.56
							VENDOR TOTAL:	61,874.56
CRRE	CRITICAL REACH, INC.							

INVOICES DUE ON/BEFORE 08/31/2022

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CRRE	CRITICAL REACH, INC.							
1933	12/07/21	01	APBNET ANNUAL SUPPORT FEE	010020024380			06/07/22	220.00
							INVOICE TOTAL:	220.00
							VENDOR TOTAL:	220.00
DOBR	DOUG BROX							
051222	05/12/22	01	PHONE STIPEND	010020024230			06/11/22	40.00
							INVOICE TOTAL:	40.00
							VENDOR TOTAL:	40.00
DYEN	DYNEGY ENERGY SERVICES							
041322	04/13/22	01	386293322041	010030024260			06/13/22	73.93
		02	386293522041	010030024260				33.60
		03	386294022041	010030024260				1,118.75
		04	386293222041	010030024260				1,831.74
		05	386293822041	010030024260				45.65
		06	386293622041	010030024260				48.29
		07	386293022041	010030024260				10.26
		08	386292922041	010030024260				76.62
		09	386293922041	010030024260				168.25
		10	386299722041	310010024260				132.19
		11	386300522041	300010024260				548.01
		12	386300122041	300010024260				46.00
		13	386299922041	300010024260				103.37
		14	386293722041	300010024260				67.61
		15	386300222041	300010024260				277.77
		16	386299622041	310010024260				259.42
		17	386300022041	300010024260				103.22
		18	386299822041	310010024260				81.53
		19	386300422041	310010024260				494.23
		20	386300322041	310010024260				237.44
		21	386299522041	300010024260				1,774.76
		22	386293422041	300010024260				87.56
							INVOICE TOTAL:	7,620.20
							VENDOR TOTAL:	7,620.20

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EEI	ENGINEERING ENTERPRISES, INC.							
051122	05/11/22	01	HA0557-D PRAIRIE RIDGE O 74083	010000002111			06/10/22	2,346.50
		02	HA1505-D TUSCANY WOODS 74085	010000002060				4,837.75
		03	HA1610-D VOH CORP CENTER 74086	010000002084				103.00
		04	HA0611-D PRAIRIE K, L, M 74084	010000002111				1,151.50
		05	HA1829-V WATER MAIN 74087	300010024360				17,875.25
		06	HA1911-D STANLEY TOOL 74088	010000002133				12,628.75
		07	HA2006-D TUSCANY WOODS 74089	010000002192				203.00
		08	HA2013-V STREETScape 74090	040030064790				24,788.00
		09	HA2019-D OAKSTEAD 74091	010000002086				206.00
		10	HA2020-D CROWN EAST 74092	010000002212				618.00
		11	HA2024-V WTR MAIN REPLMT 74093	300010024360				95.50
		12	HA2026 BRIER HILL/MIDWEST 7409	010000002213				929.50
		13	HA2109 LOGISTICS PARK 74105	010000002177				206.00
		14	HA2110-D TAMMS FARM 74095	010000002186				9,725.00
		15	HA2113-V NARP WORKPLAN 74096	310010024360				8,568.03
		16	HA2114-V LSLR ENG 74097	300010024360				1,568.00
		17	HA2119-V IDOT PHASE 1 74098	010010024360				282.75
		18	HA2200-V GEN ENG 2022 74099	010010024360				1,841.75
		19	HA2202-V GEN ENG WW 74100	310010024360				313.50
		20	HA2203-V PRI PERMIT REV 74101	010010024360				1,005.75
		21	HA2204-V CONSULTING 74102	010010024360				1,000.00
		22	HA2205-D PRAIRIE RIDGE M 74103	010000002111				4,034.50
		23	HA2209-V WELL NO 13 74104	300010024360				1,306.25
							INVOICE TOTAL:	95,634.28
							VENDOR TOTAL:	95,634.28
ELLA	ELLA JOHNSON LIBRARY							
051622	05/16/22	01	DISBURSEMENT OF TRANSITION FEE	610010044800			06/15/22	1,912.50
							INVOICE TOTAL:	1,912.50
							VENDOR TOTAL:	1,912.50
FISA	FOX VALLEY FIRE & SAFETY							
IN00518425	05/05/22	01	FIRE ALARM RADIO LEASE	300010024280			06/04/22	300.00
							INVOICE TOTAL:	300.00
							VENDOR TOTAL:	300.00

