Village of Hampshire
Village Board Meeting
Thursday September 21, 2017 – 7:00 PM
Hampshire Village Hall – 234 S. State Street

AGENDA

1. Call to Order

2. Establish Quorum (Physical and Electronic)

3. Pledge of Allegiance

4. Citizen Comments
   Lisa Klein Rossow

5. Approval of Minutes – September 7, 2017

6. Village President’s Report
   1. Presentation –Mike Chamber – National League of Cities
   2. Ordinance amending the Village’s Liquor regulations to create an additional license Class
      C-1 Liquor License category in the Village. (to be issued by the Liquor Commission for
      premises at 19N996 US Highway 20).
   3. Designation of Freedom of Information Officer(s) under 5 ILCS 140/3.5”
   4. Approval of sidewalk bid

7. Village Board Committee Reports
   a) Fields & Trails
   b) Business Development Commission
   c) Economic Development
   d) Finance
      1. Accounts Payable
   e) Planning/Zoning
   f) Public Safety
   g) Public Works
   h) Village Services

8. New Business

9. Announcements

10. Executive Session:

11. Any items to be reported and acted upon by the Village Board after returning to open session

12. Adjournment

The Village of Hampshire, in compliance with the Americans With Disabilities Act, requests that persons with disabilities, who require certain accommodations to allow them to observe and/or participate in the meeting(s) or have questions about the accessibility of the meeting(s) or facilities, contact the Village at 847-683-2181 to allow the Village to make reasonable accommodations for these persons.
VILLAGE OF HAMPshire - BOARD OF TRUSTEES

Meeting Minutes – September 7, 2017

The regular meeting of the Village Board of Hampshire was called to order by Village President Jeffrey Magnussen at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday September 7, 2017.

Present: Village President Jeffrey Magnussen, and Trustees Christine Klein, Toby Koth, Ryan Krajecki, Jan Kraus, Mike Reid, and Erik Robinson.

Absent: None

Staff & Consultants present: Village Finance Director Lori Lyons, and Village Attorney Mark Schuster, and Village Engineer Brad Sanderson.

A quorum was established.

The Pledge of Allegiance was recited.

Citizens Comments
Diane Loren asked if the parkway tree on Old Mill Lane east of Warner could be trimmed, also in the spring they would like to redo some of the concrete apron on Elizabeth, Adam and Kathrine Lane plus replacing a few sidewalks. They will be back with pictures, maps and drawings.

Lea Negron introduced herself working as an assistance for State Senator Karen McConnaughay, mentioned if anyone has any questions or need help with something maybe she can assist you, please give her a call.

Trustee Krajecki moved, to approve the minutes of August 24, 2017, with the changes on page two under public works.

Seconded by Trustee Robinson
Motion carried by voice vote
Ayes: All
Nays: None
Absent: None

VILLAGE PRESIDENT REPORT
Presentation –Dave Scheck LED Lighting.
Mr. Scheck did a slide presentation to the board, LED fixtures right now for municipalities ComEd has incentives to change out street lights. The Village would have fewer change outs and less phone calls. Plus they are equipped to do change outs. He also mentioned they could do all the change outs in the Village Hall the costs wouldn’t be bad plus the Village would get a check back from ComEd. Trustee Krajecki mentioned it’s a no brainer exchanging out the lights plus receiving a check from ComEd as a rebate.
Raffle License- St. Charles Borromeo Catholic School
Trustee Kraus moved, to approve the raffle license and waive the fee.

Seconded by Trustee Koth
Motion carried by roll call vote
Ayes: Klein, Koth, Krajecki, Kraus, Reid, Robinson
Nays: None
Absent: None

Ordinance amending the Village’s Liquor regulations to create an additional license
Class C-1 Liquor License category in the Village. (to be issued by the Liquor
Trustee Robinson moved, to approve table item c under Village President’s report until
September 21, Village Board meeting.

Seconded by Trustee Kraus
Motion carried by voice vote
Ayes: All
Nays: None
Absent: None

Resolution approving reinstatement of and amendment to the site lease agreement by
and between the Village and Denali Spectrum Operations, LLC, dated September 11,
2008 (Public Works Property – Klick Street).
Trustee Kraus moved, to approve Resolution 17-12; approving reinstatement of and
amendment to the site lease agreement by and between the Village and Denali
Spectrum Operations, LLC, dated September 11, 2008 (Public Works Property – Klick
Street).

Seconded by Trustee Krajecki
Motion carried by roll call vote
Ayes: Klein, Koth, Krajecki, Kraus, Reid, Robinson
Nays: None
Absent: None

Approval of Professional Services Agreement for EEI re Dietrich Road PRV station.
Trustee Koth moved, to approve professional engineering services for Dietrich Road
PRV replacement. This will be finished in June/July 2018.

