



EMBRACE OPPORTUNITY
HONOR TRADITION

Village President
Mike Reid, Jr.

Village Trustees
Heather Fodor
Aaron Kelly
Toby Koth
Lionel Mott
Laura Pollastrini
Erik Robinson

Business Development Commission
Meeting Minutes
234 S. State St, Hampshire, IL 60140
(Virtual Meeting Optional)

The regular meeting of the Business Development Commission of Hampshire was called to order by Commissioner Krajecki in person and through a MS Teams video chat on February 9, 2022.

Call to order at 6:35 pm

Virtual: Commissioners Karen Trzaska

In-person: Commissioners Ryan Krajecki, Bill Swalwell, David Pizzolato and

Roll call confirmed - (quorum established)

Absent: Commissioners Susie Kopacz, Ian Lamp and Trustee Aaron Kelly

Public Comments:

- None

Meeting Minutes Approval From 1/13/22:

- Commissioner Pizzolato moved to make a motion to approve with noted changes to the 1/13/22 meeting minutes.
 - Second by Commissioner Trzaska
 - Motion carried by voice vote:
 - Ayes: Swalwell, Trzaska, Pizzolato and Krajecki
 - Nays: None
 - Absent: Kopacz, Lamp, Kelly

Developing a long-term strategy for the Business Development Commission

VILLAGE OF HAMPSHIRE

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Commissioner Krajecki had worked with Trustee Kelly and Assistant to the Village Manager Wray on an approach to establish an Economic Development Strategy (EDS) for the BDC to work on moving forward. This approach is rooted in EDS concepts that Assistant to the Village Manager Wray has experience with.

Assistant to the Village Manager Wray presented the concepts surrounding the EDS principles and the BDC discussed how best to approach the plan. Commissioner Krajecki had the BDC evaluate the current BDC mission to confirm that its scope and definition still applies:

The Village of Hampshire Business Development Commission (BDC) is a business advisory board to help attract and retain businesses within the village. The BDC works with the community to identify and attract key businesses and recommends infrastructure and ordinance improvements. The BDC also works with new businesses that approach the village from inception all the way to opening.

The BDC's mission is committed to attracting and retaining quality businesses for the Village in order to diversify the local economy, enhance the community's image, create new employment opportunities and provide additional services and resources for our residents.

Our work will always look to improve the quality of life for our residents, enhance our sense of community and preserve the integrity of our Village's heritage.

After discussion, the BDC members agreed that no changes needed to be made and the principles the BDC should focus on are:

- Attracting and retaining quality businesses
- Diversify the local economy
- Enhance the community's image
- Create new employment opportunities
- Provide additional services and resources for our residents

The next step will be to identify what EDS concepts the BDC should focus on future meetings that aligns with these principles.

Update of the Downtown Streetscape Grant

- Assistant to the Village Manager Wray presented that project bids went out to the construction firms and are expected back by next week. If bids are approved, work can commence and executed at some point within the timeframe of April-October.

Discussion on the Main Street Program

- Commissioner Kopacz was not in attendance and is tabled until March's meeting.

Beautification Committee Report

- Commissioner Swalwell provided the following updates:
 - FORMER DOCTOR'S OFFICE on East side of State Street: Façade replacement currently underway and making significant process. Work to be completed by the end of February.
 - FORMER DOLLAR STORE on East side of State Street: New siding and trim related material has been painted and installed. Work to be completed by the end of February.

- WASHINGTON STREET PROPERTY next to Basset Rescue: Work has been started and will be completed by the end of February.
- Commissioner Krajecki presented that Brandon Roberts will be closing on the Witaske law office on main street. His plans are to open a coffee place in the morning and a wine bar at night. He is aiming to update the façade and look to mimic the Copper Barrel. The BDC is very excited for this business to come to the Village.

Hampshire's Very Own

- The current schedule of Hampshire's Very Own articles will be as follows:
 1. O'Reilly Family Dental
 2. Chick n' Dip
 3. Krueger Accounting
 4. Iron Wok
- RK Services removed as it was already mentioned in a previous profile

New or Existing Business Update

- Assistant to the Village Manager Wray presented the following updates:
 - The prospective buyer for the dollar store property had an illness in the family and backed out of the sale.
 - There are currently several looking to build on different properties on the north end of the Village (near the truck stop), including transportation and logistics companies. Two approaching the Village are Vista Trans & K2 Exp.
 - The project on the former Shireland property may be developed and is a finalist for a new company which could bring many jobs to Hampshire and the surrounding communities. The BDC is excited and hopeful of the opportunity.
 - Building interest remains high throughout Hampshire at this time.

Adjourn

- Commissioner Swalwell moved to make a motion to adjourn at 8:22 pm.
 - Second by Commissioner Pizzolato
 - Motion carried by voice vote:
 - Ayes: Swalwell, Trzaska, Pizzolato and Krajecki
 - Nays: None
 - Absent: Kopacz, Lamp, Kelly