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FLBR	FLOOD BROTHERS							
050522	05/05/22	01	MAY 22 REFUSE SERVICE	290010024330			05/25/22	52,226.14
							INVOICE TOTAL:	52,226.14
							VENDOR TOTAL:	52,226.14
GALL	GALLS LLC							
020956479	04/19/22	01	UNIFORM	010020034690			05/19/22	307.46
							INVOICE TOTAL:	307.46
020997675	04/23/22	01	UNIFORM	010020034690			05/23/22	182.88
							INVOICE TOTAL:	182.88
021037476	04/28/22	01	UNIFORM	010020034690			05/28/22	172.85
							INVOICE TOTAL:	172.85
							VENDOR TOTAL:	663.19
GRAI	GRAINGER							
9295669593	04/28/22	01	QUARTZ MH BULBS	310010034670			05/28/22	74.08
							INVOICE TOTAL:	74.08
							VENDOR TOTAL:	74.08
HAAUPA	HAMPSHIRE AUTO PARTS							
621903	05/03/22	01	WIRE CONNECT	010030024110			06/02/22	60.50
							INVOICE TOTAL:	60.50
621924	05/03/22	01	WIRE LOOM	010030024110			06/02/22	12.50
							INVOICE TOTAL:	12.50
622039	05/04/22	01	LOADER FILTERS	010030024120			06/03/22	103.88
							INVOICE TOTAL:	103.88
622046	05/04/22	01	PX OPTIMUM GREY	310010034670			06/03/22	48.94
							INVOICE TOTAL:	48.94

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HAAUPA	HAMPSHIRE AUTO PARTS							
622131	05/05/22	01	CREDIT	310010034670			06/04/22	-24.47
							INVOICE TOTAL:	-24.47
622278	05/06/22	01	OIL AND FILTER	310010034670			06/05/22	25.98
							INVOICE TOTAL:	25.98
622288	05/06/22	01	SCREW	010030034680			06/05/22	4.59
							INVOICE TOTAL:	4.59
622715	05/11/22	01	TIRE SHINE/BLEACH	010020024110			06/10/22	23.96
							INVOICE TOTAL:	23.96
							VENDOR TOTAL:	255.88
HACH	HACH COMPANY							
13005992	04/27/22	01	ASSEMBLY PROBE	310010034670			05/26/22	2,940.36
							INVOICE TOTAL:	2,940.36
							VENDOR TOTAL:	2,940.36
HAFD	HAMPSHIRE FIRE PROTECTION							
051622	05/16/22	01	DISTRIBUTION OF TRANSITION FEE	630010044800			06/15/22	12,639.16
							INVOICE TOTAL:	12,639.16
CPR20220505	05/05/22	01	CPR/AED/FIRST AID	310010024310			05/05/22	18.00
		02	CPR/AED/FIRST AID	300010024310				18.00
		03	CPR/AED/FIRST AID	010030024310				54.00
							INVOICE TOTAL:	90.00
							VENDOR TOTAL:	12,729.16
HAIN	HAWKINS, INC.							
6175159	04/27/22	01	WWTP CHEMICAL	310010034680			06/15/22	6,880.16
							INVOICE TOTAL:	6,880.16