Seconded by Trustee Robinson
Motion carried by roll call vote
Ayes: Klein, Koth, Krajecki, Kraus, Reid, Robinson
Nays: None
Absent: None

Authorize purchase 2018 pickup truck and equipment for use in the sewer department.
Trustee Kraus moved, to authorize but not to exceed $43,200.00 to purchase order a
2018 Dodge Ram 2500 from Fenzel Motors.
Draft agreement and extension to the lease agreement with Vertical Bridge.
Trustee Krajecki moved, to table item g under the Village Presidents report until September 21 Village Board meeting. They need to draw up a new lease due to the fact the Village will need a certificate of liability.

Revolving Loan Fund request from Chiro Plus Family Health Wellness
Ms. Lyons reported that the State is pulling back funds from everyone with revolving loans, HUD is not sending out environmental letters. The people who have loans will be transferred to a third party. The Village should try to talk to local banks and see if we can all agree to put it in one pot for new businesses.

VILLAGE BOARD COMMITTEE REPORTS

a. Village Services
No report

b. Fields & Trails
Jake Lane have we made progress on with who will fix the walking path, Encap perhaps. Moving along with the Veterans Park looking for the resolution stating the Vets do have parcels.

c. Business Development
Trustee Krajecki reported they are moving along with smart growth and each member has a part of Hampshire and looking into what the needs are. Trustee Reid will get in contact with the chamber to get working on the Rowell sign again. Working on the website stuff too.

d. Economic Development
Ralph Seyllar Park the Police Department will be checking car seats for free.

e. Finance
Trustee Klein presented the accounts payable second warrant in the amount of $92,479.76 to be paid on September 12, 2017, and made the motion to approve payment of the accounts payable warrants.

Seconded by Trustee Krajecki
Motion carried by roll call vote
Ayes: Klein, Koth, Krajecki, Kraus, Reid, Robinson
Nays: None
Absent: None

f. Planning/Zoning
No report
g. Public Safety
Trustee Reid was wondering why he was not contacted about helping Houston so he could have put it on the website. After much discussion the board moved on.

After the Village sending the letter out to the school district, we now have their attention but they would like to have an SRO to help with the flow of traffic, also have public relations campaign for the road. Trustee Reid will be having a Public Safety committee meeting soon to further discuss this.

h. Public Works
Trustee Koth reported Public Works are striping the roads, if you see them give a shout out of thanks to them.

Adjournment
Trustee Klein moved to adjourn the Village Board meeting at 8:30 p.m.

Seconded by Trustee Koth
Motion carried by voice vote
Ayes: All
Nays: None
Absent: None

Linda Vasquez
Village Clerk
AGENDA SUPPLEMENT

TO: President Magnussen and Village Board
FROM: Lori Lyons, Finance Director
FOR: September 12, 2017 Village Board Meeting
RE: Approval of Sidewalk Bid

**Background.** The Village Code requires that property owners maintain the sidewalks abutting their property in good repair at all times. Whenever any public sidewalk is replaced, a property owner can present to the Village Board no fewer than two bids for the cost of the work for the board’s consideration and acceptance. If accepted, the Village will reimburse the abutting owner for one-third of the bid cost when the work is complete and satisfactory to the Village.

**Analysis.** Sally Hartje, 226 Red Hawk, is presenting two bids for the replacement of the public sidewalk that abuts her home and requests that the board accept a bid for reimbursement. The low bid for 4 squares of sidewalk replacement is $1,100.00 from Stamper Concrete of Sycamore. Reimbursement would be at $366.67 and processed when the Village accepts the work as satisfactory following inspection. A permit for this work will be required.

**Recommendation.** Staff recommends the Board accept the bid of Stamper Concrete so that the sidewalk replacement can be completed.
Sally Hartje
226 Red Hawk Rd.
Hampshire, IL 60140
September 5, 2017

Hampshire Village

These are estimates I have received for repairs to the sidewalk running thru the front of my property.

I would sincerely like to have a response soon. I would hope I could get this response so that the work could begin before the weather changes.

Thank you for your time and cooperation.

Respectfully,

[Signature]

Sally Hartje
Stamper Concrete, Inc.
50w460 Plank Rd
Sycamore, IL 60178
Jake: (847) 344-8870
Chris: (630) 688-6117

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<td>$3,500.00</td>
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Signature ___________________________
**Great Spirit Concrete**

**CUSTOMER:**
Sally 1-817-404-5568
226 Ridhause Rd.
Hampshire, IL

**DATE:** 9/1

*Please write checks to: Adam Kozlowski*

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<td>Sidewalk sections will be backfilled</td>
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**TOTAL**

1512

**SIGNATURE:**

Adam Kozlowski
AN ORDINANCE
AMENDING THE VILLAGE'S LIQUOR REGULATIONS TO CREATE
AN ADDITIONAL LICENSE IN THE C-1 LICENSE CATEGORY
IN THE VILLAGE