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HAIN	HAWKINS, INC.							
6186190	05/15/22	01	DWTP CHEMICALS	300010034680			06/14/22	90.00
							INVOICE TOTAL:	90.00
							VENDOR TOTAL:	6,970.16
HAPD	HAMPSHIRE PARK DISTRICT							
051622	05/16/22	01	DISTRIBUTION OF TRANSITION FEE	620010044800			06/15/22	5,625.13
							INVOICE TOTAL:	5,625.13
							VENDOR TOTAL:	5,625.13
HEPR	HENDERSON PRODUCTS, INC							
357505	05/09/22	01	MDM DEMO UNIT	010030054930			06/09/22	100,153.00
							INVOICE TOTAL:	100,153.00
							VENDOR TOTAL:	100,153.00
IPRF	ILLINOIS PUBLIC RISK FUND							
74064/78371	04/06/22	01	MAR WORKERS' COMP/AUDITED	010010024210			05/10/22	2,938.34
		02	MAR WORKERS' COMP/AUDITED	300010024210				2,938.33
		03	MAR WORKERS' COMP/AUDITED	310010024210				2,938.33
							INVOICE TOTAL:	8,815.00
74067	04/18/22	01	JUNE WORKERS' COMP	010010024210			06/01/22	2,285.00
		02	JUNE WORKERS' COMP	300010024210				2,285.00
		03	JUNE WORKERS' COMP	310010024210				2,285.00
							INVOICE TOTAL:	6,855.00
							VENDOR TOTAL:	15,670.00
ISTP	ILLINOIS STATE POLICE							
040122	04/01/22	01	06356	010010024380			06/15/22	1.75
							INVOICE TOTAL:	1.75
							VENDOR TOTAL:	1.75

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JOHU	JOHN HUFF							
050922	05/09/22	01	PHONE STIPEND	010020024230			06/09/22	40.00
							INVOICE TOTAL:	40.00
							VENDOR TOTAL:	40.00
KACO	KANE COUNTY EXCAVATING							
050622	05/06/22	01	WATER MAIN CONNECTION	340010024370			05/10/22	214,835.40
							INVOICE TOTAL:	214,835.40
							VENDOR TOTAL:	214,835.40
KACOU	KANE COUNTY RECORDER							
HAMP041922	04/19/22	01	EASEMENT RECORDING FEES	010000002084			05/19/22	80.00
							INVOICE TOTAL:	80.00
							VENDOR TOTAL:	80.00
KACTY	KANE CNTY CIRCUIT COURT CLERK							
ER051622	05/16/22	01	BOND REMITTANCE	010000001000			05/16/22	375.00
							INVOICE TOTAL:	375.00
							VENDOR TOTAL:	375.00
KCCC	JEFFREY R KEEGAN							
051622	05/16/22	01	VH JANITORIAL SERVICE	010010024380			06/12/22	160.00
		02	PD JANITORIAL SERVICE	010020024380				240.00
							INVOICE TOTAL:	400.00
							VENDOR TOTAL:	400.00
KCCPA	KANE COUNTY CHIEFS OF POLICE							
1516	05/16/22	01	ANNUAL TASK FORCE DUES	010020024430			06/15/22	750.00
							INVOICE TOTAL:	750.00
							VENDOR TOTAL:	750.00

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VILLAGE OF HAMPSHIRE
 DETAIL BOARD REPORT

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KONMIN KONICA MINOLTA BUS SOLUTION								
279844127	04/30/22	01	MONTHLY MAINTENANCE	010010024340			05/30/22	115.19
							INVOICE TOTAL:	115.19
							VENDOR TOTAL:	115.19
LAAM LAUTERBACH & AMEN, LLP								
66705	05/16/22	01	AUDIT	010010024375			06/15/22	13,000.00
							INVOICE TOTAL:	13,000.00
							VENDOR TOTAL:	13,000.00
LEON LEADS ONLINE								
325976	03/15/22	01	INVESTIGATION SYSTEM RENEWAL	010020024380			06/01/22	2,192.00
							INVOICE TOTAL:	2,192.00
							VENDOR TOTAL:	2,192.00
LOLY LORI LYONS								
041822	04/18/22	01	REIMBURSE BATHROOM SUPPLIES	010010034670			05/17/22	21.99
		02	REIMBURSE POCKET FOLDERS	010010034650				59.96
							INVOICE TOTAL:	81.95
							VENDOR TOTAL:	81.95
MARSCH MARK SCHUSTER, P.C.								
050922	05/09/22	01	100.001 MISC MATTERS	010010024370			06/08/22	3,635.70
		02	100.002 MEETINGS	010010024370				630.00
		03	100.007 PROSECUTION	010010024370				931.00
		04	100.164 DUI PROSECUTION	010020024370				720.00
		05	100.177 ARROWHEAD	010000002076				120.00
		06	100.191 CROWN NEIGHBORHOOD O	010000002111				250.00
		07	100.208 NORTHERN BUILDER PETAG	010000002114				180.00
		08	100.233 TRZ SSA#29	010000002087				75.00
		09	100.238 MIDWEST COMPANIES	010000002096				804.45

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MARSCH	MARK SCHUSTER, P.C.							
050922	05/09/22	10	100.254 VISTA	010000002177			06/08/22	157.50
		11	100.255 HOMEGALLERY ANNEXATION	010000002139				1,023.75
							INVOICE TOTAL:	8,527.40
							VENDOR TOTAL:	8,527.40
MENA	MENARDS - SYCAMORE							
66881	05/06/22	01	TRAILER PLUG/TRASH BAGS	010030034680			06/05/22	21.63
							INVOICE TOTAL:	21.63
67113	05/10/22	01	SUPPLIES	310010034670			06/09/22	717.50
		02	SUPPLIES	300010034670				717.50
							INVOICE TOTAL:	1,435.00
							VENDOR TOTAL:	1,456.63
METL	METLIFE							
041822	04/18/22	01	ADM	010010014033			05/01/22	241.20
		02	PD	010020014033				1,863.69
		03	STREETS	010030014033				525.21
		04	SEWER	310010014033				299.12
		05	WATER	300010014033				387.83
							INVOICE TOTAL:	3,317.05
							VENDOR TOTAL:	3,317.05
MEWE	METRO WEST COG							
4675	05/03/22	01	MEMBERSHIP RENEWAL DUES	010010024430			06/03/22	3,500.00
							INVOICE TOTAL:	3,500.00
4705	05/09/22	01	MR 4-21-22 BOARD MEETING	010010024290			06/08/22	40.00
							INVOICE TOTAL:	40.00
							VENDOR TOTAL:	3,540.00
MISA	MIDWEST SALT							

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MISA	MIDWEST SALT							
0221913	05/09/22	01	WATER TREATMENT SALT	300010034680			06/08/22	2,927.27
							INVOICE TOTAL:	2,927.27
							VENDOR TOTAL:	2,927.27
MUWESE	MUNIWEB							
54635	05/05/22	01	WEBSITE HOSTING	010010024230			05/25/22	150.00
							INVOICE TOTAL:	150.00
							VENDOR TOTAL:	150.00
PAHCS	PAHCS II/NORTHWESTERN MED OCC							
051322	05/13/22	01	ANNUAL RANDOM TESTING FEE	010030024380			06/12/22	35.00
							INVOICE TOTAL:	35.00
							VENDOR TOTAL:	35.00
PENE	PEERLESS NETWORK, INC.							
521790	05/15/22	01	1126417	300010024230			06/01/22	127.68
		02	1126418	010030024230				127.68
		03	1126419	310010024230				378.77
		04	1126422	010020024230				327.09
		05	1126416	010010024230				-426.47
		06	1126420	010030024230				-233.23
							INVOICE TOTAL:	301.52
							VENDOR TOTAL:	301.52
PETPRO	PETERSEN FUELS, INC.							
043022	04/30/22	01	STREETS	010030034660			05/30/22	424.34
							INVOICE TOTAL:	424.34
							VENDOR TOTAL:	424.34
POTS	POMP'S TIRE SERVICE, INC.							