WHEREAS, the Village has adopted regulations governing the types and characteristics of various classifications of licenses allowing for the retail sale of alcoholic beverages and package goods in the Village; and

WHEREAS, included in said regulations is a limitation in number for each of the various classifications of license available in the Village; and

WHEREAS, the Village has received an application for a new C-1 category liquor license for package sales, to be located at 19N749 US Highway 20 in the Village, for operation of a restaurant on the premises, including the sale of alcoholic liquors for consumption on the premises, and for sale of beer and wine products for consumption off the premises; and

WHEREAS, the Liquor Commission has reviewed the application and has considered the creation of a new license in the C-1 category, and has recommended creation of the license for issuance to said applicant; and

WHEREAS, the Corporate Authorities find it advisable to create one additional liquor license in the C-1 license classification at this time.

NOW THEREFORE BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. The Hampshire Municipal Code of 1985, as previously amended, shall be and hereby is further amended to create one new license in the B-2 Liquor License Classification, in words and figures as follows:

CHAPTER 3 LIQUOR REGULATIONS
ARTICLE I ALCOHOLIC LIQUOR REGULATIONS
SECTION 3-1-6 CLASSIFICATION OF LICENSES;
FEES, CLOSING HOURS

N. Number of licenses: The number of alcoholic liquor licenses to be issued in the Village shall be as follows:
Class A-1  Taverns/Carry Out  2
Class A-2  Taverns/No Carry Out  0
Class B-1  Package Sales  2
Class B-2  Package Sales/Convenience Store  4
Class C-1  Restaurant/Retail Sale – beer, wine  2
Class C-2  Restaurant/Service with food  2
Class C-3  Restaurant/Outdoor Seating  1
Class C-4  Restaurant/On Premises  0
Class D  Hotels/Motels  0
Class E  Banquet Halls  0
Class F  Clubs  0
Class G  Special Events  N/A
Class H  Beauty Salons/Spas  0
Class I  Park District  1

Total  14

Section 2.  All ordinances, resolutions and orders, or parts thereof, in conflict with the provisions of this Ordinance are, to the extent of such conflict, hereby superseded and waived.

Section 3.  If any section, subdivision, sentence or phrase of this Ordinance is for any reason held to be void, invalid, or unconstitutional, such decision shall not affect the validity of the remaining portion of this Ordinance.

Section 4.  This Ordinance shall be in full force and effect upon passage, approval, and publication in pamphlet form, as provided by law.

ADOPTED THIS ___ DAY OF ________________, 2017 pursuant to roll call vote as follows:

AYES:

NAYS:

ABSTAIN:

ABSENT:
APPROVED THIS ____ DAY OF __________, 2017.

________________________________________
Jeffrey R. Magnussen
Village President

ATTEST:

________________________________________
Linda Vasquez
Village Clerk
CERTIFICATE

The undersigned hereby certifies:

1. I am the Village Clerk for the Village of Hampshire, Kane County, Illinois.

2. On ________________, 2017, the Corporate Authorities of the Village enacted this Ordinance No. 17 - ____, which provided by its terms that it shall be published in pamphlet form.

3. The pamphlet form of this Ordinance was duly prepared by me, and a copy of said Ordinance was thereafter posted in the Village Hall at 234 South State Street in the Village, commencing on ______________ ____ , 2017 and continuing thereafter for at least the next following ten (10) days.

4. A copy of this Ordinance was also available for public inspection, after the date of its enactment, and upon request, at the Office of the Village Clerk.

____________________________________
Linda Vasquez
Village Clerk
DATE:

VILLAGE CLERK:

AUST:

VILLAGE PRESIDENT:

September 27, 2017
To be paid on or before

Total: $115,920.46

The President and Board of Trustees of the Village of Hampshrie

September 21, 2017

Accounts Payable

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**INVOICES DUE ON OR BEFORE 09/30/2017**

**ITEM AMT**

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**ACCOUNT #**

**DUE DATE**

**VILLAGE OF HAMPSHIRE**

**DATE: 09/19/17**

**TIME: 15:21:26**

**FILE: AP441000.pdf**

**REPORT: DETAIL BOARD REPORT**

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Village of Hampstead

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**DETAIL BOARD REPORT**

**VILLAGE OF HARMANIE**

**Page:** 5
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**DATE:** 09/17/17

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**INVOICES DUE ON OR BEFORE 09/30/2017**

**DATE: 09/22/2017**

**TIME: 1:21:26**

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**Invoices Due On** 09/30/2017
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VENDOR TOTAL: 00000000000

INVOICE TOTAL: 00000000000

09/30/11 01 TRACK TESTING

WATER PREVENTIVE MAINTENANCE

VUMA LUCCAN MATERIALS

VUMA OCTOBER 2017 09/17/17 05 SEWER

VSP VISION SERVICE PLAN (II)

ID: A4410000.COM
TIME: 15:32:12
DATE: 09/17/17

PAGE: 13