INVOICES DUE ON/BEFORE 08/31/2022

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

POTS	POMP'S TIRE SERVICE, INC.							
640098623	05/06/22	01	NEW HOLLAND TIRE REPAIR	010030024120			06/05/22	77.59
							INVOICE TOTAL:	77.59
							VENDOR TOTAL:	77.59
RKQUSE	RK QUALITY SERVICES							
20711	05/03/22	01	CHANGE OIL AND FILTER	010020024110			06/03/22	46.97
							INVOICE TOTAL:	46.97
20768	05/10/22	01	CHANGE OIL AND FILTER	010020024110			06/09/22	46.50
							INVOICE TOTAL:	46.50
20812	05/13/22	01	CHANGE OIL/ROTATION/CALIPER	010020024110			06/11/22	817.81
							INVOICE TOTAL:	817.81
							VENDOR TOTAL:	911.28
SABU	SAFEBUILT, LLC							
0086053-IN	04/30/22	01	BUILDING INSPECTIONS	010010024390			05/30/22	49,850.03
							INVOICE TOTAL:	49,850.03
0086079-IN	04/30/22	01	BLDG INSPECTION SERVICES	010010024390			05/30/22	179.75
		02	DR HORTON	010000002222				98.80
							INVOICE TOTAL:	278.55
							VENDOR TOTAL:	50,128.58
SCHM	FREDI BETH SCHMUTTE							
050322	05/03/22	01	CDBG STREETSCAPE	010010024380			06/03/22	630.00
							INVOICE TOTAL:	630.00
							VENDOR TOTAL:	630.00
SIARA	SIGN A RAMA							
INV-11149	05/09/22	01	DECAL	010030024110			06/08/22	170.00
							INVOICE TOTAL:	170.00
							VENDOR TOTAL:	170.00

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INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

STAINS	STANDARD INSURANCE COMPANY							
041822	04/18/22	01	ADM	010010014035			05/01/22	70.22
		02	PD	010020014035				207.42
		03	STREETS	010030014035				56.58
		04	SEWER	310010014035				28.29
		05	WATER	300010014035				18.86
		06	EAP	010010024376				19.20
							INVOICE TOTAL:	400.57
							VENDOR TOTAL:	400.57
STRE	STREICHER'S							
I1538360	12/06/21	01	UNIFORM	010020034690			05/31/22	169.00
							INVOICE TOTAL:	169.00
							VENDOR TOTAL:	169.00
SUIN	SUPERIOR INDUSTRIAL							
22-1640	04/29/22	01	REPAIR WEMCO BACK PULL OUT	310010024120			05/28/22	13,133.28
							INVOICE TOTAL:	13,133.28
							VENDOR TOTAL:	13,133.28
TEK	TEKLAB, INC							
267824	12/20/21	01	MONTHLY NPDES TESTING	310010024380			05/20/22	460.50
							INVOICE TOTAL:	460.50
269981	02/24/22	01	SLUDGE	310010024380			05/24/22	851.00
							INVOICE TOTAL:	851.00
273044	05/11/22	01	EFFLUENT METALS TESTING	310010024380			06/10/22	486.50
							INVOICE TOTAL:	486.50
							VENDOR TOTAL:	1,798.00
THBLLI	THE BLUE LINE							

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INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

THBLLI	THE BLUE LINE							
43174	05/13/22	01	LATERAL PD RECRUITMENT LISTING	010020024340			06/12/22	397.00
							INVOICE TOTAL:	397.00
							VENDOR TOTAL:	397.00
THMI	THIRD MILLENNIUM ASSOC, INC.							
27703	05/05/22	01	MAY'S INSERTS	010010024340			06/05/22	86.52
		02	W/S/R MAY 2022	290010024340				343.85
		03	W/S/R MAY 2022	300010024340				343.84
		04	W/S/R MAY 2022	310010024340				343.84
							INVOICE TOTAL:	1,118.05
							VENDOR TOTAL:	1,118.05
TOHA	HAMPSHIRE TOWNSHIP							
051622	05/16/22	01	DISTRIBUTION OF TRANSITON FEE	670010044850			06/15/22	1,955.00
							INVOICE TOTAL:	1,955.00
							VENDOR TOTAL:	1,955.00
TRSO	TRYAD SOLUTIONS, INC.							
82763	05/09/22	01	DS UNIFORM	010030034690			06/08/22	97.30
		02	PRINT	010030024130				83.00
							INVOICE TOTAL:	180.30
							VENDOR TOTAL:	180.30
TRUN	TREES UNLIMITED C P INC							
8422	04/28/22	01	REMOVE HAZARDOUS TREES	010030024160			05/27/22	1,850.00
							INVOICE TOTAL:	1,850.00
8423	04/28/22	01	RESTORATION DUE TO WTR MAIN	300010024160			05/27/22	3,325.00
							INVOICE TOTAL:	3,325.00
8426	05/02/22	01	REPLACEMENT TREE	300010024160			06/01/22	650.00

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INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

TRUN	TREES UNLIMITED C P INC							
8426	05/02/22	02	WATER MAIN RESTORATION	300010024160			06/01/22	525.00
							INVOICE TOTAL:	1,175.00
8427	05/02/22	01	STONE	010030034700			06/01/22	220.00
							INVOICE TOTAL:	220.00
							VENDOR TOTAL:	6,570.00
UNRE	UNITED RENTALS							
204681020-001	05/03/22	01	ROLLER REPAIR	010030024120			06/02/22	1,689.99
							INVOICE TOTAL:	1,689.99
							VENDOR TOTAL:	1,689.99
USBL	USA BLUEBOOK							
944959	04/13/22	01	REFRIGERATED SAMPLER	310010034670			05/12/22	6,811.69
							INVOICE TOTAL:	6,811.69
							VENDOR TOTAL:	6,811.69
VSP	VISION SERVICE PLAN (IL)							
041722	04/17/22	01	ADM	010010014037			05/01/22	43.35
		02	PD	010020014037				207.80
		03	STREETS	010030014037				76.11
		04	SEWER	310010014037				31.17
		05	WATER	300010014037				25.38
							INVOICE TOTAL:	383.81
							VENDOR TOTAL:	383.81
VUMA	VULCAN MATERIALS							
32925619	04/29/22	01	STONE	300010024160			05/15/22	344.70
							INVOICE TOTAL:	344.70
							VENDOR TOTAL:	344.70

DATE: 05/17/22
 TIME: 15:20:44
 ID: AP441000.WOW

VILLAGE OF HAMPSHIRE
 DETAIL BOARD REPORT

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INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

WADI	WAREHOUSE DIRECT							
5231334-0	05/04/22	01	TISSUE/COFFEE	010010034650			06/04/22	28.99
							INVOICE TOTAL:	28.99
5232241-0	05/04/22	01	COFFEE	010010034650			06/04/22	28.53
							INVOICE TOTAL:	28.53
							VENDOR TOTAL:	57.52
WESI	WEST SIDE TRACTOR SALES							
ERB05621	05/09/22	01	PURCHASE '22 JDP 524 P LOADER	010030054906			05/10/22	163,100.00
							INVOICE TOTAL:	163,100.00
							VENDOR TOTAL:	163,100.00
WSU	WATER SOLUTIONS UNLIMITED, INC							
103033	05/09/22	01	DWTP CHEMICALS	300010034680			06/08/22	385.00
							INVOICE TOTAL:	385.00
							VENDOR TOTAL:	385.00
							TOTAL ALL INVOICES:	950,046.28